



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

February 10, 2025

State Charter Governing Board
State Public Charter School Authority
2080 E. Flamingo Rd., Suite 230
Las Vegas, NV 89119

RE: Good Cause Exemption to Amend Charter Application's Approved Enrollment Cap

To: State Public Charter Authority,

Southern Nevada Trades High School respectfully requests a good cause exemption from the current amendment schedule to amend its charter contract with the State Public Charter Authority (SPCSA).

The purpose of this out of cycle amendment is to seek the Authority's approval to reduce our enrollment cap. This request is based on enrollment Validation Day data showing the school to be beyond the 10% threshold for the 2024-25 school year. While enrollment is significantly lower than budgeted, the school does have sufficient local funding to operate this year.

We appreciate the support of the SPCSA as we work through our first few years to get the school established.

Sincerely,

Brett Willis
Board Chair, SNTHS

brett.willis@snvtradeshighschool.org

STATE PUBLIC CHARTER SCHOOL AUTHORITY



RFA: Reduce in Enrollment in Existing Grade Levels

The SPCSA considers reductions to an approved enrollment cap to be a material change of the charter contract and require approval by the State Public Charter School Authority Board.

Executive Summary

Provide a brief overview of your school, including:

1. Identification of the school, its location(s), enrollment(s)(most recent ADE quarter), brief history, brief description of its board members and key leadership team members

Our school is located at 1580 Bledsoe Lane in the Sunrise Manor area. Our cross streets are Nellis and Owens. At our most recent ADE quarter our enrollment was 182. This year we have 9th, 10th and 11th graders and next year will be adding 12th grade. We will be adding one grade each year through 12th grade. Southern Nevada Trades High School is an independent free public charter school, open to all students. Our school grew from a partnership between local industry and educators with a desire to provide Las Vegas high school students with a quality education that prepares them for both college and career. Our board is comprised of industry leaders in construction as well as a CPA and an attorney. Our Academics chair, while in the construction industry was formerly a SPED Teacher in Clark County. Ms. Carver is our Executive Director and Ms. Wadsworth is our Principal. Ms. Carver brings many years of school administration experience as well as nonprofit operations and fundraising. Ms. Wadsworth has extensive leadership experience in Title I schools.

2. Statement and overview of the mission and vision

Mission: Southern Nevada Trades High School will promote excellence in academic and career and technical education, preparing students for post-secondary education and careers in construction-related professions.

Vision: Through innovative career and technical training, aligned academics, community partnerships, and individualized college and career-readiness planning, students' passions for learning are ignited and they are prepared for success in postsecondary education and the workplace.

3. A summary explanation of the reasons that the charter school is seeking to make this specific requested change.

We are requesting this decrease in our enrollment cap for this year because we currently have 182 students while our planned enrollment was 300.

Specifically identify the key reasons associated with this reduction in your enrollment cap.

We believe we experienced healthy growth year over year and will continue to do so. This is the initial hurdle for us to cross as a new and single site school.

Operations and Enrollment

1. Describe the steps the school is taking to respond to the enrollment challenges. Examples may be increased marketing, hiring of personnel dedicated to outreach, or other measures the school is implementing to address under enrollment.

The school has engaged social media marketers under a program launched by Opportunity180. Our main focus is on building relationships with key individuals at feeder schools and we have been successful in establishing those and reaching potential families. We are also engaging our current families and students as ambassadors to bring families to events and on tours.

2. If the reduction in enrollment will impact staffing, please complete the staffing chart on the budget workbook. If the reduction in the cap will not impact staffing, please write no impact below.

No impact on staffing.

3. Please complete the enrollment charter with the proposed enrollment changes for the remainder of the charter term. Please feel free to add rows for grades and change columns to fit the charter term.

Grade Level					
	2024-25	2025-26	2026-27	2027-28	2028-29
9th	56	100	100	100	100
10th	60	85	100	100	100
11th	70	70	100	100	100
12th		70	100	100	100
Total	186	325	400	400	400

Financial

1. Please complete the amendment budget workbook and include as part of your amendment application submission or provide an updated budget in a workbook of your choosing.
2. Provide a budget narrative including a detailed description of assumptions and revenue estimates, including but not limited to the basis for revenue projections, staffing levels, and costs. The narrative should specifically address the degree to which the school budget will rely on variable income (e.g., grants, donations, fundraising, etc.). There is no page limit for the budget narrative. Include the following: A detailed discussion of Per-Pupil Revenue: Use the figures provided in developing your budget assumptions.
3. Given current the current enrollment of your school, discuss in detail the school's plans to address the loss of revenues. Please reference the submitted budget as may be appropriate.

In addition to the information above, please submit

1. The agenda and approved/draft minutes of the meeting in which the governing board of the charter school approved the Request for Amendment.
2. A board approved and board chair signed Good Cause Exemption letter along with the amendment application.

**Budget Narrative for Enrollment Amendment
Southern Nevada Trades High School (SNTHS)
2024–25**

The attached budget is based on estimates of revenues and expenses for Southern Nevada Trades High School for the 2024–25 school/fiscal year. Assumptions used to create the budget model are based on rates provided by the State of Nevada, financial data from the first half of the fiscal year, and comparable school estimates in Las Vegas, NV.

REVENUES

Pupil Centered Funding Plan (PCFP): A significant source of revenue is the Pupil Centered Funding Plan, which is based on average daily enrollment (ADE). The budget reflects an ADE for 2024–25 of 186, which is based on actual data from the first half of the school year. The base rate is \$9,414 per ADE. SNTHS also receives weighted PCFP funding for ELL and At-Risk, and since these amounts are based on prior year data, they are final and match NDE PCFP workbooks.

Federal Revenue: Federal revenue includes the CSP Grant, Title funding, Special Education, and National School Lunch Program. SNTHS was awarded \$1.5 million through the CSP Grant. A majority of the grant was expended in 2022–23 and 2023–24, however there was some carryover amount into 2024–25. The Title and Special Education amounts in this version of the budget are actual, final award amounts pulled from the GMS.

Other State Revenue: This includes confirmed grant amounts for three statewide programs: State Special Education funding, Construction Commission Grant, and Charter School Transportation Grant.

Local Revenue: To account for the enrollment shortfall, SNTHS plans to fundraise significant funds in 2024–25. This budget includes about \$1 million in total Fundraising for the year, the majority of which the school expects to collect in the second half of the year.

EXPENSES

Salaries and Benefits

Salaried positions included in the budget include leadership, classroom teachers (Core and Special), academic support, as well as operations/office support. A majority of these positions are funded with unrestricted Base funding. However, some positions are supported through restricted grant programs, including CSP, Title I, State Special Education, and weighted PCFP funding.

These positions are outlined in the table below. The total FTE is 21.1.

Position	FTE	Position	FTE
Administration	2.0	Academic Support	3.0
Teachers (Core)	7.0	Instructional Aides	1.0
Teachers (SPED, ELL, CTE)	5.0	Operations/Office	3.1

Salaries are included in this budget as agreed upon with each individual staff member. This budget also includes significant costs for benefits, including PERS (17.5%/33.5%), health insurance, Medicare tax, Unemployment Insurance, and Worker's Compensation insurance. This budget amendment reflects actuals through 12/31/24 for these items, and projections for the second half of the year.

Instruction Related Expenses

- To ensure that the school can properly serve its special education student population, the budget includes approximately \$15,000 in Special Education Contractor costs, in addition to the salaries/benefits of Special Education staff.
- Third party substitutes are included for a total of \$50,000.
- Curriculum costs are included for a total of \$107,000. The majority of this expense is attributable to the costs of 11th grade curriculum and CTE curriculum.

Operations

- Back-office financial services costs are included at the agreed upon rate with the school's third-party finance provider. Services include financial analysis, accounts payable, payroll, budgeting, accounting, reporting, and strategic planning.
- Annual audit costs are included for \$25,000, as well as Legal Fees for \$7,000.
- To ensure that the school can adequately engage the community and increase student enrollment, the school has engaged in various marketing initiatives throughout the year. The total costs for Marketing in this budget are approximately \$36,000.
- Nutrition/food costs are included for daily breakfast/lunch, and is based on a combination of student use throughout the first half of the year, a rate of approximately \$4.40/student/day, and projections for the remainder of the school year. Additionally, food service management third-party costs are included at approximately \$1,000/month.
- Student transportation is included for a total of \$180,000 for the year. The school is contracting with a bus company to provide pick-up/drop-off services for its students. The amount included in this budget stems from the agreed upon rate between the school and the bus company. The school also provides public transportation passes to interested students, and those costs are included as well.
- Other minor operating expenses include bank fees, payroll fees, postage, background checks, and fingerprinting.

Facilities

- The most significant facility related cost is rent, which is included at \$779,159 for the year, per the agreement with the owner of the property.
- Custodial cost is reflected in payroll, as the school has a full-time employee dedicated to Custodial/Facility upkeep.
- Utility costs include Gas/Electric at a rate of approximately \$4,400/month, Water at a rate of approximately \$1,000/month, Garbage pickup at a rate of approximately \$1,200/month.
- Repairs and Maintenance are budgeted at \$35,500 for the year. The school does not expect significant additional costs for facility repairs in the second half of the year.

Equipment/Furniture/Technology

- General classroom/school furniture is included for a total of \$192,000 for the year. Given that the school more than doubled its enrollment this year and began occupying the second half of the facility, there was a significant need for additional classroom furniture. Therefore, much of this expense was incurred in the first half of the year.
- Significant technology expenditures include Infinite Campus, technology infrastructure, as well as various educational software, including NCCER, Curriculum Associates, and Schools PLP.

BUDGET SUMMARY

- Given the school's significant enrollment shortfall (300 budgeted vs. 186 actual), projected PCFP Revenue is significantly lower than originally budgeted. The school plans to make up this difference through private donations and fundraising.
- Other grants, including CSP and the Construction Commission Grant, have also provided the school with additional funds that have helped mitigate the impacts of the enrollment shortfall.
- The school plans to collect significant fundraising revenue in the second half of the school year to support with cash flow. Additionally, the school is exploring various Loan options.
- Plans for future year enrollment remain the same as previously planned, and the school is currently engaging with the community to ensure that future year enrollment matches with original projections.

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
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STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

Charter School Budget

Southern Nevada Trades High School herewith submits the **AMENDED FINAL**
budget for the fiscal year ending June 30, 2025

This budget contains 1 governmental fund types with estimated expenditures of \$ 3,824,799
0 proprietary funds with estimated expenses of \$ 0.

Per NAC 387.715:

TENTATIVE budget is due to the clerk or secretary of the Charter School Governing Body and Nevada Department of Education (NDE) by **April 15** annually.

FINAL budget must be adopted on or before **June 8** Annually. Copies of the approved final budget are **SUBMITTED** by the Charter School Governing Body to NDE, Legislative Council Bureau and the Charter School sponsor if other than the Department of Education.

CERTIFICATION

1. Brett Willis
(Print Name of Governing Board President)
[Signature]
(Signature of Governing Board President)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed _____

Dated: _____

APPROVED BY THE GOVERNING BOARD

[Signature]
Rosa M Jones
[Signature]
[Signature]
Deezyal Haines
[Signature]
[Signature]

SCHEDULED PUBLIC HEARING:

Date and Time: _____ Publication Date _____

Place: _____

Southern Nevada Trades High School
2024-25
As of Dec FY2025

	<u>Year 1</u> <u>2024-25</u>
SUMMARY	
Revenue	
Revenue from Local Sources	1,010,113
State Revenue	2,216,635
Federal Revenue	601,258
Total Revenue	3,828,006
Expenses	
Personnel Services-Salaries	1,224,703
Personnel Services-Employee Benefits	559,299
Professional and Tech Services	237,183
Property Services	925,453
Other Services	279,873
Supplies	585,855
Depreciation Expense	1,661
Debt Service and Miscellaneous	10,772
Total Expenses	3,824,799
Operating Income	3,207
Fund Balance	
Beginning Balance (Audited)	(633,190)
Operating Income	3,207
Ending Fund Balance	(629,983)
Total Revenue Per ADE	20,581
Total Expenses Per ADE	20,563
Operating Income Per ADE	17
Fund Balance as a % of Expenses	-16%

Southern Nevada Trades High School
2024-25
As of Dec FY2025

Year 1
2024-25

Key Assumptions

Total ADE

186

Southern Nevada Trades High School
2024-25
As of Dec FY2025

		<u>Year 1</u> <u>2024-25</u>
REVENUE		
Revenue from Local Sources		
1500	Investment Income	450
1900	Other Local Revenue	5
1920	Contributions and Donations From Private Sources	1,008,340
1980	Refund of Prior Year's Expenditures	1,318
	SUBTOTAL - Revenue from Local Sources	<u>1,010,113</u>
Intermediate Revenue Sources		
	SUBTOTAL - Intermediate Revenue Sources	<u>-</u>
State Revenue		
3110.201	PCFP - Base Funding	1,751,004
3200	State Funds & Grants-in-Aid	297,959
3254	PCFP - ELL	29,652
3255	PCFP - FRL	75,780
3270	State SpEd	62,240
	SUBTOTAL - State Revenue	<u>2,216,635</u>
Federal Revenue		
4500.633	Title I	37,943
4500.639	IDEA	18,735
4500.658	Title III-LEP	1,691
4500.661	CSP	409,000
4500.688	McKinney Vento Homeless Education Funds	190
4500.709	Title II	-
4500.742	ESSER III	5,699
4500.802	NSLP	128,000
	SUBTOTAL - Federal Revenue	<u>601,258</u>
TOTAL REVENUE		<u>3,828,006</u>

Southern Nevada Trades High School
2024-25
As of Dec FY2025

		<u>Year 1</u> <u>2024-25</u>
EXPENSES		
Personnel Services-Salaries		
101	Salaries-Teachers	729,203
102	Salaries-Instructional Aides	40,000
104	Salaries-Licensed Administration	94,500
105	Salaries-Non-licensed Administration	212,000
106	Salaries-Other Licensed Staff	67,000
107	Salaries-Other Classified/Support Staff	82,000
	SUBTOTAL - Personnel Services-Salaries	<u>1,224,703</u>
Personnel Services-Employee Benefits		
210	Employee Benefits - Group Insurance	121,800
220	Employee Benefits - Social Security Contributions	310
230	Employee Benefits - Retirement Contributions	382,983
240	Employee Benefits - Medicare Payments	17,758
260	Employee Benefits - Unemployment Compensation	25,584
270	Employee Benefits - Workers Compensation	10,864
	SUBTOTAL - Personnel Services-Employee Benefits	<u>559,299</u>
Professional and Tech Services		
310	Office/Administrative Services	4,464
320	Professional Educational Services	66,691
331	Training & Development Services - Teachers	10,000
340	Other Professional Services	32,125
340.1	Business Service Fees	70,000
345	Marketing Services	35,791
350	Technical Services	15,442
352	Other Technical Services	2,670
	SUBTOTAL - Professional and Tech Services	<u>237,183</u>
Property Services		
410	Utility Services	52,800
411	Water and Sewer	12,000

Southern Nevada Trades High School
2024-25
As of Dec FY2025

		<u><u>Year 1</u></u>
		<u>2024-25</u>
421	Garbage and Disposal	14,400
422	Janitorial and Custodial Services	6,283
430	Repairs and Maintenance Services	35,000
441	Rent - Land and Building	779,159
443	Rentals of Computers and Related Equipment	14,760
450	Construction Services	972
490	Other Purchased Property Services	10,079
	SUBTOTAL - Property Services	<u>925,453</u>
Other Services		
519	Student Transportation	180,000
522	Liability Insurance	49,335
531	Postage	150
535	Phone & internet services	6,600
540	Advertising	6,500
550	Printing and Binding	1,000
570	Food Service Management	14,400
591	CS Sponsor Fee (1.25% of PCFP)	21,888
	SUBTOTAL - Other Services	<u>279,873</u>
Supplies		
610	General Supplies	43,646
612	Non-capitalized equipment	192,000
630	Food	147,541
641	Textbooks	107,000
650	Supplies-Information Technology-related - General	70,328
651	Supplies - Technology - Software	20,340
653	Web-based and similar programs	5,000
	SUBTOTAL - Supplies	<u>585,855</u>
Depreciation Expense		
790	Depreciation	1,661
	SUBTOTAL - Depreciation Expense	<u>1,661</u>

Southern Nevada Trades High School
2024-25
As of Dec FY2025

		<u>Year 1</u> <u>2024-25</u>
Debt Service and Miscellaneous		
810	Dues and Fees	1,400
832	Interest	500
890.1	Miscellaneous Expenditures - Prior Year Expenses	8,872
SUBTOTAL - Debt Service and Miscellaneous		<u>10,772</u>
Other Items - Expense		
SUBTOTAL - Other Items - Expense		<u>-</u>
TOTAL EXPENSES		<u>3,824,799</u>



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

SOUTHERN NEVADA TRADES HIGH SCHOOL

NOTICE OF PUBLIC MEETING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on **Monday, February 10th 2025**, beginning at 5:00pm at our school site 1580 Bledsoe Lane, Las Vegas, NV 89110 and the following Google Meets link:

meet.google.com/kpn-jnnk-pwx

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543
PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthsinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members:

Officers: Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer; Kelly Gaines, Secretary.

Directors: Kara Arenas, Tina Frias, Amber Hogan, Tina Morgan, Kelly Suiter, Michael Van, Dan Wright & Carlos Zuluaga

Guests:

Bob DeRuse, Advisory Board
Nicholas Mawad, EdTec

SNTHS Staff:

Julie Carver, Executive Director
Candi Wadsworth, Principal



AGENDA

- 1) Call to Order & Roll Call.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
- 3) Approval of January SNTHS Board Meeting Minutes. The Board will review and possibly approve the minutes from the January 13, 2025 Board meeting.
Brett Willis, Chair. ***For Possible Action.***
- 4) Committee Reports. ***Information/Discussion***
 - a. Finance, Lisa Jones, Treasurer
 - b. CTE Build, Rebecca Merrihew, Vice Chair
- 5) New Board Member Selection. Chair Brett Willis and Governance Committee Member, Lisa Jones will present Charles Landon for possible board approval. ***For Possible Action.***
- 6) December 2024 Financials. Nicholas Mawad will present the financials and cash flow to the Board for approval. ***For Possible Action***
- 7) Reduction to Approved Enrollment Cap. Board Chair Brett Willis will present an enrollment amendment and Good Cause Exemption Letter requested by SPCSA to be presented in their March board meeting. ***For Possible Action.***
- 8) Budget Amendment. Nicholas Mawad will present the proposed budget amendment. ***For Possible Action.***
- 9) SPCSA Financial Framework. Board Chair Brett Willis will share an update of SPCSA finding relative to the schools financial framework. ***Information/Discussion***
- 10) Loan Options. Board Chair Brett Willis and Executive Director Julie Carver will discuss the possible loan and purchase options being investigated. ***For Possible Action***
- 11) CSP Fall Visit Report. Executive Director Julie Carver will share the results of the Opportunity180 CSP visit. ***Information/Discussion***
- 12) Marketing Proposal. The board will discuss the possibility of engaging The Chartwell Agency. ***For Possible Action***
- 13) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. ***Information/Discussion***



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

- Fundraising
- Enrollment
- Tours and Outreach

Public Comment #2.

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

14) Adjournment.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before January 8, 2025, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before February 5, 2025, this Public Notice and Agenda was posted at the above-referenced websites and locations.

Southern Nevada Trades High School



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

SOUTHERN NEVADA TRADES HIGH SCHOOL

MEETING MINUTES

NOTICE OF PUBLIC MEETING

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meet.google.com/kpn-jnnk-pwx

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: +1 626-346-9543
PIN: 170 687 012#

Finally, public comment may also be submitted in writing via email at snthsinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Board Members Present:

Officers: Brett Willis, Chair; Rebecca Merrihew, Vice Chair; Lisa Jones, Treasurer, Kelly Gaines, Secretary

Directors: Amber Hogan, Tina Morgan, Kelly Suiter, Dan Wright, Carlos Zuluaga, Kara Arenas, Tina Morgan, Mike Van, Tina Frias

Guests:

Nicholas Mawad, EdTec

SNTHS Staff:

Julie Carver, Executive Director

Candi Wadsworth, Principal



AGENDA

- 1) Call to Order & Roll Call.
Brett Willis called meeting to order and began recording at 5:00 PM.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
No public comment.
- 3) Approval of January SNTHS Board Meeting Minutes. The Board will review and possibly approve the minutes from the January 13, 2025 Board meeting.
Brett Willis, Chair. ***For Possible Action.***
Rebecca Merrihew made a motion to approve. Carlos Zuluaga seconded. All in favor. No one opposed it.
Motion carried.
- 4) Committee Reports. ***Information/Discussion***
 - a. Finance, Lisa Jones, Treasurer
Bank balance \$398,801, \$175K Construction grant received.
 - b. CTE Build, Rebecca Merrihew, Vice Chair
All materials donated have been received.
- 5) New Board Member Selection. Chair Brett Willis and Governance Committee Member, Lisa Jones will present Charles Landon for possible board approval. ***For Possible Action.***
Michael Van made a motion to approve Charles Landon as new board member. Lisa Jones seconded. All in favor. No one opposed it. Motion carried.
- 6) December 2024 Financials. Nicholas Mawad will present the financials and cash flow to the Board for approval. ***For Possible Action***
Nick Mawad went through each slide of financials, provided and accessible with meeting agenda. The revenue increase over prior month is first reimbursement received for Title I.
Tina Morgan made a motion to approve. Lisa Jones seconded. All in favor. No one opposed it. Motion carried.
- 7) Reduction to Approved Enrollment Cap. Board Chair Brett Willis will present an enrollment amendment and Good Cause Exemption Letter requested by SPCSA to be presented in their March board meeting. ***For Possible Action.***
This amendment is for SPCSA to recognize the schools adjustment in our contract with them on enrollment. Letter is provided along and accessible with this agenda.
Tina Morgan made a motion to approve. Tina Frias seconded. All in favor. No one opposed it. Motion carried.
- 8) Budget Amendment. Nicholas Mawad will present the proposed budget amendment. ***For Possible Action.***
Board Members' signatures and this meeting minutes are required to submit along with this amended budget.
Rebecca Merrihew made a motion to approve. Dan Wright seconded. All in favor. No one opposed it. Motion carried. March 7th will be in front of the State Charter Authority Board.



- 9) SPCSA Financial Framework. Board Chair Brett Willis will share an update of SPCSA finding relative to the schools financial framework. **Information/Discussion**
For information only, several areas where school is not meeting expectations is currently under review for possible action of formal notice and/or recommendations.
- 10) Loan Options. Board Chair Brett Willis and Executive Director Julie Carver will discuss the possible loan and purchase options being investigated. **For Possible Action**
No loan options at this time.
- 11) CSP Fall Visit Report. Executive Director Julie Carver will share the results of the Opportunity180 CSP visit. **Information/Discussion**
School was asked for some administrative updates, and goals, which have been addressed. There are two more visits scheduled before closing out CSP grant.
- 12) Marketing Proposal. The board will discuss the possibility of engaging The Chartwell Agency. **For Possible Action**
The board discussed the possibility of donor funding and a few donors have been identified and one has given \$2500.
Rebecca Merrihew made a motion to approve the contract with Chartwell Agency. Kelly Gaines seconded. All in favor. No one opposed. Motion carried.
- 13) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates. Julie Carver, Executive Director. **Information/Discussion**
- Fundraising
Englestad foundation received funding packet
 - Enrollment
255 students are currently enrolled for 2025/2026 school year.
 - Tours and Outreach
Working with Nevada Workforce Connections. Efforts will included getting employers to provide internships for the students.

Public Comment #2.

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

No public comment.

- 14) Adjournment.
Brett Willis adjourned meeting at 6:21 PM.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before January 8, 2025, as follows:



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before February 5, 2025, this Public Notice and Agenda was posted at the above-referenced websites and locations.

A handwritten signature in blue ink that reads "Julie Camar". The signature is written in a cursive, flowing style.

Southern Nevada Trades High School