



Imagine Schools at Mountain View

2021-2022

Reopening Plan

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COMMUNICATION

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Communication

Imagine Schools at Mountain View (ISMV) values and recognizes the importance of family collaboration and communication. It will be necessary for ISMV to provide all stakeholders information regarding topics such as re-opening, plans for keeping individuals safe and healthy, promoting safe and healthy habits, and continual updates regarding academic plans. As ISMV continues to navigate these ever changing times, the school will maintain communication in a number of ways.

Communication will be disseminated in the following ways:

- Bloomz (Primary Method)
- Family Handbook
- Staff Handbook
- The school's website www.imaginemountainview.org
- Infinite Campus email/text blasts (SHOUT)
- Weekly Newsletter
- Formal Letters

Governing Body and Leadership Role

The Imagine Schools at Mountain View governing body and the Imagine Schools regional leadership team provide ongoing support and collaboration. The key component to this successful collaboration is the regular communication between all parties. Communication takes place in the following ways:

- Bimonthly Board Meetings
- Email
- Regional Leadership Meetings (not including the governing board)

IN-PERSON LEARNING: HEALTH AND SAFETY

Physical Health Screening

ISMV values the importance of maintaining a safe and healthy environment for our students, staff, and families. ISMV is committed to adhering to the CDC guidelines to ensure that we are taking all necessary precautions concerning the COVID-19 pandemic.

Staff:

- Home Health Check
- Observation for Symptoms

Students:

- Home Health Check
- Observation for Symptoms

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ISMV will post reminders to check for symptoms by posting signs, sending home reminders to families, and displaying the symptom checklist on Bloomz, the school website, and in the school newsletter. The Home Health Check requires individuals or caregivers of minors to identify if they are exhibiting COVID-19 symptoms. People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

*This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

Resources:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>

Physical Hygiene

Hygiene:

According to the CDC, handwashing is especially important and is one of the best ways to protect and prevent from getting sick as well as spreading germs. ISMV will teach and implement the following hand and respiratory etiquette:

- Teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
- If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.

ISMV will provide the following supplies to support hand and respiratory etiquette:

- Soap
- Hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use)
- Paper towels
- Tissues
- Disinfectant wipes
- Cloth face coverings (as feasible)

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Face coverings:

ISMV is committed to the safety and well-being of all stakeholders in response to COVID-19. ISMV will reopen with full capacity for the 2021-2022 school year. Based on the recommendations found in the *Guidance for Covid-19 Prevention in K-12 Schools* published by the CDC on July 9, 2021, masks will be required for all students K-6. If there is a medical concern for wearing masks a doctor's note must be provided on their letterhead. IEP/504 students may not be required to wear masks based on individual needs. For fully vaccinated staff masks are optional. Staff members who opt for a mask may wear a clear or cloth mask with a clear panel when interacting with young students, students learning to read, or when interacting with people who rely on reading lips. Masks are NOT required when outside due to open ventilation.

ISMV will continue to monitor community transmission/outbreak and will move to a possible phased out approach to masks.

Accommodations for Children with Disabilities

ISMV will work with families of children with disabilities to see if in-person learning is the best option. If it is, then campus leadership will work with each family to develop an action plan that is both academically enriching and safe and healthy.

Vaccination Access & Awareness

ISMV has and will continue to strongly encourage students, families and staff members to get their vaccinations if they are of age and health abides. ISMV campuses will promote local vaccination sites to its staff and families.

Contact Tracing

For any student and/or staff that has tested positive for Covid-19, principals conduct an investigation. In the investigation, they will determine which students were in close contact with the positive individual. Close contact is defined as within 6 feet for a total of 15 minutes.

The principal will connect with the Southern Nevada Health District. At that point in time, the length of quarantine will be determined. The principal will message the appropriate families.

Social Distancing

ISMV will continue to educate staff to maintain at least 3 feet of distance between individuals when possible. ISMV Staff members will educate and remind students regularly to maintain at least 3 feet of distance between individuals when possible. ISMV will utilize social distancing markers throughout the school.

Shared Spaces

Classrooms:

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ISMV Staff Members will create a seating chart and students will remain at their assigned seats for the longest extent of time possible.

ISMV Staff Members will limit the use of shared equipment, such as writing utensils, manipulatives, keyboards, and headphones.

ISMV Staff Members will clean any shared objects between uses, following instructions from the manufacturer and the cleaning product(s).

ISMV Staff Members will implement procedures for turning in assignments in a manner that minimizes contact in the classroom (for example, collecting assignments electronically or in a bin).

Hallways:

Mark hallways with adhesive tape to direct students to stay on one side of the hallway for each direction of travel. Where possible given the school layout, certain hallways may be designated one-way.

Playgrounds:

Staggering the use of communally shared spaces such as playgrounds. Plastic chains, cones, painted lines, or rope can help create a visual separation of different recess areas. Educators can designate labeled areas for specific groups of students that can rotate through the areas throughout a given time period (day or week).

Lunch Rooms:

Initial Phase: The lunch room will be open during breakfast. Families must notify ISMV if their child/ren will be eating breakfast so the school can continue to monitor the capacity limits. ISMV will close the multipurpose room during lunch. The school will serve lunches in classrooms and on disposable food service items (trays, plates, etc.), if possible. Prohibit students from sharing lunch items with one another. Students will be permitted to remove masks while eating. Handwashing/Hand sanitizer will be utilized before and after meals.

If a classroom has a student with food allergies, convene a 504 team to discuss appropriate accommodations. These may include, for example, taking the student to another location, such as a school conference room or the multipurpose room, with one friend (so long as social distancing can be maintained in the alternate location).

Future Phase: Open the multipurpose room during lunch, with increased safety measures, including the following:

- Assign students to a specific seat.
- Limit multipurpose room seating to the number of assigned seats.
- If students line up for lunch service, permit only one class to line up at a time, and place markings on the floor to indicate where students should stand to maintain social distancing. Alternatively, serve food to each student at their assigned seat.
- Serve lunches on disposable food service items (trays, plates, etc.), if possible. If disposable items cannot be used, have food service staff collect items while wearing gloves.
- Prohibit students from sharing lunch items with one another.

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Bathrooms:

ISMV staff will only send one student (boy/girl) to the restroom at a time to limit the number of students using the restroom.

Front Offices:

ISMV will post signage directing visitors to maintain proper social distancing as indicated by the markers.

Visitors:

ISMV is committed to the safety and well-being of every stakeholder. The school understands the importance and value of school visitors and volunteers, but at this time, ISMV is not allowing anyone other than staff or students on campus..

Hand Washing:

Require all students to wash their hands with soap and water for at least 20 seconds, or use hand sanitizer with at least 60% alcohol at the following times:

- upon arrival at school (use hand sanitizer if there is no sink in the classroom)
- after being outside for physical activity
- before and after lunch
- in between classroom changes
- prior to leaving school for home
- after sneezing, coughing, or blowing nose

LOGISTICS

Facilities Management

Imagine Schools at Mountain View will make adjustments intended to minimize the risk of spreading COVID-19.

- Touchless water bottle refill stations will be installed in common areas to be accessible to all staff and students.
- Hand sanitizer pumps are available to students and staff in each classroom.
- When able, desks will be arranged to meet the CDC social distancing guidelines.
- Signage will be placed in the hallway to ensure social distancing.
- Water fountains will not be used by students or staff.
- Signs will be placed in all hand-washing stations reminding students to wash hands.
- Technology will be provided to students as needed or required and cleaned and sanitized after each use

Cleaning

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- High touch surfaces, such as desks, door knobs, sink heads, etc. will be cleaned regularly by ISMV staff.
- Shared materials will be limited as much as possible, but any items shared will be cleaned and sanitized after each use.
- Each night, ISMV's contracted commercial cleaning crew will provide a detailed cleaning of the facilities.
- An electromagnetic spray will be utilized throughout the day to sanitize and disinfect surface areas.
- A deep sanitizing cleaning of the campus will be provided Monthly.
- Additional filtration systems are being considered to enhance the existing ventilation system.

Nutrition Services/Breakfast & Lunch

ISMV will implement the following procedures for breakfast and lunch:

- Breakfast will be served in the lunchroom with appropriate social distancing.
- The lunchroom will be closed during lunch times; lunches will be served in classrooms until recommendations are made to return to the lunchroom.
- Disposable food service items will be utilized.
- Kitchen staff will wear masks and gloves.
- Students with food allergies will be eating in a separate location, when necessary.
- Lunch will be delivered to classrooms until recommendations are made to return to the lunchroom.
- Grab and Go meals will be provided if the school has to move to remote learning.

Transportation/Arrival and Dismissal

ISMV will continue to utilize our carpool system to minimize the risk of spreading COVID-19. Students will be arriving in their individual vehicles which ensures proper social distancing. There will be outside markers to indicate proper social distancing for those students who walk to school. During dismissal, students will stay in their classrooms and will be called to exit the building in a staggered fashion. Students will be exiting through their outside classroom door to minimize movement throughout the building.

Athletics/Extracurricular Activities

Imagine Schools at Mountain View values the importance of extracurricular activities. There are several ways that the school can adjust these events to minimize the risk of spreading COVID-19. After school clubs will follow the school's schedule and promote appropriate social distancing.

When ISMV leaders determine the school is prepared and capable of following all state and CDC guidelines in conjunction with the Nevada Interscholastic Activities Association Re-Opening Guidance, resuming athletics will be revisited.

WELLNESS AND RECOVERY

Social-Emotional Learning-Tier 1

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Imagine Schools at Mountain View understands the importance of student emotional health and mental wellbeing. It is necessary for students to have the proper support to maintain a healthy mindset. To meet these needs, ISMV will provide universal social emotional support to students by continuing the foundational approach and belief in educating the whole child by Shared Values, Character Education and ongoing intentional efforts to meet the Social Emotional Learning needs of all students. ISMV will utilize multiple tier 1 social emotional support for its students across our school campus. These supports include but not limited to:

- School-wide expectations and procedures
- School-wide training and overall awareness of student needs
- Systematic reinforcements
- Culturally responsive practices
- Partner & Community partnerships
- Cross curriculum learning opportunities
- Responsive classroom environments
- Mindfulness practices
- Focus on Character Development: Coping Skills, Self Esteem, Empathy, Kindness, Friendship, Conflict Resolution, etc.

Trauma-Informed Practices- Tiers 1-3

ISMV will provide ongoing support to staff, students and families for their social and emotional needs. ISMV will proactively encourage every person on campus to talk with people they trust about their feelings and concerns. ISMV leadership will work to build strong relationships with staff, students, and families. It will be important for ISMV to consider educators who have experienced hardships during this time due to health concerns, personal losses and other factors. For students, it will be important for staff to recognize which students have more significant needs that require a more immediate response, as well as students who have emerging symptoms that require monitoring over time. ISMV has to work and make decisions with these social emotional needs in mind. Universally, ISMV will use these tier 1 trauma-informed practices & interventions for its campus:

- Learning self-awareness strategies
- Understanding and utilizing coping skills
- Practice problem solving skills
- SSP support groups

For more targeted and intensive support, ISMV will use these tier 2 & tier 3 interventions:

- One-on-one weekly meetings between student and SSP via Zoom or in the building
- Selected strategy from Restorative Behavior System
- Positive adult interaction and connection
- Identify/provide community resources

Supporting Educators and Staff

ISMV supports the mental health and wellbeing of its educators and staff. They are the driving force behind the success of the students and the campuses. ISMV will focus on three main bedrocks in helping teachers.

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1. **Foster wellness.** ISMV has and will continue to educate staff about mental health and encourage open conversation about the challenges people are experiencing, employees may be more likely to access care when needed. ISMV will reach out to a wellness provider to consider hosting virtual mindfulness or discussion sessions. CASLV will promote the importance of healthy sleep.

2. **Provide training.** ISMV acknowledges that staff members may have different levels of ability with using virtual platforms and new learning technologies. ISMV has been and will continue to offer training and technical support for new job demands. This may help to reduce stress.

3. **Model healthy behavior:** ISMV will encourage all school leaders to take care of their own physical, social, and psychological needs. By doing so, they serve as role models and set the tone that it is acceptable and necessary to take care of oneself.

IN-PERSON LEARNING: Accelerating Student Learning

ISMV is well aware of the potential negative effect of the school closures and the distance learning program with limited hours of instruction provided to students since March 2020. Therefore, we are excited to be able to resume offering ALL students a full-day in person / traditional learning program starting in August 2021.

Implementing Assessments

ISMV will begin the school year with a comprehensive plan to diagnose and identify student needs. ISMV will use every tool available to identify student needs and the learning gaps. Some of these tools include but are not limited to Brigance Screener for Kindergarten, NWEA MAP Fall assessment, classroom level benchmark assessments, and hearing & vision screenings.

Data Informed Instruction

The teachers will look at the beginning of the year data during the Child Study Team (CST) meetings and prepare a comprehensive plan to meet the student needs. Schools will make the intervention groups during the first CST meeting by the beginning of September. Tutoring and intervention services will be provided during the school day and after school time. ISMV will utilize a wide range of programs to accelerate learning and close the achievement gap. Some of the intervention programs include but are not limited to Literacy Footprints, Freckle, and Zearn.

In-Person Learning & Special Populations

Special populations such as SPED, EL, and immigrant students will continue to receive services from licensed teachers. These groups will be identified and services will be provided in accordance with the Nevada State and Federal requirements and guidelines. Students will be served in their own groups and grant funds and other funds will be used solely to service these students. In addition, ISMV will offer a Saturday school along with after school tutoring. These services will be offered to identified intervention students at no cost.

DISTANCE LEARNING

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Imagine Schools at Mountain View (ISMV) has created a distance learning plan for the 2021-2022 school year ONLY for students with a medically identified need. The distance learning plan is specifically designed for students:

- With medical accommodations limiting them from attending in-person learning, as determined by a medical health professional
- Who tested positive for Covid-19
- Identified as close contacts of Covid-19
- Affected by school closures and/or tightening government health protocols, ISMV is dedicated to maintaining high expectations and strong academic achievement for all students, whether full-time in-person or full-time distance learning.

Information Technology

Imagine Schools at Mountain View recognizes the value of technology to ensure the success of a distance learning program. Family survey data will be used to determine student technology needs. Currently ISMV has the capacity to provide a device to families that identify a need. In the fourth quarter of the 2019-2020 school year, ISMV was able to provide all families in need of a device the proper technology totaling 58 devices. The school will continue to provide those families technology, as well as any new families, or families who have had a change in their status. Additional options will be made available for families who do not have access to internet connectivity. Staff will also be equipped with the necessary technology resources to successfully execute the components of the distance learning plans.

High-Risk Medical Exemption Process

If a student or an individual in his/her household has a high-risk medical condition*, a Medical Certification for COVID-19 High Risk Exemption Form (provided in the next section) may be completed in order to participate in distance online learning at home for the 2021-2022 school year.

A health care medical professional must complete the exemption form and email it to ISMV. ISMV will review the form, and either approve or deny. The medical exemption form is attached. In the event that getting a physician's wet signature is not possible (due to moving from a different region or other similar circumstances), a letter from the physician on letterhead will suffice.

In order to mitigate any possible exposure and risk, students who are out on a high-risk medical exemption may not participate in any in-person learning, face-to-face extracurricular or on-campus activities, including field trips, competitions, and athletics (as a participant or spectator without prior approval).

If there are needs for in person requirements such as important assessments a safe, socially-distanced environment will be set up for the students to be in. CDC guidelines will be followed to insure the student's safety and well being.

Once approved for distance learning, students will only be allowed to switch back to in-person learning at the end of first semester - which will be determined on a case-by-case basis.

Those individuals who are at higher risk of severe illness, as designated by the Centers for Disease Control (CDC), are those with conditions including, but not limited to, asthma, chronic lung disease, compromised immune systems (including from smoking, cancer treatment, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, or use of corticosteroids or other immune weakening medications), diabetes, serious heart

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disease (including heart failure, coronary artery disease, congenital heart disease, cardiomyopathies, and hypertension), chronic kidney disease undergoing dialysis, or liver disease.

During the school year, if public health conditions worsen and/or students develop certain health conditions that may qualify for a high-risk medical exemption, families can reach out to school leadership to discuss joining full-time distance learning.

Covid-19 Positive & Close Contacts - Logistics

Full-time in-person students who have tested positive for Covid-19 must quarantine as determined by the guidelines outlined by the SNHD. Contact tracing will be conducted to determine if there are any close contacts on campus.

Full-time in-person students who have been identified as Covid-19 close contacts (from the school, SNHD, or personal connection for any case) must quarantine as determined by their campus leadership. A student's quarantine can be for two weeks (most of the time).

School leadership will communicate the next steps for distance learning with families. Students are required to follow all procedures as stated by their teachers and leadership. Students are expected to attend class every day. Students should let teachers and front office staff know if they will be absent. Teacher(s) will try to connect with the student daily.

Quarantined Students & Distance Learning

We foresee there being two types of quarantines for full-time students:

1. Whole Class/Entire School Quarantine
2. Individual/Limited number of Students

When the entire class / school needs to be quarantined, students will be placed in Distance Learning with their in-person teacher. All work/activities will be accessed via Bloomz, and instruction will be synchronous through Zoom. If the assigned teacher cannot provide instruction, the entire class may receive instruction from another teacher who is providing Distance Learning.

When only a limited number of students need to be quarantined, students will be assigned to the dedicated DL teacher's classroom.

Attendance will be taken in Infinite Campus. All assignments will be turned in via Bloomz and/or google classroom.

We have great experience in using this learning model during the 4th quarter of the 2019-2020 school year and entire 2020-2021 school year. We also have had to quarantine classrooms regularly during the 2020-2021 school year.

EMERGENCY SCHOOL LEARNING PLAN

ISMV recognizes that there may be emergency situations that shut down a campus for an extended period of time. Examples of emergency situations could include, but not limited to, a pandemic, a facility issue, or a natural disaster. Imagine Schools at Mountain View (ISMV) is committed to providing high-quality education to its students and has developed this emergency school closure learning plan. This plan will be made available to all staff, families, and

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students. This plan will succeed in delivering instruction online to meet students' requirements. The purpose of this plan is to empower and prepare students for success by enabling them to access quality online instruction. This plan will act as a guide to improve learning and enhance student success. It is also aimed to fulfill all applicable rules, regulations, and policies stipulated by the Nevada Department of Education and the US federal government. ISMV will continue to use email, Bloomz, and the school website for normal communications with parents, students, and teachers. This plan is developed for at least 10 consecutive days of implementation.

Primary Online Learning Platform

Bloomz will be used by every teacher to relay classroom content and deliver classroom instruction. Teachers upload videos, assignments and related information for student use. In addition to Bloomz, teachers will continue to use MyOn, Freckle, Zearn, and Google classroom. Zoom are additional teleconference methods being used by teachers for classroom instruction.

Technology Access

For any students without access to such technology, school leadership will work with families to ensure technology is accessible. Families will have to complete a form to borrow the technology for the school year. If approved, students will be provided with a Chromebook at no cost to the family. Parents of DL students will be able to set up their Bloomz accounts at the beginning of the year and monitor their student's progress and see all upcoming assignments, tests, and due dates throughout the school year.

Families will receive training by an ISMV staff member on how to use the technology if needed. If technology is not working properly at any time throughout the school year, families are encouraged to contact their teacher. Families will have to return the technology at the end of the school year. Technology will have to be in good working condition. If deemed to be not in good condition, families may be required to reimburse the campus (at leadership's discretion). If there are greater issues in technology (i.e., internet service provider shutdown, blackout, etc.), distance learning can be done through paper correspondence.

Nutrition

Students will receive access to the nutrition services to which they are entitled, to the extent nutrition services are generally provided. DL students will be able to pick up nutrition services as scheduled by the food services coordinator.

Serving Special Populations in Distance Learning

The distance learning program will provide appropriate education for English Learners, students with Individualized Education Programs, and students with 504 Plan. Special education teachers will meet virtually with students as needed to meet the mandated number of instructional minutes.

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School staff will consider alternative ways to provide equitable access and appropriate educational opportunities for students with disabilities, including exploring all available supplementary aids and services and related services to include online or virtual platforms, and/or other activities, such as paper/pencil activities.

Documentation of all efforts to provide equitable access to educational opportunities is required.

- Special education teachers must document that the student is receiving his/her specially designed instruction through the approved instructional model on the status record.
- Related service providers must continue to follow current procedures to document services provided.

Assessments, MDT meetings, and IEP meetings that do not need to be conducted in-person will continue to take place virtually or by phone.

If the school cannot contact the parent/guardian to schedule an IEP meeting, the school will follow standard procedures. IEP teams must include any data collected, including any deficit areas, behavioral data, the effectiveness of accommodations, etc.

A case manager or related service provider must provide how instruction is scaffolded or the background knowledge needed for the student to complete the assignments aligned to the Nevada Standards or the NVACS/Connectors and goals and benchmarks/objectives. A case manager or related service provider must also review and address student work and/or finished assignments, checking for understanding and accuracy, adapting content, methodology, and/or instruction to the needs of the student.

When on campus for an IEP-mandated procedure, the IEP should also include input from parents/guardians regarding difficulties with the student's compliance with rules related to social distancing, wearing face coverings, washing hands, and other safety protocols.

Goals, benchmarks and/or short-term objectives should be based on the current present levels of academic achievement and functional performance. Based on prior goals and benchmarks or objectives, the team should consider the student's anticipated progress for the remainder of the annual IEP.

**** As context may change with CDC guidance and community transmissions the plan may be updated and/or revised.*

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