

As of July 2020, Nevada Virtual Academy’s Charter Contract increased the maximum total enrollment at the Charter School. Enrollment shall not exceed 2,100 students (the “Maximum Enrollment Number”), and shall not increase or decrease by 10%.

For the 21/22 school year starting August 9th, 2021, Nevada Virtual Academy will fully open the school to staff, students and public. Pandemic safety protocols will continue to be in place until otherwise directed by the Governor, NDE, SPCSA and Nevada Health District. The following plan outlines these procedures.

NVVA is currently in the process of securing a new building as the current building is not large enough to effectively contain a growing population of students and staff. NVVA expects to have the facility secured by late winter of 2021. The increased square footage will allow room for additional students to receive instructions on blended days and house additional staff along with the ability to provide a safe environment. Please see Addendum A for details.

Overview

COVID 19

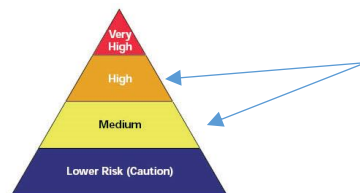
The virus tends to be a respiratory disease but can also display other symptoms.

- The virus is thought to spread mainly from person to person
- Close contact (less than 6 feet)
- Through respiratory drops in the air after an infected person coughs or sneezes

It is possible to become infected after touching an object or surface that has the virus on it and then touching your own mouth, nose or eyes.

Exposure Risk

As the Sandhill Office is the location of all in office staff, blended classrooms for students, and is open to the public, there is a risk of exposure to staff and students. NVVA has set forth guidance to minimize the exposure risk. These are in no way a regulation and create no legal obligations. At this time COVID-19 information is continuing to evolve and this plan will be updated as new information and guidance is released.



NVVA would most likely be a medium to high risk area.

The areas of the Sandhill location that would identify as having an increased risk of exposure would be the reception area and blended classrooms.

Risk Factors from the general public may include people that:

- Have traveled within the United States or nationally
- Are asymptomatic
- Work in a high-risk occupation

Timeline

The NVVA office will reopen to staff starting July 21st, 2021. The official start date for students will be August 9th, 2021. Blended students will not be on campus until September 7th, 2021. NVVA will be opening at full capacity with safety measures in place as outlined in the Reopening Plan.

NVVA Preventative Measures

Educate all staff/students in and provide for:

- Proper, frequent and thorough handwashing
- Social distancing of staff/students and general public
- Encourage staff, students and parents to stay home if sick
- Instruction of “Respiratory Etiquette” such as covering coughs and sneezes
- Ample soap in bathrooms and breakroom area
- Hand sanitizer available upon entry of the building and in multiple areas throughout the building
- Regular disinfecting and cleaning of all offices, classroom, public areas and equipment daily with EPA/CDC approved cleaners
- Encourage self-monitoring/self-care
- Reporting steps if potentially exposed to someone with the virus
- Installation of clear plastic guard at the Receptionist desk in lobby
- Quarterly professional sanitizing of building

NVVA will continue to follow the established Infectious Disease/Pandemic Plan as necessary.

Additional steps that relate to the COVID 19 virus are outlined below.



Nevada Virtual Academy 21-22 School Year

Nevada Virtual Academy School – August 9, 2021

NVVA Reopening Plan – NVVA Offices

Communication will be shared with all returning staff outlining the expectations and informing them of all precautions that have been put in place.

Procedures to open include the following:

- Monitored, Thermal Imaging Scanner for temperature testing will be available at the Main entrance for all staff to self-check.
- Disposable masks will be available in the building if needed.
- Office space is arranged to allow comfortable distance for each employee.
- Plexiglass shields have been installed at the receptionist desk
- Building will be thoroughly cleaned daily, and staff will be provided disinfectant wipes for their use as needed.

Office personnel returning to the office as of July 21, 2021.

Office Staff - 45

- Head of School
- Director of Operations and Compliance
- Operations Manager
- Office Manager/HR
- HS Principal
- MS Principal
- Assistant Principal
- CTE
- SpEd Director
- FRC
- Advisor Team
- Counselors
- Operations Team
- Receptionist
- Special Education Department
- IT
- Title I Personnel



Public Interactions:

- NVVA offices will open on July 21th, 2021 for staff only. The Sandhill location will remain closed to the public until the start of the school year with the exception of face to face orientation.

Sanitizing and Self Care:

- While in the office, staff will be required to wear face coverings except when working alone in their designated office space or when eating or drinking.
- Office staff will enter building through the main entrance.
- Office areas will be cleaned/sanitized daily. should wipe down their areas as needed throughout the day.
- All employees will follow CDC hand washing guidelines.
- Office staff will sanitize hands before using common office equipment.

Employee Training and Education

- Administrative staff will meet with their designated staff before reopening of Sandhill site to review the guidelines put in place.
- Administrative staff will continue to ensure that staff are following guidelines.

In Case of Employee Symptoms, Exposure or Illness

Common Symptoms of COVID-19

- Cough
- Fever
- Shortness of breath
- Chills
- Muscle Pain
- Sore throat
- Loss of taste and smell

Symptoms that are now being identified as COVID-19 but are not as common

- Rash on skin or discoloration of fingers and toes
- Gastrointestinal symptoms which can include nausea, vomiting, diarrhea

Employees who have been exposed to COVID-19 must:

- Stay home and not arrive to workplace
- Notify their supervisor immediately
- Work remotely for at least 10 calendar days from known exposure
- Employer will contact the Nevada Department of Health for guidance

Employees who become ill and or test positive for COVID-19 must:

- Stay home and not enter workplace
- Notify their supervisor immediately

- CDC Guidelines will be followed for the return of the employee after recovery.
 - A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - A minimum of 10 days since the employee’s symptoms first appeared.
- Employer will contact the Nevada Department of Health for guidance

If an office employee is exposed or infected, administrators will alert staff and decision of office closure will be determined after consulting with the Nevada Department of Health.

NVVA Process: Employee Suspected COVID-19 Onsite

Employee Displaying Symptoms

1. If an employee begins to exhibit symptoms while at NVVA
2. Immediately isolate in an empty unoccupied room
3. Contact your administrator
4. List all people/areas that they have been in contact with

Employer Response

1. Provide employee with infectious kit containing face mask, Kleenex, gloves and sanitizer
2. Employees office will be closed off and disinfected
3. Arrangements will be made for employee to leave
4. All people in contact with person will be notified
5. Office will be closed until entire building has been sanitized.
6. CDC Guidelines will be followed for the return of the employee after recovery.
 - a. A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - b. An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - c. A minimum of 10 days since the employee’s symptoms first appeared.

NVVA School Reopening Plan – Nevada Virtual 2021-2022 SY

NVVA will resume school on August 9, 2021 and will continue to school from home and at our Blended facility. Office staff will be in the office and available for parents to contact and for scheduled meetings such as IEP, Counselor and parent meetings.

The NVVA Administrative team has outlined the following procedures to allow the school to reopen on August 9, 2021. The school opening plan will be reviewed and revised during the year and as necessary as we progress through the school year. If at any time it is deemed that the building will need to be closed, the Infectious Disease/Pandemic plan will be put in place.

NVVA Head of School meets weekly with the school leadership and will communicate as necessary with the NVVA Board President. The NVVA Board meets monthly. Discussions will continue to be held to discuss the reopening plan and revisions if necessary.

Communication

Parents will receive an email message from the Head of School announcing the official date of the school reopening. This email will also contain the guidelines and expectations for students and parents. These messages will be ongoing throughout the school year both as reminders and of any changes that may occur. As an online virtual school, the students will continue to school as normal. All students are in contact with counselors, advisers and teachers throughout the school week.

Building modifications in place for return of students:

- Drop off/pick up area modified to ensure efficient flow when entering the building. Area will be supervised by staff.
- Walk through scanner for temperature check will be placed at the entrance for anyone needing to self-check before entering the school
- Disposable masks will be available upon request.
- NVVA will mandate that anyone entering the building wear a mask. Hand sanitizer dispensers are located throughout the building with signs to encourage use.
- All bathrooms, classrooms and hallways will have signs outlining proper hygiene.
- Each classroom will have a Infectious Care basket that includes tissue, Clorox wipes, hand sanitizer and paper towels.
- Teachers will monitor students and encourage proper hygiene.
- Air purifiers will be placed in all classrooms and key office areas.
- Computers will be wiped down with disinfecting wipes after use.
- Rooms will be cleaned and sanitized using approved cleaners.
- Building will be sanitized by a professional company quarterly.

If any new directives are given, NVVA will make the expected changes to the building and communicate to staff, students and parents.

Staff and Public Interactions in the Building: All Phases

- Portable plexiglass dividers are available when meeting with parents/students.
- Wash hands frequently.
- Avoid touching mouth, nose and eyes.
- Disinfect your area regularly.

NVVA Administration will ensure and provide: All Phases

- Adequate sanitizing supplies and opportunities throughout the building.
- Temperature testing is available upon entering the building.
- Disposable mask will be available upon request.
- Provide disposable mask to students if needed.
- Ensure daily cleaning with CDC/Health Dept. approved disinfectants and cleaners.
- Building will be sanitized by a professional company once a quarter.
- Educate employees, students and families about proper Infectious disease procedures.
- Post signs throughout the building to remind staff, students and visitors about proper procedures.
- Identify strategies for addressing employees and students who become ill. These strategies will follow CDC Guidelines.

NVVA Process: Student COVID-19 Suspected Onsite

Student Displaying Symptoms

If a student begins to exhibit symptoms while at NVVA

- Immediately isolate in an empty unoccupied room
- Teacher informs administrator
- List all people/areas that they have been in contact with

School Response

- Provide student with infectious kit containing face mask, Kleenex, gloves and sanitizer
- Parent contacted to arrange pick up of the student
- NVVA will be closed until entire building has been sanitized.
- If student tests positive, school will contact local/state health department for guidelines on reporting and the probability of school closure.
- CDC Guidelines will be followed for the return of the student after recovery.
 - a) A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - b) An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - c) A minimum of 10 days since the student’s symptoms first appeared.



Technology for Students

NVVA students are prepared for the technology requirements upon enrollment. Computers are provided to student that do not have a computer using the existing school guidelines. NVVA ensures that all students identified as economically disadvantaged or who receive virtual services outlined in an IEP, are provided a school laptop. NVVA assists families in need with obtaining internet services.

Wellness and Recovery

If any teacher or staff is made aware of a student or family that is struggling with any effects of the COVID-19 crisis they will reach out to the designated staff members assigned to assist families.

All existing crisis guidelines will be utilized to ensure that the family or student receives appropriate assistance.

Academics

NVVA will continue to school students following their usual practice. All students have the opportunity to attend teacher taught classes daily from home. This will also apply to any student that is quarantined to their home as this is where their normal instruction occurs. If a student is quarantined in another location with internet services, they will be able to continue schooling. If internet is not available, NVVA will work with the family to ensure that the student can continue to school.

Blended Learning – Middle School

Most students will attend Virtual Blended, with small groups attending in person at the Sandhill location no sooner than Tuesday, September 7, 2021.

MS Blended Virtual – Reviewed Quarterly

- Virtual Blended from 12:30 p.m. – 3:15 p.m. on the regularly assigned days (Tuesday – 6th; Wednesday – 7th; Thursday – 8th);
- Virtual Blended (VB) Classes will be created for every ELA and Math teacher, and students will be required to attend their respective VB sessions;
- Students who scored in Level 1 on the EOY MAP Assessment will be assigned to attend the created ELA and Math sessions;
- Students will attend either ELA, Math and/or OMS/Learning Strategy Sessions;
- The Virtual Blended Shared Doc will be shared with staff so they can see what students will be assigned to each VB Session.

MS On Campus Blended – Reviewed Quarterly

Tuesdays – 6th Grade Students

Wednesdays – 7th Grade Students

Thursdays – 8th Grade Students

HS Virtual Blended - Reviewed Quarterly

Tuesday - 9:00 a.m. to 12:00 p.m. 11th and 12th grade

Wednesday - 9:00 a.m. to 12:00 p.m. 10th grade

Thursday - 9:00 a.m. to 12:00 p.m. 9th grade



HS On Campus Blended – Reviewed Quarterly

HS Blended on campus will consist of students that have been designated as needing additional face to face instruction, following the requirements set forth by HS administrators and occur on Tuesdays, Wednesdays and Thursdays. No more than 50 credit deficient seniors, spread between 4 classrooms, will receive face to face instruction on Fridays from 9am until noon.

Professional Development

NVVA teaching staff will attend professional development during the first week of school. Training and resources will be provided to staff including but not limited to:

- Classroom training provided by grade level administrators
- Healthy and Safety training pertaining to COVID-19
- All required training assigned to staff yearly as required

Teacher and Staff Communications

- Teachers are in contact with their students daily as all classes occur on-line. Advisers and counselors reach out to the students weekly.
- All NVVA staff are given an extension number and families are able to access this extension if needed. They are also able to email teachers at any time.

Students with Additional Needs

Students who receive additional services through a 504 or IEP will continue to receive services and accommodation as they normally do. Related Services and accommodations are delivered using an online format.

Attendance and Engagement

Attendance practices will not change. Attendance is entered in Infinite Campus according to the guidelines that have been provided to the school by NDE. Expectations will proceed as normal. Any family that is experiencing difficulties will be handled on a case by case basis.

Building Map

Not available until approved for new location.

ADDENDUM A

Addendum A – Securing a New NVVA Location

School year 2021/22

NVVA is currently in the process of securing a new location for the school and office. Our current lease ends on 7/31/21 and our continued growth necessitates a bigger campus. The current location is not able to effectively house students and staff, comfortably and safely.

NVVA has been working with a local realtor to finalize a contract for the Board to vote on and will work with the school to obtain necessary permits for the use of the building as a school, planning improvements necessary to the building and securing a contractor.

The following items were taken into consideration during the planning to secure a new facility.

Size of the building

Classrooms – Blended Program - At this time, we are limited to the number of students that can attend the blended, face to face instruction, to ensure academic success. By adding additional classrooms, we will have the ability to expand the blended learning opportunity.

Classroom Space – Orientation - NVVA has developed a comprehensive orientation process that has over time, shown to increase success for our students. Additional space would allow the school to effectively schedule the sessions.

Classroom Space – State Mandated Testing - NVVA utilizes the Blended learning campus as a test site during state mandated testing such as Access Screener, WIDA, MAP, Science and Smarter Assessments. Additional space would allow the school to effectively assess a larger population of our student body.

Staff - Office space is limited, and additional areas need to be included to house support staff positions.

Environment Control and Safety Protocols

The new building will need to be retrofitted for the items listed below. The additions will include but are not limited to:

Air filtration – Keep proper circulation of air to allow limited amount of Covid or other respiratory illness droplets in the air. Allow for consistent and constant exchange of fresh air.

PA system – Timely and safe manner to alert students and staff to any emergencies, drills or events.

Security System – Buzzer and lock system to allow for increased security of classrooms and building. This will aid in tightening our Emergency Operating procedures. Enable monitoring of staff and public entering school building.