

STATE OF NEVADA

STEVE SISOLAK
Governor



REBECCA FEIDEN
Executive Director

STATE PUBLIC CHARTER SCHOOL AUTHORITY

ORGANIZATIONAL PERFORMANCE FRAMEWORK

Self-Certification Form

Updated December 18, 2020

Dear Charter School Leaders and Board members:

In addition to the desk audit and periodic Site Evaluations, the SPCSA staff also conducts these self-certification confirmations for certain areas of school performance. These are focused to confirm that schools are performing consistent and in compliance with all applicable federal, state, local and agency requirements.

Please review and certify the compliance of your school with the following Organizational Performance Framework (OPF) areas.

The period of review being certified is for the School Year ending June 30, 2021

Deadline:

These Self-certification forms must be returned to the SPCSA by being posted in Epicenter no later than **August 1, 2021**. An item will be added to your school's Epicenter queue in the coming weeks, and forms may be submitted at any time prior to this deadline.

References, e.g. "1b", refer to sections in the [OPF Technical Guide](#). The below items are select—and not all—areas from the OPF requiring self-certification by the school board. See the OPF Technical Guide for all other areas being reviewed by the SPCSA.

Self-Certification List (Select OPF items)	
Indicator 1: Education Program	
1. Meets the 95% state assessment participation requirement which states that 95% of students are required to participate by taking the following. 1b	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. The school conducted initial evaluations within the 45-day timeline to determine if students had a disability and were eligible for special education services. 1c	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. The school only uses Staff (internal or contracted) who hold Nevada licensure in special education to provide special education services, pursuant to NRS 388A.518. 1c	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Evaluations and current, signed IEPs are on file for all special education students when available. 34 CFR 300.341-350 and 300.531-536 and NAC 388 https://www.leg.state.nv.us/nac/nac-388.html . 1c	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. The school ensured that all students with disabilities and all students receiving instruction in a class funded with Gifted and Talented Funds were served at the required student-teacher ratios (NAC 388.150). 1c	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. The school took proper steps to identify all students in need of ELL services as required by law, evidenced by a. The presence of completed Home Language Surveys (HLS) of pupil records reviewed; b. Screening Tests for pupils identified as having a primary home language other than English and for students who have received ELL services at the charter school; and evidence of Parent Notification for identified pupils. 1d	Yes <input type="checkbox"/> No <input type="checkbox"/>
7. Staff the school uses (internal or contracted) to provide services to English Language Learners hold, as required by law, Nevada licenses with English Language Acquisition and Development (ELAD) endorsements (with or without practicum). 1d	Yes <input type="checkbox"/> No <input type="checkbox"/>
Indicator 2: Financial Management and Oversight	
8. The governing board certifies that it is submitting all required reports in the NDE chart of accounts (COA) formats required by the Department. 2c	Yes <input type="checkbox"/> No <input type="checkbox"/>
Indicator 3: Governance and Reporting	
9. The Attorney General did not issue findings of fact and conclusions of law that the governing body or any other public body created by the charter school has taken action in violation of any provision of NRS 241.010 et seq. during the fiscal year. 3a	Yes <input type="checkbox"/> No <input type="checkbox"/>

10. The school received no material governance compliance complaints which were substantiated or if they were substantiated the school board promptly implemented acceptable corrective actions. 3a	Yes <input type="checkbox"/> No <input type="checkbox"/>
11. The school's governing board certifies the school has complied with all applicable reporting requirements called for in the Reporting Requirements Manual during the most recent school year with no material gaps in reports submitted. 3c	Yes <input type="checkbox"/> No <input type="checkbox"/>
Indicator 4: Students and Employees	
12. The school properly collects and protects student private information pursuant to FERPA and any other applicable requirements. 4a	Yes <input type="checkbox"/> No <input type="checkbox"/>
13. The school's governing board certifies the school was in compliance with all due process protections, privacy, civil rights, and student liberties requirements, including the First Amendment. 4a	Yes <input type="checkbox"/> No <input type="checkbox"/>
14. The school was in material compliance with student attendance requirements, achieving attendance of 90% or greater. 4b <i>Note: SPCSA staff will obtain additional data whether this measure (has/has not) been met.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
15. The school complies with requirements regarding maintenance of personnel records. 4d	Yes <input type="checkbox"/> No <input type="checkbox"/>
16. The school has no known outstanding payroll, unemployment, or other payment or reporting or ADA or FLMA obligations with the IRS, or other federal, state and local entities. 4e	Yes <input type="checkbox"/> No <input type="checkbox"/>
17. The school is current with all PERS obligations. 4e <i>Note: SPCSA staff will obtain additional data whether this measure (has/has not) been met.</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>
18. The school timely obtained valid fingerprint clearance for all school employees which have or may have regular contact with children or with student data, all employees and volunteers of the charter school and all vendor employees situated or regularly on campus NRS 388A.515. 4f	Yes <input type="checkbox"/> No <input type="checkbox"/>
19. The charter school maintains up-to-date fingerprints of all Governing Body members. NRS 388A.323. 4f	Yes <input type="checkbox"/> No <input type="checkbox"/>
20. All Governing Body members, after being appointed, have met the 10 day law regarding fingerprint submissions, pursuant to NRS 388A.323. 4f	Yes <input type="checkbox"/> No <input type="checkbox"/>
Indicator 5: School Environment	
21. The school complies with all other requirements including providing appropriate nursing services and dispensing of pharmaceuticals, food service requirements, and other health and safety services. 5b	Yes <input type="checkbox"/> No <input type="checkbox"/>

Notes	
Please provide an explanation for each item above that you selected "No." (Provide the item number and explanation in the table below. Insert rows if necessary.)	
Item Number(s)	Explanation(s)

School Board Certification of Compliance
with the Organizational Performance requirements of the SPCSA
For the School Year Ending June 30, 2021

The Board of the _____ (school) certifies to the State Public Charter School Authority (SPCSA) that, based on its reviews, verifications and certifications of the compliance of its charter school, that the school, including all of its campuses and support offices, where applicable, to the best of our knowledge, and except as described below, has, from the start of the school fiscal year and throughout the school fiscal and educational year, operated in compliance with all applicable federal, state and local laws, regulations and ordinances as well as with its charter contract obligations with the SPCSA, as indicated above.

Signature

Date

Printed Name

Board Chair