

Annual Nevada SPCSA Compliance Requirements

The SPCSA monitors compliance standards through a combination of Epicenter tasks, desktop monitoring, governing board certification, communication with other state agencies, and site visits. The SPCSA may not conduct a desktop review of every requirement in every school year. If the SPCSA, or other relevant agency/organization, does not review or report a requirement, the SPCSA may request additional assurance from the school's governing board that those requirements have been met, and ratings for those requirements will be based upon those assurances. Each standard is rated based upon the Primary Monitoring Source(s):

- Meets Standard: The school has met the threshold for success.
- Approaches Standard: The school submitted the documentation past the due date or errors were found. SPCSA has followed up with the school.
- Does Not Meet Standard: The school materially failed to meet the target during the evaluation period.

The overall rating for the Organizational Performance Framework will be based upon the following criteria:

- In Compliance: All requirements on the checklist are rated Meets Standard or Meets Standard by Assurances.
- Partially Compliant: One or more requirements are rated Approaches Standard but no requirements are rated Does Not Meet Standard.
- Out of Compliance: One or more requirements are rated as Does Not Meet Standard.

Category		Standard	Resources	Deadline	Primary Monitoring Source(s) (*designates a Key Submission)	Rating: Meets Standards, Approaches Standard, or Does Not Meet Standard	Description/Notes
Charter Contract	Is the school compliance with Charter Contract?	There is no evidence of breach of charter contract.	NRS 388A.270 - 285	30-Jun	•Charter Contract •Approved Amendment(s)		
Governance	Does the board comply with basic governance requirements?	The Attorney General did not issue findings of fact and conclusions of law that the governing body or any other public body created by the charter school has taken action in violation of any provision of NRS 241.010 et seq. during the fiscal year.	NRS Chapter 241	30-Jun	No verified, adverse complaints/findings from the Attorney General		
		The school received no material governance compliance complaints which were substantiated, or if they were substantiated, the school board promptly implemented acceptable corrective actions.		30-Jun	No verified, adverse complaints/findings		
		The governing body ensured that it held at least quarterly meetings.	NRS 388A.320(5)	30-Jun	•Board Meeting Calendar •Board Minutes		
		The school's governing body certifies that all current board members have completed training in Nevada's Opening Meeting Law and the State Public Charter School's Governance Standards.	NRS 388A.224	1-Jun	•Charter School Board Member Information and Disclosure Forms* •Evidence of Attendance at SPCSA Training, if applicable		
		Each governing board member upon appointment completes the conflict-of-interest disclosure form and submits it to the SPCSA. Conflict of interest disclosure forms indicate no inappropriate or impermissible relationships.	NRS 388A.320.4	1-Jun	Charter School Board Member Information and Disclosure Forms*		
		All Governing Body members, after being appointed, have met the 10 day law regarding fingerprint submissions, and maintain compliance with fingerprint requirements.	NRS 388A.323	1-Jun	Charter School Board Member Information and Disclosure Forms*		
	Education Personnel: Does the school comply with basic staffing requirements?	The school timely obtained valid fingerprint clearance for all school employees which would have regular contact with children or with student data, all employees and volunteers of the charter school and all vendor employees situated or regularly on campus.	NRS 388A.515	15-Sep	Criminal Background Checks Certification		
		The school has no known outstanding obligations with regard to payroll, unemployment, ADA, FMLA, IRS, or other federal, state and local entities.		30-Jun	•Annual Independent Audit* •No verified, adverse complaints/findings		
		All core content teachers are licensed and at least 80% of all teachers are licensed.	NRS 388A.518	15-Oct	•Information for ALL Staff Report*		
		The school is current with all PERS obligations.		30-Jun	Independent Verification from PERS to SPCSA		
		The school complies with requirements regarding maintenance of personnel records.		30-Jun	•Organizational Performance Framework Self-Certification*		
	Language and Culture: Does the school comply with requirements for students that qualify as English learners?	Staff the school uses (internal or contracted) to provide services to English Language Learners hold, as required by law, Nevada licenses with English Language Acquisition and Development (ELAD) endorsements (with or without practicum).	NRS 388A.518	24-Oct	•Organizational Performance Framework Self-Certification* •Information for ALL Staff Report* •EL Components 02 & 03 - LIEP and Staffing •No verified, adverse complaints/findings		
		The school submitted all compliance items related to Title III State and Federal monitoring on time.		24-Oct	All desktop monitoring items required, as determined by NDE.		
		Accurate and timely screening, identification and services provided to English Learners.		24-Oct	•Organizational Performance Framework Self-Certification* •EL Component 01 - Identification & Placement •No verified, adverse complaints/findings		
		Compliance with all agency, state and federal Special Education laws, rules, guidance, and no substantiated State or Federal Special Education Complaints.		30-Jun	•Special Education Reports, including the Special Education Local Plan •No verified, adverse Due Process, State Complaint, or Office of Civil Rights Complaint with required corrective action steps.		

Federal and State Statutes, Administrative Code, and Regulation	Special Education: Does the school comply with applicable requirements for students with disabilities?	The school uses staff (internal or contracted) who hold Nevada licensure in special education and adhere to the requirements of law, regulation, or contract to provide special education services.	NRS 388A.518	30-Jun	•Organizational Performance Framework Self-Certification* •Information for ALL Staff Report* •IDEA Personnel Report		
		Evaluations and current, signed IEPs are on file for all special education students.	34 CFR 300.341-350 and 300.531-536 and NAC Chapter 388	30-Jun	•Organizational Performance Framework Self-Certification*		
		The school conducted required disability screenings on all new identified special education students within required deadlines, to the extent reasonably possible.		30-Jun	•Organizational Performance Framework Self-Certification* •Child Find Identification Report •No verified, adverse complaints/findings		
		The charter school has a current, compliant special education policy that was submitted on time and has been approved by the SPCSA and the school's governing body.		1-Feb	•Special Education Policies and Procedures Manual and Forms (<i>due date may be extended</i>) •Board minutes showing specific date of meeting board adopted item		
		The school ensured that all students with disabilities and all students receiving instruction in a class funded with Gifted and Talented Funds were served at the required student-teacher ratios.	NAC 388.150	30-Jun	•Organizational Performance Framework Self-Certification*		
	Safe and Healthy Schools: Does the school comply with health and safety requirements for all students?	The school has all required insurance coverages, did not have any interruption in insurance coverage during the fiscal year.	NAC 388A.190	1-Sep	Confirmation of Insurance Coverage*		
		The school complies with all other requirements including providing appropriate nursing services and dispensing of pharmaceuticals, food service requirements, and other health and safety services.		30-Jun	•Organizational Performance Framework Self-Certification* •Site Evaluation Final Report, if applicable •No verified, adverse complaints/findings		
		The school is up to date on fire, building, health, and asbestos inspection documents and approvals, including the certificate of occupancy. The school meets all other requirements, including the Americans with Disabilities Act (ADA), fire inspections, and related records.	NAC 388A.155	30-Jun	•Epicenter Facility Management Submissions •No verified, adverse complaints/findings		
		The school complies with NRS 388.243 regarding establishment of a emergency operations plan through the development committee: a. Crisis/Emergency Response Plan Development NRS 388.243 i. Annual Review - Development Committee NRS 388.245 ii. Annual Review - School Committee NRS 388.249 b. Emergency Drill Report - NRS 392.450 c. Notification to Local Law Enforcement - NRS 388A.363.	NRS 388.243; 388.245; 388.249; 392.450; 388A.363	Deadlines align with Epicenter submissions	•Emergency Operations Plan* •Annual School Committee Emergency Operations Plan Review for Crisis/Emergency •Emergency Management Floor Plan Submission* •Annual Emergency Drill Log		
	Education Requirements: Does the school comply with applicable education requirements?	The school was in session for at least 180 days or, the Governing Body adopted and received approval from the Department of Education for a calendar with an equivalent number of minutes of instruction per school year based on a different number of days of instruction.		30-Jun	•NDE Approved Calendar Amendment(s)*, if applicable		
		The school submitted and received approval for an academic calendar for at least 180 days or the Governing Body adopted and received approval from the Department of Education for a calendar with an equivalent number of minutes of instruction per school year based on a different number of days of instruction.		1-May	•Submission of Draft Calendar and receipt of NDE Approved School Calendar*		
		The school's policies and practices related to admissions, enrollment waiting lists, fair and open recruitment, enrollment practices (including rights to enroll or maintain enrollment), and lottery method, are consistent with applicable law and regulation.	NAC 388A ; NRS 388A; NRS 392	30-Sep	•Student Lottery Application, Policy, and Lottery Date* •Parent/Student Handbook* •No verified, adverse complaints/findings		
		The school drafted and submitted their School Performance Plan application.		10-Mar	School Performance Plan-Grant Application (Spring)*		
		The school did not charge any fees that may be considered tuition.		30-Sep	•Parent/Student Handbook* •No verified, adverse complaints/findings		
	Charter or Education Management: Does the school comply with accountability and reporting requirements?	The governing body has conducted an annual evaluation of any EMO with which the school has contracted, per the written performance agreement between the board and the EMO, if applicable.	NRS 388A.354.1(b) NAC 388A.580	30-Aug	EMO Evaluation Report*		
		The governing body submitted a copy of the EMO Revenue and Expenditure Report, if applicable.		15-Jul	EMO Revenue and Expenditure Report*		
		The governing body submitted a copy of CMO or EMO contract to the SPCSA for the current fiscal year and the contract.	NRS 388A.393	1-Oct	CMO/EMO contract*		

Operations	Does the school submit Epicenter tasks on time and accurately?				•Meets Standard: 90% or more timely and accurate submissions •Approaches Standard: 80-89% timely and accurate submissions •Does Not Meet Standard: Less than 80% timely and accurate submissions		
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