

# STATE PUBLIC CHARTER SCHOOL AUTHORITY



## **RFA: Reduce in Enrollment in Existing Grade Levels**

The SPCSA considers reductions to an approved enrollment cap to be a material change of the charter contract and require approval by the State Public Charter School Authority Board.

### **Executive Summary**

Provide a brief overview of your school, including:

1. Identification of the school, its location(s), enrollment(s)(most recent ADE quarter), brief history, brief description of its board members and key leadership team members

*Nevada Virtual Charter School (NVCS), is seeking to reduce its enrollment in existing grade levels and enroll students in Clark County only for its 5-year contract 2024/25 through 2028/29 school years. Currently located at 8645 S. Eastern, STE 100 in Las Vegas, Nevada Virtual is a public online charter school that has served students throughout Nevada since 2007. Currently serving grades 6-12 and fully accredited by Cognia with Distinction, NVCS is authorized by the State Public Charter School Authority, with a 3-star High School and 2-star Middle School. As a Title I school, the free and reduced lunch rate is about 58% and our Special Education enrollment is about 15%. With a student population currently of approximately 1,800 students (1683.66 2<sup>nd</sup> quarter ADE), NVCS employs 96 staff members including Highly Qualified teachers, Operations and Student Support teams, the School Leadership team and an Executive Director. The current make-up of the Leadership team has been in place for about 4 years, working to improve instruction, student achievement, and culture. The Executive Director is Dr. Yolanda Hamilton, and the 6-12 grade Principal is Dr. Andre Denson. NVCS is governed by a 5-member Board of Directors, led by Mrs. Samantha Morris, Board President; Mrs. Shannon Barry, Board Vice President; Ms. Elizabeth McFadden, Board Treasurer; and members Mr. Matthew Dang and Dr. Jennifer French. Nevada Virtual is seeking to reduce its enrollment to 1600 students in existing grade levels by the end of our charter contract and serve students in Clark County only for the duration of its charter contract.*

2. Statement and overview of the mission and vision

*Our mission and vision of - At Nevada Virtual Charter School, we will make a difference by meeting the unique needs of our diverse students, preparing them for college or career in the 21<sup>st</sup> century through high quality instruction in our virtual platform; serving every student, every day-guides our plans, decisions, and actions serving our students.*

3. A summary explanation of the reasons that the charter school is seeking to make this specific requested change.

*As a result of Nevada Virtual Charter School transitioning from their former EMO-K12, Stride in July 2023, we have been about 500 students fewer than before they communicated to all of our students that they had been unenrolled. For the last 2 school years since, we have been unable to begin the new school year with enrollment numbers that we historically had, causing us to be unable to stay within 10% below or above our cap of 2,100 students. Furthermore, with our 2-star middle school rating, we would like to be able to focus on a reduced number of students within 50 miles of our campus so that we are able to better serve students who are in need of additional support by attending our Blended program on campus. Currently, we have 292 students who live outside of Clark County who would be grandfathered in until they graduate or withdraw and 1,262 students who live in Clark County, not counting 264 Seniors slated to graduate this year.*

4. Specifically identify the key reasons associated with this reduction in your enrollment cap.

*NVCS would like to focus on students within Clark County in order to better address the needs of students with a closer proximity to our campus to provide face to face teacher and staff support when needed. Also, the previous two years enrollment numbers, particularly as of Count Day, have suggested that we need to lower enrollment expectations in order to be compliant with enrollment requirements on the SPCSA Financial Framework, staffing allocations, and budget projections.*

#### **Operations and Enrollment**

1. An explanation of the planned marketing and outreach the school proposes to implement upon approval of the enrollment policy change.

*We will continue to advertise via mall banners, social media, local tv and radio ads, on our school website, and at local events such as farmer markets, back to school events, and community fairs, updating our enrollment being for students in Clark County only. We will communicate changes in enrollment requirements to our current families via the Executive Director's monthly newsletter, the Student Success Partner's monthly Smores newsletter, as well as the academic team's weekly Wednesday Wins newsletter.*

2. A draft of the proposed lottery policy with the proposed enrollment policy changes included. Proposed policies must demonstrate alignment to [NRS 388A.456](#). If your school is proposing a weighted lottery, please be sure to provide a thorough explanation for the proposed weighting system.
3. Provide a plan and timeline for communicating the proposed enrollment policy changes to your charter school community. How will the charter ensure that prospective families are aware of these changes? Describe how you will engage parents, neighborhood, and community members from the time that the application is approved. What specific strategies will be implemented to ensure students who have already enrolled in the school maintain that enrollment and are not adversely affected?

*December 2024 – In Executive Director's (ED) newsletter, informed families of the intent to request an amendment to serve students in Clark County only from the SPCSA.*

*January 6, 2025 – Post Agenda for Special Board meeting to ask NVCS Board to approve submission of application to reduce enrollment number and serve students in Clark County only in all required sites.*

*January 22, 2025 – Parent Advisory Council (PAC) meeting in part to discuss proposed enrollment reduction/requirements.*

**Late January 2025** – Communicate in ED newsletter the result of the request to the SPCSA and if approved, reiterate to current Northern Nevada families their continued enrollment in NVCS until their student graduates or withdraws. The NVCS Student/Family Handbook will be updated to reflect enrollment changes.

**Late January 2025** – Communicate in all school newsletters and on school's website results of request to SPCSA, remind families about upcoming Open Enrollment and re-registration dates for 2025/26SY, and remind current Northern Nevada families of their ability to re-register their student for the upcoming years.

**February 2, 2025** – Commence Open Enrollment for new families.

**Mid- February 2025** – Re-registration meetings to discuss upcoming re-registration, new enrollment requirements, and grandfather clause for current Northern Nevada families.

**March 5, 2025** – Commence re-registration for current families.

4. Attach a revised student enrollment form to be used under the proposed policy
5. Describe the rationale for the reduction in enrollment.

***By focusing on students within Clark County, we will be better able to address the needs of students with a closer proximity to our campus to provide face to face teacher and staff support when needed, improve academic outcomes, and perform better on NDE and SPCSA evaluations. Also, the previous two-year enrollment numbers, particularly as of Count Day, have suggested that we need to lower enrollment expectations in order to be compliant with enrollment projection requirements on the SPCSA Financial Framework, staffing allocations, and budget projections.***

6. Specifically identify the key risks associated with this reduction plan and describe the steps the school is taking to mitigate these risks.

***A key risk associated with this reduction plan is projecting accurate enrollment numbers for Clark County only, while grandfathering in Northern Nevada students. We will look at our enrollment numbers over the last 2 years for both Clark County and Northern Nevada on Count Day and at the beginning of semester 2 to determine where our average enrollment lies.***

7. Describe the role to date of any parents, neighborhood, and/or community members involved in the proposed reduction in enrollment of the school.

***During the November NVCS Board meeting, the Executive Director mentioned requesting an amendment to the Charter and telling the Board that she would be asking for the Board's approval to submit a request. In a December Executive Director newsletter, the request to ask the SPCSA Board for approval to reduce enrollment numbers and limit enrollment to Clark County only was communicated.***

8. If the reduction in enrollment will impact staffing, please complete the staffing chart on the budget workbook. If the reduction in the cap will not impact staffing, please write no impact below.

***Best practice at NVCS is to staff at about 80%. This has helped us prevent a surplus of teachers over the last 2 years. This current year we cut an Assistant Principal position to closer align with enrollment numbers. Additionally, an enrollment team position was cut as well. Given this, this reduction will not impact staffing.***

9. If applicable, please provide an updated Lottery Application if dates to the lottery and window change or lottery procedures are changed due to the reduction in enrollment cap.

N/A

10. Please complete the enrollment charter with the proposed enrollment changes for the remainder of the charter term. Please feel free to add rows for grades and change columns to fit the charter term.

Grade Level	Number of Students				
	2024-25	2025-26	2026-27	2027-28	2028-29
Pre-K	N/A	N/A	N/A	N/A	N/A
K-5	N/A	N/A	N/A	N/A	N/A
6-8	600	550	500	500	500
9-11	850	850	850	850	850
12	250	250	250	250	250
Total	1700	1650	1600	1600	1600

- 11.

### Financial

1. Please complete the [amendment budget workbook](#) and include as part of you amendment application submission.
2. Provide a budget narrative including a detailed description of assumptions and revenue estimates, including but not limited to the basis for revenue projections, staffing levels, and costs. The narrative should specifically address the degree to which the school budget will rely on variable income (e.g., grants, donations, fundraising, etc.). There is no page limit for the budget narrative. Include the following: A detailed discussion of Per-Pupil Revenue: Use the figures provided in developing your budget assumptions.

*In regard to the staffing levels and costs the school has been operating on a very conservative basis while adjusting to the new normal enrollment numbers after leaving their previous EMO. For staffing they have operated at a level consistent with the lowered enrollment numbers and would adjust if they came in higher. This is the same with costs. The staffing is budgeted around this lowered enrollment, so we don't expect a significant drop in staffing levels. The school operates at a very conservative level in expenses. This has been shown in their very healthy net income and leaves a lot of room for changes. As you can see in the 5 year projections they continue to be able to keep a very positive end fund balance despite the drop.*

3. Given current the current enrollment of your school, discuss in detail the school's plans to address the loss of revenues. Please reference the submitted budget as may be appropriate.

*We do include Federal revenues in our 5 year projections but only include grants that the school receives each year for many years in the past. We are very conservative in our projections as to not rely heavily on them. We do also include Local revenue but again stay consistent but do not raise the amount but base it on last years actuals. Overall we are very conservative on budgeting for any variable revenues. We align the State revenue with the planned budget and expected per pupil funding amounts. Due to the enrollment staying consistent over the next 5 years we do not increase the staff needed however increase year over year a 3% increase to account for increases. All other costs are also increased 3% year over*

*year to account for increase prices. We find that some things don't increase and some increase a bit more but overall the average is covered by the 3%. NVCS has always had a very large NET Surplus. With the drop in enrollment and the loss of the ontime grants (ESSER/AB495, etc) you can see that the NET SURPLUS is still very healthy in 5 years. The school is very diligent in acquiring many additional grants and we have not accounted for them.*

**In addition to the information above, please submit**

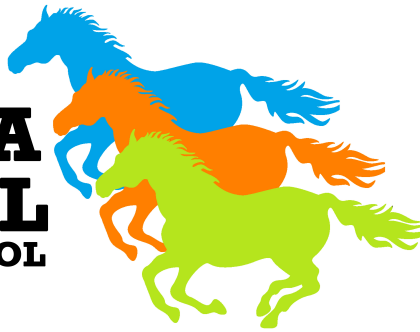
1. The agenda and approved/draft minutes of the meeting in which the governing board of the charter school approved the Request for Amendment.
2. A board approved and board chair signed Good Cause Exemption letter along with the amendment application.

Revenues - Below is a detailed breakdown of what make up the Total Revenues.

	Fund	Project	Revenue	Program	Function	Object	# of Students	1,680.00	1,650.00	1,600.00	1,600.00	1,600.00	1,600.00
							\$ Per Pupil	9,414.00	9,508.14	9,603.22	9,699.25	9,796.25	9,894.21
							Approval Date	Forecast	Forecast	Forecast	Forecast	Forecast	
							FY2425 REV 1	FY2526	FY2627	FY2728	FY2829	FY2930	
1 Pupil Centered Funding Plan (Basic Aid)	100	201	3110				15,815,520.00	15,688,431.00	15,365,154.24	15,518,805.78	15,673,993.84	15,830,733.78	
2 Pupil Centered Funding Plan: English Learners	206	211	3254				224,523.00	221,940.99	221,940.99	221,940.99	221,940.99	221,940.99	
3 Pupil Centered Funding Plan: At-Risk Pupil	208	212	3255				105,435.00	105,277.81	105,277.81	105,277.81	105,277.81	105,277.81	
4 State SPED	250	205	3270				851,931.80	851,931.80	851,931.80	851,931.80	851,931.80	851,931.80	
5 Pupil Centered Funding Plan: Local Special Education	100	210	3115				-	-	-	-	-	-	
Pupil Centered Funding Plan: Charter Fees Paid to Sponsor	100	201	3112				230,000.00	230,000.00	230,000.00	230,000.00	230,000.00	230,000.00	
6 CTE	240	300	3200				57,731.04	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	
<b>Revenue Limit</b>							<b>17,285,140.84</b>	<b>17,137,581.59</b>	<b>16,814,304.83</b>	<b>16,967,956.37</b>	<b>17,123,144.43</b>	<b>17,279,884.37</b>	
8 ERATE	280	780	4300				9,864.00	9,864.00	9,864.00	9,864.00	9,864.00	9,864.00	
9 TITLE I	280	633	4500				576,115.00	450,000.00	450,000.00	450,000.00	450,000.00	450,000.00	
0 SPED- IDEA Part B	280	639	4500				266,176.60	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	
3 SPED - ESY	280	667	4500				5,850.00	-	-	-	-	-	
1 Title II	280	709	4500				59,087.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	
2 TITLE IV	280	715	4500				33,860.00	-	-	-	-	-	
4 ESSER III	280	742	4500				136,199.00	-	-	-	-	-	
5 ARP Homeless	280	752	4500				7,455.00	-	-	-	-	-	
6 AB 495	280	754	4500				32,940.76	-	-	-	-	-	
6 SPED IDEA PIP	280	660	4500				3,126.00	-	-	-	-	-	
6 HCY Title I	280	650	4500				3,800.00	-	-	-	-	-	
<b>Federal Revenue</b>							<b>1,134,473.36</b>	<b>689,864.00</b>	<b>689,864.00</b>	<b>689,864.00</b>	<b>689,864.00</b>	<b>689,864.00</b>	
8 Interest Income	100	000	1510				76,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	
9 Fees	100	000	1740				3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	
0 Other Revenue Sources	100	000	1900				-	-	-	-	-	-	
0 Contributions and Donations from Private Sources	100	000	1920				3,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
1 Refund of Prior Year's Expenses	100	000	1980				416.00	-	-	-	-	-	
3 Refund of Prior Year's Expenses SPED IDEA FY23	280	639	1980				3,733.00	-	-	-	-	-	
5 Refund of Prior Year's Expenses TITLE II FY23	280	709	1980				5,132.00	-	-	-	-	-	
6 Refund of Prior Year's Expenses ESSER III FY23	280	742	1980				8,290.00	-	-	-	-	-	
9 Refund of Prior Year's Expenses	240	300	1980				2,967.00	-	-	-	-	-	
<b>Local Revenue</b>							<b>102,538.00</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>65,000.00</b>	
<b>Total Revenues</b>							<b>18,522,152.20</b>	<b>17,892,445.59</b>	<b>17,569,168.83</b>	<b>17,722,820.37</b>	<b>17,878,008.43</b>	<b>18,034,748.37</b>	

In regard to the staffing levels and costs the school has been operating on a very conservative basis while adjusting to the new normal enrollment numbers after leaving their previous EMO. For staffing they have operated at a level consistent with the lowered enrollment numbers and would adjust if they came in higher. This is the same with costs. The staffing is budgeted around this lowered enrollment, so we don't expect a significant drop in staffing levels. The school operates at a very conservative level in expenses. This has been shown in their very healthy net income and leaves a lot of room for changes. As you can see in the 5 year projections they continue to be able to keep a very positive end fund balance despite the drop.

**NEVADA  
VIRTUAL  
CHARTER SCHOOL**



**8645 S. Eastern, Suite 100  
Las Vegas, NV 89123**

Thursday – January 9th, 2025

State Public Charter School Authority  
500 E. Warm Springs Road, Suite 116  
Las Vegas, NV 89119

*Re: Request for Good Cause Exemption from Amendment Cycle*

Executive Director Mackedon and Danny Peltier:

Nevada Virtual Charter School (NVCS) requests a good faith exemption from the current amendment cycle to request an amendment. We are asking that an exemption be granted and the application to amend our policy relating to reduction in enrollment in existing grade levels and change enrollment policy be heard at the Board's earliest convenience.

Nevada Virtual Charter School, Board Chair

A handwritten signature in black ink, appearing to read 'Samantha Mackedon', is written below the typed name.

**DRAFT MINUTES  
BOARD MEETING  
BOARD OF DIRECTORS**

# **Nevada Virtual Charter School**

**Thursday – January 9<sup>th</sup>, 2025**

**11:30AM**

**NVCS Office**

**8645 S. Eastern Avenue Suite 100**

**Las Vegas, NV. 89123**

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Charter School Office 24 hours in advance at 702-407-1825 for phone number. Posted on the internet at [nevadavirtual.org](http://nevadavirtual.org), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical locations of Green Valley Library, 2797 N Green Valley Pkwy, Henderson, NV 89014, Paseo Verde Library, 280 S Green Valley Pkwy, Henderson, NV 89012, Centennial Hills Library 6711 N. Buffalo Dr. Las Vegas, NV 89131, Enterprise Library 8310 S. Las Vegas Boulevard Las Vegas, NV 89123, Sunrise Library 5400 Harris Ave. Las Vegas, NV 89110, Rainbow Library 3150 N. Buffalo Dr. Las Vegas, NV 89128, Bunkerville Library 150 West Virgin Str. Bunkerville, NV 89007, Laughlin Library 2840 South Needles Hwy. Laughlin, NV 89029. Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call number listed in advance so that arrangements for attendance may be made.*

The Nevada Virtual Charter School welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and support materials are available to all audience members at the door to the meeting, by requesting the agenda or support materials from Megan Bernardo, Board Liaison (702-407-1825) or on the School’s website at: [nevadavirtual.org](http://nevadavirtual.org) Presentation of the meeting may be viewed by using the following link: <https://us06web.zoom.us/j/85664064171?pwd=EOO7bld9ArPwIWnqtEcKuLyYvf20U.1:192068>
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Megan Bernardo up to two hours prior to the scheduled meeting via email to [megan.bernardo@nvvirtual.org](mailto:megan.bernardo@nvvirtual.org)
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.



**I. PRELIMINARY**  
**Call to Order; Roll Call;**

Member	Title	Term Ending	Present In Person OR Telephone	Absent	In	Out
Mrs. Samantha Morris	President	11/2026	T		11:30am	11:41 am
Mrs. Shannon Barry	Vice President	9/2027	IP		11:30am	11:41 am
Ms. Elizabeth McFadden	Treasurer	8/2025	T		11:30am	11:41 am
Mr. Matthew Dang	Member	11/2025		X		
Dr. Jennifer French	Member	2/2025	T		11:30am	11:41 am

**We have a Quorum.**

**Pledge of Allegiance**

**II. PUBLIC COMMENT #1**

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**No public comment.**

**III. SCHEDULED FOR POSSIBLE ACTION**

*(Information/Possible Action/Public Comment on the following voting items)*

**A. BUSINESS**

**20250109-01\_IV-BDRPT (for possible action) Consideration and Possible Approval to request a Good Cause Exemption from State Public Charter School Authority (SPCSA) to request an amendment outside the established application window.**

**Dr. Hamilton stated that this exemption is a requirement from the SPCSA for the school to the amendment as it is outside the application window.**

**Motion to approve by Mrs. Barry, Second by Ms. McFadden. Motion passed unanimously.**

Member	Motion	Aye	No	Abstain	Absent
Mrs. Samantha Morris		X			
Mrs. Shannon Barry	M	X			
Ms. Elizabeth McFadden	2nd	X			
Mr. Matthew Dang					X
Dr. Jennifer French		X			
<b>Motion</b>	Carried ( X )	Not Carried ( )	Vote, ( 4 Y ) (N) (AB)		Tabled ( )

**20250109-02\_IV-BDRPT (for possible action) Consideration and Possible Approval to submit a request for charter amendment to the State Public Charter School Authority (SPCSA) for an amendment relating to reduction in enrollment in existing grade levels and change enrollment policy.**

**Dr. Hamilton stated that the school's enrollment projections have not been where they were prior to its exit from the former EMO. Upon reviewing the data, the school is requesting to serve students exclusively in Clark County and to reduce its enrollment numbers. With the Board's approval, Dr. Hamilton proposed submitting an amendment to reflect this reduction and the shift to serving only Clark County students.**

**Dr. Hamilton explained that the school has been working with Danny Peltier from the SPCSA to analyze enrollment numbers. Current projections indicate approximately 1,700 students this year and 1,650 students next year. Northern Nevada students who are currently enrolled would be grandfathered in, allowing them to remain until graduation or withdrawal. Once those students withdraw, they will not be permitted to re-enroll.**

**Dr. Hamilton reminded the Board that enrollment can fluctuate within a 10% margin. As of today, enrollment stands at approximately 1,800 students. The target of 1,700 students accommodates growth up to 10% above that number or a decline of up to 10% below it. For the next three years of the charter, the school plans to target 1,600 students.**

**Mrs. Morris asked whether the school could request an enrollment increase in future years if the student population in Clark County grows. Dr. Hamilton confirmed that the school could always approach the charter authority to request an increase or reduction. However, over the past few years, the school has struggled to reach historical enrollment levels. Based on current Clark County student numbers—approximately 1,300 to 1,400—these targets represent stretch goals.**

**Mrs. Morris also inquired about the potential impact on staffing due to the reduced enrollment. Dr. Hamilton responded that the school staffs conservatively, at about 80% capacity, and does not anticipate needing to cut any teaching positions as a result of this reduction.**

**Mrs. Morris commented that transitioning to a Clark County focus should help the school align more closely with the needs of the students it serves there and could positively impact the school's star rating. Dr. Hamilton expressed excitement about focusing on Clark County students, particularly because proximity to the school's Blended program would allow struggling students to attend in-person sessions for additional support.**

**Mrs. Morris asked whether the school should establish a policy requiring Clark County students to participate in Blended learning, rather than allowing the perception that the school is entirely virtual. Dr. Hamilton clarified that Blended learning is already part of the school's charter. Mrs. Morris emphasized that Blended learning should be as much of a requirement as completing schoolwork, given its importance to student success and attendance. Dr. Hamilton emphasized that the school is committed to supporting students while adhering to legal**

requirements. She added that the school may engage in discussions with families to evaluate whether Nevada Virtual is the best fit for their needs if they are unable to meet the established requirements.

**Motion to approve by Mrs. Barry, Second by Ms. McFadden. Motion passed unanimously.**

Member	Motion	Aye	No	Abstain	Absent
Mrs. Samantha Morris		X			
Mrs. Shannon Barry	M	X			
Ms. Elizabeth McFadden	2nd	X			
Mr. Matthew Dang					X
Dr. Jennifer French		X			
<b>Motion</b>	Carried ( X )	Not Carried ( )	Vote, ( 4 Y ) (N) (AB)		Tabled ( )

**IV. CLOSING PROCEDURES**

**A. PUBLIC COMMENTS #2**

**ORAL COMMUNICATIONS/PUBLIC COMMENTS:**

Reserved for all public comments. \*Reminder all individuals wishing to give a public comment must submit in writing their name, contact information, and the topic they intend to speak to.

No individual comment shall be for more than three (3) minutes. Board members may respond to comments; however, no action can be taken. The Board may give direction to staff following comment.

**No public comment.**

**B. ADJOURNMENT**

The next board meeting is scheduled for January 28<sup>th</sup>, 2025.

**Mrs. Morris adjourned the meeting at 11:41am.**

# Nevada Virtual Application Form 25-26 SY



The survey will take approximately 10 minutes to complete.  
Thank you for considering Nevada Virtual Charter School for your child's educational journey.

Please fill out this form to apply for admission at Nevada Virtual Charter School for the 2025-2026 school year. Please note the following information:

- You must be the legal guardian to complete this application.
- **Your student must be a resident of Clark County only.**
- We only offer grades 6-12
- Enrollment closes for 12th grade on Monday, August 11

\* Required

1. Please select your students' county of residence. You will be asked to provide valid Proof of Residency upon application. \*

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Ill County unty

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Churchill County

Clark County

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: County unty

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Douglas County

Elko County

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Ida Cour County

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Esmeralda County

Eureka County

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Idt Coun County

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Humboldt County

Lander County

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County unty

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Lincoln County

Lyon County

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County unty

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Mineral County

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Nye County

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Carson City

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County

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Pershing County

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e County

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Storey County

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Washoe County

White Pine County

Your student is not eligible to enroll at Nevada Virtual due to Residency requirements.

As of the 2025-2026 SY, Nevada Virtual only serves students residing in Clark County. Here is a list of alternate options for your student. <https://doe.nv.gov/school-and-district-information>

## Guardian 1 Information

2. Guardian 1 First Name \*

3. Guardian 1 Last Name \*

4. Relation 1 \*

5. Email Address 1 \*

This is important to ensure accuracy, as you will receive an email to complete Online Registration.

6. Home Phone 1 \*

7. Cell Phone 1 \*

8. Address 1 \*

9. City 1 \*

10. State 1 \*

Nevada

11. Zip 1 \*



## Guardian 2 Information

12. Guardian 2 First Name

13. Guardian 2 Last Name

14. Relation 2

15. Email Address 2

16. Home Phone 2

17. Cell Phone 2

18. Is address the same as above?

Yes

No

19. Address 2

20. City 2

21. State 2

22. Zip 2

## Marketing

23. How did you hear about the school? \*

- Friends or Family
- Student in a previous school year
- Sibling Attended
- Commercial TV or Radio
- YouTube or other social media ad
- Movie Theater
- Billboard
- Magazine
- Post Card
- Bus Stop

24. Please tell us why you have chosen to apply to our school? \*

## Student Information

25. Student First Name \*

26. Student Last Name \*

27. Gender 1 \*

- Male
- Female
- Gender X

28. Birthdate 1 \*



29. Grade For School Year 2025-2026 1 \*

- Grade 6
- Grade 7
- Grade 8
- Grade 9
- Grade 10
- Grade 11

30. Current School District: 1 \*

- Out of State
- Private School
- Public Charter School
- Carson City
- Churchill County
- Clark County
- Douglas County
- Elko County
- Esmeralda County
- Eureka County
- Humboldt County
- Lander County
- Lincoln County
- Mineral County
- Nye County
- Pershing County
- Storey County
- Washoe County
- White Pine County
- Other

31. Are you applying another student? \*

- Yes
- No

32. Student 2 First Name \*

33. Student 2 Last Name \*

34. Gender 2 \*

- Male
- Female
- Gender X

35. Birthdate 2 \*

36. Grade For School Year 2025-2026 2 \*

- Grade 6
- Grade 7
- Grade 8
- Grade 9
- Grade 10
- Grade 11
- Grade 12

37. Current School District: 2 \*

- Out of State
- Private School
- Public Charter School
- Carson City
- Churchill County
- Clark County
- Douglas County
- Elko County
- Esmeralda County
- Eureka County
- Humboldt County
- Lander County
- Lincoln County
- Mineral County
- Nye County
- Pershing County
- Storey County
- Washoe County
- White Pine County
- Other

38. Are you applying another student? \*

- Yes
- No

39. Student 3 First Name \*

40. Student 3 Last Name \*

41. Gender 3 \*

- Male
- Female
- Gender X

42. Birthdate 3 \*

43. Grade For School Year 2025-2026 3 \*

- Grade 6
- Grade 7
- Grade 8
- Grade 9
- Grade 10
- Grade 11
- Grade 12



44. Current School District: 3 \*

- Out of State
- Private School
- Public Charter School
- Carson City
- Churchill County
- Clark County
- Douglas County
- Elko County
- Esmeralda County
- Eureka County
- Humboldt County
- Lander County
- Lincoln County
- Mineral County
- Nye County
- Pershing County
- Storey County
- Washoe County
- White Pine County
- Other

45. Are you applying another student? \*

- Yes
- No

46. Student 4 First Name \*

47. Student 4 Last Name \*

48. Gender 4 \*

- Male
- Female
- Gender X

49. Birthdate 4 \*

50. Grade For School Year 2025-2026 4 \*

- Grade 6
- Grade 7
- Grade 8
- Grade 9
- Grade 10
- Grade 11
- Grade 12

51. Current School District: 4 \*

- Out of State
- Private School
- Public Charter School
- Carson City
- Churchill County
- Clark County
- Douglas County
- Elko County
- Esmeralda County
- Eureka County
- Humboldt County
- Lander County
- Lincoln County
- Mineral County
- Nye County
- Pershing County
- Storey County
- Washoe County
- White Pine County
- Other

## Application Terms

I understand this admission entry is good for one school year only. If my child is not accepted into Nevada Virtual Charter School during the 2025-2026 school year, I must reapply during Open Enrollment for the next school year.

All applications that contain false, incorrect, or misleading information or are not complete, will be voided and the applicant will have to reapply with the correct information. If the incorrectly submitted information, when corrected would render the student ineligible for enrollment, the application will be voided.

If the false, incorrect, or misleading information is discovered after the student is enrolled or already attending classes, the student will be unenrolled and must reapply.

I have read and understand the school's Mission and/or Vision Statement.

I have read and understand the school's Enrollment Policy and School Expectations.

<https://www.nevadavirtual.org/ourpages/auto/2022/6/21/52327199/AEF%202024%20FINAL.pdf?rnd=1717791491647>

Nevada Virtual Charter School is a tuition free public charter school. Nevada Virtual Charter School is committed to providing an equal opportunity education to all applicants without regard to race, religion, color, sex, gender identity, sexual orientation, national origin, citizenship status, age, disability or any other protected status in accordance with all applicable federal, state and local laws.

52. I accept the terms of this application. \*

Yes

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## **NEVADA VIRTUAL CHARTER SCHOOL ENROLLMENT, LOTTERY AND WAITLIST POLICY**

### **ENROLLMENT**

Nevada Virtual Charter School currently serves grade levels 6 through 12 residing in Clark County. Parents wishing to enroll their children in NVCS must:

Submit documentation verifying residency within Clark County.

Complete the online application and provide all required documents. All information on the application must be true and correct. If misrepresentations are made or incorrect information is provided, the application will be deemed as not meeting the requirements of the school and may result in the revocation or halting of enrollment.

Ensure students are only enrolled in NVCS and not concurrently enrolled in another school, public or private (unless prior permission is given for a junior college).

Provide a student success partner, usually a parent/guardian, who is able to read and understand the curriculum and online instructional materials provided by NVCS and agrees to continuously supervise and engage in the academic support of the student during regular school hours.

Both parent and student must complete a required orientation based on location. Families within Clark County must attend in person and families outside Clark County must attend online. Both parent and student must stay for the entire time to be considered a completed orientation. Not completing orientation before or on the students start date, may run the risk of enrollment being canceled.

Have a working phone number, email account, and Internet access at all times while enrolled. Ensure the student is in good standing with the previous school district.

Understand and agree that students will be enrolled in their age-appropriate grade level, unless the previous school has officially approved a retention or promotion.

Understand and agree that the student's educational program will be at the direction of the assigned NVCS teacher(s), lessons provided by the teacher(s) must be completed in the manner and within the timeframes assigned.

### **LOTTERY POLICY**

The Open Enrollment periods will be decided by Nevada Virtual Charter School staff and board to receive applications for the following school year. Nevada Virtual Charter School will announce and advertise these opening and closing dates of the open enrollment window to the community in which we plan to operate.



The following are key points regarding lottery process, waitlist procedures and enrollment of pupils from our school's enrollment waiting list in accordance with NRS 388A.456:

- All applications are accepted during the Open Enrollment window, which must be at least 45 days;
- If the number of applications received during an enrollment window does not exceed the number of spaces available, including by grade, all pupils who applied shall be enrolled in our school. (No lottery is necessary)
- If the number of applications received during the window exceeds the number of spaces available, all enrollment applications received during the window will be subject to the lottery. The lottery will be conducted immediately after the close of the enrollment window. (Lottery is required)
- Pupils whose applications are not selected by the lottery, if they wish, will be placed on an enrollment waiting list in the order determined by sufficiency date after the lottery selection.

If applicable, a randomized lottery will be held after the Open Enrollment period. Families will be notified via email or phone of their child's acceptance into Nevada Virtual Charter School. Students and families will be given a reasonable amount of time to accept or decline a seat. The Office for Civil Rights (OCR) enforces Federal statutes that prohibit discrimination in programs and activities that receive Federal financial assistance from the Department of Education (ED). Nevada Virtual Charter School is committed to providing an equal opportunity education to all applicants without regard to race, religion, color, sex, gender identity, sexual orientation, national origin, citizenship status, age, disability or any other protected status in accordance with all applicable federal, state and local laws.

#### **WAITLIST POLICY**

If Nevada Virtual Charter School has reached capacity pursuant to NAC 386.353, it must place pupils who seek enrollment on an enrollment waiting list. Pupils who withdraw from the school after reaching capacity will be replaced with new pupils from the school's waiting list.

Nevada Virtual Charter School will enroll students from the waitlist in the order enrollments are approved, up to the enrollment cap. Once the enrollment cap has been met, a waitlist is formed and a student's order on the waitlist is based on the date and time they obtain sufficiency (completed all enrollment steps).

#### **RE-REGISTRATION**

Re-registration is required for every enrolled student in order to let the school know if you will be returning for the next school year. Re-Registration can be denied if there is failure to comply with school regulations and testing requirements.

Re-registration process must be completed by the Legal Guardian/Student Success Partner. You will receive a notification email once your school is open for Re-registration.

Due to NVCS's enrollment limitations and its Waitlist Policy, if students are withdrawn from NVCS, and are eligible to return, they will be put at the bottom of the Waitlist pending reinstatement.



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[nevadavirtual.org](http://nevadavirtual.org)

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### Lottery Determination Dates 2024-2025 SY

- Monday, February 3<sup>rd</sup>, 2025: Enrollment Opens for new applicants 2025-2026 SY
- Wednesday, March 5<sup>th</sup>, 2025: Re-Registration Opens for returning students (30 days)
- Thursday, March 20<sup>th</sup>, 2025: Re-Registration Closes (End 45-day application window)
- Friday, March 21<sup>st</sup>, 2025: Possible Lottery ----if 25-26 SY new applicants exceed open spaces

Your student is not eligible to enroll at Nevada Virtual due to Residency requirements.

As of the 2025-2026 SY, Nevada Virtual only serves students residing in Clark County. Here is a list of alternate options for your student. <https://doe.nv.gov/school-and-district-information>