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ACTION MEMORANDUM

TO: SPCSA Board
FROM: Katie Broughton, Director of Authorizing
Danny Peltier, Management Analyst IV
SUBJECT: Nevada State High School Meadowwood Voluntary Surrender of Charter Contract
DATE: April 17, 2026

Background and Summary:

During its meeting on April 2, 2026, the Nevada State High School (NSHS) Meadowwood governing board voted to voluntarily surrender their charter contract and permanently close NSHS Meadowwood after the 2026 – 2027 school year. The NSHS Meadowwood governing board appointed Melissa McCormick, Nevada State High School’s current Chief Executive Officer, as the school’s closing administrator, pending approval of the SPCSA board. SPCSA staff recommends the Authority approve the appointment of Melissa McCormick to act as the school’s administrator through the closure process as required under [NRS 388A.306](#).

NSHS Meadowwood is a brick-and-mortar public charter school located at 7530 Longley Dr, Suite 103, Reno, NV 89511. The school serves 18 students¹ in 11th through 12th grades on a single campus in Washoe County and began operations in the 2017 – 2018 school year.

Academic Performance

As demonstrated by three Nevada School Performance Framework (NSPF) and SPCSA Academic Performance Framework ratings during the current charter term, the school has consistently exceeded state and SPCSA academic performance standards.

¹ As of October 1, 2025

Year	School Level	NSPF Score	NSPF Star Rating	Framework Score	Framework Rating
2022–23	High	100	5-star	89	Exceeds Standard
2023–24	High	100	5-star	90	Exceeds Standard
2024–25	High	97.5	5-star	98.1	Exceeds Standard

Financial Performance

NSHS Meadowwood has met the SPCSA financial performance framework standards throughout each of the years it was rated during the current charter term.

Year	Findings & Framework Results
2022–23	Meets the Standard
2023–24	Meets the Standard
2024–25	Meets the Standard

Organizational Performance

NSHS Meadowwood has met the SPCSA organizational performance framework standards throughout each of the years it was rated during the current charter term.

Year	Findings & Framework Results
2022–23	Meets Standard
2023–24	Meets Standard
2024–25	In Compliance

Legal Authority:

The steps of the process for a charter school to voluntarily surrender its charter contract are outlined in [NRS 388A.306](#). This statute establishes the required procedures and timelines for closure. As part of this process, the SPCSA Board must review and approve the administrator assigned to act as trustee during the closure. The trustee is responsible for overseeing the implementation of the closure plan, ensuring compliance with statutory requirements, and managing key tasks such as financial reconciliation, asset disposition, and student record transfers.

Analysis and Staff Recommendation:

SPCSA staff support the NSHS Meadowwood governing board’s decision to close the school. Though the school has demonstrated strong academic, organizational, and financial performance, it has struggled with low enrollment. Additionally, the school’s separation from the larger Flagship campus in Clark County has created operational and student community integration challenges. These factors have contributed to the governing board’s determination that closure is the most appropriate course of action.

The NSHS Meadowwood board has appointed Melissa McCormick as the school’s closing administrator, pending approval by the Authority. Staff believe she is well-equipped to ensure the closure process is executed with fidelity. Accordingly, SPCSA staff recommend that the Authority approve her appointment to serve as the school’s administrator throughout the closure process, as required under [NRS 388A.306](#).

Pursuant to [NRS 388A.306](#), the closing administrator is required to develop and present a written closure plan, which has been included in the board materials. SPCSA staff is supportive of the closure plan, which ensures continuity of education services until graduation for all students currently enrolled in the school.

Proposed Motion:

Accept the recent action by the Nevada State High School Meadowwood board to surrender their charter contract and close the school at the conclusion of the 2026-2027 school year, approve the appointment of Melissa McCormick to be the administrator overseeing the Nevada State High School Meadowwood closure process, and direct SPCSA staff to work with Melissa McCormick to ensure all closure requirements are met.