



8965 South Eastern Avenue  
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K12.com/NVVA

August 18, 2016

**VIA FIRST-CLASS MAIL**

Mr. Patrick Gavin, Director  
Nevada State Public Charter School Authority  
1749 North Stewart Street, Suite 40  
Carson City, Nevada 89706-2543

**Re: Nevada Virtual Academy Address Change - Charter Amendment Request**

Dear Mr. Gavin:

This correspondence will serve to request an amendment to the contract between Nevada Virtual Academy ("NVVA") and the State Public Charter School Authority ("Authority") dated June 28, 2013. Specifically, NVVA is requesting an amendment to Section 1.6.1 of the contract to formally change the location of the school to 4801 S. Sandhill, Las Vegas, NV 89121 ("Sandhill Location").

The Sandhill Location is currently utilized by NVVA as a blended learning center subsequent to NVVA receiving approval from the Authority to acquire the location in July of 2015. Thereafter, NVVA's board approved renovations to the Sandhill Location to allow for housing of NVVA's administrative team. If this request is approved, NVVA intends to move all of its staff permanently into the Sandhill Location and is working diligently with the landlord at its current location, 8965 South Eastern, Ave., Las Vegas, NV 89123 ("Eastern Location") to sublease the existing space.

To expedite the approval process, attached hereto are the following:

- 1- Lease for Sandhill Location;
- 2- Floor plan of Sandhill Location;
- 3- Certificates of Occupancy;
- 4- Inspection documents;
- 5- Asbestos Report;
- 6- NVVA Board Agenda relating to utilization of Sandhill Location;
- 7- Contact information for current owner of the facility;
- 8- Safety Plan; and
- 9- Sublease information for Eastern Location.

Additionally, where applicable such documents have been uploaded into Epicenter.

Please note that this request does not result in an increase in the contractual enrollment cap or a reduction in current enrollment of grade levels. Thank you for your consideration in this regard.

Very truly yours,

Anne Mendenhall, Ph.D., Board Member