

Transportation Plan and Funding
Application
2023-24 School Year



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1 OVERVIEW

1.1 ELIGIBILITY

Assembly Bill 400 (2023 Session of the Nevada Legislature) appropriated \$7 million to the State Public Charter School Authority (SPCSA) for each year of the upcoming biennium (the 2023-24 school year and the 2024-25 school year) to award to charter schools to fund student transportation. Pursuant to Assembly Bill 400, any charter school in the State of Nevada, regardless of sponsor (SPCSA or school district) may apply for transportation funding. To apply, charter schools must submit a transportation plan to the SPCSA. Transportation plans must be submitted at the charter school campus level¹. If a charter holder wishes to apply for funding for multiple campuses (distinct addresses), a transportation plan must be submitted for each campus. If the transportation plan is approved, the SPCSA may award money to the charter school for the transportation of pupils.

It is important to note that a charter school is only permitted to provide transportation to pupils if the school has approval to do so from its sponsor. See NAC 388A.330(4). Therefore, charter schools may be required to submit to their sponsor a contract amendment request in order to implement the transportation plan. For those schools sponsored by the SPCSA, any contract amendment associated with the implementation of the transportation plan will be considered as part of this application as detailed below in section 1.4.

Applications for the 2023-24 school year will be accepted and reviewed on a rolling basis beginning on July 7, 2023 and through September 30, 2023². While the SPCSA hopes to fund all applicants that submit a compliant transportation plan, because there is only \$7 million available in each school year, the SPCSA may prioritize funding Title I charter schools.

1.2 ALLOWABLE USES OF FUNDS

Transportation funding may be used to cover the capital expenses (procuring vehicles, establishing infrastructure such as fencing to secure vehicles, etc.) and operating costs (employee salaries, employee benefits, fuel, maintenance, insurance, etc.) associated with transporting enrolled students to and from school. However, funding may not be used to cover the costs associated with transporting students during field trips or for extracurricular activities. Allowable transportation funding authorized by Assembly Bill 400 may be provided to charter schools for either direct transportation services provided by the charter school, or for transportation services purchased or contracted through a vendor that provides transportation services. Transportation plans may include the use of school buses, vans or other vehicles that are designed for up to 10 passengers, as well as public transportation vouchers (e.g., public transit passes), so long as the transportation complies with applicable state and federal laws and regulations. Schools may not use transportation funding to provide stipends or reimbursements to parents for costs associated with transporting students to a charter school.

1.3 ADMINISTRATION OF FUNDS

Schools that receive awards for transportation funding will be reimbursed for expenses associated with the transportation plan and as detailed in the approved budget. In unique situations, the SPCSA may, at its discretion, provide transportation funding to a school in advance of the school expending the funds. If a school that has been approved for transportation funding believes advance funding is necessary, a request to waive the reimbursement requirement may be submitted to the SPCSA. Waiver requests must be made in writing, thoroughly articulated, and

¹ Each distinct, non-adjacent address is considered a separate charter school campus.

² After September 30, 2023, the SPCSA will determine if there are remaining funds that have not yet been awarded. If funds remain, the SPCSA will re-open the transportation application.

align to the transportation plan. Upon approval of the waiver request, the school will be expected to agree to terms and conditions for the post expenditure audit of the fiscal transactions and may be subject to recoupment of funds used in transactions that do not comply with applicable law, regulation, or the approved transportation plan.

1.4 APPLICATION INSTRUCTIONS

To apply for transportation funding, charter schools must complete and submit the following to SPCSAFinance@spsca.nv.gov:

- **Application Cover Sheet** (Section 2)
- **Transportation Plan** (Section 3)
 - *For those schools sponsored by the SPCSA that do not already have approval to provide transportation to and from school, the transportation plan will also constitute a charter school contract amendment request pursuant to NAC 388A.330(4).*
- **Budget** (Section 4 and Budget Workbook)
- **Good Cause Exemption Request, if applicable:** For those schools that are sponsored by the SPCSA and are not already approved to provide transportation to and from school, a board-approved letter requesting a good cause exemption to consider the contract amendment outside of the amendment windows defined in regulation. (A sample letter can be found in Appendix A)
- **Attachment 1:** Board meeting minutes, draft or final, for the meeting in which the governing body authorized the submission of the transportation plan and funding request
- **Attachment 2:** Copy of vendor contract (or draft contract), if applicable
- **Attachment 3:** Authorizer’s Performance Framework reports for the preceding three years (non-SPCSA-sponsored schools only)
- **Attachment 4:** Current charter contract, including evidence that the school has been approved to provide transportation (non-SPCSA-sponsored schools only)
- **Attachment 5:** 4th quarter ADE report (*New schools and those schools that were approved for an Exceptional Enrollment Growth Adjustment (EEGA) should provide a copy of the signed funding request*)
- **Attachment 6:** Transportation Budget Workbook

Prior to submission, the charter school’s board must approve the transportation plan at a board meeting that complies with Nevada’s Open Meeting Laws (Charter 241 of Nevada Revised Statutes). Sample board motions can be found in Appendix B.

Applications for the 2023-24 school year will be accepted and reviewed on a rolling basis beginning on July 7, 2023 and through September 30, 2023³. While the SPCSA hopes to fund all applicants that submit a compliant transportation plan, because there is only \$7 million available in each school year, the SPCSA may prioritize funding Title I charter schools.

Recommendations regarding approval or denial of transportation plans will be presented to the SPCSA board for consideration. In general, applications received at least four weeks prior to a scheduled [SPCSA board meeting](#) are likely to be reviewed with sufficient time for a recommendation to be presented to the SPCSA board. SPCSA staff will make every effort to review applications submitted by 8am on Wednesday, July 12, 2023 with sufficient time to present a recommendation to the SPCSA board at its July 28, 2023 meeting.

³ After September 30, 2023, the SPCSA will determine if there are remaining funds that have not yet been awarded. If funds remain, the SPCSA will re-open the transportation application.

1.5 APPLICATION EVALUATION

Pursuant to Assembly Bill 400, applications will be evaluated using the following rubric. Only those applications that meet all the rubric criteria will be recommended for approval. While the SPCSA hopes to fund all applicants that submit a compliant transportation plan, because there is only \$7 million available in each school year, the SPCSA may prioritize funding Title I charter schools.

Section	Rubric Criteria
2 Application Cover Sheet	<input type="checkbox"/> Title I School (the SPCSA may prioritize funding Title I charter schools)
3.1 Demonstration of Need	<input type="checkbox"/> The application identifies the gaps and limitations in existing transportation options and articulates how the transportation plan will address those gaps and limitations in order to materially improve access to education in the region served by the transportation plan.
3.2 Program Design	<input type="checkbox"/> The transportation plan is comprehensive, including complete answers to questions 1-4, as applicable, and is likely to be successfully implemented. <input type="checkbox"/> Answers to questions 5-8 demonstrate that the charter school will be able to comply with statutory and regulatory transportation requirements, including, without limitation, the certification of bus drivers and vehicle safety. <i>Only applies to applicants proposing to operate vehicles.</i>
3.3 School Information	<input type="checkbox"/> The academic, financial and organizational performance of the charter school indicates that the transportation plan is in the interest of pupils who will be served by the transportation plan. Specifically <ul style="list-style-type: none"> ● Past financial performance indicates that the transportation plan is likely to be financially sustainable; ● Past organizational performance demonstrates that the transportation program is likely to be operated in compliance with all applicable laws and statutes; and ● Past academic performance shows that students who will be transported to the school will be well served by the academic program and/or that transporting students is likely to improve academic performance (e.g., through the reduction in chronic absenteeism).
4 Budget	<input type="checkbox"/> The budget demonstrates that the transportation plan is financially viable. <input type="checkbox"/> The budget and student enrollment demonstrate that the transportation plan would not cost more, on a per pupil basis, than the average cost for transportation for other public schools operating in the school district in which the charter school is located. <i>This will be evaluated by dividing the total cost of the transportation plan as proposed in the budget by the total number of students (Quarter 4 Average Daily Enrollment OR for new or expanding schools, the result of the enrollment audit).</i>

1.6 QUESTIONS AND TECHNICAL ASSISTANCE

For an overview of the application, evaluation rubric, and process, please refer to this [video](#). In addition, the SPCSA will be holding office hours at several points during the summer to answer questions. The first office hours will be held on Wednesday, July 5 at 8:15am. To join the office hours, use the meeting information below.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 215 626 355 619

Passcode: JHeWec

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 775-321-6111,,784484306#](#) United States, Reno

Phone Conference ID: 784 484 306#

[Find a local number](#) | [Reset PIN](#)

Additionally, schools may refer to the SPCSA [website](#) or direct specific questions to Rebecca Feiden at Rebecca.Feiden@spsca.nv.gov.

2 APPLICATION COVER SHEET

2.1 GENERAL INFORMATION

Charter School/Holder: Southern Nevada Trades High School

Campus Name⁴: Main Campus (this is a single-site charter school)

Sponsor Name: State Public Charter School Authority

School Year⁵: 2023-24

Title I Status: School *identified* as Title I for the 23-24 SY School *not identified* as Title I for the 23-24 SY

Street Address: 1580 Bledsoe Lane

City: Las Vegas State: NV Zip: 89110

Primary Contact Name⁶: Julie Carver

Phone Number: 702-758-3512 Email: julie.carver@snvtradeshighschool.org

2.2 APPLICATION SUBMISSION

Date of Charter School's Board's Approval of Transportation Plan: 07/10/2023

As Attachment 1, provide the copy of the board meeting minutes, draft or final, for the meeting in which the governing body authorized the submission of the transportation plan and funding request. Note that sample board motions for the approval and submission of the transportation plan can be found in Appendix B.

2.3 EXECUTIVE SUMMARY

Total Amount of Funding Requested: \$25,012 (based on EEGA Audit). School will request additional funding at a later date based on actual enrollment. School has already enrolled additional students since the EEGA audit.

Briefly describe the transportation plan and how you plan to use the requested funding, if approved. (300 words or less)

⁴ Transportation plans must be submitted at the charter school campus level. Each distinct, non-adjacent address is considered a separate charter school campus. If a charter holder wishes to apply for funding for multiple campuses (distinct addresses), a transportation plan must be submitted for each campus.

⁵ School year for which transportation funding is being requested.

⁶ If the transportation plan is approved, the school's primary contact will be added to the Nevada Department of Education's Emergency Service Directory for Transportation.

Southern Nevada Trades High School (SNTHS) serves a niche population of high schoolers who are interested in careers and higher education in the construction industry. Therefore, student transportation is especially important at SNTHS because the school needs to cast the widest net possible to reach enough students interested in its unique mission.

To realize our school's full potential, we need to secure strong Year 1 enrollment, and we believe providing transportation will be a critical step toward boosting our current enrollment numbers. In our community outreach, we regularly speak with families who would enroll at SNTHS but don't have access to reliable transportation.

SNTHS intends to contract with a student transportation provider for one strategically designed bus route to reach up to 60 bus riders per day. The total cost of this service is \$66,000, but our 2023 EEGA audit only qualifies us for \$25,012 of transportation funding. Realizing the gap between the cost of transportation and the funding available, SNTHS intends to secure additional funds by requesting an amendment with the SPCSA after we can document higher enrollment resulting from bus services and ongoing community engagement. We also intend to work with our transportation provider and local nonprofit partners to secure additional funding to help us close the gap between SPCSA grant funding and the cost of providing transportation, if necessary. We also have CSP funding that we could re-allocate if necessary.

Our proposed transportation route is based on the areas of highest concentration for initial applications to join our founding class, but we will work with our transportation provider to revise the bus route as we gather more information from our ongoing needs assessment.

Based on budget limitations, this transportation plan does not include other forms of pupil transportation, but we are open to adding new services in the future as our enrollment and budget allow.

2.4 ACKNOWLEDGEMENT

The school acknowledges the following:

- Charter schools that are awarded funding for daily transportation to and from school may not charge any fees for daily transportation to and from school.
- Charter schools providing transportation are responsible for complying with all applicable state and federal laws and regulations pertaining to the transportation of students.
- A school that receives an award will be reimbursed for expenditures made, upon submission of proof of payment of those expenditures. A school that receives an award may request a waiver to the reimbursement requirement. Waiver requests must be made in writing, thoroughly articulated, and align to the transportation plan.
- Before implementing an approved transportation plan a charter school must provide the following, as they pertain to the components of the transportation plan:
 - Provide evidence of proper insurance coverage pursuant to NRS 386.795;
 - Provide evidence that any school buses have inspected by the Department of Public Safety to ensure that the vehicle is mechanically safe and meets the minimum specifications established by the State Board of Education;
 - Provide written attestation that any vans or other vehicles that are designed for up to 10 passengers are in good repair pursuant to NRS 386.830; and
 - Complete the driver certification form demonstrating that bus, van, or other vehicle driver(s) have met all training, testing, and fingerprinting requirements.
- Charter schools providing transportation are required to submit certain reports to the Nevada Department of Education, including but not limited to the Annual Transportation Report and the Stop Arm Violation Report.

Julie Carver

Primary Contact Name

Julie Carver

Signature

07/12/23

Date

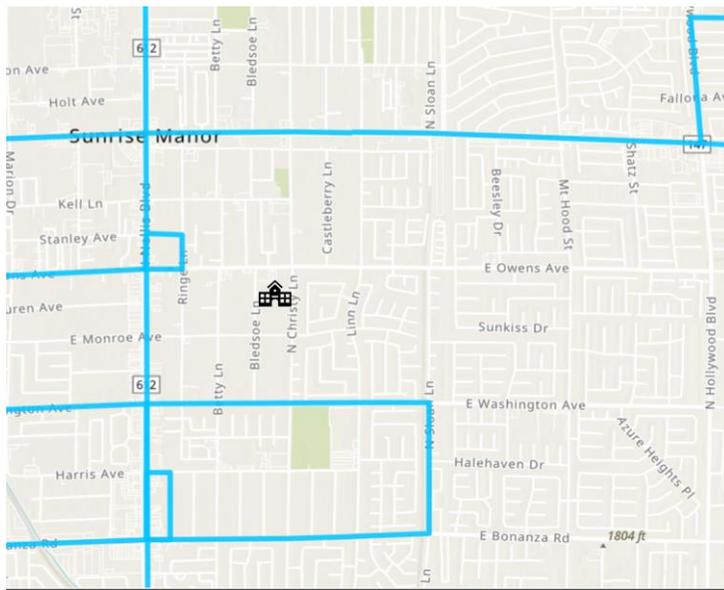
3 TRANSPORTATION PLAN

3.1 DEMONSTRATION OF NEED

- 1) Describe the current transportation options available to students and identify the gaps and limitations. Include data on the number of students who need transportation and their geographic distribution.

SNTHS is a new school, launching in August 2023, so we don't have historical data on how students travel to school, but we have learned much about families' needs in our community outreach in which we've communicated with over 1000 families about our school.

RTC bus routes provide some access to SNTHS's campus. The nearest stops on line 208 (Washington) are about ¾ mile from SNTHS, and the nearest stop on Route 115 (Nellis/Stephanie) is about ½ mile from SNTHS. However, there are no routes further east in the densely residential areas where many of SNTHS's interested families live.



The proposed bus stop map included later in this application shows where we believe bus stops will have the greatest reach, but we are open to revising our map as more students enroll and we complete our ongoing needs assessment.

The proposed school bus stops are designed to extend access in the most efficient way possible to a geographic area that will allow us to reach as many families as possible within a reasonably timed (<50 minutes) bus route. Once the bus is running, there will be roughly 8 square miles more where students without access to a car can walk to campus or a bus stop.

- 2) Describe how the school's Transportation Plan, if approved and funded, is likely to materially improve access to education in the region served by the transportation plan.

If the transportation plan is approved and funded, SNTHS will be able to serve 60 additional students. The proposed plan would expand our equitable recruitment footprint to roughly 10 square miles. We reserve the right to adjust our bus stop map based on ongoing Needs Assessment, but below in Question #4 is a sample of what a bus route could look like based on current enrollment and interest forms.

The proposed school bus stops are designed to extend access in the most efficient way possible to a geographic area that will allow us to reach as many families as possible within a reasonably timed (<50 minutes) bus route.

Once the bus is running, there will be roughly 8 square miles more where students without access to a car can walk to campus or a bus stop.

3.2 PROGRAM DESIGN

For those charter schools sponsored by the SPCSA that do not already have approval to transport students to and from school, the Program Design section will constitute an amendment request pursuant to NAC 388A.330(4).

- 1) Describe the transportation program. Include the following:
 - a. How do you plan to provide transportation to students?
 - b. How many students will be served by the proposed transportation plan?
 - c. What grade levels will be served by the proposed transportation plan?
 - d. What geographic area(s) will be served by the proposed transportation plan?
 - e. Describe all policies pertaining to the transportation program such as student eligibility, how students will be prioritized if the transportation program is oversubscribed, etc.
 - f. Describe the implementation timeline for the transportation program.

a. How do you plan to provide transportation to students?

For this first phase of student transportation, we plan to serve 60 students per day on a full-size yellow school bus managed by an external transportation partner.

We will also continue to distribute RTC bus materials and help families secure RTC buses and learn about RTC On Demand services.

b. How many students will be served by the proposed transportation plan?

At least 60 students per day will be served by this plan. If additional funding is available later in the year, we would apply to expand transportation services to a second bus route.

c. What grade levels will be served by the proposed transportation plan?

All SNTHS students would be eligible for transportation, so this plan would serve grades 9-10 in 2023-24.

d. What geographic area(s) will be served by the proposed transportation plan?

See the proposed route map above. This plan would primarily serve families living between 1 and 2.5 miles away from the SNTHS campus.

e. Describe all policies pertaining to the transportation program such as student eligibility, how students will be prioritized if the transportation program is oversubscribed, etc.

Students with transportation required in their IEP will always have first priority access to transportation. For everyone else, seats on the bus are granted on a first-come first-served basis. If there is more demand than available seats, then students will go on a rank ordered list, similar to an enrollment waitlist at a charter school.

Most importantly, if there is a significant waitlist for transportation services, we will aggressively seek to add additional bus routes.

f. Describe the implementation timeline for the transportation program.

We are prepared to launch transportation in August 2023. We have notified families in our enrollment discussions that transportation may be forthcoming. We have also surveyed them on need and found over 90% are interested. We are working closely with our chosen transportation vendor (LOI and draft contract attached) with a goal to begin services in August 2023.

A quote for the bus our provider expects to purchase is attached. A job description for the driver is also attached. SNTHS has requested a female bus driver, given our all-girls student body.

In coming years, we hope to increase our transportation program, adding at least one more route for the 2024-2025 school year.

- 2) List and thoroughly describe any partnerships or contracts under which the school may provide the transportation services. As Attachment 2 provide a copy of the contract (or draft contract).

We are committed to transportation, equity, and access, but we want to keep our focus on teaching, learning, and building relationships, so we intend to outsource transportation services to Bright Yellow Lines, a mission-driven organization that is launching this year to help charter schools provide transportation services to our families in response to the new opportunities provided by AB400.

A sample contract, scope of work, and signed LOI are attached.

Schools proposing to provide bus or van/vehicle transportation must answer questions 3-8. This section is not required if the school's plan only contemplates the use of public transportation.

- 3) Describe the scope and scale of the transportation that will be offered:
- Provide the number of vehicles, make and model of each vehicle, and capacity of each vehicle;
 - Provide the number of daily routes operated; and
 - Provide the average number of students per route (to calculate the average number of students per route, take the total of students transported, including pre-K and special education, and divide by the number of routes).

a. Provide the number of vehicles, make and model of each vehicle, and capacity of each vehicle;

The anticipated bus BYL will use to serve SNTHS students in 2023-2024 is a Model Year 2011 Class D Bus from International. A quote for this bus is attached. The bus is rated at 84-students max, but we are estimating a capacity of 60 students because we serve high school students.

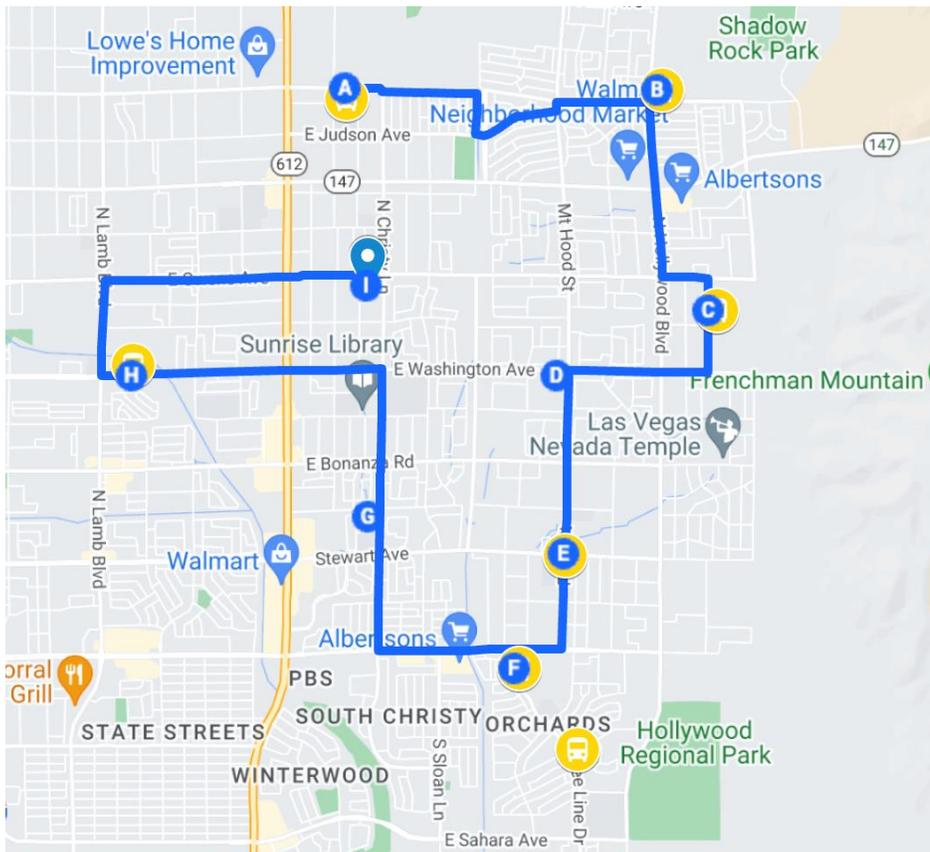
b. Provide the number of daily routes operated; and

We will operate one route per day in the morning and afternoon, until or unless additional funding is secured.

c. Provide the average number of students per route (to calculate the average number of students per route, take the total of students transported, including pre-K and special education, and divide by the number of routes).

The bus route will serve up to 60 students per day, and this is a single-route transportation plan. RTC passes may support transportation for additional students, but funding for those passes is not requested in this application.

- 4) Describe the proposed transportation routes and schedules, including a description of the pick-up/drop-off location(s) and how they comply with NRS 386.840. If possible, provide a tentative map of the transportation routes.



See proposed bus route below. The proposed stops are safe, open, well-lit locations, most of which are schools and parks.

- Stop 1: Martin Luther King Park (7:25 a.m.)
- Stop 2: Liliam Lujan Hickey Elementary (7:31 a.m.)
- Stop 3: Cesar Chavez Park (7:36 a.m.)
- Stop 4: Eileen B. Brookman Elementary (7:40 a.m.)
- Stop 5: Duane D. Keller Elementary (7:43 a.m.)
- Stop 6: Orchard Club apartments (7:48 a.m.)
- Stop 7: Charlotte & Jerry Keller Elementary (7:56 a.m.)
- Stop 8: East Las Vegas Family Park (8:04 a.m.)
- Stop 9: Arrive at SNTHS (8:12 a.m.)

Afternoon dismissal times will likely be in reverse order, and the bus will depart campus as soon as possible after 3:10 dismissal.

- 5) Explain how the school will ensure compliance with [Nevada's School Bus Standards](#), and Nevada Revised Statutes and Regulations, particularly NRS 386.790 through NRS 386.845 and NAC 386.500 through NAC 386.555.

Student safety is the most important goal of our transportation program. The myriad compliance requirements from Nevada Department of Education and the Nevada Highway Patrol are helpful requirements to promote student safety, so we will ensure that each one is met fully and on time.

SNTHS's contract with BYL includes specific expectations to manage compliance requirements (e.g., annual bus inspections and driver assessments, records retention, drug testing, etc.). A compliance tracker provided to the SPCSA tracker shows what BYL will be accountable to track and report for SNTHS. New school bus guidelines are updated each year, so this tracker will be finalized as soon as the Nevada Department of Education adopts its revised guidelines for the 2023-24 school year, which we expect to happen later in July 2023.

- 6) Describe how the school will comply with requirements and protocols for driver training and safety. For school bus transportation, confirm that the driver(s) of the school bus will meet the minimum qualifications as described in NRS 386.825 and describe how the school will maintain all required employer documentation per Nevada Department of Education regulatory guidance for school bus operations.

Similar to question #5, BYL will use a compliance tracker, which is also shared with SPCSA to ensure that any buses providing service to SNTHS or any other charter school will meet all requirements from NDE, NHP, or any other relevant regulatory agencies.

- 7) Describe how the school and/or transportation vendor will ensure student safety, including complying with NRS 386.820, as applicable. Include:
- The proposed schedule for practicing student evacuation
 - A description of the bus/vehicle safety program

Similar to questions 5 and 6, all required safety and compliance documentation will be provided by BYL. One such requirement is to maintain an annual log of practice student evacuation drills which must be completed at least twice per, but which we will conduct once per month in the first quarter, and then quarterly, thereafter. New rider onboarding and family communication regarding bus safety and expectations will be required before any new riders can begin receiving bus services.

- 8) **Optional:** For schools that intend to transport students to and from activities and programs, describe how the school and/or transportation vendor will comply with NRS 386.815 regarding operating a school bus for extended periods of time, if applicable. *Note that transportation funding cannot be used to cover the expenses associated with field trips and extracurricular activities. However, SPCSA-sponsored schools should complete this question if they are seeking a transportation amendment and intend to transport students to and from activities and programs.*

In future years, SNTHS will transport students to job placement sites, but that is not part of the 2023-2024 plan.

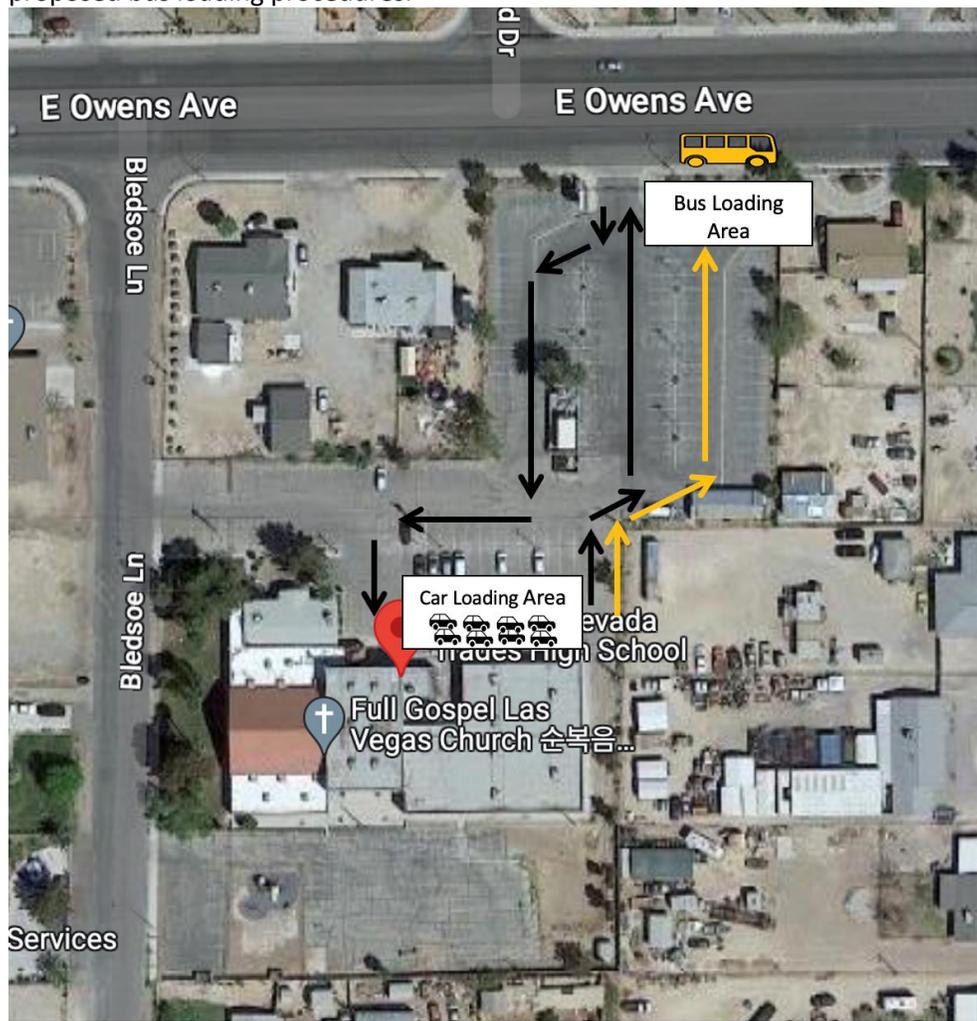
3.3 SCHOOL INFORMATION

- 1) Explain why academic, financial and organizational performance of the charter school indicates the transportation plan is in the interest of the students who will be served by the transportation plan.

Academically, transportation’s greatest impact will be reducing absenteeism and tardiness. This claim is supported by [large-scale national research](#), especially when bus riders are not too long, and transportation is reliable. As a new school, SNTHS does not have historical absenteeism data, but we intend to closely monitor student attendance and intervene early for any students who are at risk of being chronically absent.

Financially, being under-enrolled is devastating for new schools. The most significant benefit, by far, of student transportation will be to increase enrollment in SNTHS’s founding class. This will generate roughly \$500,000 in additional PCFP revenue for SNTHS.

Operationally, providing student transportation will allow the school’s arrival and dismissal processes to run more smoothly. SNTHS has faced pushback from neighbors and has agreed to keep all entrance and exit traffic limited to one driveway on Owens Ave. This means the efficiency of the traffic system is critical. The map below shows how a bus will be used to keep 30 or more vehicles out of the afternoon traffic loop. SNTHS and its proposed transportation partner are in communication with SNTHS’s civil engineer to confirm the allowability and review the safety of the proposed bus loading procedures.



- 2) For charter schools not sponsored by the SPCSA, provide a summary of any findings under the Authorizer’s Performance Framework (NRS 388A.273) for the preceding three years and the actions taken by the school to address the findings. Include as Attachment 3 copies of the Authorizer’s Performance Framework reports for the preceding three years.

n/a

- 3) For schools not sponsored by the SPCSA, provide as Attachment 4 the current charter contract, including evidence that the school has been approved to provide transportation. If the school has not been approved to provide transportation, describe the school's plans to receive approval pursuant to NAC 388A.330(4).

n/a

4 BUDGET

Pursuant to Assembly Bill 400, Section 28.5(3)(e), schools may be funded up to the average per pupil cost for transportation in the school district in which the charter school is located.

- 1) What is the total number of students enrolled at the charter school campus based on the 4th quarter Average Daily Enrollment (ADE) from the 2022-23 school year? *New schools and those schools that were approved for an Exceptional Enrollment Growth Adjustment (EEGA) should report the audited enrollment number.*

52 _____

- 2) As Attachment 5, provide a copy of the 4th quarter ADE report. *New schools and those schools that were approved for an Exceptional Enrollment Growth Adjustment (EEGA) should provide a copy of the signed funding request.*

- 3) Which county is the charter school campus located in? Clark _____

For reference, per pupil funding amounts by school district are included below.

School District	Per Pupil Transportation Funding (Based on the FY19-FY22 four-year average)
Carson City	\$359
Churchill County	\$519
Clark County	\$481
Elko County	\$480
Washoe County	\$392
White Pine County	\$968

- 4) Use the Transportation Budget Workbook to show how the transportation funds being requested will be used to support the school's proposed Transportation Plan. For each item in the budget include Object Code; Function Code; Quantity; Salary, Rental or Unit Cost; and Narrative. The Narrative should include details on the purpose, justification for the cost, and the cost calculation. Submit the Transportation Budget Workbook as Attachment 6.

- 5) If necessary, provide any additional narrative in support of the budget details.

SNTHS graciously requests an exception to the allocation formula above.

Context: SNTHS's maximum funding based on Q4 ADE (or EEGA audit) would be \$25,012. This is not enough funding to run a full-size bus for a year. We request the opportunity to apply for additional SPCSA funding after we can demonstrate higher enrollment for the 2023-2024 school year.

Proposed Exception:

Step 1: Initially, SNTHS applies for \$25,012 of grant funding, to be guaranteed based on submitted 2022-23 Q4 ADE.

Step 2: Following August 7, 2023 but before Step 1 funds are exhausted, SNTHS will submit actual attendance counts to SPCSA to qualify for the additional roughly \$40,000 of grant funding required to support the one-route transportation plan outlined in this document.

1. APPENDIX A: SAMPLE GOOD CAUSE EXEMPTION LETTER

Those charter schools that are sponsored by the SPCSA which are not already approved to provide transportation to and from school will require an amendment to their charter contract. The transportation plan within the application serves as the amendment application. Because this amendment is being requested outside of the SPCSA's typical contract amendment windows, schools must include a request for a good cause exemption pursuant to NAC 388A.400. In addition to including a good cause exemption in the board's motion approving the transportation application, the school must provide a letter regarding the good cause exemption request. The following language may be used for the good cause exemption letter. This letter should be on the school's letterhead and signed by the school's board chair.

This letter is provided to formally request a Good Cause Exemption to amend the [school name] charter contract outside of the traditional amendment cycle. This request was approved by the Governing Body of [school name] on [board meeting date]. The attached amendment application would formally establish transportation services to and from school at [school name]. Transportation would begin on or about [date].

2. APPENDIX B: SAMPLE BOARD MOTIONS

For a school that is requesting approval of the transportation plan and a contract amendment (SPCSA schools only):

Approve the [school name] transportation plan and funding request for submission to the State Public Charter School Authority and approve the amendment request to add transportation of students to and from school, including a request for good cause exemption request to have the State Public Charter School Authority consider this amendment request outside of the established windows.

For a school that is requesting approval of the transportation plan only (non-SPCSA schools and those SPCSA schools already approved to provide transportation to and from school):

Approve the [school name] transportation plan and funding request for submission to the State Public Charter School Authority.

3. APPENDIX C: FREQUENTLY ASKED QUESTIONS

1. Can transportation funding be used for capital expenses?
Yes, transportation funding may be used for capital expenses, such as the purchase of a vehicle to transport students or the cost to retrofit a space to secure the transportation vehicles.
2. Can transportation funding be used to contract with a vendor that will provide transportation services?
Yes, a charter school may use transportation funds to contract with a vendor to provide transportation services. Note that any transportation, regardless of whether it is provided by the school or a vendor, must comply with applicable statutes and regulations.
3. Can transportation funding be used for capital and/or operating expenses associated with transporting students in vans?
Transportation funding may be used to fund expenses associated with vans, so long as they are vehicles designed to transport 10 passengers or less. Any vehicle designed for more than 10 passengers must comply with all laws and regulations pertaining to school buses.
4. Can transportation funds be used to cover the cost of insurance related to transporting students to and from school?
Yes, transportation funds may be used to cover the cost of insurance related to transporting students to and from school.
5. Can transportation funding be used to purchase public transportation passes?
Yes, transportation funds may be used to purchase public transportation passes for students.
6. Can transportation funding be used for private motor coaches/buses that transport adults instead of school buses?
No, daily transportation operated by the school to transport students to and from school can only be provided on vehicles that meet the school bus requirements. The only exception is vehicles that are designed to transport 10 passengers or less.
7. Can transportation funding be used for expenses associated with transporting students to field trips?
No, transportation funding can only be used for expenses related to transporting students to and from school.
8. Can transportation funding be used for stipends or to reimburse parents for the costs associated with transporting their students to school?
No, transportation funding cannot be used for stipends or reimbursements to parents.
9. What should be included in the budget?
The budget should show how the transportation funds being requested will be used to support the school's proposed Transportation Plan. For each item in the budget include Object Code; Function Code; Quantity; Salary, Rental or Unit Cost; and Narrative. The Budget Narrative must contain:
 1. *Purpose of Cost (Why does the school need funds in this line item?)*
 2. *Beneficiary (Who will benefit from funds in this line item? E.g., Salary for one bus driver or Cost for one school bus to transport 25 students)*
 3. *Cost Calculation (Show your math. E.g., Funds for 1.0 FTE school bus driver at estimated \$32,000 annual base salary.)*
10. When will schools be able to receive transportation funds?

Schools that receive awards for transportation funding will be reimbursed for expenses associated with the transportation plan and as detailed in the approved budget. In unique situations, the SPCSA may, at its discretion, provide transportation funding to a school in advance of the school expending the funds.

11. What is the process and timeline for charter contract amendments and approvals?

A charter school is only permitted to provide transportation to pupils if the school has approval to do so from its sponsor. See NAC 388A.330(4). Therefore, charter schools may be required to submit to their sponsor a contract amendment request in order to implement the transportation plan. For those schools sponsored by the SPCSA, any contract amendment associated with the implementation of the transportation plan will be considered as part of this application as detailed in section 1.4. Charter schools sponsored by school districts must work with their sponsor to gain approval of an amendment to provide transportation to pupils.

12. Will transportation funding be renewed each year?

Assembly Bill 400 only appropriates funds for the 2023-24 and 2024-25 school years. Schools that receive transportation funding during the 2023-24 school year will be prioritized to receive funding again in the 2024-25 school year. However, the Legislature will need to appropriate funding for charter schools beyond the 2024-25 school year.



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

July 10, 2023

Request for Good Case Exemption Southern Nevada Trades High School

This letter is provided to formally request a Good Cause Exemption to amend the Southern Nevada Trades High School charter contract outside of the traditional amendment cycle. This request was approved by the Governing Body of Southern Nevada Trades High School on July 10, 2023. The attached amendment application would formally establish transportation services to and from school at Southern Nevada Trades High School. Transportation would begin on or about August 7, 2023.

Sincerely,

Brett Willis

Board Chair
Southern Nevada Trades High School



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

SOUTHERN NEVADA TRADES HIGH SCHOOL

NOTICE OF PUBLIC MEETING-BUDGET HEARING

The Southern Nevada Trades High School (SNTHS) will conduct a virtual public meeting on *Monday, July 10, 2023*, beginning at 3:00pm at the following Google Meets link:

meet.google.com/coi-praq-qdf

This public meeting will be conducted in accordance with Nevada's Open Meeting Law, NRS 241.020.

Public Comment: Time for public comment will be provided at the beginning of the meeting regarding any agenda items on which action may be taken by the public body and again before the adjournment of the meeting on any matter within the jurisdiction of the Southern Nevada Trades High School Board. See NRS 241.020(2)(d)(3)(I).

Public comment may also be provided telephonically by utilizing the following conference call line: 1-424-255-9950; extension 176822#.

Finally, public comment may also be submitted in writing via email at snthinfo@gmail.com and any such public comment received prior to or during the meeting will be provided to the Board and included in the written minutes of the meeting.

A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments in order to afford all members of the public who wish to comment an opportunity to do so within the timeframe available to the Board. Public comment will not be restricted based on viewpoint.

The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

MINUTES OF THE MEETING

BOARD MEMBERS PRESENT

Chair Brett Willis
Vice Chair Rebecca Merrihew
Secretary Kelly Gaines
Tina Morgan
Amber Karweick
Kelly Suiter
Michael Van
Dan Wright

BOARD MEMBER(S) ABSENT

Amanda Moss
Treasurer Lisa Jones

ADVISORS



Nat Hodgson – Absent
Bob DeRuse – Present
Kristin Dietz & Nick Mawad, EdTec - Present

SNTHS STAFF

Julie Carver – Present
Candi Wadsworth - Present

AGENDA

- 1) Call to Order & Roll Call. Brett Willis called the meeting to order at 3:02.
- 2) Public Comment #1.
Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at his discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.
No public comment.
- 3) Approval of June 26, 2023, SNTHS Board Meeting Action Minutes. The Board will review and possibly approve the action minutes from the June 26, Board meeting.
Brett Willis, Chair. **For Possible Action.**
Rebecca Merrihew made a motion to approve the June ,26 2023 Meeting Minutes. Michael Van seconded. All in favor. No one opposed. Motion passed.
- 4) Committee Reports. **Information/Discussion**
 - a. Academics, Tina Morgan, Member
Two faculty members have decided not to take their positions- CTE & Science. Principal Candi Wadsworth has posted the positions and is actively recruiting. Principal Wadsworth also shared that Pre-Service will begin for faculty on July 27th and Back to School Night for families is August 3rd. Chair Brett Willis suggested that the board could host a breakfast or lunch during Pre-Service.
 - b. Facilities, Rebecca Merrihew, Vice Chair
Phase A is on schedule to be completed by July 14th and the TCO will be in hand in time for the SPSCA walk through July 26th. The floor waxing is being scheduled and furniture move in planned. A supply drive for students is under way by PWB.
 - c. Marketing, Kelly Gaines, Secretary
NSA is hosting their Annual Luncheon this Thursday and Kelly Gaines will be discussing the 3 year journey of SNTHS and acknowledging donors. Executive Director, Julie Carver will present a school update. Rebecca Merrihew asked about hosting the industry at an event on campus and the board discussed and determined that it would be ideal to host once the school is open. Kelly Gaines and Julie Carver will meet to set a date.
 - d. Finance, Lisa Jones, Treasurer and Kristin Dietz from EdTec
Lisa Jones was not present. Nick Mawad from EdTec presented the May Financials.
- 5) May 2023 Financials. Kristin Dietz will present the financials to the Board for approval. **For Possible Action**
Nick Mawad from EdTec presented the May Financials. He stressed that the school is in a strong financial position and that although there will be many expenses coming in the June and July financials that these are to be expected



and are reimbursable under CSP. As of May, the school had 87% remaining of their CSP funds. Brett Willis and Julie Carver requested information on the audit. Kristin Dietz shared that the school will not be audited this year and that we should begin our firm selection process in January 2024 at the latest.

Dan Wright made a motion to approve presented financials. Rebecca Merrihew seconded. All in favor. No one opposed. Motion passed.

- 6) Executive Director's Report. Executive Director Julie Carver will provide the Board with information and updates on incubation year planning. Julie Carver, Executive Director. **Information/Discussion.**

Julie Carver reported that the school has met all the pre-opening deadlines and held their last meeting with the SPCSA staff. The focus is now on pre-opening and meeting that checklist including health inspections and furnishings in preparation for the July 26th walkthrough. Brett Willis asked about Criminal Background checks and Julie Carver responded that we may be able to host fingerprinting on site during Pre-Service. Brett Willis also requested an update on the police patrols during pick up and drop off. Principal Wadsworth shared that Metro Police has offered to be on campus during those times (barring an emergency) but does not provide off duty police for hire. The board also discussed the status of the Emergency Operation Plan and Principal Wadsworth indicated that it has been submitted but is missing law enforcement and fire review and that SPCSA staff has stepped in to assist with these connections.

- 7) Enrollment. Executive Director Julie Carver will update the board on enrollment efforts. **Information/Discussion**

Current enrollment is 82 with many recent leads. Registrar Dawn Marsh is hopeful we may reach 100 this week. The school continues to work with Effct.org on digital media, Latino Outreach on canvas marketing and La Campesina Spanish Radio.

- 8) Transportation. Executive Director Julie Carver will present the SPCSA Transportation Grant and required Amendment to Charter to Include Transportation. **For Possible Action.**

Julie Carver presented the proposed transportation plan to the board for review. The grant funding is based on audited enrollment of 55 students at \$481 each leaving a significant gap to reach the \$66,000 required to outsource the bus this school year. She shared with the board the possibility of a true up in the fall and that regardless of the true up, the school has sufficient CSP and other funding sources to cover the cost. Dan Wright asked if we need to reverse the amendment if we are not funded and Julie Carver indicated no. The board discussed the advantages of transportation to enrollment, current family needs and traffic mitigation. They also discussed the best manner to spread the news to potential families if we are funded.

- Rebecca Merrihew made the following motion: I motion to approve the Southern Nevada Trades High School transportation plan and funding request for submission to the State Public Charter School Authority and approve the amendment request to add transportation of students to and from school, including a request for good cause exemption request to have the State Public Charter School Authority consider this amendment request outside of the established windows.

Tina Morgan seconded. All in favor. No one opposed. Motion passed.

- 9) Facility Lease Amendment. Chair Brett Willis will present a proposed amendment to the school's lease with Red Hook. **For Possible Action.**

Chair Brett Willis presented the lease amendment from Red Hook reflecting that we would only occupy and pay the lease for the Phase A portion until Phase B is completed and occupied. Michael Van indicated that he did not see any concerns with the amendment.

Rebecca Merrihew made the motion to approve the Lease Amendment #1. Kelly Suiter seconded. All in favor. No one opposed. Motion Passed.

- 10) Public Comment #2.



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

Public comment will be taken during this agenda item on any matter not on the agenda. See NRS 241.020(d)(3). No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at her discretion.

No public comment

11) Adjournment.

Brett Willis adjourned the meeting at 4:02 PM. Next meeting is July 24, 2023, at 3:00.



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the Southern Nevada Trades High School website, <https://www.snvtradeshighschool.org/> and by contacting Julie Carver, Executive Director via email at snthsinfo@gmail.com, or via phone at 702-758-3512.

In accordance with Nevada's Open Meeting Law, this public notice and agenda has been posted on or before July 5, 2023, as follows:

At the Southern Nevada Trades High School website <https://www.snvtradeshighschool.org/>
and

At the State of Nevada's official website, <https://notice.nv.gov/>



SOUTHERN NEVADA TRADES HIGH SCHOOL

Building a Brighter Future

DECLARATION OF POSTING

Pursuant to NRS 53.045, I declare under penalty of perjury that the following is true and correct:

That on or before July 5, 2023 this Public Notice and Agenda was posted at the above-referenced websites and locations.

A handwritten signature in blue ink that reads "Julie Camar". The signature is written in a cursive, flowing style.

Southern Nevada Trades High School

TRANSPORTATION SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is by and between Bright Yellow Lines, LLC, a Nevada Limited Liability Company ("Yellow Lines") with an address of 48 Vallejo Verde Street and Southern Nevada Trades High School, a Nevada charter school with an address of 1580 Bledsoe Lane, Las Vegas, NV 89110 ("Charter School") and is effective as of the date signed by the Charter School ("Effective Date").

THE PARTIES HEREBY AGREE TO BE BOUND BY THE FOLLOWING TERMS:

1. (RESERVED)
2. Term. The term of this Agreement ("Term") shall commence on the Effective Date and, unless earlier terminated pursuant to the terms of this Agreement, shall continue until either the last day the Charter School holds classes in the 2023-2024 school year or May 31st, 2024, whichever is later (the "Lapse Date").
3. Services. Rates. and Payment. Yellow Lines agrees to perform the following services for the Charter School at the following rates:
 - a. Services. During the Term, on each day the Charter School is in session and students are attending class (as reflected on the Charter School's school calendar available on its website or as otherwise identified in writing by the Charter School), Yellow Lines will provide the following services (collectively, the "Services"):
 - a Provide one sufficiently sized bus (the "Bus");
 - b To pick-up all the students identified by the Charter School from time to time (the "Bus Riders");
 - c During the scheduled times agreed upon during route planning.
 - d Drop the Bus Riders off at their respective stops as identified on the route map, as reflected in Charter School's approved transportation plan to the SPCSA, and as may be amended from time to time upon mutual written agreement of the parties (the "Route").

In the event of any delay in Service for any reason, Yellow Lines will immediately notify the Charter School of the delay's cause and estimated length. Yellow Lines will do everything it can, at its sole cost and expense, to minimize the delay and still provide Services that school day, including but not limited to providing a replacement Bus (meeting the requirements of this Agreement) to provide the Services.

** If Gas prices rise about 4.75, there will be an additional charge to help cover the cost of gas at 100.00 per bus per month
 - b. Fee. In consideration of the Services, the Charter School will pay Yellow Lines \$6,600 per bus for each month Yellow Lines provides the Services (the "Fee"), up to 10 months. In the event Yellow Lines is unable to provide the Services on a school day or provides significantly delayed Services, as determined by the Charter School, Yellow Lines will credit the Charter School an amount equal to the daily Fee for the given route.
 - c. The Bus. Yellow Lines will ensure, at its sole cost and expense, every Bus it uses to provide the Services: (i) has properly functioning air conditioning and heat at all times; (ii) is clean and in

safe operating condition; (iii) is lawfully able to be operated on public roads and highways in compliance with all applicable laws, regulations, and industry standards; and (iv) is well-maintained, properly serviced, and is at all times compliant with all applicable standards of the industry, including DOT and DPS guidelines and requirements.

- d. Invoices. At the beginning of each month, Yellow Lines will deliver an invoice reflecting the Fee, the number of actual days the Services were provided to the Charter School, as well as any credits due to the Charter School arising from the immediately preceding month. The Charter School will remit payment to Yellow Lines within 5 days of receiving Event Source's invoice ("Due Date"). In the event the Charter School has not sent payment within than five (5) days after the Due Date, then a \$25 late fee will be charged to the Charter School per day. In the event the Charter School has not sent payment within 15 days after the Due Date, Yellow Lines, in its sole discretion, has the absolute right to suspend its provision of Services to the Charter School until the invoice is paid by the Charter School, at which point Yellow Lines will resume the Services.
- e. Notice of termination of contract: Either party may terminate this Agreement, in its sole discretion and without further liability, by providing 30 days written notice to the other party.
- f. Insurance. At its expense, Contractor shall always maintain insurance coverage sufficient to cover its obligations under this Agreement, including at least:
 - i. general commercial liability insurance of \$ 1,000,000 per occurrence and \$2,000,000 in the aggregate, including abuse and molestation coverage of at least \$ 1,000,000 per occurrence, advertising injury coverage, products and completed operations coverage, and independent contractors' coverage.
 - ii. comprehensive commercial automobile liability insurance covering all owned, non-owned, and hired automobiles with coverage (not excluding passengers) of at least \$5,000,000 Combined Single Limit Bodily Injury and Property Damage; and
 - iii. workers' compensation insurance meeting the statutory requirements and limits in Nevada.

For coverages (a) and (b), Yellow Lines will ensure the Charter School property is a covered location, will provide the Charter School with certificates of insurance and endorsements naming "Vista College Preparatory and its directors, officers, employees, and agents" as additional insureds and will provide a waiver of subrogation in favor of "Vista College Preparatory." All policies maintained by Yellow Lines in satisfaction of this Section must be issued on a primary and noncontributory basis and may not contain any insured vs. insured exclusions that would prejudice the Charter School's rights under the policies. Coverages required in this Section may be satisfied through a combination of coverages, including through an umbrella policy; however, all policies must be issued from a company rated A or better by A.M. Best and be licensed to do business in Nevada. Yellow Lines will provide the school with thirty (30) days' written notice of any cancellation, renewal, or material change to coverages.

The Charter School is not responsible for any fees arising out of this Agreement unless Yellow Lines provides the Charter School with effective certificates of insurance, endorsements, and waivers of subrogation, as required by this Section.

- g. Personnel. Throughout the Term, Yellow Lines will ensure that all persons providing Services, including Bus Aides and Drivers meet all requirements for Nevada school transportation personnel. Upon the Charter School's reasonable request, Yellow Lines will promptly (the person will not have further contact with Bus Riders unless approved in writing by the Charter School) replace any person it has assigned to provide Services with someone acceptable to the Charter School and who meets the above identified qualifications. Yellow Lines will ensure all its personnel conduct themselves at all times in a professional manner, enforce the Charter School's expectations for student conduct, and promptly report any Bus Rider misbehavior to the Charter School.

In addition to the foregoing and in accordance with all applicable Nevada statute and regulations, Yellow Lines will ensure all transportation personnel involved in carrying out Yellow Lines' s duties under this Agreement, including all drivers, possess: the appropriate license class for the size of school bus being operated, as issued by the Department of Transportation; a bus endorsement issued by the Department of Transportation; and a school bus certificate issued by the Department of Public Safety. Such personnel shall also maintain minimum standards and completed training and instruction, as required by Nevada statute and regulations.

- h. Compliance with Laws. At all times during the Term, Yellow Lines will remain compliant with all applicable state, local, and federal laws and regulations relating to the transportation of children.

The Charter school will provide a 100% fully refundable deposit in the amount of two weeks of transportation services at the beginning of the school year, that The Charter school would get back at the end of the school year. The deposit could be applied to the last invoice of the year or be paid back in full to the school.

4. Contractual Obligations of Charter School. The Charter School is responsible for the following under this Agreement:

- a. The Charter school will provide timely notice to Yellow Lines of any specialized transportation needs of Bus Riders and Yellow Lines shall thereafter, at Yellow Lines' s sole cost, fully meet such needs.
- b. The parties understand and agree that nothing in this Agreement shall be construed to create a partnership, joint venture, or employee/employer relationship between the parties and that Yellow Lines shall always be free to perform the same or similar transportation services for others, as well as engage in any other business activities or other fields of business.
- c. The Charter school will, in its sole discretion, notify Yellow Lines, in a timely manner, of any complaints made by Charter School staff or Bus Riders relating to any of Yellow Lines' s staff and Yellow Lines shall promptly investigate, respond to, and, as necessary, remedy the issue underlying the complaint.
- d. Yellow Lines will provide to the school a copy of the Bus Insurance, drivers name, driver's license, fingerprint card and First Aid and CPR card.

Agreement and that they are not a party to any agreements, written or otherwise, that would materially conflict with the provisions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written in the preamble herein.

BRIGHT YELLOW LINES , LLC

SOUTHERN NEVADA TRADES HIGH SCHOOL

BY _____

BY _____

DATE _____

DATE _____

DRAFT

Bright Yellow Lines

Full Transportation Services Scope of Work for Southern Nevada Trades High School

For an annual contract of \$66,000, Bright Yellow Lines (BYL) will support Southern Nevada Trades High School (SNTHS) in launching and operating a.m. and p.m. student transportation services.

Under this agreement, SNTHS will not need to hire any drivers, purchase any buses, or budget for any unexpected expenses such as maintenance or fuel. BYL will invoice SNTHS for a monthly fee and then will operate all aspects of the transportation operation.

Prior to providing any student transportation services to The School, BYL will provide the following services:

1. Provide a template for The School's State Public Charter School (SPCSA) charter contract amendment regarding the addition of pupil transportation.
2. Present to The School's board of directors on the benefits, costs, and compliance implications of pupil transportation.
3. Engage in route planning and scheduling.
4. Support The School's operations team with creating bus safety routines and procedures documentation (e.g., afternoon drop-off procedures for kindergarten riders who do not have an older sibling on the bus).
5. Support The School in drafting parent communication about bus routes.
6. Support The School in creating bus rider registration forms.
7. Review The School's student arrival and dismissal procedures and recommend bus loading and unloading procedures (DISCLAIMER: BYL are not civil engineers, so any implications for The School's traffic and circulation plans, or related permits are outside of this scope of work. However, BYL is available to consult with The School's civil engineer)
8. Provide a template for student bus expectations and discipline procedures. BYL will not interface with parents regarding student discipline decisions and ridership privileges.

Beginning in August 2023, BYL will provide the following ongoing services:

1. Provide before and after school transportation services based on the agreed upon schedule.
2. Support The School in submitting compliance reporting and reimbursement requests related to pupil transportation services.
 - a. Note: the specifics of this service are not yet defined because regulations and processes are not yet written, and state funding for transportation is not yet guaranteed.

CERTIFIED ENROLLMENT WORKSHEET (New School or EEGA)

Instructions:
 1. Please complete all applicable yellow fields.
 2. Email to Sponsor

Sponsor Name	State Public Charter School Authority		Request Type
Charter Name	Southern Nevada Trades High School		New Charter Holder

Approver: Sponsor Representative	Marinna Cutler
<i>Charter Student Data Representative</i>	Julie Carver
<i>Charter Finance Representative</i>	Kristin Dietz

Date:	6/13/2023
	6/13/2023

Fiscal Year	Quarter
2023-24	1

Grade	District of Residence																																TOTAL					
	Carson		Churchi II		Clark		Douglas		Elko		Esmeralda		Eureka		Humboldt		Lander		Lincoln		Lyon		Mineral		Nye		Pershing		Storey		Washoe				White Pine			
	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd	Full	Wtd		
Pre-K*		-		-		-		-		-		-		-		-		-		-		-		-		-		-		-		-		-		-	-	-
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9					24.00	24.00																															24.00	24.00
10					28.00	28.00																															28.00	28.00
11																																					-	-
12																																					-	-
TOTAL	-	-	-	-	52.00	52.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	52.00	52.00	

*IEP Required for PCFP-eligibility of PK students.

Charter School/Holder Name: Southern Nevada Trades High School
 Campus Name: Main Campus

Object Code	Function Code	Quantity	Salary, Rental or Unit Cost	Narrative
Purchased Professional/Techni	Transportation	10	2,501	<p>This is a monthly service fee to a transportation service provider to run one bus for SNTHS students every morning and afternoon (paid over 10 months). Under this agreement, SNTHS would have no other expenses (e.g., driver salaries and benefits, insurance, fuel, etc.)</p> <p>SNTHS would provide \$34,988 from general operating or new grant funds to support the rest of the cost of the program.</p> <p>BYL will provide a \$6,000 discount if SNTHS is not able to fully fund the cost of the program through SPSCA grant funds.</p>