

STATE PUBLIC CHARTER SCHOOL AUTHORITY



2021 CHARTER SCHOOL REQUEST FOR AMENDMENT TO CHARTER CONTRACT APPLICATION

For Additional Instructions, please see the [Amendment Application Guidance Document](#)

For the: **Pinecrest Academy of Nevada**

Date Submitted: **October 15, 2021**

Current Charter Contract Start Date: **July 1, 2018**

Charter Contract Expiration Date: **June 30, 2024**

Key Contact: **Travis Keys**

Key Contact title: **Board Chair, Pinecrest Academy of Nevada**

Key Contact email and phone: travis.keys@pinecrestnv.org / 702-600-1856

Date of School Board approval of this application: **September 22, 2021**

Deadlines

	Spring Cycle	Fall Cycle
Notice ¹ of Intent to submit Request for Charter Amendment (RFA)	No Later Than: March 1	No Later Than: September 1
Request For Amendment (RFA)	Due between April 1 – 15	Due between October 1 – 15
Board Meeting for Possible Action <i>(tentative and subject to change)</i>	June board meeting	December board meeting

RFA application processing includes an initial high-level completeness check followed by an ongoing completeness check as specific, relevant sections of the application are reviewed in detail.

Red text indicates updates or points of emphasis.

¹ Notice or Letter of Intent

This Request For Amendment (RFA) is submitted to request a contract amendment regarding the following (identify which RFA changes you are requesting approval for):

1. [Add Distance Education](#)
2. [Add Dual-Credit Program](#)
3. [Change Mission and/or Vision](#)
4. [Eliminate a Grade Level or Other Educational Services](#)
5. [EMOs: Entering, Amending, Renewing, Terminating Charter Contract with an EMO](#)
6. [Enrollment: Expand Enrollment in **Existing** Grade Level\(s\) and Facilities](#)
7. [Enrollment: Expand Enrollment in **New** Grade Levels](#)
8. [Facilities: Acquire or Construct a New or Additional Facility that will not affect approved enrollment](#)
9. [Facilities: Occupy New or Additional Facility](#)
10. [Facilities: Occupy a Temporary Facility](#)
11. [Facilities: Relocate or Consolidate Campuses](#)
12. [RFA: Transportation](#)
13. [Change of Incorporation Status](#)
14. [Other changes](#)
 - Implementation of Virtual School Program
 - Implementation of Weighted Lottery Policy

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Introduction

The SPCSA seeks to continuously improve its processes and the quality of its services. Over the past few years we have, for example, been able to significantly reduce the amount of paperwork involved in the processing of Request For Amendment Applications, primarily by separating primarily instructional and guidance information to a separate Technical Guidance document.

The SPCSA are now adding a new, brief, simple guidance section to this application. This next section is designed to provide guidance and processing steps to schools for applying for one of the following four most frequently requested RFA applications.

If you're seeking RFAs in one of the following four (4) areas, the following guidance may help you prepare and process your application faster

The first three may be handled in the Consent Agenda section of the board meeting, also:

Most Frequent Requests For Amendments (RFAs)

The following are four most frequently requested amendments to charters/contracts:

1. Dual credit RFA applications
2. Distant education RFA applications
3. Enrollment additions or contractions and grade expansions or contractions
4. Facilities acquisitions or leases

Below are the processing requirements.

For the following:

1. Dual credit RFA applications
2. Distant education RFA applications

3. Enrollment additions or contractions and grade expansions or contractions (Financial Plans required)

Complete the following check marked items from the below application requirements. You do not need to respond to the unchecked areas.

Sections Required (short form only for the above four RFA requests):

- Executive Summary
- Meeting The Need
 - Expansions to new grade levels or new campuses must complete the Meeting the Need section.
- Academic Plan (required if expanding to new grades that are currently not being offered)
- Financial Plan
 - 1. For enrollment RFAs, complete the tab labeled “General” in the “RFA Pro Forma” MS Excel file to show the planned fiscal impacts of the RFA.
 - 2. For facility related RFAs, complete the tab labeled “**Facilities**” in the “RFA Pro Forma” MS Excel file to show the planned fiscal impacts of the facility RFA.
 - 3. This file is not required for Dual Credit or Distance Education RFAs assuming costs are nominal. The applicant is responsible for confirming this in the narrative should this be the case.
- Operations Plan
- RFA Specific Sections (as applicable for your RFA, as opposed to General Sections)

Section I: Standard RFA Requirements

A) EXECUTIVE SUMMARY

Required for all submissions. 4 Pages or less per RFA

Provide a brief overview of your school, including:

1. Identification of the school, its location(s), enrollment(s)(most recent ADE quarter), brief history, brief description of its board members and key leadership team members

Pinecrest Academy of Nevada (PAN) opened its first campus in 2012, serving students in grades K-7th. Today, Pinecrest Academy of Nevada has grown to five campuses located across the Las Vegas Valley, serving more than 7,000 K-12th Grade students.

The Governing Body of PAN consists of five members who are in compliance with NRS 388A.320. They represent diverse areas of expertise, including: legal, financial, and education, to name a few.

2. Statement and overview of the mission and vision

The mission of Pinecrest Academy of Nevada is as follows:

Pinecrest Academy of Nevada unites the community to prepare students for college and career.

The vision of Pinecrest Academy of Nevada is as follows:

Scholars perform at the highest level on all academic measures.

3. Specific statement of the request

(Example:) “The Board of the above named charter school, operating under a current contract with a start date of **July 1, 2018** and a six-year expiration date of **June 30, 2024** requests that the SPCSA approve this request to amend its charter school contract with the SPCSA regarding the following (check all that apply)

- 1. Dual-Credit Programs
- 2. EMOs: Amend charter contract with an EMO or CMO
- 3. Enrollment: Expand enrollment in existing grades and facilities
- 4. Enrollment: Expand enrollment in new grade levels
- 5. Enrollment: Eliminate a grade level or other educational services
- 6. Facilities: Acquire or construct a new or additional facility that will not affect approved enrollment
- 7. Facilities: Occupy additional sites

8. Facilities: Relocate or consolidate campuses

9. Facilities: Occupy a temporary facility

10. Other (specify):

- Implementation of Virtual School Program - Pinecrest Academy Virtual (PAV)

- Implementation of Weighted Lottery Policy

(See full list above of RFA amendment types)

Attach a copy of the document(s), including minutes, confirming approval of the RFA.

Please see [Attachment 1 – Board Meeting Agenda & Minutes](#).

4. A summary explanation of the reasons that the charter school is seeking to make this specific requested change.

Pinecrest Academy of Nevada is seeking approval from the SPCSA for the following requests:

- Enrollment: Expand enrollment in existing grades and facilities
- To implement a blended-learning program
- To implement a weighted lottery policy

5. Description of proposed target model and target communities

The requested amendments will not alter Pinecrest’s target model or communities and therefore, a description is not applicable.

Please see [RFA: Enrollment: Expand Enrollment In Existing Grade Level\(s\) And Facilities](#), [RFA: Lottery: Change\(s\) in Charter Lottery Policy](#), and [RFA: Add Distance Education](#) for further detail regarding the requested amendments.

6. Statement of outcomes you expect to achieve across the network of campuses

Pinecrest expects all students participating in their blended learning program will be further prepared for success in college and/or career. PAV will have access to the Instructional Model of Pinecrest Academy of Nevada. All Pinecrest campuses in the Henderson area consistently rate as 4-5 Star Campuses. The High School programs continue to test amongst the highest in the state with reference to the ACT scores. PAV is expected to build on the consistent core curriculum and blended learning programs as well as professional development opportunities in order to achieve similar levels of success.

7. Key components of your educational model for the expanded school

Pinecrest Academy of Nevada's educational program is modeled after specific innovative learning methods and strategies that have proven successful in raising student learning and achievement and are constant across the Pinecrest system. These include, but are not limited to:

- A course guide, lesson plans, and syllabi based on the Nevada Academic Content Standards, Next Generation Science Standards, and national STEM Standards.
- A hybrid, standards-based approach to grading and communication of grades.
- A thematic approach to integrate core areas of study such as: mathematics, reading, language arts, writing, science, and social studies.
- A differentiated approach through blended learning to enhance student learning and goal tracking.
- Appropriate assessments to measure learning (screening, progress monitoring, and diagnostic).
- Data-driven, high-quality differentiated instruction for all students.
- Supplemental programming for student advancement and remediation.
- Research-based instructional practices.
- Professional development and support for teachers with research-based practices, advanced curriculum, and technology integration.
- Weekly grade level meetings to review common pacing calendars and lesson plans.
- Data Days and Staff Development Days for ongoing review of campus and system-wide data and professional

development workshops.

- Before and after school tutoring for remediation and acceleration.
- Targeted interventions for struggling students performing below grade level.

8. Describe the charter school’s plan to ensure that proper restorative justice principles are practiced. Describe plans, including record keeping, to monitor for potential disproportionate discipline practices.

The Pinecrest Academy of Nevada Board of Directors will approve a Financial and Management Plan between PAV and Pinecrest Academy of Nevada, Cadence Campus for the support of the Secondary Deans of Students. This will allow for the administration and oversight of behavioral circumstance and compliance with all Restorative Justice policies and procedures as applicable with the State of Nevada.

Pinecrest’s Restorative Action Plan will include:

- The need to feel right to the person harmed
- The need to be “do-able” by the one who did the harm
- The need to include an action to prevent further offending:
 1. Something that strengthens and supports the offender.
 2. Something that addresses underlying issues associated to the offense.

Pinecrest Academy of Nevada has adopted a full Restorative Justice plan which would be applicable to the students enrolled in Pinecrest Academy Virtual. For further information, please see [*Attachment 2 – Restorative Justice Plan*](#).

9. Describe the charter school’s plan to ensure enrollment diversity and equity, commensurate with the neighborhood and zip codes it serves. Include plans to close any proficiency gaps among diverse student groups (ex. race/ethnicity, FRL, EL, IEP) as well as family and community engagement strategies.

Pinecrest Academy of Nevada is affiliated with and replicates the highly successful Pinecrest Academy charter school network based in Florida. Both systems have demonstrated success with diverse, at-risk student populations, including English Language Learners.

Pinecrest Academy of Nevada will be implementing a weighted lottery across the network of campuses beginning in the 2022-2023 school year. PAV would follow the same weighted lottery system to ensure enrollment diversity. A full targeted marketing plan is included below and will be specifically applied to the targeted zip codes which align with the initiatives of the State Public Charter School Authority.

The Pinecrest Academy of Nevada Board of Directors will approve a Financial and Management Plan between PAV and Pinecrest Academy of Nevada, Cadence Campus in order to ensure that there is proper oversight, consulting, and services needed to meet the needs of FRL, EL, and IEP students. This will be a part of the Administrative Services which are fully described below.

10. The values, approach, and leadership accomplishments of your school or network leader and leadership team

The requested blended-learning program will operate under the leadership team of the existing charter program at Pinecrest Academy Cadence Campus. The leadership team represents a group with extensive experience in all aspects of charter school operations, school administration, curriculum, instruction, and assessment pedagogy. This leadership team is committed to ensuring all Nevada State education statutes and requirements are met. Pinecrest Academy Virtual (PAV) will use the leadership team’s experience and building staff to provide the optimum school choice to the targeted community. PAV, a school of choice, will provide accountability for student learning, professional learning opportunities for teachers, and a viable learning environment focused on developing the “whole” child (academically and socially) for college and career.

Furthermore, Pinecrest Academy of Nevada’s Governing Board, and Campus Principals will also ensure that the school’s values of high academic achievement, community unity, and quality school operations are implemented and

executed faithfully with the addition of the requested blended-learning program and enrollment modification. To do so, Pinecrest will implement best practices and use system-wide resources to minimize the potential for otherwise common issues.

11. Key supporters, partners, or resources that will contribute to your expanded school's success.

The requested enrollment modification will not alter or affect Pinecrest's key supporters, partners, or resources.

Key to the success of the requested blended-learning program is Academica Virtual Education (AVE). AVE has years of expertise in education technology, online platforms, state compliance, data tracking, and professional development. These resources, through a statement of commitment have been pledged to help support the mission of Pinecrest Academy Virtual for success in Nevada. Key to the operational assistance in Nevada is the expertise and experience of Academica. Their day-to-day operational assistance allows for the educators and school leadership to focus on the education model and success of the students.

NOTES

1. **For all remaining General Requirements Sections:** Complete and submit all RFAs by answering remaining General Requirements Section questions.
2. **Indicate “No change” for any below requested response that has not changed from your charter school contract.**
3. **Indicate “N/A” for any below requested response in this General Requirements Section that is not applicable to your request. Applicants do not need to respond “N/A” to any Specific Requirements RFA section for which they are not applying.**
4. *If your school is seeking an amendment outside of the Fall or Spring Amendment Cycle, please include at the front of the application:*
 - a. *Letter from the Board chair requesting Good Cause Exemption;*
 - b. *Agenda for the Board Meeting where Board voted to request the Good Cause Exemption; and*
 - c. *The draft or approved minutes for the Board Meeting where the Board voted to request the Good Cause Exemption.*
5. **To expand any closed section(s) below, put your cursor on the left side of a heading below and click the triangle (▲) left of that heading.**

Furthermore, this growth is of tremendous benefit to the school in helping to grow programs offered by each campus. As the programs grow, students will benefit by being able to access additional learning resources, participating in unique educational experiences, and physical, social/emotional, and academic growth.

7. RFA: Enrollment: Expand Enrollment in New Grade Level(s)

For an RFA to accomplish this objective:

- a) Complete and submit your RFA with the General application sections above completed.
- b) The notice of intent and the RFA must include an explanation of the reasons that the charter school is seeking to make this specific requested change.

The purpose of this Expansion Amendment Request is to assess the potential of existing charter school boards to produce high-quality student outcomes and function as highly effective, accountable, and transparent providers of public education as they add new students and demonstrate the capability and maturity to achieve at consistently high levels in all domains while continuing to scale their impact in their communities and in other communities across the state.

The expansion request is evaluated based on the strength of the plan in each of those domains, while applicants are evaluated based on their capacity to execute the program they've proposed both based on the coherence, thoroughness, and thoughtfulness of each element of the application and on the data gathered during both the (discretionary) capacity interview process and background research and due diligence on both proposed members of the expanded governing board and proposed staff members. Successful requests will share many of the same characteristics.

This amendment request form pre-supposes that the school plans to utilize the existing facility.

If the current facility requires no construction or renovation to accommodate the addition of these new grades, then provide a brief narrative at each attachment attesting to that fact. Each attestation must be signed by the chair of the governing body and the school leader, must be notarized, and must be remediated to be accessible pursuant to Section 508 of the Rehabilitation Act.

If the existing campus or campus(es) requires any construction or renovation after the date of submission of this request and prior to the commencement of instruction, then answer the applicable specific facility related section questions.

- a. Please detail how this proposed expansion aligns to the current [SPCSA Academic and Demographic Needs Assessment](#).
- b. Please provide academic performance data broken down by subgroups. What is the school's assessment of its current work in preventing performance gaps? If gaps exist, how is the school working to ensure that these gaps are reduced? How will the school work to prevent gaps with expanded enrollment?
- c. Please provide an overview of discipline data, broken down by subgroup. What is the school's assessment of its current work in preventing disproportionate discipline practices? How will the school work to prevent disproportionate discipline practices with expanded enrollment? Please be sure to speak to the restorative justice practices implemented at the school.

8. RFA: Lottery: Change(s) in Charter Lottery Policy

The SPCSA considers changes to the admission process for sponsored schools to be a material amendment to their charter contract. Charter schools/networks seeking to make changes to their current lottery policy should provide complete descriptions and supporting documentation to the specific information requests below including a revised student enrollment schedule for the remainder of the school contract showing (a) the current enrollment plan, (b) the enrollment plan to be used should the proposed changes be approved and (c) the differences between the two plans. Please provide the current lottery policy for your charter school/network.

Please see [Attachment 15 – Current Lottery Policy](#) for a copy of Pinecrest's current enrollment policy.

Provide a draft of your proposed lottery policy for your charter school/network, and include a thorough explanation/rationale for any adjustments to lottery priorities and/or weights. Proposed policies must demonstrate alignment to [NRS 388A.456](#) and/or [R131-16](#). If your school/network is proposing a weighted lottery, please be sure to provide a thorough explanation for the proposed weighting system.

Rationale & Alignment

On July 13, 2021, Pinecrest Academy of Nevada's Governing Board of Directors voted to adopt a weighted lottery policy

for all 5 campuses within the Pinecrest Academy of Nevada network. Pinecrest’s Governing Board adopted this new policy in accordance with NRS 388A.459 to ensure that the student population of Pinecrest would closely resemble the student population of the community where the school is located.

Explanation/Overview

Pinecrest’s Weighted Lottery Policy will provide a weighted preference of 5.0 in its enrollment lotteries to students who qualify for free/reduced lunch services. This weighted lottery will take place only if it is determined that the percentage of students at the Pinecrest campus who qualify for free and reduced lunch is less than 90% of the percentage of students eligible for free/reduced lunch services in Clark County School District.

The process for the weighted lottery will be as follows:

1. Prior to the enrollment lottery at a Pinecrest campus, the campus will determine the percentage of students who are eligible for free or reduced-price lunch in Clark County School District, rounded to the nearest tenth of one percent (“FRL Comparison %”). Data used for this comparison percentage will be taken from the most recent full year data available on www.nevadareportcard.nv.gov.
2. The FRL Comparison % will then be compared to the validated current school year free and reduced lunch percentage at the Pinecrest campus (“Pinecrest FRL %”).
3. If the Pinecrest FRL % is less than 90% of the FRL Comparison %, the weighted lottery will apply. If the Pinecrest FRL % is greater than or equal to 90% of the FRL Comparison %, the weighted lottery will not apply.
 - a. Example #1: if the FRL Comparison % is 50% and the Pinecrest FRL % is 44%, the weighted lottery will apply.
 - b. Example #2: if the FRL Comparison % is 50% and the Pinecrest FRL % is 45%, the weighted lottery will not apply.
4. If the weighted lottery is applied, a weight of 5.0 will be applied to each applicant who provides sufficient documentation to indicate they would have qualified for free and reduced lunch based on the previous year’s USDA income guidelines for free and reduced lunch.
5. Pinecrest’s enrollment application will be revised to request that applying students inform Pinecrest whether they are:
 - a. Eligible for TANF, SNAP, FDPIR, or Medicaid, or
 - b. Qualified for a free or reduced-price lunch at their previous school, or
 - c. Eligible to receive a free or reduced-price lunch.
6. Any student who indicates they are eligible for the 5.0 weighting in the enrollment lottery will be asked to complete and sign an income verification form and provide proof of current income or provide proof of current FRL eligibility at least three days prior to the lottery date. Any refusal to provide the required documentation necessary to validate eligibility for the weighted lottery will result in the student receiving a standard 1.0 weight in the enrollment lottery.
7. Qualifying for a 5.0 weight in the Pinecrest enrollment lottery DOES NOT qualify the student for free or reduced-price lunch. In order to qualify for free or reduced-price lunch, the parent will have to complete the Household Application for Free and Reduced-Price School Meals released by the USDA in July of each year.
8. In the event a weighted lottery is not applied, any information collected for the purpose of the weighted lottery will not be used in any way by Pinecrest.

Lottery Schedule

Pinecrest’s lottery timeline will not be affected or altered by the adoption of this weighted lottery policy. Open Enrollment will begin on the first Monday of the new year and close on the last calendar day of February. Additionally,

the lottery will run on March 1st. For example, below is Pinecrest’s enrollment schedule for this coming year:

- January 3rd – Open Enrollment
- February 28th – Enrollment Closes
- March 1st – Lottery Runs

Please see [Attachment 16 – Weighted Lottery Policy](#) for a copy of this new enrollment policy.

Provide a plan and timeline for communicating the proposed lottery changes to your charter school/network community. How will the charter/network ensure that prospective families are aware of these changes? Attach a revised student enrollment form to be used under the proposed policy⁶.

Pinecrest will utilize its weekly emails and news bulletins to provide its current students and families a comprehensive overview of these lottery changes. Additionally, the Pinecrest website will provide additional information regarding these changes, once approved by the SPCSA.

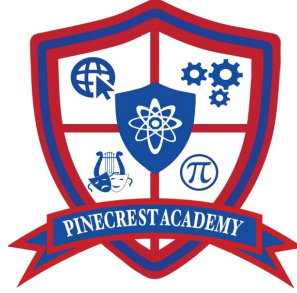
In order to communicate these changes to the broader community Pinecrest will provide marketing materials, such as flyers, as well as social media targeted campaigns to advise potential families of these changes.

Facility RFAs

General Facility RFA requirements

Facility RFA Attachments required

⁶ Note: if the charter/network is proposing a weighted lottery, additional information asked of students and families should be clearly labeled as optional.



NOTICE OF PUBLIC MEETING

of the

Board of Directors of Pinecrest Academy of Nevada

Notice is hereby given that the Board of Directors of Pinecrest Academy of Nevada, a public charter school, will conduct a public meeting on September 22, 2021 beginning at 5:30 p.m. at 675 E. Dale Ave., Henderson, NV 89015. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered.

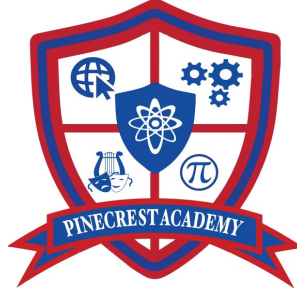
Please Note: The Board of Directors of Pinecrest Academy of Nevada may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may contact Annette Christensen at (702) 431-6260 or annette.christensen@academicnv.com at least two business days in advance so that arrangements may be made.

The meeting agenda, support materials, and minutes are available at 6630 Surrey St., Las Vegas NV 89119, via email at annette.christensen@academicnv.com, or by visiting the school's website at <https://www.pinecrestacademy.org>. For copies of the meeting audio, please email annette.christensen@academicnv.com

Public comment may be limited to three minutes per person at the discretion of the Chairperson. **Please email annette.christensen@academicnv.com to submit or sign up for public comment.**

Attachment 1: Board Meeting Agenda & Minutes



The vision of Pinecrest Academy of Nevada is where scholars perform at the highest level on all academic measures.

Board of Directors

Travis Keys – *Board Chair*

Kacey Thomas – *Board Vice Chair*

Marni Watkins – *Board Secretary*

Craig Seiden – *Board Treasurer*

Jeff Cahill – *Board Member*

Coby Sherlock – *Board Member*

Jennifer Williamson – *Board Member*

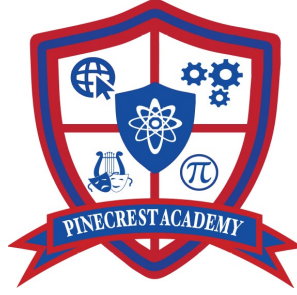
Lisa Satory – *Lead Principal, Sloan Canyon*

Jessica LeNeave – *Principal, Cadence*

Wendy Shirey – *Principal, Horizon*

Michael O’Dowd – *Principal, Inspirada*

Jon Haskel – *Principal, St. Rose*



**Meeting of the Board of Directors
September 22, 2021**

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT

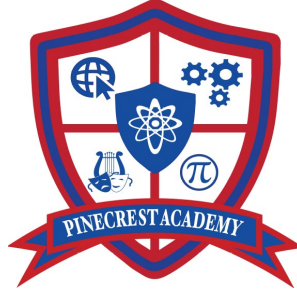
(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

3. ACTION & DISCUSSION ITEMS

(Action may be taken on those items denoted "For Possible Action")

- a. Approval of Minutes of the July 13, 2021 Board Meeting (For Possible Action)
- b. School Initiatives Report by Principal Satory, Principal LeNeave, Principal Shirey, Principal Haskel, and Principal O'Dowd (For Discussion)
- c. Approval of Grant Funding Awarded to Pinecrest Academy of Nevada for the 2021/2022 School Year (For Possible Action):
 - ESSER II
 - ESSER – CSP (Sloan Canyon)
 - SPED
 - Title II
- d. Review and Discussion of Current Year Financial Performance (For Discussion)
- e. Discussion and Possible Action to Approve the Pinecrest Academy of Nevada Charter School Amendment to Expand Enrollment in Existing Grade Levels and Implement a Virtual School and a Weighted Lottery (For Possible Action)
- f. Discussion and Possible Action to Approve a Janitorial Contract for Pinecrest Academy of Nevada St. Rose Campus from the Following Vendors: 1) ABM, 2) Windy Storm, 3) Brilliant General Maintenance, and 4) JaniCrew (For Possible Action)

Attachment 1: Board Meeting Agenda & Minutes



- g. Discussion Regarding Parent Concerns About Multiple School and Teacher Communication Tools (For Discussion)
- h. Review and Discussion of SPCSA Governance Standards (For Discussion)
- i. Review and Possible Approval of the EMO Evaluation for Academica Nevada (For Possible Action)
- j. Annual Performance Review and Review of Principal Pay Adjustments for Lead Principal Lisa Satory, Principal Jessica LeNeave, Principal Jon Haskel, Principal Michael O’Dowd, and Principal Wendy Shirey (For Possible Action) *(As this agenda item pertains to personnel matters, the Presiding Board Officer may call for all or a portion of the discussion of this agenda item to be completed in closed session among Board members and requested parties.)*

4. ANNOUNCEMENTS & NOTIFICATIONS

5. MEMBER COMMENT

6. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- 1) Pinecrest Academy of Nevada – Horizon 1360 S. Boulder Highway, Henderson, NV
- 2) Pinecrest Academy of Nevada – St. Rose – 1385 E. Cactus Ave., Henderson, NV
- 3) Pinecrest Academy of Nevada – Inspirada – 2840 Via Contessa, Henderson, NV
- 4) Pinecrest Academy of Nevada – Cadence – 225 Grand Cadence, Henderson, NV
- 5) Pinecrest Academy of Nevada – Sloan Canyon – 675 E. Dale Ave., Henderson, NV
- 6) Henderson City Hall, 240 South Water Street, Henderson, Nevada
- 7) Las Vegas City Hall, 495 S. Main St., Las Vegas, Nevada
- 8) North Las Vegas City Hall, 2250 Las Vegas Blvd. North, North Las Vegas, Nevada
- 9) 6630 S. Surrey St., Las Vegas, Nevada 89119
- 10) notices.nv.gov

**MINUTES
of the meeting of the
BOARD OF DIRECTORS of PINECREST ACADEMY OF NEVADA
September 22, 2021**

The Board of Directors of Pinecrest Academy of Nevada held a meeting on September 22, 2021 at 5:30 p.m. at 675 E. Dale Ave., Henderson, NV 89015.

1. Call to Order and Roll Call

Board Chair Travis Keys called the meeting to order at 5:32 p.m. with a quorum present. In attendance were Board members Kacey Thomas, Coby Sherlock, Craig Seiden, Marni Watkins (arrived 5:34 p.m.), and Jennifer Williamson (via Zoom; left meeting 5:55 p.m.)

Board member Jeff Cahill was not present.

Also present were Lead Principal Lisa Satory, Principal Jessica LeNeave, Principal Michael O'Dowd, Principal Jon Haskel, and Principal Wendy Shirey; as well as Academica representatives Trevor Goodsell, Gary McClain, and Ryan Reeves.

2. Public Comment and Discussion

There was no public comment or discussion.

3a. Approval of Minutes of the July 13, 2021 Board Meeting

Member Thomas moved to approve the minutes of the July 13, 2021 Board meeting. Member Sherlock seconded the motion, and the Board voted unanimously to approve.

3b. School Initiatives Report by Principal Satory, Principal LeNeave, Principal Shirey, Principal Haskel, and Principal O'Dowd

Lead Principal Lisa Satory, Principal Jon Haskel, Principal Wendy Shirey, Principal Jessica LeNeave, and Principal Michael O'Dowd addressed the Board and highlighted the following system-wide updates and major campus events and school initiatives as found within the support materials:

- Innovate Conference
- System Presentation with Florida
- National Blue Ribbon School Awarded to Inspirada

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- Accreditation
- Collaboration with SPCSA regarding the Pinecrest Academy Virtual Amendment
- MOU with Great Basin and UNLV for Dual Enrollment expansion
- Sloan Canyon gymnasium
- Sloan Canyon theater
- St. Rose Student Council
- St. Rose Professional Development
- St. Rose Leader in Me
- Horizon Incentives for achieving blended learning goals
- Horizon kiln
- Horizon garden
- Horizon fundraising efforts
- Cadence Performing Arts Center
- Cadence locker donation from Touro University Nevada
- Cadence Urban League partnership
- Inspirada iReady data
- Inspirada math interventions

3c. Approval of Grant Funding Awarded to Pinecrest Academy of Nevada for the 2021/2022 School Year (For Possible Action):

- **ESSER II**
- **ESSER – CSP (Sloan Canyon)**
- **SPED**
- **Title II**

Principal Satory reviewed the grants and amounts awarded as found in the support materials; adding that \$3.5 million had been awarded in an ESSER II grant that would fund a variety of items including instructional coaches, Read By Grade 3 strategists, Dual Enrollment tuition and fees, and technology. She continued that the Sloan Canyon campus had been awarded an ESSER-CSP grant back in January; adding that this was the updated award with new dates and an amended budget. Principal Satory explained that the amount had been reduced by \$200,000, which left the campus with \$754,000. Mr. Trevor Goodsell addressed the Board and clarified that the loss in funding had been from the mistake of the DOE and not an error on the schools part.

Principal Satory continued that \$691,000 had been awarded for the SPED grant to fund Special Education teacher positions and that \$211,000 had been awarded for Title II to fund in-house substitutes for Professional Development activities. Member Keys asked if the ESSER money was considered as a loan. Mr. Goodsell replied negatively.

Member Watkins moved to approve the grant funding awarded to Pinecrest Academy of Nevada. Member Thomas seconded the motion, and the Board voted unanimously to approve.

3d. Review and Discussion of Current Year Financial Performance

This item was tabled.

3e. Discussion and Possible Action to Approve the Pinecrest Academy of Nevada Charter School Amendment to Expand Enrollment in Existing Grade Levels and Implement a Virtual School and a Weighted Lottery

Member Keys confirmed that the enrollment expansion, virtual school policy, and weighted lottery policy had been approved at the last meeting, and that they were now on an application to be approved by the State. Mr. Goodsell replied affirmatively; adding that they had been working on the amendment that would be submitted to the State with the Board's approval. Mr. Goodsell also asked that the Board approve the item with additional wording allowing additional changes to be made to the wording as directed by the State.

Mr. Goodsell explained that the amendment illustrated the change in enrollment with the weighted lottery and also the virtual program that Principal LeNeave had been working on with the SPCSA; adding that the virtual option would begin with students in 6th through 10th grade and would be accepting 20 students in each grade. Member Keys asked how many students the SPCSA would accept. Principal LeNeave replied that they could start their proposal with 100 students; adding that their 5-year build out would increase to 390 students. Principal LeNeave explained that, although the SPCSA had been comfortable with a 5-year build out, they wanted to see where the growth would be at year 3 based upon STAR ratings; adding that, if needed, the program would stop increasing students until ratings became higher. Principal LeNeave also stated that there would be one more draft review this week for additional feedback but that the structure would remain the same.

Member Watkins asked how they had come up with the growth numbers. Principal LeNeave replied that they anticipated to grow by 10 students per grade level each year; adding that there could be plus or minus 10% based upon need. Member Keys asked if there had been any restrictions related to enrollment for the virtual program. Principal LeNeave replied that, even though the SPCSA wanted a weighted lottery, they had not wanted a preferential lottery at this time; adding that the regular system-wide lottery would be used. Member Watkins asked what the weights would consist of. Principal LeNeave replied that the lottery would be a general public lottery. Mr. Goodsell stated that the lottery for the virtual enrollment would be treated as its own

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lottery, separate from the Cadence campus lottery. Principal LeNeave also explained that the lottery was public and had no boundaries; adding that the SPCSA wanted Cadence to target their marketing towards that region but that there would not be a geographic restriction apart from the fact that a student would need to physically come to campus for tutoring if they were falling behind. Principal LeNeave also stated that online tutoring could be utilized for extenuating circumstances. Further discussion ensued regarding the SPCSA's request for more information pertaining to student intervention practices.

Member Watkins asked how many additional teachers would be needed for the virtual option. Principal LeNeave replied that Cadence teachers would have first priority to oversee the classes; adding that most of the virtual classes would run independently with a teacher of record overseeing the class and assignments at least once a week. As the program grew, Principal LeNeave stated that more positions would be added. Mr. Goodsell stated that there would be a Director over the programs and at least one additional hourly employee dedicated to the program. Member Watkins asked if the cost for new technology had been included in the budget. Mr. Goodsell replied affirmatively. Member Keys asked if the virtual program would be able to use employees across each of the Pinecrest campuses. Principal LeNeave replied affirmatively.

Member Thomas asked if there was a specific student enrollment target that had to be met by year three. Principal LeNeave replied that, once enrollment targets were set with the State, the school would be held accountable within a 10% variance; adding that, should the need for enrollment to be adjusted beyond the 10%, she would have to go before the State to seek approval. Principal LeNeave explained that there was a mutual understanding with the SPCSA that the concept of a virtual charter school was new and that they were open to working with her as the program unfolded. Member Thomas asked if the virtual school would have their own STAR rating. Mr. Goodsell replied affirmatively; adding that it would be treated as its own individual campus and would not impact the ratings for the Cadence campus.

Member Seiden asked how comfortable Principal LeNeave was with the marketing efforts to meet the projected enrollment. Principal LeNeave replied that 22 Cadence secondary students had left the school because there had not been a fully virtual option for all students; adding that those 22 students could have enrolled in the virtual school with zero advertising. Member Keys stated that the students on the waiting lists could also be interested in the virtual option. Further discussion ensued regarding the transfer process. Member Sherlock asked if the virtual students could only participate in extracurricular activities and athletics at the Cadence campus. Principal LeNeave replied that the high school students already had an option to participate in such activities at the local schools if the charter schools did not offer the specific activity desired; adding that agreements between charters would need to be made for the middle school students to participate in various activities.

Member Thomas moved to approve the Pinecrest Academy of Nevada Charter School Amendment to expand enrollment into existing grade levels and implement a virtual school and a weighted lottery with final approval from Member Thomas. Member Sherlock seconded the motion, and the Board voted unanimously to approve.

3f. Discussion and Possible Action to Approve a Janitorial Contract for Pinecrest Academy of Nevada St. Rose Campus from the Following Vendors: 1) ABM, 2) Windy Storm, 3) Brilliant General Maintenance, and 4) JaniCrew

Mr. Gary McClain addressed the Board and stated that Magic Bright Janitorial (MBJ) had mutually ended their contract with the St. Rose campus on August 2nd due to their failure of meeting contracted expectations. Mr. McClain explained that Brilliant General Maintenance (BGM) had been brought in on a month-to-month basis to cover the janitorial needs until new janitorial services bids could be received and evaluated. Mr. McClain reviewed the bids as found in the support materials; adding his recommendation for BGM at a cost of \$7,289 per month and \$87,465 annually.

Member Seiden asked how BGM would fit into the overall janitorial budget. Principal Haskell replied that he had spoken with Mr. Goodsell and that they could make the pricing work; adding that they had been budgeted for almost \$70,000 for the year based upon MBJ's prices from last year. Principal Haskell continued that he had been dissatisfied with a 4-day flooring cleaning project that took four weeks to complete and did not measure up to the same standard as previous contractors. Mr. Goodsell stated that contracting with BGM would put St. Rose in line with the other campuses and would be seen in the next budget; adding that there would be a \$17,000 - 20,000 difference.

Member Seiden asked how BGM was doing at each of the other campuses. Principal Satory replied that, apart from minor issues, BGM had been responsive to the needs at her campus. Principal LeNeave stated that all the vendors had issues but BGM always responded to administration when there was a problem. Member Seiden asked if the BGM contracts for the other campuses were 3-year contracts. Mr. McClain replied affirmatively. Member Seiden asked if the contract would be in sync with the other campuses to bid out altogether. Mr. McClain replied that all the contracts had a 30-day to quit clause; adding that each campus held their own contract with BGM. Member Seiden stated that he would like to have the same end date for all the campuses. Mr. McClain stated that he would work with BGM to ensure all campuses had the same end date for their contracts.

Member Watkins moved to approve Brilliant General Maintenance janitorial company for the St. Rose campus. Member Seiden seconded the motion with the amendment that the contract be co-terminate with the other three campuses existing ending, and the Board voted unanimously to approve.

3g. Discussion Regarding Parent Concerns About Multiple School and Teacher Communication Tools

Member Watkins stated that she had been receiving multiple emails from families voicing their concerns regarding the number of communication tools that teachers were utilizing to communicate with parents and students; adding that families with multiple students in the same household were especially overwhelmed by all the various applications to download. Member Watkins stated that most parents were fine using Google Classroom and email; adding that parents had recommended that teachers only use one or two apps for communication purposes at each campus. Member Keys asked if there was a way to limit the number of communication tools used; adding that his own children had fallen behind in homework a little because they didn't know where to look for their assignments amongst all the log-ins.

Principal LeNeave stated that it was a challenge to engage all students in one app, especially with K-12 schools; adding that the Class Dojo app would not work for high school students. She continued that each app served specific purposes and that effort had been made to include as much as possible into one or two apps such as Clever or Google Classroom. Member Watkins stated that there were two separate issues consisting of the communication with the students and the communication with the parents. Member Watkins suggested that communication be streamlined to only two or three sources to alleviate the stress that parents were feeling.

Principal Satory stated that she sympathized with the parents; adding that she had five children in the school as well. She explained that she had had a conversation with her staff at the beginning of the year regarding the various communication platforms; adding that an emphasis had been placed on using email as the primary communication tool to parents and that the other platforms should be emphasizing what had already been communicated in the email. Principal Satory stated that she was at a loss as to how to streamline all the blended learning and SPED scopes since they ran on their own separate platforms.

Member Watkins stated that she understood that the issue would not be solved at this meeting, but that she wanted to make sure that the principals were aware of how parents were feeling. Principal LeNeave stated that it was a good reminder to the schools, especially since the number of platforms could become more than what could be managed; adding that she would revisit the issue to see which platforms could be combined or eliminated at the Cadence campus. Principal Satory stated that they would work with the students to ensure they understood how to access and submit assignments through the platforms. Member Keys stated that, as a parent, he appreciated having all his students' work/assignments in one platform such as Google Classroom; adding that using one platform that housed all the logins to the other platforms would be an improvement.

3h. Review and Discussion of SPCSA Governance Standards

Mr. Goodsell stated that he wanted the Board to be aware that Assembly Bill 419 would require the SPCSA to require certain trainings for Boards; adding that more details would be discussed at their next meeting in October. Mr. Goodsell stated that the training would become a yearly requirement and that the location of the training would be announced at a later date.

3i. Review and Possible Approval of the EMO Evaluation for Academica Nevada

Mr. Goodsell stated that Academica asked their stakeholders to complete a survey every year to evaluate their performance in several service areas; adding that the results of the survey could be found on pages 187 and 188 of the support materials. Mr. Goodsell explained that there had been a few challenges that involved changing the accounting software and adding additional staff to meet the needs of the school. Mr. Ryan Reeves addressed the Board and stated that he appreciated the working relationship between Academica and Pinecrest Academy of Nevada.

Member Thomas stated that the relationship with Academica had grown and that she appreciated the opportunity to continue to grow that relationship; adding that she felt that Academica had been a major asset to the success of Pinecrest. Member Keys stated his appreciation to Academica; adding his relief for their efforts in diffusing issues that would normally be detrimental to the school.

Member Thomas moved to accept the EMO evaluation for Academica Nevada. Member Sherlock seconded the motion, and the Board voted unanimously to approve.

3j. Annual Performance Review and Review of Principal Pay Adjustments for Lead Principal Lisa Satory, Principal Jessica LeNeave, Principal Jon Haskel, Principal Michael O'Dowd, and Principal Wendy Shirey

Member Thomas moved to enter into a closed session to discuss the annual performance reviews and pay adjustments for the principals. Member Watkins seconded the motion, and the Board voted unanimously to approve.

Member Thomas moved to reopen the meeting into an open session. Member Sherlock seconded the motion, and the Board voted unanimously to approve.

Member Keys moved to adjust salaries and stipends in the following ways: Principal LeNeave's base salary would be raised by 2.7% and also include a \$2,000 stipend for work system-wide that would be paid at a later date; Principal Satory's base salary would be raised by 2.7% and would keep the current stipend as Lead Principal; Principal Shirey's base salary would be increased by 11.6% and also include a \$2,000 stipend for system-wide work; Principal Haskel's base salary would be increased by 12% and also include a \$2,000 stipend

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for system-wide work; Principal O’Dowd’s base salary would be increased by 2.7% and also include a \$2,000 stipend for system-wide work. Member Thomas seconded the motion, and the Board voted unanimously to approve.

4. Announcements & Notifications

There were no announcements or notifications.

5. Member Comment

There was no member comment.

6. Public Comment and Discussion

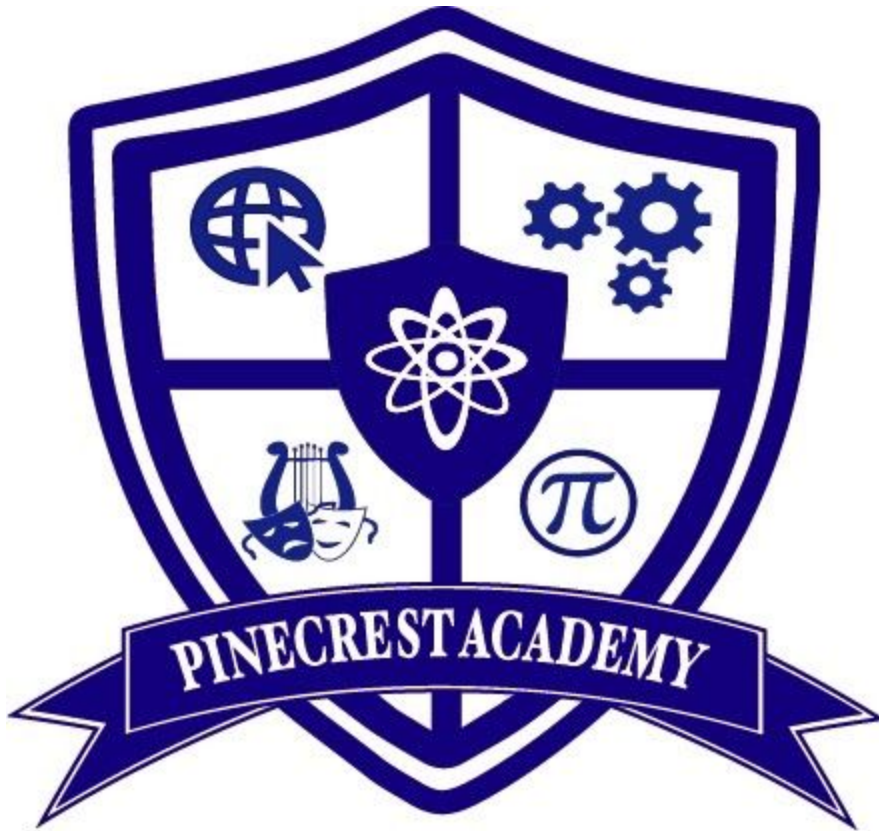
There was no public comment or discussion.

7. Adjournment

The meeting was adjourned at 8:20 p.m.

Approved on: _____

Secretary of the Board of Directors
Pinecrest Academy of Nevada



**Pinecrest Academy of Nevada
Restorative Justice Plan
2020-2021**

Attachment 15: Current Lottery Policy



Lottery Preferences and Procedures

Pinecrest Academy of Nevada enrollment policy states:

- A. Only in the case the school will be enrolled to capacity as determined by the appropriate fire, health and/or building authorities, the Board of Directors and campus Principal will determine the maximum number of students to be enrolled in each grade, based upon considerations such as staffing, demand, budget requirements and facilities capacity for the present and future years. The determinations shall be made annually prior to count day, and shall be transmitted annually prior to count day to the (Authority).
- B. Students already enrolled in the School will have a fixed time period, to be determined by the Board of Directors, to inform the School of their intent to return.

Transfer Students: In years when Pinecrest Academy opens a new campus; students attending an existing Pinecrest Academy, who request transfer to the new campus on their declaration of intent will be given first priority of acceptance during the first year of enrollment at the new campus. In order to receive this priority, transfer request must be received during the open enrollment period. All transfer request received after the open enrollment period will be given transfer priority as detailed below.

Once a transfer request is granted and the registration process completed the student's seat at attending campus will be released. Should a request be made to return to previously attended campus; transfer priority will be assigned and student will be placed at the bottom of the transfer priority wait list. Transfers are never guaranteed and are awarded based on seat availability and wait list order.

- C. Any spaces which remain available will be filled in the following manner:
 - 1. Priority will be given to children of a member of the committee to form the charter school.
 - 2. Priority will then be given to the children of members of the governing body of the charter school.
 - 3. Priority will be given to the child of an employee of the charter school.
 - 4. Priority will be given to the siblings of currently enrolled students.Should the number of siblings exceed the number of available spaces

Attachment 15: Current Lottery Policy

in any grade level; the students will be placed in a lottery to determine priority.

5. Priority will be given to students currently attending a Pinecrest Academy campus who wish to transfer to another Pinecrest Academy campus.
6. Pinecrest Academy students who have successfully completed the 8th grade will be given priority to the Pinecrest Academy of Nevada high school of their choice.

All remaining students will be placed in a lottery to determine priority

As a public school, we will not close, cap, delay, postpone or otherwise limit enrollment except as allowed by NAC 386.353.

As stated in the Cover Sheet for our charter school application and elaborated upon in B.3 (Required Element 9) of the application, we will not limit enrollment to a certain number of pupils or ratio of teachers to pupils, pursuant to NAC 386.353.

For the situations identified below, only, our school will establish and advertise an open enrollment window. The open enrollment period will open the first day the students return after winter break and end the final day of February each year, during which it will accept applications.

We will announce and advertise these opening and closing dates of the open enrollment window to the community in which we plan to operate.

The following are key points regarding how we will manage an enrollment window and select and enroll pupils from our school's enrollment waiting list:

1. If the number of applications received during an enrollment window does not exceed the number of spaces available, including by grade, all pupils who applied shall be enrolled in our school.
2. If the number of applications received during the window exceeds the number of spaces available, including by grade, all enrollment applications received during the window will be subject to the lottery. The lottery will be conducted immediately after the close of the enrollment window.
3. Pupils whose applications are not selected by the lottery, if they wish, will be placed on an enrollment waiting list in the order determined by the lottery.
4. Pupils who seek enrollment after the lottery in 2 and 3, above, is conducted (after the window closes) will be added to the general application pool. These applications will not immediately assigned an enrollment order number; instead, another lottery will be conducted only when all the pupils assigned enrollment order numbers by the first lottery have been enrolled in the school.
5. An enrolled pupil will not be required to re-enroll. That is, once a pupil has been enrolled, they will be able continue their schooling at the school. Our school will ask for some sort of assurance from

Attachment 15: Current Lottery Policy

- a pupil that the pupil intends to return to the school for the next grade, but pupils will not be denied the opportunity to return to our school for the next grade level, once enrolled in the school.
6. As space becomes available, pupils from the waiting list will be enrolled in the school.
 7. The waiting list enrollment order will be determined by lottery.
 8. A pupil seeking enrollment in a grade that is not full shall be enrolled immediately; the pupil's enrollment will not be delayed until some future time, including until a semester break or the next school year.
 9. A pupil who is the first on a waiting list shall be enrolled immediately upon the creation of space in the pupil's grade; the pupil's enrollment may not be delayed until some future time, including until a semester break or the next school year.
 10. Our school will not "close enrollment" except as described in NAC 383.353. Enrollment is always "open" in that our school will always accept enrollment applications. Applications received after an enrollment window closes are placed in the general application pool. Pupils will be chosen for enrollment from the waiting list as described above.
 11. The Committee to Form our Charter School includes a person who intends to enroll their child in the school; the same applies to our school's first governing body (board) which will be formed before the school's first enrollment will be determined.

If/when we add new, higher grades, the pupils in our school's formerly highest grade will automatically be enrolled in the school's new next grade. Students completing the 8th grade program at any Pinecrest Academy will automatically be enrolled in the Pinecrest Academy High School of their choice.

Enrollment Procedures Timeline

- 1.** Upon completion of the initial lottery, all applicants will be notified whether or not they have been accepted by email.
- 2.** Families will have 72 hours to submit the following (once school begins the deadline for submission will be 24 hours):
 - a.** On-Line Registration Packet \
 - b.** Parent's ID. Personal identification of parent/guardian (driver's license, picture identification.) bearing your name.
 - c.** Child's ID/Proof of the child's identity -a *copy* of original birth certificate.
 - d.** Proof of address: One item proving the student's home address, such as a recent utility bill, rent receipt, residential lease or sales contract.
Unacceptable forms to document proof of address: driver's license,

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holiday your child we be required to attend the first day school is in session after registration is completed. If child does not begin active attendance by this date, the seat will be released and returned to the lottery.

*If parents need more time to submit registration document, parents must contact the school for approval of additional time.

Additional documentation requested:

- A recent copy of the student's transcript or report card from previous school.
- Previous records regarding placement in special programs, a copy of your child's IEP or 504 Plan.
- Information about any disabilities or special health problems, such as seizures, asthma, heart problems, health care procedures or medications.

Your child's wait list numbers will fluctuate. This numbers may increase or decrease as applications receive a higher priority.

It is the parent responsibility to review applications for accuracy. All acceptances are sent based on information included on student application. If grade or date of birth are entered incorrectly or omitted, acceptance will be rescinded and student will be placed at the end of the correct grade level wait list. All applications may be reviewed by using the apply/application status link on the school webpage.

Parents must add siblings to all applications submitted. If a transfer request is submitted all siblings parents are wishing to be included on the requested schools wait list must be added to application for the requested school.

Attachment 16: Weighted Lottery Policy

Weighted Lottery Policy

Pursuant to Nevada Revised Statute 388A.459, Pinecrest Academy of Nevada (Pinecrest) adopts this policy to ensure that the student population of Pinecrest will closely resemble the student population of the community where the school is located. Pinecrest will accomplish this by giving a weighted preference of 5.0 in its enrollment lotteries to students who qualify for free or reduced-price lunch. The weighted lottery will take place only if it is determined that the percentage of students at the Pinecrest campus who qualify for free and reduced lunch is less than 90% of the percentage of students eligible for free or reduced-price lunch in Clark County School District. The process for the weighted lottery will be as follows:

- 1) Prior to the enrollment lottery at a Pinecrest campus, the campus will determine the percentage of students who are eligible for free or reduced-price lunch in Clark County School District, rounded to the nearest tenth of one percent ("FRL Comparison %). Data used for this comparison percentage will be taken from the most recent full year data available on www.nevadareportcard.nv.gov.
- 2) The FRL Comparison % will then be compared to the validated current school year free and reduced lunch percentage at the Pinecrest campus ("Pinecrest FRL %).
- 3) If the Pinecrest FRL % is less than 90% of the FRL Comparison %, the weighted lottery will apply. If the Pinecrest FRL % is greater than or equal to 90% of the FRL Comparison %, the weighted lottery will not apply.

Example #1: if the FRL Comparison % is 50% and the Pinecrest FRL % is 44%, the weighted lottery will apply.

Example #2: if the FRL Comparison % is 50% and the Pinecrest FRL % is 45%, the weighted lottery will not apply.

- 4) If the weighted lottery is applied, a weight of 5.0 will be applied to each applicant who provides sufficient documentation to indicate they would have qualified for free and reduced lunch based on the previous year's USDA income guidelines for free and reduced lunch.
- 5) Pinecrest's enrollment application will be revised to request that applying students inform Pinecrest whether they are:
 - a. Eligible for TANF, SNAP, FDPIR, or Medicaid, or
 - b. Qualified for a free or reduced-price lunch at their previous school, or
 - c. Eligible to receive a free or reduced-price lunch.
- 6) Any student who indicates they are eligible for the 5.0 weighting in the enrollment lottery will be asked to complete and sign an income verification form and provide proof of current income or provide proof of current FRL eligibility at least three days prior to the lottery date. Any refusal to provide the required documentation necessary to validate eligibility

Attachment 16: Weighted Lottery Policy

for the weighted lottery will result in the student receiving a standard 1.0 weight in the enrollment lottery.

- 7) Qualifying for a 5.0 weight in the Pinecrest enrollment lottery DOES NOT qualify the student for free or reduced-price lunch. In order to qualify for free or reduced-price lunch, the parent will have to complete the Household Application for Free and Reduced-Price School Meals released by the USDA in July of each year.
- 8) In the event a weighted lottery is not applied, any information collected for the purpose of the weighted lottery will not be used in any way by Pinecrest.

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