

2025 – 2026 Pre-Opening Trainings for New Schools and New Staff

Purpose

The SPCSA will provide a series of trainings intended to provide background information and baseline knowledge to key personnel at new charter schools. These trainings are **required** for the relevant staff at new charter school campuses and can be made available to the staff at existing schools, including new staff at existing schools, as needed.

Logistics & Expectations

- In general, trainings will take place virtually via Microsoft Teams. School staff (and in some cases board members) are required to attend these trainings live unless they have communicated with SPCSA staff in advance regarding a conflict. In certain circumstances, trainings or training components may be provided asynchronously via video recording. Regardless of the format of the training, participants will complete an online form to confirm completion of each required training.
- For live virtual trainings, meeting invitations will be sent by SPCSA staff to the school leaders for all new schools. School leaders are responsible for forwarding these invitations to applicable board members and staff. **Any conflicts should be communicated in advance to the applicable SPCSA staff.**

All training recordings and materials can be found on the 2025 – 2026 Pre-Opening Trainings Canvas website here: <https://spcsa.instructure.com/courses/229>

Schedule

Training	Date	Time	Audience	SPCSA Staff
December 2025				
Fiscal Policies and Procedures Training	December 11, 2025	10:00am – 11:00am	School Leaders; Board Members; Staff with financial responsibilities; Back office service provider; EMO/CMO financial staff	Kimm Rombardo Grant Unit Staff
Bylaws Training	December 17, 2025	6:00pm – 7:00pm	Board Members; School Leaders	Melissa Mackedon Samantha King Powell
January 2026				
SPCSA Governance Standards	January 7, 2026	6:00pm – 7:00pm	Board Members; School Leaders <i>Pursuant to NRS 388A.224, each charter school board member must complete governance training provided by the SPCSA or a trainer approved by the SPCSA before the opening of a new charter school, and every three years thereafter. This training fulfills this statutory requirement.</i>	Melissa Mackedon Samantha King Powell
Student Enrollment (Lotteries, Enrollment Paperwork, Enrollment Audits)	January 15, 2026	10:00am – 11:00am	School Leaders; Registrars	Katie Broughton Marinna Cutler
Open Meeting Law Training	January 21, 2026	6:00pm – 7:00pm	Board Members; School Leaders	Melissa Mackedon Samantha King Powell
Special Education and IDEA Program Services for School Leaders	January 28, 2026	10:00am – 11:00am	School Leaders; Program/Instructional Staff	Sara Jorgensen Jackie Working
February 2026				
Serving Students in Foster Care and Homeless Students & Title I Program	February 18, 2026	11:00am – 12:00pm	School Leaders; Title I Coordinator; Continuous Improvement Team Lead	Brettani Weinhold Marinna Cutler
School Performance Plan Requirements	February 25, 2026	10:00am-11:00am	School Leaders	Brettani Weinhold Marinna Cutler

Training	Date	Time	Audience	SPCSA Staff
March 2026				
English Language Learners (ELL)	March 5, 2026	10:00am-11:00am	School Leaders; ELL Coordinator/Facilitator	Lidia Sedano
May 2026				
Reporting Requirements and Epicenter	May 7, 2026	10:00am – 11:00am	School Leaders; Administrative Staff; EMO/CMO; Any additional individuals who will be submitting reporting and compliance items	Molly Burkhardt Kristyn Smithwick Danny Peltier
Amendments Process and Procedures	May 21, 2026	10:00am – 11:00am	School Leaders	Danny Peltier Katie Broughton
June 2026				
Accountability and Assessment Orientation	June 11, 2026	10:00am – 11:00am	School Leaders; Staff responsible for assessments, accountability, data, and reporting	Brandon Gaytán Mary Holsclaw
Nevada School Performance Framework (NSPF)	June 18, 2026	10:00am – 11:00am	School Leaders; Staff responsible for assessments, accountability, data, and reporting; Optional for School Board Members	Brandon Gaytán Mary Holsclaw
Introduction to Education Grants Management	June 25, 2026	10:00am – 10:45am	School Leaders; Grant Manager; CFO or business staff; EMO/CMO; Financial services provider	Kimm Rombardo Grant Unit Staff
July 2026				
Introduction to the Grant Management System	July 2, 2026	10:00am – 10:45am	School Leaders; Grant Manager; CFO or business staff; EMO/CMO; Financial services provider	Kimm Rombardo Grant Unit Staff
Infinite Campus Coding	July 9, 2026	10:00am-11:00am	School Leaders; Registrars	Brandon Gaytán Brettani Weinhold Lidia Sedano Sara Jorgensen Jackie Working

Training	Date	Time	Audience	SPCSA Staff
SPCSA Academic Performance Framework	July 16, 2026	10:00am – 11:00am	School Leaders; Board Members; Staff responsible for assessments, accountability, data, and reporting	Brandon Gaytán Mary Holsclaw
SPCSA Financial and Organizational Performance Frameworks	July 23, 2026	10:00am – 11:00am	School Leaders; Board Members; Staff with financial responsibilities; Back office service provider; EMO/CMO financial staff	Nate Hanson Danny Peltier
August 2026				
Overview of Restorative Justice Plan Requirements	August 26, 2026	10:00am – 11:00am	School Leaders; Other School Staff that manage school safety and student discipline	Erin Walker
September 2026				
Overview of Monitoring and Evaluation	September 4, 2026	10:00am – 11:00am	School Leaders; Staff that have leadership roles/any additional individuals who will be supporting the site evaluation process	Selcuk Ozdemir
Special Education and IDEA Program Services for Special Education Staff	September 10, 2026	2:00pm-3:00pm	School Leaders; School program staff; special education facilitator; special education teacher	Sara Jorgensen Jackie Working

****The NV PERS Staff typically hosts training in the summer for new schools to learn about key processes related to the Public Employee Retirement System. Information regarding those training courses will come directly from PERS.**