Request for Amendment to Charter Contract

Application and Guidance

For charter schools seeking to make changes for which a Request for Amendment is required, contact SPCSA staff regarding the amendment application and other required documentation.

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Updated June 2026

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Introduction

Eligibility

To be eligible for consideration of a contract amendment, a school must submit a complete and accurate Request for Amendment following the requirements, directions, and deadlines stated herein. For SPCSA staff to recommend the approval of a Request for Amendment, the school should be in good standing in all three domains of the Authority's academic[1], financial, and organizational performance frameworks, and it must not be considered a low-performing school or otherwise ineligible according to any definition set forth in law or regulation.

For charter schools seeking to expand (i.e., adding a new campus, increasing grade levels, or raising their enrollment cap), strong applications typically include multiple years of meeting or exceeding state standards as defined by the Nevada Department of Education (NDE). Please note that charter school expansion requests must be submitted at least nine months before the proposed implementation date.

Ineligible schools may include, but are not limited to, schools that operate an elementary, middle, or high school with a 1- or 2- star Nevada School Performance Framework (NSPF) rating and/or receive a Does Not Meet Standard or Below Standard rating on the SPCSA Academic Performance Framework; schools that operate an elementary, middle, or high school program that is a priority or focus school; schools that operate high schools with graduation rates below 60%; schools with compliance issues, including participation warnings or penalties on the NSPF; and schools with financial or organizational framework deficiencies. A school that does not have at least one independent financial audit and one year of academic performance data is ineligible to apply for an expansion amendment.[2]

Types of Amendment

Requests for contract amendments that must be approved by the SPCSA board generally fall into one of the following categories, as outlined in NRS 388A and NAC 388A.

- Enrollment adjustment:
    - Expand enrollment in existing grade levels
    - Expand enrollment in new grade levels
    - Reduce enrollment in existing grade levels
    - Eliminate a grade level or other educational service
- Add/adjust educational program components:
    - Distance education
    - Dual credit
- Management Organizations:
    - Entering into a new contract
    - Terminating the current contract
- Facilities:
    - Acquire/construct a new facility

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[1] A charter school that is rated in the lowest 5% of public schools, receives a 1- or 2-star rating, or has a graduation rate of less than 67% is eligible to apply for certain amendments identified in NRS 388A.367.

[2] Except if the Authority approved the school as an EMO replication of a high performing charter school in another state, or the operator applied as a CMO applicant and has replicated a high performing charter school model from another state.

    - Occupy a new or additional facility
    - Occupy a temporary facility
    - Consolidate existing locations
    - Closure of a campus within a charter network
- Other:
    - Change the mission statement, vision, or goals
    - Change the name of the school
    - Change conditions in the original or most recent contract
    - Transportation

If a charter school's governing body seeks to amend its contract in a manner not explicitly listed above, it must submit a written request to the sponsor for a determination of whether the proposed change constitutes a material or nonmaterial amendment.

Requirements When Submitting a Request for Amendment

Application Submission Requirements

- Amendment requests must be developed using the templates provided.
- Completeness Check: Amendment requests will be vetted for completeness, including the submission of required attachments and confirmation of eligibility for the request.

Evaluation Process

Evaluators

Requests for charter contract amendments are evaluated by SPCSA staff.

Evaluation Areas

Evaluators will only recommend approval of a requested amendment if the school:

- Meets the eligibility requirements listed above.
- Meets the requirements of the completeness check.
- Provides a plan to implement the proposed changes to the school that is both comprehensive and feasible.
- Clearly demonstrates the financial feasibility of the proposed amendment.
- Presents a sufficiently detailed timeline for the implementation of the proposed changes.

Application for Amendment

Application Coversheet

Name of Charter School	Discovery Charter School	
Application Contact Information		
Full Name	Flynn Stern	
Role at School	Executive Director	
Phone	702-240-0359	
Email	fstern@dcslv.org	
Amendment Sought *(select all that apply)*		
Enrollment adjustment		
○ Expand enrollment in existing grade levels		☐
○ Expand enrollment in new grade levels		☐
○ Reduce enrollment in existing grade levels		☐
○ Eliminate a grade level or other educational service		☐
Add/adjust educational program components		
○ Distance education		☐
○ Dual credit		☐
Management Organizations		
○ Entering into a new contract		☐
○ Terminating the current contract		☐
Facilities		
○ Acquire/construct a new facility		☐
○ Occupy a new or additional facility		☐
○ Occupy a temporary facility		☐
○ Consolidate existing locations		☐
○ Closure of a campus within a charter network		☐
Other		
○ Change the mission statement, vision, or goals		☐
○ Change the name of the school		☒
○ Change conditions in the original or most recent contract		☐
○ Transportation		☐
Acknowledgement		
☒	The board of the charter school has approved this request. Attach the agenda and minutes from the applicable board meeting.	
Authorization		
School Leader Name	Flynn Stern	
Signature	FMS	
Board Chair Name	Chris Crooks	
Signature	Christopher Crooks	

Executive Summary

This section must be completed by all applicants, regardless of the type of amendment requested. All attachments in this section are required.

Eligibility

1. Statement of Eligibility. Please include the past three years of academic (by campus, if applicable), financial, and organizational ratings, which demonstrate eligibility.
   Discovery Charter School consists of two campuses. Discovery Sandhill has earned the following star ratings: 2022-23 2-star, 2023-24 3-star and 2024-25 4-star. Discovery Hillpointe Elementary has earned the following star ratings: 2022-23 2-star, 2023-24 3-star, 2024-25 4-star. Discovery Hillpointe Middle School has earned the following star ratings: 2022-23 2-star, 2023-24 3-star and 2024-25 2-star

   Organizational ratings for the 2024-25 school year shows out of compliance due to less than 80% of Epicenter tasks turned in on time and some board members had not attended training. The school has not received an OPF for 2025-26 yet. The current executive director's first full year was the 2025-26 school year. We are anticipating a meets standard rating across the board. 100% of Epicenter tasks were turned in on time. The six tasks that showed late were sent back to the school after the due date and I was assured by the SPCSA those do not count against the school's 100% on time record. All board members received OML training and have all submitted their disclosure form in a timely manner.

   The school was returned to financial good standing in January 2026.

   OR
2. If the school does NOT meet the eligibility criteria, please provide a detailed explanation justifying the request and include any supporting evidence that demonstrates the school's readiness or compelling need for the proposed amendment.

Amendment Synopsis

1. Statement of Need. Clearly explain the circumstances prompting this amendment request. Include relevant data, facts, or events that support the need for the proposed change.

   Discovery Charter School is requesting approval to permanently change its legal school name to Discovery Preparatory Academy. The proposed name better reflects the school's current identity, academic expectations, and long-term vision for the students and families it serves. Additionally, the new name communicates a purposeful academic environment and more accurately represents a school focused on academics, character development, college and career readiness, and preparing students to reach their full potential.

   The school has already begun transitioning its branding and communications to Discovery Preparatory Academy, including communications with families, staff, and the community. Permanently adopting the name will allow the school to maintain a consistent identity across official documents, communications, signage, digital platforms, and marketing materials.

The proposed name change does not represent a change school governance, leadership, school location, enrollment or the school's commitment to its students and families. Rather, it is a strategic name change intended to better align the school's official identity with its present mission and future direction.

For these reasons, permanently changing the school's name from Discovery Charter School ***to*** *Discovery Preparatory Academy is in the best interest of the school, its students, families, staff, and community.*

2. Statement of Request. List and describe each specific amendment the school is seeking and outline how the proposed changes modify the current charter contract.

   Changing the name does not modify the terms in the current contract between the school and the SPCSA.

3. Rationale. Explain how the proposed amendment(s) directly address the identified needs or issues described in the Statement of Need. Support your explanation with evidence or anticipated benefits to students, staff, or the school community.

   The name change is part of an extensive effort to transform the school environment into one where teaching and learning are the central focus. ***.*** *A new identity helps distinguish the school's current direction from its past and reinforces expectations for students and staff to prioritize academic growth, achievement, and preparation for future success. Simply put, the new name aids the school in its effort to create a strong academic culture.*

4. Timeline. Provide a detailed timeline for planning and implementing the proposed changes. You may include the timeline as a written narrative or attach a separate document (e.g., project plan, milestone chart, or Gantt chart).

   The school leadership previously finalized the proposed name and branding and identified signage, documents, policies, vendors, the school website and other materials that needed to be updated. The school filed a d/b/a and has been operating under the new name. Several policies, the school website and social media channels have been transitioned to using the new name and logo. After approval from the school's board of directors and the SPCSA board of directors, the school will continue updating signage, digital platforms and print material. In the fall the school will finalize the transition to Discovery Preparatory Academy including, but not limited to amending its nonprofit corporation's Articles of Incorporation, name change with its vendors, bank, bond holders and all other necessary public and private entities.

School Community

1. Stakeholder Notice. Identify the stakeholder groups (i.e., students, families, staff, partner organizations, etc.) impacted by the proposed amendment(s). *The identified stakeholder groups are students, parents and families.*

2. Summarize the history of communications with these stakeholders regarding the proposed amendment(s).

   School leadership has communicated the proposed name change to key stakeholders. Initial discussions occurred with school leadership and governing body regarding the need for a name that better reflects the school's current mission, direction, and commitment to academic achievement.

   Staff were informed of the transition and the reasons for the change, including the goal of creating a positive academic culture focused on teaching and learning. Families and students were subsequently informed through school communications, with messaging reinforcing that the name change does not affect the school's programing, leadership, location or operations.

3. Stakeholder Impact. Explain how each stakeholder group is expected to be affected by the proposed amendment(s). *The name change is expected to have a positive impact on students and parents while creating minimal disruption to daily school operations. The new name and branding will reinforce the school's focus on academic achievement, high expectations, and teaching and learning. The name change is expected to have a positive impact on staff as it reinforces the shared expectation of high achievement and student success.*

Financial Impact

If the proposed amendment(s) will not impact the school's financials, please state "No anticipated financial impact" and proceed to the next section. ***No anticipated financial impact***

1. Describe the anticipated financial impact of the proposed amendment(s).
   a. What are the anticipated costs associated with the proposed amendment(s)?
   b. What is the school's plan to fund these costs (e.g., grant funding, budget reallocation, increased revenue)?
   c. How will the proposed amendment(s) impact the school's current and projected budget projections?
2. Attach the school's board-approved budget for the current school year, including a cash flow statement.
3. Attach the school's projected budget for the school years in which the proposed amendment(s) will be implemented.

Enrollment

Complete only the current enrollment table if the proposed amendment does not contemplate a change in the school's or campus' current enrollment cap.

Current Enrollment Cap

a. Please complete the following table to show the school's current enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.

Grade Level	Number of Students				
School Year					
K-5 Sandhill	120				

K-8 Hillpointe	380				
Total	500				

Proposed Enrollment Cap

b. Please complete the following table to show the planned changes to the school's enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.
If the proposed amendment(s) will not change the school's current enrollment cap, please state "No change to enrollment cap" and leave this table blank.

Grade Level	Number of Students- **No change to enrollment cap.**					
School Year						
K						
1						
2						
3						
4						
5						
6						
7						
8					`	
Total	85	160	207	257	307	357

Facilities

1. Describe the current school facility, including:
    a. The number of students and staff the facility can accommodate.
    b. Whether the proposed amendment will impact the school's facility needs (e.g., expansion, relocation, renovation). If yes, explain the nature and scope of the impact.
2. Explain how the current facility aligns, or does not align, with the school's academic, operational, and enrollment needs in terms of physical space. Include considerations such as classroom space, specialized instructional areas, outdoor areas, and accessibility.

Additional Questions by Amendment Type

If the proposed amendment(s) do not apply to a particular section, please indicate "Not applicable" and proceed to the next section.

Add new grade level offerings – **Not applicable**

1. Attach the curriculum and courses to be offered at the school for all additional grades included in the proposed amendment.
2. Please provide the following documents as attachments:
   a. Daily and/or weekly instructional schedule for students in the newly proposed or expanded grade levels.
   b. Daily and/or weekly schedule for teachers serving those grade levels.
3. Please complete the following table to outline the school's planned assessment schedule for new or expanded grades. Be sure to include both formative and summative assessments. Add rows as needed.

Assessment Name	Formative/ Summative	Grades Tested	Testing Window

4. Please describe the required qualifications for teachers who will serve in each newly proposed or expanded grade band.

Eliminate grade level(s) or other educational services

1. Provide a detailed explanation of the rationale for eliminating the specified instructional program, grade level, or educational service. Include relevant data, trends, or operational considerations (e.g., low enrollment, staffing challenges, strategic realignment) that support the decision.

Acquire/construct a new facility; occupy a new or additional facility; or, occupy a temporary facility

1. Explain how the proposed facility will meet the school's identified needs, including instructional space, enrollment growth, specialized programs, or operational requirements.
2. Describe the school's capacity and experience in acquiring, developing, or renovating school facilities. Include any relevant examples of managing build-outs, tenant improvements, or construction timelines.
3. Identify the entity responsible for acquiring and maintaining the school facility. Describe the nature of that entity's relationship with the school and any affiliated management organization. If the school's management organization or affiliated entity, such as a foundation, will provide capital or financial support, please identify the extent of capital support the organization is prepared to offer the school.
4. List any individuals or organizations that may have a financial interest in the current or proposed facility. Describe the nature of each relationship, including potential conflicts of interest or ownership stakes with the current and/or proposed facility.

Please provide the following documents as attachments to support your proposed facility amendment. If any required document is not available at the time of submission, please note that after the corresponding requirement below, and include an anticipated date on which the document can be provided. If a document is not applicable, please note "N/A" with a brief explanation.

5. The physical address of the proposed facility and supporting documentation verifying the location, including the Assessor's Parcel Number (APN) and a copy of the corresponding Assessor's Parcel Map.
6. Attach a copy of the current deed on the property (if the school owns the facility) or the proposed lease or rental agreement, including any additional square footage to be leased.
7. Attach a copy of the proposed purchase and sale agreement or lease or rental agreement, if not included in Item 6.
8. Attach a copy of the proposed facility's floor plan and all documentation required under NAC 388A.315 (Request to occupy new or additional facility). Include a table or narrative describing the square footage of the proposed facility and an assurance that final versions of these documents will be submitted as required.
9. Include conditioned space square footage and total campus acreage.
10. Full contact information for the current property owner of the proposed facility and any proposed landlord.
11. Disclosure of any relationships between the current property owner or landlord and any school-affiliated individuals or entities, including, but not limited to, any relative of a board member or employee within the third degree of consanguinity or affinity; and any connection with an educational management organization, foundation, or other entity which does business with or is otherwise affiliated with the school.
12. Attach a copy of the Certificate of Occupancy.
13. Attach documentation demonstrating that the proposed facility complies with all applicable building, safety, health, sanitation, and fire prevention codes.
14. Attach the most recent project schedule showing milestone dates, such as Certificates of Occupancy and any other government permits, waivers, modifications, or variations which may be required, with anticipated completion dates.
15. If the school is managing the tenant improvements, provide documentation that the governing body has communicated with the Division of Industrial Relations of the Department of Business and Industry regarding compliance with the federal Occupational Safety and Health Act (OSHA) in compliance with NAC 388A.315. If the landlord or owner is under contract to deliver the facilities ready for occupancy, then indicate "N/A."
16. Attach a copy of the school's traffic flow plan, including diagrams or exhibits illustrating the planned traffic flows during the arrival and dismissal times and the designated drop-off and pick-up areas.

Add distance education program components

1. Describe your plans for obtaining the necessary approvals from the Nevada Department of Education (NDE) for the distance education program and associated courses. If any approvals have already been granted, attach the relevant documentation.

2. Describe the credit system the school will use for distance education courses, including how credit hours are awarded and tracked.
3. Explain how the school will monitor and verify student participation and course completion. Include strategies for tracking attendance and ensuring meaningful engagement in a virtual setting.
4. Explain how the school will ensure students complete and submit coursework and participate in all required assessments.
5. Explain how the school will conduct parent-teacher conferences in a virtual or blended setting, including the format, frequency, and expectations for participation.
6. Describe how the school will administer all mandated assessments, as well as any internal exams, in a secure and proctored environment.
7. Describe the academic and non-academic supports available to distance education students. Include how frequently students will interact with teachers and what supports are provided for social-emotional needs.
8. Describe how the school will ensure that students with disabilities, English learner students, gifted students, and homeless or migrant students receive appropriate services and accommodations in the distance learning environment.
9. Describe the criteria for student eligibility to enroll in the distance education program and describe the process for reviewing and accepting applicants.

Management Organizations – **Not applicable**

If the requested amendment(s) do not include a change to a management organization relationship, please indicate "Not applicable" and proceed to the next section.

Entering into a new contract

If your proposed amendment involves entering into a new agreement with a Charter Management Organization (CMO) or Educational Management Organization (EMO), please respond to the items below and provide all required attachments.

1. Complete all worksheets in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Complete the Summary and Contact Information worksheet in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Provide any explanatory or contextual information in the Info tabs of the CMO/EMO Data Request template. Submit the completed Data Request workbook as an attachment.
2. Describe the academic, organizational, and financial performance of each school affiliated with the CMO/EMO.
3. List any charter school contracts that have been terminated by either the CMO/EMO or the school's governing board. Include the reasons for termination and indicate whether the cause was for a "material breach."
4. List any revocations, non-renewals, conditional renewals, or voluntary withdrawals/non-openings of affiliated schools. Explain the circumstances and contributing factors.
5. Describe any formal authorizer interventions in the past three years due to performance deficiencies or compliance violations. Summarize how the issues were addressed or resolved.
6. Provide the CMO/EMO's five-year growth plan for developing new schools within the local community, the state, or across the country, as applicable. Include the following information regardless of school location: proposed years of opening, number and types of schools (models

and grade levels served), any currently pending applications, all currently targeted markets and the criteria for selecting them, and projected enrollments.

7. Describe how the CMO/EMO supports affiliated schools in assessing readiness for expansion and provide evidence that the CMO/EMO has the organizational capacity and infrastructure to effectively support additional schools. If applicable, attach a copy of the organization's "greenlighting" tool or decision rubric.
8. Describe the specific resources the CMO/EMO will use to support new schools. Include specific timelines for deploying these resources to ensure high-quality implementation.
9. Attach organizational charts for the current network and the network with the proposed school. Charts should include all national operations and delineate the roles, reporting lines, and relationships among the governing board, staff, advisory bodies, and any external partners that will play a role in managing the schools. Indicate the CMO/EMO's role and how its personnel fit within the structure of the proposed school, including oversight by the governing board.
10. Identify key members of the CMO/EMO leadership team and describe their roles and responsibilities.
11. Explain how and why this CMO/EMO was selected to support the school.
12. Describe the relationship between the school's governing board and the CMO/EMO. Include the internal controls that will guide the relationship, and how the governing board will ensure fulfillment of performance expectations, and the board's plan to retain autonomy and oversight of school operations.
13. Describe the services the CMO/EMO will provide, including the associated costs and fees. Attach the proposed services agreement, and highlight any substantive revisions or changes from prior draft agreements, if applicable.
14. Describe how the governing board will evaluate the performance of the CMO/EMO. The evaluation plan should align with the contract's terms.
15. Disclose any existing or potential conflicts of interest between the school's governing board and the CMO/EMO, including, without limitation, past or current employment relationships, familial relationships within the third degree of consanguinity or affinity, or financial or contractual ties to any parent company, subsidiary, or related entity.
16. Provide documentation of the CMO/EMO's for-profit or non-profit status, and evidence that it is authorized to do business in Nevada.

Terminating the current contract

1. Explain the board's rationale for terminating the existing contract with the CMO/EMO. Include relevant context, such as performance concerns, strategic realignment, or governance considerations. Attach the board agenda and meeting minutes where this matter was formally discussed and approved.
2. Attach a copy of the formal notice of termination issued to the CMO/EMO. This notice should reflect the terms required under the current agreement, including timelines, transition clauses, and any financial or legal provisions.
3. Attach a crosswalk identifying the current responsibilities held by the CMO/EMO and the individuals or positions within the school who will assume those responsibilities after the

termination. Clearly indicate the staff member or role accountable for each area of responsibility to ensure continuity of operations.

Other Amendments

1. Mission, Vision, or Goals
   If you are proposing changes to the school's mission statement, vision, or goals, please complete the following table. Delete any rows that do not apply.

	Current	Proposed	Rationale
Mission			
Vision			
Goals			

2. Contract Conditions
   If you are requesting a change to a specific condition in the original or most recent charter contract:
   a. State the contract language of the condition to be amended.
   b. Clearly explain the requested change to the condition.
   c. Provide the rationale for the change and attach up to four pages of supporting evidence, if necessary.
3. Transportation
   a. Describe the school's current transportation plan, including services provided to students with IEPs/504 plans and any general education transportation offered.
   b. Detail the proposed changes to transportation services. Ensure that any financial implications of these changes are reflected in the Financial Impact section of the application.

Additional amendment-specific questions

Questions in this section pertain to any discussions between SPCSA staff and school representatives regarding the proposed amendment request. Questions may be added as applicable.

List of Attachments

Provide a list of attachments included as part of the amendment application. List and label each required attachment.

Dropbox Sign

Audit trail

Title	Discovery Charter School Amendment Application with the...
File name	Discovery_Charter...t-Application.pdf
Document ID	19d5ad7d353148e92726d67394b5c6c234d52eae
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History

SENT	**08 / 14 / 2026** 16:46:06 UTC	Sent for signature to Flynn Stern (fstern@dcslv.org) and Chris Crooks (ccrooks@cresa.com) from fstern@dcslv.org IP: 70.189.154.208
VIEWED	**08 / 14 / 2026** 16:47:28 UTC	Viewed by Flynn Stern (fstern@dcslv.org) IP: 70.189.154.208
SIGNED	**08 / 14 / 2026** 16:47:39 UTC	Signed by Flynn Stern (fstern@dcslv.org) IP: 70.189.154.208
VIEWED	**08 / 14 / 2026** 16:56:13 UTC	Viewed by Chris Crooks (ccrooks@cresa.com) IP: 152.39.133.102
SIGNED	**08 / 14 / 2026** 16:56:45 UTC	Signed by Chris Crooks (ccrooks@cresa.com) IP: 4.8.147.74
COMPLETED	**08 / 14 / 2026** 16:56:45 UTC	The document has been completed.

Sandhill Campus:
4801 S Sandhill Rd
Las Vegas, NV 89121
(702) 489-9350

Hillpointe Campus:
8941 Hillpointe Rd.
Las Vegas, NV 89134
(702) 240-0359

Website: www.dcslv.org

Discovery Charter School Board Meeting Agenda
Thursday, August 13, 2026 · 6:00 pm – 6:30 pm
Time zone: America/Los Angeles
Google Meet joining info
https://meet.google.com/ycc-zvxp-byv
Join by phone, dial +1 413-398-0303 and enter this PIN: 686 535 856#

1. Call to Order/Roll Call

2. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*

3. Consent Agenda (For Possible Action)
   (All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion for these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)
   a. Approval of the minutes from the July 30, 2026 board meeting

4. Action and Discussion Items
   a. Follow-up regarding the name change from Discovery Charter School to Discovery Preparatory Academy
      (1) Amendment to the Articles of Incorporation (Discussion; For Possible Action)
      (2) Application for an amendment to the Charter Contract (Discussion; For Possible Action)
      (3) Other miscellaneous actions relating to the name change, if any (Discussion; For Possible Action)
   b. Executive Director Salary Adjustment in Conjunction with Recent Performance Evaluation (for possible action).

5. Announcements

a. Next regularly scheduled board meeting is October 1, 2026 at 6:00pm

6. Public Comment and Discussion: *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*

7. Adjournment

PUBLIC COMMENTS:

Speakers wishing to speak during public comment period for this meeting may sign up via the chat box once they have joined the virtual meeting. Speakers will be unmuted in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the Leadership team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, the administrative team and school staff. Speakers that are disruptive will be muted and asked to leave the meeting. Depending on the length of the meeting, ten speakers will be guaranteed an opportunity to speak. Additional speakers may be called on if time permits.

Format, Procedures, & Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present. Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item. Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact [Flynn Stern] at [fstern@dcslv.org or 702-240-0359] at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made. Please also contact that same person if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion. By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.

Sandhill Campus:
4801 S Sandhill Rd
Las Vegas, NV 89121
(702) 489-9350

Hillpointe Campus:
8941 Hillpointe Rd.
Las Vegas, NV 89134
(702) 240-0359

Website: www.dcslv.org

Draft Minutes

Discovery Charter School Board Meeting Agenda
Thursday, August 13, 2026 · 6:00 pm – 6:30 pm
Time zone: America/Los Angeles
Google Meet joining info
https://meet.google.com/ycc-zvxp-byv
Join by phone, dial +1 413-398-0303 and enter this PIN: 686 535 856#

1. Call to Order/Roll Call

   President Chris Crooks called the meeting to order at 6:00pm.

   Members Chris Crooks, Emil Pehlivanov, Amy Matthews, Jackie Salas, Bonnie Coffey, and Tracy Fletcher are in attendance.

   Member Kristine Kise is not present for the meeting.

2. Public Comment and Discussion *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*

   President Crooks asked Executive Director Stern to check if anyone was signed in for public comment. Executive Director Stern noted there is no one signed in for public comment,

3. Consent Agenda (For Possible Action)
   (All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion for these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)
   a. Approval of the minutes from the July 30, 2026 board meeting

President Crooks tabled the minutes from July 30, 2026 for the next meeting.

4. Action and Discussion Items
   a. Follow-up regarding the name change from Discovery Charter School to Discovery Preparatory Academy
      (1) Amendment to the Articles of Incorporation (Discussion; For Possible Action)
      (2) Application for an amendment to the Charter Contract (Discussion; For Possible Action)
      (3) Other miscellaneous actions relating to the name change, if any (Discussion; For Possible Action)

President Crooks asked if Executive Director Stern would introduce the topic. Executive Director Stern explained to the board that he previously notified the State Public Charter School Authority (SPCSA) about the d/b/a for Discovery Preparatory Academy. In a response form the SPCSA, they inquired if we had considered a permanent name change. Doing so might eliminate possible confusion as other entities including the Nevada Department of Education would still view us in our legal name. At this time, Executive Director Stern inquired if the SPCSA would approve a name change. The SPCSA informed Executive Director Stern I needed to complete an amendment application prior to their recommending the name change to their board. Executive Director Stern also noted that these steps would not create any disruption to the learning environment at school. As previously discussed, the name change would help the school create a new identity with a focus on teaching and learning and student achievement.

President Crooks asked if there was any discussion or any questions from the board.

Member Emil asked if there was any issue being that we are already using the d/b/a? Executive Director Stern noted that he communicated the d/b/a to the SPCSA. They were already aware and had inquired about our interest in a permanent name change.

Member Emil inquired about the order of the steps in the process. Executive Director Stern noted that after the board's approval of the name change, he would turn in the charter amendment application to the SPCSA and appear in front of their board. If the SPCSA's board approves the name change, we would begin by amending the articles of incorporation and all other miscellaneous tasks such as changing the name on banking, changing the name with bond holders, notifying vendors, bondholders, etc. Executive Director Stern noted that he consulted with Discovery Charter School's legal council. Legal counsel assisted with writing the agenda item to ensure it was written correctly and included everything necessary.

President Crooks asked for any other questions or discussion. President Crooks asked if there was a motion.

Member Emil Pehlivanov made a motion to approve an amendment to our nonprofit corporation's Articles of Incorporation, approve the application to amend our charter contract with the SPCSA, and the taking of all other reasonably related actions to reflect a permanent name change from Discovery Charter School to Discovery Preparatory Academy.

Member Bonnie Coffey seconded the motion. All members voted in favor. No members opposed. Motion carried.

b. Executive Director Salary Adjustment in Conjunction with Recent Performance Evaluation (for possible action).

President Crooks asked Executive Director Stern if he would like to present.

Executive Director Stern introduced the agenda item. He noted that the board previously approved the Executive Director's performance evaluation and had approved a salary adjustment on May 28, 2026. The agenda item from May 28, 2026 was written as follows. Performance Evaluation of Executive Director Stern (For Possible Action) (As this agenda item pertains to items under NRS 241.030(1), the Presiding Board Officer may call for all or a portion of the discussion of this agenda item to be completed in a closed session among Board Members and requested parties. Any person who is being discussed under NRS 241.030 has the option to waive the closure of their agenda item.)

The agenda item did not include a possible salary adjustment. Therefore the action to adjust the executive director's salary needed to be reagendized. The salary adjustment was reagendized on the current meeting agenda for approval by the board.

Member Amy Matthews asked if it was necessary to be specific in the motion noting that the increase should be retroactive back to May 28, 2026.

Executive Director Stern said he agreed stating the specific date was appropriate and eliminated any confusion.

President Crooks asked for any additional discussion or questions.

President Crooks asked if there was a motion.

Member Emil Pehlivanov made a motion to approve a salary increase of $25,000 retroactive to May 28, 2026 in conjunction with the board's prior approval of the Executive Director's performance evaluation.

Member Amy Matthews seconded the motion. All members voted in favor. No members opposed. Motion carried.

5. Announcements
    a. Next regularly scheduled board meeting is October 1, 2026 at 6:00pm

6. Public Comment and Discussion: *(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)*

    President Crooks asked Executive Director Stern if anyone signed in for public comment. Executive Director Stern confirmed no one signed in for public comment.

7. Adjournment

    President Chris Crooks made a motion to adjourn the meeting and adjourned the meeting at 6:19pm.

    PUBLIC COMMENTS:

Speakers wishing to speak during public comment period for this meeting may sign up via the chat box once they have joined the virtual meeting. Speakers will be unmuted in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the Leadership team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, the administrative team and school staff. Speakers that are disruptive will be muted and asked to leave the meeting. Depending on the length of the meeting, ten speakers will be guaranteed an opportunity to speak. Additional speakers may be called on if time permits.

Format, Procedures, & Rules: This is a notice of a public meeting held pursuant to NRS Chapter 241. Members of the public are invited to be present. Certain items may be removed from open/public consideration if permitted or required by Nevada law. The Board may also (i) take agenda items out of order; (ii) combine two or more items for consideration; (iii) separate one item into multiple items; (iv) table an agenda item to a future meeting; and/or (v) remove an agenda item. Reasonable efforts will be made to assist and accommodate persons with physical disabilities desiring to attend the meeting. Please contact [Flynn Stern] at [fstern@dcslv.org or 702-240-0359] at least 48 hours before the time of the meeting, if possible, so that reasonable arrangements may conveniently be made. Please also contact that same person if you would like a copy of the agenda and any public reference materials relating to agenda items. Those materials will also be available at the meeting location. Those materials would provide you with greater context and clarity as to the matters under discussion. By law, no one may willfully disrupt the meeting to the extent that its orderly conduct becomes impractical.