

2024 – 2025 Pre-Opening Trainings for New School and New Staff

Purpose

The SPCSA will provide a series of trainings intended to provide background information and baseline knowledge to key personnel at new charter schools. These trainings are ***required*** for the relevant staff at new charter school campuses and can be made available to the staff at existing schools, including new staff at existing schools, as needed.

Logistics & Expectations

- In general, trainings will take place virtually via Microsoft Teams. School staff (and in some cases board members) are required to attend these trainings live unless they have communicated with SPCSA staff in advance regarding a conflict. In certain circumstances, trainings or training components may be provided asynchronously via video recording. Regardless of the format of the training, participants will complete an online form to confirm completion of each required training.
- For live virtual trainings, meeting invitations will be sent by SPCSA staff to the school leaders for all new schools. School leaders are responsible for forwarding these invitations to applicable board members and staff. ***Any conflicts should be communicated in advance to the applicable SPCSA staff.***

All training recordings and materials can be found on the 2024 – 2025 Pre-Opening Trainings Canvas website here: <https://spcsa.instructure.com/courses/214>.

Schedule

Training ¹	Date	Time	Audience	SPCSA Staff
January 2025				
SPCSA Governance Standards	January 9, 2025	3:00pm – 4:00pm	Board Members; Optional for School Leaders <i>Pursuant to NRS 388A.224, each charter school board member must complete governance training provided by the SPCSA or a trainer approved by the SPCSA before the opening of a new charter school, and every three years thereafter. This training fulfills this statutory requirement, though board members can choose to fulfill this requirement through another approved trainer.</i>	Melissa Mackedon Samantha King Powell
Student Enrollment (Lotteries, Enrollment Paperwork, Enrollment Audits)	January 16, 2025	1:00pm – 2:00pm	School Leaders; Registrars	Melissa Mackedon Katie Broughton
Open Meeting Law Training	January 22, 2025	3:00pm – 4:00pm	School Leaders; Board Members	Melissa Mackedon Samantha King Powell
Special Education and IDEA Program Services for School Leaders	January 27, 2025	10:00am – 11:00am	School Leaders; Program/Instructional Staff	Sara Jorgensen Jackie Working
February 2025				
English Language Learners (ELL)	February 12, 2025	10:00am-11:00am	School Leaders; ELL Coordinator/Facilitator	Lidia Sedano
Serving Students in Foster Care and Homeless Students & Title I Program	February 18, 2025	11:00am – 12:00pm	School Leaders; Title I Coordinator; Continuous Improvement Team Lead	Brettani Weinhold Marinna Cutler
School Performance Plan Requirements	February 25, 2025	10:00am-11:00am	School Leaders	Brettani Weinhold Marinna Cutler

¹ The SPCSA strongly encourages new schools to attend trainings offered directly by third-party vendors such as Infinite Campus which are paid for through the school registration fee. SPCSA staff has received feedback that participation at trainings such as these can be helpful to ensure that student systems are fully operating in advance of the start of the 2025 – 26 school year.

Training ¹	Date	Time	Audience	SPCSA Staff
March 2025				
Amendments Process and Procedures	March 5, 2025	10:00am – 11:00am	School Leaders	Danny Peltier Katie Broughton
May 2025				
Reporting Requirements and Epicenter	May 8, 2025	10:00am – 11:00am	School Leaders; Administrative Staff; EMO/CMO; Any additional individuals who will be submitting reporting and compliance items	Molly Burkhardt Kristyn Smithwick Danny Peltier
June 2025				
Accountability and Assessment Orientation	June 19, 2025	10:00am – 11:00am	School Leaders; Staff responsible for assessments, accountability, data, and reporting	Brandon Gaytán Mary Holsclaw Selcuk Ozdemir
Nevada School Performance Framework (NSPF)	June 26, 2025	10:00am – 11:00am	School Leaders; Staff responsible for assessments, accountability, data, and reporting; Optional for School Board Members	Brandon Gaytán Mary Holsclaw Selcuk Ozdemir
Public Employee Retirement System (PERS)	<i>TBD</i>	<i>TBD</i>	School Leaders; Grant Manager; CFO or business staff; EMO/CMO; Financial services provider	NV PERS Staff
July 2024				
Introduction to Education Grants Management (Includes Titles I-IV and IDEA programmatic and allowability requirements) Grant Management System-"How Do I Complete and Successfully Submit a Grant Subaward Application?" ²	July 2, 2025	9:00am-10:30am	School Leaders; Grant Manager; CFO or business staff; EMO/CMO; Financial services provider	Kristina Côté Fiscal/Grant Unit and SST Program Staff

² In addition to the grant management trainings intended for new schools/new staff at existing schools, the SPCSA will be offering training to all SPCSA schools about the grant application process for fiscal year 2026. New schools and new staff at existing schools are strongly encouraged to participate in these trainings as well. Information about these trainings will be communicated through the weekly SPCSA update and regular communication with school grant contacts.

Training¹	Date	Time	Audience	SPCSA Staff
Infinite Campus Coding	July 10, 2025	10:00am-11:00am	School Leaders; Registrars	Brandon Gaytán Brettani Weinhold Lidia Sedano Sara Jorgensen Jackie Working
SPCSA Academic Performance Framework	July 16, 2025	10:00am – 11:00am	School Leaders; Board Members; Staff responsible for assessments, accountability, data, and reporting	Brandon Gaytán Mary Holsclaw Selcuk Ozdemir
SPCSA Financial Performance Framework	July 23, 2025	10:00am – 11:00am	School Leaders; Board Members; Staff with financial responsibilities; Back office service provider; EMO/CMO financial staff	Mike Dang Michael Gawthrop-Hutchins
SPCSA Organizational Performance Framework	July 30, 2025	10:00am – 11:00am	School Leaders; Board Members; Staff with operational responsibilities	Danny Peltier Molly Burkhardt Kristyn Smithwick
August 2024				
Overview of Restorative Justice Plan Requirements	August 7, 2025	10:00am – 11:00am	School Leaders; Other School Staff that manage school safety and student discipline	Erin Walker
September 2024				
Overview of Site Evaluations	September 5, 2025	10:00am – 11:00am	School Leaders; Staff that have leadership roles/any additional individuals who will be supporting the site evaluation process	Karen Gordon Denise Shaw Gretchen Pfahler John Pilotin Selcuk Ozdemir
Special Education and IDEA Program Services for Special Education Staff	September 10, 2025	2:00pm-3:00pm	School Leaders; School program staff; special education facilitator; special education teacher	Sara Jorgensen Jackie Working
Requests for Grant-Funded Reimbursements	<i>TBD</i>	<i>TBD</i>	School Leaders; Grant Manager; CFO or business staff; EMO/CMO; Financial services provider	Kristina Côté