

Review by the State Public Charter School Authority  
Of a Charter School Application for a Fall, 2014, Startup  
*May change in response to the 2013 Legislative Session*

Suggested Authority Board meeting date to comply with statutory requirements and based on a September 3, 2013, application due date is in **bold font**:

1. A charter school application for sponsorship by the State Public Charter School Authority (Authority) proposing a fall, 2014, startup of the school must be submitted by the Committee to Form the School and received by Authority staff at 1749 Stewart Street, Suite 40, Carson City, between 8:00AM, Monday, August 26, 2013, and 5:00PM, Friday, August 30, 2013. For the purposes of NRS 386.525, the date of receipt of an application submitted between the dates and times identified above will be Tuesday, September 4, 2012.
2. Upon receipt of an application by Authority staff, a copy of the application will be sent to all Authority Board members.
3. The Authority Board will meet 45 days after September 3, 2013 (**Friday, October 18, 2013**), to review the application for compliance with statute and regulation and for completeness and for approval or denial.
4. During the 45 day period between receipt of the application and the meeting of the Authority Board, the Application Review Team will review the application and interview the members of the Committee to Form the School.
5. Based on its review of the application and interview of the Committee, the Application Review Team, at the Authority Board meeting to be held October 18, 2013, will make a recommendation to the Authority Board for approval or denial of the application.
6. Within 30 days after the October 18, 2013, meeting Authority staff will provide written notice of the Authority Board's determination to the applicant.
7. If the Authority Board denies an application, and the applicant wishes to resubmit the application for further consideration by the Authority Board, the applicant will be given 30 days after receipt of the written notice referred to in 6, above, to correct the application's deficiencies and resubmit the application.
8. Upon receipt of a resubmitted application by Authority staff, a copy of the application will be sent to all Authority Board members.
9. The Application Review Team will review the resubmitted application for correction of the deficiencies identified in the written notice.

10. At its next regularly scheduled meeting, the Authority Board will review the resubmitted application for compliance with applicable statute and regulation and for completeness and for approval or denial.
11. Based on review of the resubmitted application, the Application Review Team, at the meeting identified in 10, above, of the Authority Board, will make a recommendation to the Authority Board for approval or denial of the resubmitted application.

**Timeline:**

Tuesday, September 3, 2013: Effective date of application receipt by Authority staff. Per statute, the Authority Board shall meet to consider the application “not later than 45 days after receipt of the application.” 45 days after September 3 is October 18.

**Friday, October 18, 2013:** Meeting of the Authority Board. Per statute, “not more than 30 days after the meeting,” the Authority staff shall provide written notice of the Authority Board’s determination regarding the application to the applicant.

Within 30 days of October 18, 2013: Authority staff will provide written notice of the Authority Board’s determination to the applicant. Per statute, if the Authority Board denies the application, “the applicant must be granted 30 days after receipt of the written notice” to correct and resubmit the application.

Within 30 days of receipt by the application of the written notice: Resubmitted application due to the Authority staff.

Next regularly scheduled meeting of the Authority Board: Board considers the resubmitted application.