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ACTION MEMORANDUM

TO: SPCSA Board
FROM: Melissa Mackedon, Executive Director
Katie Broughton, Director of Authorizing
SUBJECT: Agenda Item 8: Issue Notices of Concern for Organizational Performance
DATE: March 1, 2024

As the Authority is aware, all SPCSA-sponsored charter schools are evaluated on the SPCSA Organizational Performance Framework (OPF), pursuant to [NRS 388A.273](#). The Organizational Performance Framework reviews a charter school from the perspective of five indicators or categories. This structure facilitates the evaluation of the school's organizational performance and compliance with federal, state, and local law, regulations, ordinances, and policy, in addition to the contract between the SPCSA and the governing board of the school.

Any school that materially fails to comply with the organizational performance framework may trigger revocation proceedings in the next 3-5 years should organizational performance not improve. Any school identified as such should be issued a formal Notice to ensure the school and its governing board are aware of the concerns ([NRS 388A.330](#)). As a reminder, the Authority has three levels of intervention when schools do not meet organizational standards. These levels are as follows:

- Notice of Concern
- Notice of Breach
- Notice of Intent to Terminate

For the 2022-2023 school year, one school earned fewer than 80 total points and a rating of Does Not Meet Standard. Pursuant to the [OPF Technical Guide](#), SPCSA staff recommend issuing a Notice of Concern to this school. Additional information regarding the ratings and recommended motions can be found on page two.

i. Nevada Prep Charter School:

Overall Rating	Total Points	1. Education Program	2. Financial Management	3. Governance & Reporting	4. Students & Employees	5. School Environment
Does Not Meet Standards	66.0	20.0	13.3	8.3	14.4	10.0

Nevada Prep Charter School received a total of six deductions, primarily due to late submission of required reports and documents, including the Annual Independent Audit, School Performance Plan, Board Member Disclosure Forms, and confirmation of insurance coverage. The measures for which the school did not earn full points are listed below. Additionally, Nevada Prep was delinquent on several PERS payments.

- 2a. Financial Reporting and Compliance
- 3a. Governance Requirements
- 3c. Reporting Requirements
- 4e. Employee Rights
- 4f. Background Checks
- 5a. Facilities and Transportation

When considering whether to recommend the issuance of a Notice of Concern, staff considered the current progress of the school regarding reporting and compliance. For the 2023-2024 school year, Nevada Prep is past due on several important reporting requirements, including the Annual Independent Audit. Additionally, according to the January 2 Outstanding Contribution Workbook provided by the Public Employees Retirement System (PERS), NV Prep has an outstanding balance of \$477,305.47. The school does have an approved payment plan with PERS; however, the outstanding contribution is sizeable.

Proposed Motion: Approve the recommendation of SPCSA staff to issue a Notice of Concern regarding the organizational performance of Nevada Prep Charter School.