



Nevada State Public Charter School Authority

Democracy Prep at the Agassi Campus

Request for Amendment to Charter Contract Application and Guidance

For charter schools seeking to make changes for which a Request for Amendment is required, contact SPCSA staff regarding the amendment application and other required documentation.

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Amendment Process Overview and Timeline

| ACTIVITY | RESPONSIBLE PARTY | TIME FRAME |
|--|---------------------------------|--|
| Notice of Intent to submit Request for Amendment | Charter School | Spring Cycle: Due No Later than March 1 Fall Cycle: Due No Later than September 1 |
| Request for Amendment (RFA) | Charter School | Spring Cycle: Due Between April 1 – 15 Fall Cycle: Due Between October 1 – 15 |
| Tentative Board Meetings for Possible Action | SPCSA Staff and Authority Board | Spring Cycle: June Fall Cycle: December or January |

* For charter schools submitting outside of the amendment cycle, the charter school will be required to submit a Good Cause Exemption Request that is approved by the charter school’s board, along with the amendment application. Amendments may be submitted anytime throughout the school year if the Authority Board grants the good cause exemption request.

Introduction

Eligibility

To be eligible for consideration of a contract amendment, a school must submit a complete and accurate Request for Amendment following the requirements, directions, and deadlines stated herein. For SPCSA staff to recommend the approval of a Request for Amendment, the school should be in good standing in all three domains of the Authority's academic¹, financial, and organizational performance frameworks, and it must not be considered a low-performing school or otherwise ineligible according to any definition set forth in law or regulation.

For charter schools seeking to expand (i.e., adding a new campus, increasing grade levels, or raising their enrollment cap), strong applications typically include multiple years of meeting or exceeding state standards as defined by the Nevada Department of Education (NDE). Please note that charter school expansion requests must be submitted at least nine months before the proposed implementation date.

Ineligible schools may include, but are not limited to, schools that operate an elementary, middle, or high school with a 1- or 2- star Nevada School Performance Framework (NSPF) rating and/or receive a Does Not Meet Standard or Below Standard rating on the SPCSA Academic Performance Framework; schools that operate an elementary, middle, or high school program that is a priority or focus school; schools that operate high schools with graduation rates below 60%; schools with compliance issues, including participation warnings or penalties on the NSPF; and schools with financial or organizational framework deficiencies. A school that does not have at least one independent financial audit and one year of academic performance data is ineligible to apply for an expansion amendment.²

Types of Amendment

Requests for contract amendments that must be approved by the SPCSA board generally fall into one of the following categories, as outlined in [NRS 388A](#) and [NAC 388A](#).

- Enrollment adjustment:
 - Expand enrollment in existing grade levels
 - Expand enrollment in new grade levels
 - **Reduce enrollment in existing grade levels**
 - Eliminate a grade level or other educational service
- Add/adjust educational program components:
 - Distance education
 - Dual credit
- Management Organizations:
 - Entering into a new contract
 - Terminating the current contract
- Facilities:
 - Acquire/construct a new facility
 - Occupy a new or additional facility

¹ A charter school that is rated in the lowest 5% of public schools, receives a 1- or 2-star rating, or has a graduation rate of less than 67% is eligible to apply for certain amendments identified in [NRS 388A.367](#).

² Except if the Authority approved the school as an EMO replication of a high performing charter school in another state, or the operator applied as a CMO applicant and has replicated a high performing charter school model from another state.

- o Occupy a temporary facility
- o Consolidate existing locations
- o Closure of a campus within a charter network
- Other:
 - o Change the mission statement, vision, or goals
 - o Change the name of the school
 - o Change conditions in the original or most recent contract
 - o Transportation

If a charter school’s governing body seeks to amend its contract in a manner not explicitly listed above, it must submit a written request to the sponsor for a determination of whether the proposed change constitutes a material or nonmaterial amendment.

Requirements When Submitting a Request for Amendment

Notice of Intent

Any school interested in an amendment to its current charter contract must submit a Notice of Intent as part of the Fall or Spring Cycle. If the amendment is submitted outside of those cycles, it must include a Good Cause Exemption Request.

Application Submission Requirements

- Amendment requests must be developed using the templates provided.
- Completeness Check: Amendment requests will be vetted for completeness, including the submission of required attachments and confirmation of eligibility for the request.

Evaluation Process

Evaluators

Requests for charter contract amendments are evaluated by SPCSA staff.

Evaluation Areas

Evaluators will only recommend approval of a requested amendment if the school:

- Meets the eligibility requirements listed above.
- Meets the requirements of the completeness check.
- Provides a plan to implement the proposed changes to the school that is both comprehensive and feasible.
- Clearly demonstrates the financial feasibility of the proposed amendment.
- Presents a sufficiently detailed timeline for the implementation of the proposed changes.

Application for Amendment

Application Coversheet

| | | |
|---|-------------------------------------|-------------------------------------|
| Name of Charter School | Democracy Prep at the Agassi Campus | |
| Application Contact Information | | |
| Full Name | Tara Raines | |
| Role at School | DPAC Board Chair | |
| Phone | (904) 382-8020 | |
| Email | taracraines@gmail.com | |
| Amendment Sought <i>(select all that apply)</i> | | |
| Enrollment adjustment | | |
| o Expand enrollment in existing grade levels | | <input type="checkbox"/> |
| o Expand enrollment in new grade levels | | <input type="checkbox"/> |
| o Reduce enrollment in existing grade levels | | <input checked="" type="checkbox"/> |
| o Eliminate a grade level or other educational service | | <input type="checkbox"/> |
| Add/adjust educational program components | | |
| o Distance education | | <input type="checkbox"/> |
| o Dual credit | | <input type="checkbox"/> |
| Management Organizations | | |
| o Entering into a new contract | | <input type="checkbox"/> |
| o Terminating the current contract | | <input type="checkbox"/> |
| Facilities | | |
| o Acquire/construct a new facility | | <input type="checkbox"/> |
| o Occupy a new or additional facility | | <input type="checkbox"/> |
| o Occupy a temporary facility | | <input type="checkbox"/> |
| o Consolidate existing locations | | <input type="checkbox"/> |
| o Closure of a campus within a charter network | | <input type="checkbox"/> |
| Other | | |
| o Change the mission statement, vision, or goals | | <input type="checkbox"/> |
| o Change the name of the school | | <input type="checkbox"/> |
| o Change conditions in the original or most recent contract | | <input type="checkbox"/> |
| o Transportation | | <input type="checkbox"/> |
| Acknowledgement | | |

| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | The board of the charter school has approved this request. Attach the agenda and minutes from the applicable board meeting. |
| Authorization | |
| School Leader Name | Dr. Biante Gainous |
| Signature | <small>Signed by:</small> <i>Biante Gainous</i> |
| Board Chair Name | Dr. Tara Raines |
| Signature | <small>DocuSigned by:</small> <i>Tara Raines</i> |

Executive Summary

This section must be completed by all applicants, regardless of the type of amendment requested. All attachments in this section are required.

Eligibility

1. Statement of Eligibility. Please include the past three years of academic (by campus, if applicable), financial, and organizational ratings, which demonstrate eligibility.
OR
2. If the school does NOT meet the eligibility criteria, please provide a detailed explanation justifying the request and include any supporting evidence that demonstrates the school’s readiness or compelling need for the proposed amendment.

Eligibility and Justification for Amendment Request

Per SPCSA’s recommendation outlined in an email dated March 26, 2026, DPAC respectfully requests to amend its charter to reduce its approved enrollment cap to ensure compliance with the terms of its charter contract.

Amendment Synopsis

1. **Statement of Need. Clearly explain the circumstances prompting this amendment request. Include relevant data, facts, or events that support the need for the proposed change.**

STATEMENT OF NEED

DPAC is requesting a reduction to its chartered enrollment cap to align with sustained enrollment trends, regional demographic changes, and current operational realities. Over the past several years, DPAC has experienced declining enrollment and reduced student retention, consistent with broader patterns across the Las Vegas region. These trends are driven by a combination of:

- Declining school-aged population in certain areas
- Increased family mobility
- Expanded school choice options across both district and charter sectors

While demand remains steady at key entry points (e.g., early elementary and middle school entry grades), this demand has not translated into full enrollment across all grade levels, resulting in a persistent gap between the school’s approved enrollment cap and actual enrollment.

Student persistence trends further contribute to this misalignment. Year-to-year retention has declined in recent years, indicating that maintaining enrollment levels requires ongoing recruitment rather than organic cohort continuation.

Attendance patterns also impact enrollment stability. Chronic absenteeism has historically exceeded state and authorizer averages, which contributes to both student disengagement and eventual attrition. Although DPAC has implemented targeted interventions and is seeing improvement, these efforts are expected to stabilize enrollment rather than produce rapid growth.

Additionally, family feedback indicates that barriers such as transportation access and program fit influence enrollment decisions. While the school has introduced new strategies to address these challenges, including transportation and expanded family engagement systems, these efforts are designed to improve access and retention over time, not to immediately fill unused capacity.

As a result, the current chartered enrollment cap no longer reflects: actual enrollment patterns, realistic recruitment and retention projections, and DPAC’s current operational scale; therefore, DPAC is requesting an amendment to reduce the authorized enrollment cap to reflect current and projected enrollment.

2. Statement of Request. List and describe each specific amendment the school is seeking and outline how the proposed changes modify the current charter contract.

STATEMENT OF REQUEST

(DPAC) respectfully requests approval to reduce the approved enrollment caps for the current school year and the upcoming charter term.

Current Charter Cap (Current School Year): 1310 SY 25-26

Proposed Revised Cap (Current School Year): 920 SY 25-26

Current Charter Cap (Upcoming Charter Term): 1310 SY 26-27 through SY 28-29

Proposed Revised Cap (Upcoming Charter Term): 984 SY 26-27, 1053 SY 27-28, 1126 SY 28-29

The proposed enrollment caps are based on:

- Current enrollment levels
- Conservative, data-informed projections
- Demonstrated recruitment and retention trends

This amendment does not include any changes to:

- Grade configuration (DPAC will continue to serve grades K–12)
- Educational program or instructional model

- Target student population

3. Rationale. Explain how the proposed amendment(s) directly address the identified needs or issues described in the Statement of Need. Support your explanation with evidence or anticipated benefits to students, staff, or the school community.

RATIONALE

The proposed enrollment cap reduction ensures that the charter contract accurately reflects DPAC's current scale, financial model, and enrollment trajectory, while positioning DPAC for long-term stability and improved student outcomes.

Alignment with Actual Enrollment: The revised cap reflects DPAC's demonstrated enrollment patterns over multiple years, rather than aspirational or outdated projections. This ensures that the charter contract is grounded in realistic expectations and current demand.

Financial Sustainability: DPAC has already aligned its financial planning to current and projected enrollment levels. Operating under an inflated enrollment cap can create unnecessary pressure on:

- Staffing models
- Budget assumptions
- Resource allocation

The DPAC's FY27 budget has been developed based on actual enrollment and conservative projections, ensuring responsible fiscal management. While temporary funding protections (such as hold harmless provisions) have provided short-term stability for the current school year, long-term sustainability requires structural alignment between enrollment and funding.

Operational Efficiency: A right-sized enrollment cap allows DPAC to:

- Staff appropriately for actual student population
- Maintain consistent and manageable class sizes
- Allocate resources more effectively to academic supports and interventions

This alignment strengthens DPAC's ability to deliver high-quality programming and targeted supports.

The school's strategic priorities center on:

- Improving academic outcomes
- Reducing chronic absenteeism
- Strengthening family engagement

Reducing the enrollment cap supports these priorities by allowing DPAC to focus on improving outcomes for current students, rather than operating against an inflated capacity that does not reflect actual conditions.

Positioning for Responsible Growth: This amendment does not limit future growth. Instead, it establishes a realistic baseline from which DPAC can:

- Stabilize enrollment
- Strengthen retention
- Reassess expansion opportunities in the future, if warranted by demand

4. Timeline. Provide a detailed timeline for planning and implementing the proposed changes. You may include the timeline as a written narrative or attach a separate document (e.g., project plan, milestone chart, or Gantt chart).

TIMELINE

The requested amendment reflects existing enrollment conditions and planned operations rather than a new programmatic rollout. As such, implementation is primarily administrative and aligned to current practice.

Current School Year (SY 25-26)

- DPAC is currently operating below the authorized enrollment cap
- The requested amendment brings the charter contract into closer alignment with current enrollment patterns for the school year

Upcoming Charter Term (Beginning SY 26-27)

- DPAC will operate within the revised enrollment caps
- School budget, staffing model, and program planning have already been developed based on lower projected enrollment

Ongoing Implementation

- Enrollment, recruitment, and retention efforts will continue to be managed in alignment with the revised caps
- The school will monitor enrollment trends annually and adjust strategies as needed to maintain stability and sustainability

School Community

1. Stakeholder Notice. Identify the stakeholder groups (i.e., students, families, staff, partner organizations, etc.) impacted by the proposed amendment(s).

STAKEHOLDER NOTICE

The stakeholder groups impacted by this amendment include:

- Students
- Families
- School-based staff (instructional and non-instructional)
- School leadership

- Governing board members
- Community partners

The proposed amendment has been communicated to stakeholders as part of broader, ongoing discussions regarding school operations, enrollment trends, and planning for the upcoming school year and transition to independent operations.

Communication with stakeholders has included:

- Regular family and community meetings where school updates, enrollment trends, and planning for the upcoming year have been discussed
- Staff meetings led by school leadership, network representatives, and governing board members to review organizational changes and planning for the upcoming school year
- Public governing board meetings, which include opportunities for public comment and discussion of school performance, enrollment, and planning
- Direct staff communications, including meetings and follow-up correspondence, regarding staffing plans and anticipated changes for the upcoming school year

These communication structures have provided stakeholders with ongoing opportunities to receive information, ask questions, and provide feedback.

2. Summarize the history of communications with these stakeholders regarding the proposed amendment(s).

HISTORY OF COMMUNICATIONS

Communication regarding enrollment trends, staffing implications, and the transition to independent operations has occurred on an ongoing basis throughout the 2025-2026 school year. Initial discussions began through family meetings and staff forums, where leadership shared updates on planning considerations for the upcoming school year.

As planning progressed, more specific information regarding staffing adjustments and operational changes was communicated through targeted staff meetings, leadership discussions, and governing board meetings. These updates were provided iteratively, allowing stakeholders to ask questions and receive clarification as additional information became available.

Public DPAC board meetings have also served as a consistent forum for communication, with agenda items and discussions reflecting enrollment, planning, and transition-related updates. Staff received more detailed and direct communication as staffing plans were developed, including both in-person meetings and written follow-up.

3. Stakeholder Impact. Explain how each stakeholder group is expected to be affected by the proposed amendment(s).

STAKEHOLDER IMPACT

The proposed amendment reflects adjustments aligned to current enrollment trends and is expected to have corresponding impacts on staffing and school operations. Lower enrollment levels necessitate a reduction in staffing and adjustments to the staffing model for the upcoming school year. These changes have been communicated to staff through direct outreach, including meetings with DPAC leadership, Democracy Prep leadership, and the DPAC Board, as well as formal written communication.

For students and families, the amendment is not expected to result in programmatic disruption, but rather to support a more sustainable alignment of resources to enrollment. The adjustment is intended to maintain program quality while ensuring operational stability.

Governing board members will continue to provide oversight of the amendment and its implementation through regular board meetings and approval processes. Community partners will not experience direct programmatic impact but will continue to receive updates as part of ongoing communication regarding school operations and planning.

Financial Impact

If the proposed amendment(s) will not impact the school's financials, please state "No anticipated financial impact" and proceed to the next section.

1. Describe the anticipated financial impact of the proposed amendment(s).
 - a. What are the anticipated costs associated with the proposed amendment(s)?
 - b. What is the school's plan to fund these costs (e.g., grant funding, budget reallocation, increased revenue)?
 - c. How will the proposed amendment(s) impact the school's current and projected budget projections?

The proposed amendment is not expected to result in additional costs. Rather, it reflects an adjustment to align the chartered enrollment with actual and projected enrollment.

Lower enrollment results in a corresponding decrease in per-pupil revenue; however, this has already been incorporated into DPAC's FY27 budget projections. The FY27 budget has been developed based on current enrollment trends and reflects a right-sized staffing model and operational plan aligned to projected revenue.

There are no new expenditures associated with this amendment. Instead, the amendment ensures that DPAC's authorized enrollment aligns with its current and projected financial reality.

DPAC's plan to fund operations remains based on per-pupil funding and standard revenue sources, with expenditures adjusted accordingly to maintain financial stability. The amendment does not introduce new financial risk, but supports more accurate budgeting, forecasting, and resource allocation.

2. Attach the school’s board-approved budget for the current school year, including a cash flow statement.
3. Attach the school’s projected budget for the school years in which the proposed amendment(s) will be implemented.

Enrollment

Complete only the current enrollment table if the proposed amendment does not contemplate a change in the school’s or campus’ current enrollment cap.

Current Enrollment Cap -Not Applicable

- a. Please complete the following table to show the school’s current enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.

| Grade Level | Number of Students | | | | |
|-------------|--------------------|--|--|--|--|
| School Year | | | | | |
| K... | | | | | |
| 12 | | | | | |
| Total | | | | | |

Proposed Enrollment Cap

- b. Please complete the following table to show the planned changes to the school’s enrollment cap. Add rows for applicable grades. Add columns for the applicable charter term.

If the proposed amendment(s) will not change the school’s current enrollment cap, please state “No change to enrollment cap” and leave this table blank.

| Grade Level | Number of Students | | | |
|-------------|--------------------|-------|-------|-------|
| School Year | 25-26 | 26-27 | 27-28 | 28-29 |
| K | 47 | 50 | 54 | 58 |
| 1 | 71 | 76 | 81 | 87 |
| 2 | 71 | 76 | 81 | 87 |
| 3 | 71 | 76 | 81 | 87 |
| 4 | 71 | 76 | 81 | 87 |
| 5 | 71 | 76 | 81 | 87 |
| 6 | 94 | 101 | 108 | 115 |
| 7 | 94 | 101 | 108 | 114 |
| 8 | 94 | 100 | 108 | 114 |
| 9 | 71 | 76 | 81 | 87 |
| 10 | 71 | 76 | 81 | 87 |

| | | | | |
|--------------|------------|------------|-------------|-------------|
| 11 | 47 | 50 | 54 | 58 |
| 12 | 47 | 50 | 54 | 58 |
| Total | 920 | 984 | 1053 | 1126 |

Facilities

- 1. Describe the current school facility, including:**
 - a. The number of students and staff the facility can accommodate.**
 - b. Whether the proposed amendment will impact the school’s facility needs (e.g., expansion, relocation, renovation). If yes, explain the nature and scope of the impact.**

DPAC currently operates in a facility that is designed to accommodate a significantly larger student population than current enrollment, with capacity for over 1,300 students and approximately 90 staff members.

The proposed amendment will not impact the school’s facility. There are no plans for expansion, relocation, or renovation as part of this request.

- 2. Explain how the current facility aligns, or does not align, with the school’s academic, operational, and enrollment needs in terms of physical space. Include considerations such as classroom space, specialized instructional areas, outdoor areas, and accessibility.**

The current facility remains well-aligned to DPAC’s academic and operational needs. The building includes sufficient classroom space, as well as specialized instructional areas and shared spaces that continue to support programming across gradebands. With lower enrollment, the facility provides increased flexibility in space utilization while still allowing students full access to all instructional and communal areas.

Additional Questions by Amendment Type

If the proposed amendment(s) do not apply to a particular section, please indicate “Not applicable” and proceed to the next section.

Add new grade level offerings **Not applicable**

1. Attach the curriculum and courses to be offered at the school for all additional grades included in the proposed amendment.
2. Please provide the following documents as attachments:
 - a. Daily and/or weekly instructional schedule for students in the newly proposed or expanded grade levels.
 - b. Daily and/or weekly schedule for teachers serving those grade levels.
3. Please complete the following table to outline the school’s planned assessment schedule for new or expanded grades. Be sure to include both formative and summative assessments. Add rows as needed.

| Assessment Name | Formative/ Summative | Grades Tested | Testing Window |
|-----------------|-------------------------|---------------|----------------|
| | | | |
| | | | |
| | | | |
| | | | |

4. Please describe the required qualifications for teachers who will serve in each newly proposed or expanded grade band.

Eliminate grade level(s) or other educational services **Not applicable**

1. Provide a detailed explanation of the rationale for eliminating the specified instructional program, grade level, or educational service. Include relevant data, trends, or operational considerations (e.g., low enrollment, staffing challenges, strategic realignment) that support the decision.

Acquire/construct a new facility; occupy a new or additional facility; or, occupy a temporary facility **Not applicable**

1. Explain how the proposed facility will meet the school’s identified needs, including instructional space, enrollment growth, specialized programs, or operational requirements.
2. Describe the school’s capacity and experience in acquiring, developing, or renovating school facilities. Include any relevant examples of managing build-outs, tenant improvements, or construction timelines.
3. Identify the entity responsible for acquiring and maintaining the school facility. Describe the nature of that entity’s relationship with the school and any affiliated management organization. If the school’s management organization or affiliated entity, such as a foundation, will provide capital or financial support, please identify the extent of capital support the organization is prepared to offer the school.
4. List any individuals or organizations that may have a financial interest in the current or proposed facility. Describe the nature of each relationship, including potential conflicts of interest or ownership stakes with the current and/or proposed facility.

Please provide the following documents as attachments to support your proposed facility amendment. If any required document is not available at the time of submission, please note that after the corresponding requirement below, and include an anticipated date on which the document can be provided. If a document is not applicable, please note “N/A” with a brief explanation.

5. The physical address of the proposed facility and supporting documentation verifying the location, including the Assessor’s Parcel Number (APN) and a copy of the corresponding Assessor’s Parcel Map.
6. Attach a copy of the current deed on the property (if the school owns the facility) or the proposed lease or rental agreement, including any additional square footage to be leased.
7. Attach a copy of the proposed purchase and sale agreement or lease or rental agreement, if not included in Item 6.
8. Attach a copy of the proposed facility’s floor plan and all documentation required under [NAC 388A.315](#) (Request to occupy new or additional facility). Include a table or narrative describing the square footage of the proposed facility and an assurance that final versions of these documents will be submitted as required.
9. Include conditioned space square footage and total campus acreage.
10. Full contact information for the current property owner of the proposed facility and any proposed landlord.
11. Disclosure of any relationships between the current property owner or landlord and any school-affiliated individuals or entities, including, but not limited to, any relative of a board member or employee within the third degree of consanguinity or affinity; and any connection with an educational management organization, foundation, or other entity which does business with or is otherwise affiliated with the school.
12. Attach a copy of the Certificate of Occupancy.
13. Attach documentation demonstrating that the proposed facility complies with all applicable building, safety, health, sanitation, and fire prevention codes.
14. Attach the most recent project schedule showing milestone dates, such as Certificates of Occupancy and any other government permits, waivers, modifications, or variations which may be required, with anticipated completion dates.
15. If the school is managing the tenant improvements, provide documentation that the governing body has communicated with the Division of Industrial Relations of the Department of Business and Industry regarding compliance with the federal Occupational Safety and Health Act (OSHA) in compliance with [NAC 388A.315](#). If the landlord or owner is under contract to deliver the facilities ready for occupancy, then indicate “N/A.”
16. Attach a copy of the school’s traffic flow plan, including diagrams or exhibits illustrating the planned traffic flows during the arrival and dismissal times and the designated drop-off and pick-up areas.

Add distance education program components Not applicable

1. Describe your plans for obtaining the necessary approvals from the Nevada Department of Education (NDE) for the distance education program and associated courses. If any approvals have already been granted, attach the relevant documentation.

2. Describe the credit system the school will use for distance education courses, including how credit hours are awarded and tracked.
3. Explain how the school will monitor and verify student participation and course completion. Include strategies for tracking attendance and ensuring meaningful engagement in a virtual setting.
4. Explain how the school will ensure students complete and submit coursework and participate in all required assessments.
5. Explain how the school will conduct parent-teacher conferences in a virtual or blended setting, including the format, frequency, and expectations for participation.
6. Describe how the school will administer all mandated assessments, as well as any internal exams, in a secure and proctored environment.
7. Describe the academic and non-academic supports available to distance education students. Include how frequently students will interact with teachers and what supports are provided for social-emotional needs.
8. Describe how the school will ensure that students with disabilities, English learner students, gifted students, and homeless or migrant students receive appropriate services and accommodations in the distance learning environment.
9. Describe the criteria for student eligibility to enroll in the distance education program and describe the process for reviewing and accepting applicants.

Management Organizations Not applicable

If the requested amendment(s) do not include a change to a management organization relationship, please indicate “Not applicable” and proceed to the next section.

Entering into a new contract Not applicable

If your proposed amendment involves entering into a new agreement with a Charter Management Organization (CMO) or Educational Management Organization (EMO), please respond to the items below and provide all required attachments.

1. Complete all worksheets in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Complete the Summary and Contact Information worksheet in the CMO/EMO Data Request template for each of the schools affiliated with the CMO/EMO. Provide any explanatory or contextual information in the Info tabs of the CMO/EMO Data Request template. Submit the completed Data Request workbook as an attachment.
2. Describe the academic, organizational, and financial performance of each school affiliated with the CMO/EMO.
3. List any charter school contracts that have been terminated by either the CMO/EMO or the school’s governing board. Include the reasons for termination and indicate whether the cause was for a “material breach.”
4. List any revocations, non-renewals, conditional renewals, or voluntary withdrawals/non-openings of affiliated schools. Explain the circumstances and contributing factors.
5. Describe any formal authorizer interventions in the past three years due to performance deficiencies or compliance violations. Summarize how the issues were addressed or resolved.
6. Provide the CMO/EMO’s five-year growth plan for developing new schools within the local community, the state, or across the country, as applicable. Include the following information regardless of school location: proposed years of opening, number and types of schools (models

and grade levels served), any currently pending applications, all currently targeted markets and the criteria for selecting them, and projected enrollments.

7. Describe how the CMO/EMO supports affiliated schools in assessing readiness for expansion and provide evidence that the CMO/EMO has the organizational capacity and infrastructure to effectively support additional schools. If applicable, attach a copy of the organization’s “greenlighting” tool or decision rubric.
8. Describe the specific resources the CMO/EMO will use to support new schools. Include specific timelines for deploying these resources to ensure high-quality implementation.
9. Attach organizational charts for the current network and the network with the proposed school. Charts should include all national operations and delineate the roles, reporting lines, and relationships among the governing board, staff, advisory bodies, and any external partners that will play a role in managing the schools. Indicate the CMO/EMO’s role and how its personnel fit within the structure of the proposed school, including oversight by the governing board.
10. Identify key members of the CMO/EMO leadership team and describe their roles and responsibilities.
11. Explain how and why this CMO/EMO was selected to support the school.
12. Describe the relationship between the school’s governing board and the CMO/EMO. Include the internal controls that will guide the relationship, and how the governing board will ensure fulfillment of performance expectations, and the board’s plan to retain autonomy and oversight of school operations.
13. Describe the services the CMO/EMO will provide, including the associated costs and fees. Attach the proposed services agreement, and highlight any substantive revisions or changes from prior draft agreements, if applicable.
14. Describe how the governing board will evaluate the performance of the CMO/EMO. The evaluation plan should align with the contract’s terms.
15. Disclose any existing or potential conflicts of interest between the school’s governing board and the CMO/EMO, including, without limitation, past or current employment relationships, familial relationships within the third degree of consanguinity or affinity, or financial or contractual ties to any parent company, subsidiary, or related entity.
16. Provide documentation of the CMO/EMO’s for-profit or non-profit status, and evidence that it is authorized to do business in Nevada.

Terminating the current contract Not applicable

1. Explain the board’s rationale for terminating the existing contract with the CMO/EMO. Include relevant context, such as performance concerns, strategic realignment, or governance considerations. Attach the board agenda and meeting minutes where this matter was formally discussed and approved.
2. Attach a copy of the formal notice of termination issued to the CMO/EMO. This notice should reflect the terms required under the current agreement, including timelines, transition clauses, and any financial or legal provisions.
3. Attach a crosswalk identifying the current responsibilities held by the CMO/EMO and the individuals or positions within the school who will assume those responsibilities after the

termination. Clearly indicate the staff member or role accountable for each area of responsibility to ensure continuity of operations.

Other Amendments Not applicable

1. Mission, Vision, or Goals

If you are proposing changes to the school’s mission statement, vision, or goals, please complete the following table. Delete any rows that do not apply.

| | Current | Proposed | Rationale |
|---------|----------------|-----------------|------------------|
| Mission | | | |
| Vision | | | |
| Goals | | | |

2. Contract Conditions

If you are requesting a change to a specific condition in the original or most recent charter contract:

- a. State the contract language of the condition to be amended.
- b. Clearly explain the requested change to the condition.
- c. Provide the rationale for the change and attach up to four pages of supporting evidence, if necessary.

3. Transportation

- a. Describe the school’s current transportation plan, including services provided to students with IEPs/504 plans and any general education transportation offered.
- b. Detail the proposed changes to transportation services. Ensure that any financial implications of these changes are reflected in the Financial Impact section of the application.

Additional amendment-specific questions Not applicable

Questions in this section pertain to any discussions between SPCSA staff and school representatives regarding the proposed amendment request. Questions may be added as applicable.

List of Attachments

Provide a list of attachments included as part of the amendment application. List and label each required attachment.

FY27 Tentative budget

DPAC Board agenda 4/28/26

DPAC Board minutes 4/28/26 (draft)



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NOTICE OF BOARD MEETING

NOTICE OF PUBLIC MEETING Democracy Prep at the Agassi Campus will conduct a public meeting on

April 28, 2026 beginning at 4:30 p.m.

This public meeting will be conducted in accordance with Nevada’s Open Meeting Law, NRS 241.020. The meeting will be held on campus and virtually. Members of the public may view the meeting online via the information below:

~=====

Join Zoom Meeting

<https://democracyprep.zoom.us/j/81495583495>
 Meeting ID: 814 9558 3495
 Passcode: D6XzS9

One tap mobile

+16699006833,,9873149005# US (San Jose)
 +12532158782,,9873149005# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)
 +1 253 215 8782 US (Tacoma)
 +1 346 248 7799 US (Houston)
 +1 929 205 6099 US (New York)
 +1 301 715 8592 US (Washington DC)
 +1 312 626 6799 US (Chicago)

Meeting ID: 987 314 9005

Find your local number:

<https://democracyprep.zoom.us/j/81495583495>

~=====

Public Comment: Time for public comment will be provided at the beginning of the meeting before any items on which action may be taken are heard by the public body and again before the adjournment of the meeting. See NRS 241.020(2)(d)(3)(l). A time limit of three (3) minutes, subject to the discretion of the Board Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment cannot be restricted based on viewpoint. Public comment may be submitted in writing at dpac_info@democracyprep.org, and any such public comment received prior to the meeting will be provided to the Board and included in the written minutes of the meeting.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration. The Board is pleased to make reasonable accommodations for any member of the public who has a disability and wishes to attend the meeting. To request supporting material for the meeting or special arrangements needed for the meeting, please notify the Board, in writing, at 1201 W. Lake Mead Blvd. Las Vegas, NV 89106; via email at biante.gainous@democracyprep.org; or call 702-310-2410.

Meeting notices and agendas are available in multiple locations:

- DPAC Campus entrance bulletin board
- DPAC Campus front office bulletin board
- DPAC Campus cafeteria bulletin board
- DPAC Campus hallway bulletin board
- DPAC Website
- Nevada Public Notice site
- SPCSA Meeting Notice site



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Board Meeting Agenda

1. **Call to Order and Roll Call/Establishment of Quorum (Possible Action Item)**
2. **Pledge of Allegiance**
3. **Public Comment #1:** Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. DPAC's Board Chairman will impose a time limit of three (3) minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Board's jurisdiction, control, or advisory power.
4. **Approval of Agenda (Possible Action Item):** DPAC Board will review and approve the agenda for the April 28, 2026, Board Meeting.
5. **Board Meeting Chat Norms (Information Item):** Board Chair Dr. Tara Raines will explain norms for using the Zoom Chat feature during Board meetings.
6. **Review and Approval of Prior Meeting Minutes (Possible Action Item):** DPAC Board will review and approve the minutes for the March 31, 2026 and April 16, 2026 meetings.
7. **Enrollment Target Shift Amendment (Possible Action Item):** Board Chair Dr. Raines will present the Amendment materials for the Board to review and vote on submitting the materials SPCSA about decreasing the chartered Enrollment Caps for DPAC.
8. **Trademark Licensing Agreement (Possible Action Item):** DPPS General Counsel, Ayanna Thomas, will present the DPPS Trademark License Agreement for review and approval which outlines DPAC's rights to use certain DPPS intellectual property after the 25-26 school year.
9. **DP Nevada Resolution (Possible Action Item):** DPPS General Counsel Ayanna Thomas will present the resolution for Board review and approval.
10. **Board Meeting Attendance Change (Possible Action Item):** Board Chair Dr. Tara Raines will present a proposed change in Board members attendance at Board meetings:
 - The expectation will be for Board members to attend meetings in person
 - If attending virtually, Board members will have their screens open for the entirety of the meeting
 - Time change of Board meetings for 26-27 SY (change from 4:30 pm to 5:00 pm)
11. **Announcement of Principals (Information Item):** – Board Chair Dr. Tara Raines will announcement Principals for 26-27 school year.
12. **Celebration of Junior Varsity Girls' Basketball Team (Information Item):** Board Chair Dr. Tara Raines will honor the DPAC Junior Varsity Girls Basketball team.
13. **Talent Update (Information Item):** DPPS's Chief People Officer, Mimi Ovalles, will provide an update to the Board about the current talent status including retention and hiring for the 26-27 school year.

- 14. Financial Update (Information Item):** DPPS's Chief Financial Officer, Valerie Martinez, will provide an update to the Board about the current financial status including the budget vs actual and the income statement.
- 15. Transition Updates Discussion (Information Item)** – Board Chair Dr. Tara Raines will give an update on the status of the schools' transition including, but not limited to:
 - Strategic Planning Reporting – Vendors and tech migration
- 16. Executive Session:** DPAC Board will hold a closed session pursuant to NRS Section 241.015(4)(c) to discuss pending litigation.
- 17. Public Comment #2:** DPAC's Board Chairman will impose a time limit of three (3) minutes. Action will not be taken on the matters considered during this period until specifically included on an agenda as a "Possible Action Item."
- 18. Adjournment**



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DRAFT Meeting Minutes

Tuesday, April 28, 2026 4:30 PM PST

Board Member Attendees

Tara Raines

Adam Johnson

Linda Jones Easton

Maliq Kendricks

Chrystal Morris Harry

Jessica Spurlin

Joe Morgan

Brian Harge

Phillip Nelson Smith

Board Members Not Attending

Nancy Brune

Ari Yago-Kippen

Guests

Ayanna Thomas

John Sharkey

Valerie Martinez

Katelyn Kenney

Shardae Chenoweth

Michelle McIntire

Jasmine Shanklin

Aundriana Gaston

Dontia Owens

Linda Kemp

Danitra Parker

M. Burkhardt

Genesis Garcia

Lauren Johnson

Danitia Parker

Brittany Givero

1. Call to order and Roll Call/Establishment of Quorum

Ms. Jones Easton took attendance, and Dr. Raines noted that there was a quorum. Dr. Raines called the meeting to order at 4:37 pm.



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2. Pledge of Allegiance

Dr. Raines allowed an opportunity for the U.S. Pledge of Allegiance to be recited.

3. Public Comment #1

Shardae Chenoweth:

- Board engagement and visibility. Except for last meeting, there seems to be a low level of Board engagement. Board members are off screen. This is not a passive role, and it is not leveraging the full strength of the Board. Most Board members are not visible on campus. Given the level of things that need to be addressed during the transition period, Board engagement needs to increase.
- Ms. Chenoweth discussed the calendar that was approved at the 4/26/26 meeting. She said the number of instructional days appears to be miscounted. The first 5 weeks in August are not included. Secondly, at 169 days we are at a surplus. All three schools will be in excess of the required minutes. She asked if the calendar could be discussed at the next meeting so other options can be considered (starting on the 10th, or ending a week early, or having a break in October).

4. Approval of Agenda for April 28, 2026 (Possible Action Item): ‘

Dr. Morgan made a motion to approve the agenda for April 28, 2026. The motion was seconded by Mr. Kendricks and passed unanimously.

5. Board Meeting Zoom Chat Norms (Information Item):. Dr. Raines explained that there has been a request to have a public comment structure for the 26-27 school year, and she wants to make sure that there are shared norms.

An infographic detailing the norms is in the Board folder. The following was presented:

- Public Comment
 - Public comment on agenda items happens at the beginning of the meeting
 - 3 minutes per speaker
 - Written public comment may be submitted up to 24 hours before the meeting using the posted link. The form closes 24 hours before the meeting. Comments are synthesized and shared during the meeting, and verbal public comment is given live at the meeting.
 - End-of-meeting public comment (Public Comment #2) is for future agenda items or general concerns.



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- Zoom Chat
 - The Zoom chat is public record
 - Zoom chat should not be used to communicate with Board members or provide feedback.
 - Public comment is the appropriate and transparent way to engage with the Board.
- Action Items
 - Item is introduced
 - Board discussion
 - A Board member makes a motion
 - Another Board member seconds the motion
 - The Board votes: Yes/No/Abstain
 - Public comment happens before discussion and voting. Under Nevada Open Meeting Law, the Board may only take action on items specifically posted on the meeting agenda.
- Community Meeting
 - There will be a community meeting on campus the last Thursday of every month at 5:30 pm.
 - This is the best place for open dialogue, questions, updates, and collaborative problem-solving with the Board.

6. Review and Approval of Prior Meeting Minutes for March 31 and April 16, 2026

(Possible Action Item):

The minutes for the March 31st Board meeting have not been submitted, therefore Dr. Morgan made a motion to approve the minutes for April 16, 2026. Ms. Harry seconded the motion and it passed unanimously.

Dr. Raines asked for a motion to have a flexible agenda. Dr. Morgan made a motion to have a flexible agenda, Ms. Harry seconded the motion, and it passed unanimously.

11. Announcement of Principals

Dr. Raines announced that Ben Salkowe has accepted the position of Lower School Principal and King Duncan has accepted the position of Upper School (6-12) Principal.

Mr. Salkowe introduced himself and shared his professional background. He is looking forward to working with DPAC Nevada.



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Dr. Duncan introduced himself and also shared his professional background. This is Dr. Duncan's third year working at DPAC, and he shared that he is excited about the new DPAC Nevada.

7. Enrollment Target Shift Amendment (Possible Action Item): –

Due to current enrollment, we are submitting an amendment lowering the enrollment. Katelyn Kenney explained that the amendment is to get the cap in line for next year. Mr. Sharkey explained that this gives us a conservative but realistic model.

The full amendment is in the Board folder. A highlight of the Statement of Need is: DPAC is requesting a reduction to its chartered enrollment cap to align with sustained enrollment trends, regional demographic changes, and current operational realities. Over the past several years, DPAC has experienced declining enrollment and reduced student retention, consistent with broader patterns across the Las Vegas region. These trends are driven by a combination of:

- Declining school-aged population in certain areas
- Increased family mobility
- Expanded school choice options across both district and charter sectors

After discussion, a motion to approve the amended enrollment cap was made by Dr. Morgan and seconded by Ms. Spurlin. The motion passed unanimously.

8. Trademark Licensing Agreement (Possible Action Item) –

DPPS General Counsel Ayanna Thomas explained that this agreement has also been reviewed by local counsel.

Mr. Kendrick said he understands that the governing venue was not agreed to by local counsel. Ms. Thomas explained that local counsel did approve it since DPPS is allowing the use and DPPS is located in NY although she stated that she would prefer NV. Ms. Thomas said it is not a sticking point and she is ok with changing the governing venue to Nevada.

Mr. Johnson made a motion to accept with the change to NV governing law and Ms. Harry seconded. Mr. Kendrick abstained. The motion passed.



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9. DP Nevada Resolution (Possible Action Item)

DPPS General Counsel Ayanna Thomas explained that this amendment is related to the transition. The resolution is to transfer DP Nevada to the DPAC Board. This has also been approved by the Agassi Foundation and SPCSA in addition to being reviewed by local counsel. Once this resolution is passed, the next step is for the membership interest agreement, which is the actual agreement to effectuate the transfer to be signed by the DPPS Board Chair and the DPAC Board Chair.

The current function of DP Nevada is the management of the school's lease; the transfer will allow the DPAC Board to manage the lease.

Mr. Johnson made a motion to approve the resolution, and Mr. Kendrick seconded the motion. The motion passed unanimously.

10. Board Meeting Attendance Change (Possible Action Item)

Dr. Raines presented a proposed change in Board members attendance at Board meetings:

- The expectation will be for Board members to attend meetings in person
- If attending virtually, Board members will have their screens open for the entirety of the meeting
- Time change of Board meetings for 26-27 SY (change from 4:30 pm to 5:00 pm)

Dr. Morgan made a motion to accept the Board meeting attendance change, and Mr. Johnson seconded the motion. The motion passed unanimously.

12. Celebration of Junior Varsity Girls' Basketball Team (Information Item)

JV Girls won the state finals! The girls' roster includes:

- #0 Jazlynn Edwards
- #1 Madysen Sharpley
- #3 MyDrea Durden
- #5 Kaliyah Saulsberry
- #10 Natalie Cordova
- #11 Zarionna Day
- #12 Teirrah Terrell
- #20 Adivah Myles
- #24 Nyanna Bostic
- #31 Ryan Logan



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Head Coach Blake Mason lead the team to victory. Dr. Raines congratulated the team and said we are looking forward to having them on the varsity team.

13. Talent Update (Information Item)

Mr. Sharkey explained that Chief People Officer Mimi Ovalles had been at DPAC for the past few days meeting with staff. She is on a flight now, so Mr. Sharkey gave her report.

- For elementary school, there are 18 confirmed offers for 19 positions.
- For middle school, there are 12 confirmed offers for 12 positions.
- For high school, there are 11 confirmed offers for 13 positions.

14. Financial Update (Information Item)

Ms. Martinez gave the update including the Budget vs. Actual and the Income Statement.

Income Statement:

- Currently revenue is at \$12.7M versus our budget of \$12.5M. That's up about \$230,000.
- On the grant side, state grant revenue is roughly flat which is were we had budgetet it. The budget is at an enrollment of 1180; currently we are at 844. DPAC continues to benefit from the hold harmless provision which says that if enrollment falls below 95% of the quarter of the prior year, the payment reverts back to that quarter's enrollment in terms of a calculation of the per-pupil payment.
- On federal grant revenue, we are up about \$279K.
- On the expense side, we are under about \$735K versus the budget. Expenses are coming at \$11.5M versus the \$12.2M that was budgeted.
- On the personnel, we are under about \$595K, but in the direct line is up about \$169K. Taking everything into account, the savings are about \$339K.
- Student transportation is up; the routes are more expensive than what we originally budgeted.
- Some classroom supplies are slightly higher.
- There is currently savings in field trips, but that is because of timing. Those trips will happen.
- Student food program is a little lower than we had budgeted due to lower enrollment.
- On general and administrative expenses, there is a savings of about \$255K.
- Net income is up about \$965K versus what was budgeted for the year.



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Balance Sheet

- The balance sheet is very clean at this point.
- On June 30th, we should end in a solid position with around \$6M in cash

15. Transition Updates Discussion (Information Item)

Dr. Raines presented the following:

- HBCU Decision Day was incredible!
- We have Principals!
- Placement conversations for teachers are coming
- Working on a Development Committee
- Recruiting new Board members especially in the areas of finance, marketing, law and philanthropy
- Launching a Board Finance Committee
- May 19 Board meeting will be at 3:30 pm
- May 26 – Annual meeting will be May 26 – election of officers
- Monthly community meeting – This Thursday, April 30th at 5:30 will be virtual.
- Thinking Strategically
 - Board Development and strategic conversations
 - Board Giving
 - Launching a capital campaign with the new Executive Director (Mr. Johnson volunteered to work on this). Dr. Raines explained that this will be a community campaign,

17. Public Comment #2:

Shardae Chenoweth commented that the “Building Brighter Futures” Facility Master Plan will result in several schools that are located geographically close to DPAC being targeted for closure by CCSD, and DPAC should start canvassing for some of those students.

Ms. Chenoweth commented that having the Executive Director sessions in the middle of school days means that school staff will not be able to take part.

Ms. Chenoweth also asked what is being done to reinvigorate staff so they are open to yet another leader change.



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16. Executive Session: DPAC Board will hold a closed session to discuss pending litigation.

Dr. Morgan made a motion to go into executive session. The motion was seconded by Ms. Spurlin and passed unanimously.

Dr. Morgan made a motion to go back into the main session. The motion was seconded by Mr. Smith and passed unanimously.

17. Adjournment.

Mr. Johnson made a motion to adjourn the meeting. The motion was seconded by Ms. Spurlin and passed unanimously. The meeting adjourned at 6:33pm.