

On March 16th NVVA, under directions from the Governor of Nevada, closed the Sandhill Office and all students/staff began to school/work remotely. The school followed steps outlined in the Infectious Disease/Pandemic Plan.

Governor Sisolak has given the directive that schools are now allowed to reopen following the guidance contained in the Phase II plan.

Overview

COVID 19

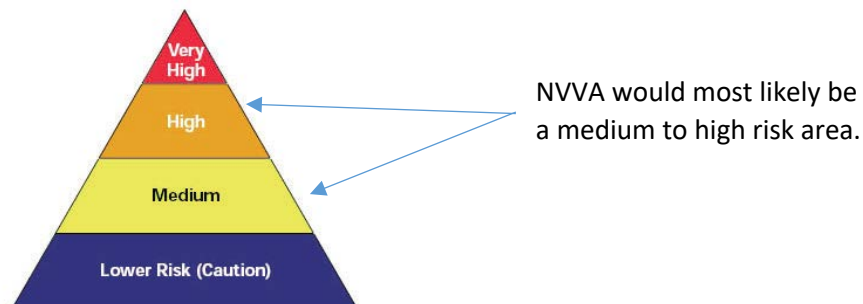
The virus tends to be a respiratory disease but can also display other symptoms.

- The virus is thought to spread mainly from person to person
- Close contact (less than 6 feet)
- Through respiratory drops in the air after an infected person coughs or sneezes
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It is possible to become infected after touching an object or surface that has the virus on it and then touching your own mouth, nose or eyes.

Exposure Risk

As the Sandhill Office is the location of all in office staff, blended classrooms for students, and is open to the public, there is a risk of exposure to staff and students. NVVA has set forth guidance to minimize the exposure risk. These are in no way a regulation and create no legal obligations. At this time COVID-19 information is continuing to evolve and this plan will be updated as new information and guidance is released.



The areas of the Sandhill location that would identify as having an increased risk of exposure would be the reception area and blended classrooms.

Risk Factors from the general public may include people that:

- Have traveled within the United States or nationally
- Are asymptomatic
- Work in a high-risk occupation

According to the CDC, symptoms of COVID-19 may appear in as few as 2 days or as long as 14 days after exposure.

Timeline

The NVVA office will reopen to staff starting July 20th, 2020. The official start date for students will be August 10th, 2020. Students will not be on campus until September 8, 2020. NVVA will be opening in a reduced capacity with restrictions and safety measures in place as outlined in the Reopening Plan.

NVVA Preventative Measures

Educate all staff/students in and provide for:

- Proper, frequent and thorough handwashing
- Social distancing of staff/students and general public
- Encourage staff, students and parents to stay home if sick
- Instruction of “Respiratory Etiquette” such as covering coughs and sneezes
- Ample soap in bathrooms and breakroom area
- Hand sanitizer available upon entry of the building and in multiple areas throughout the building
- Regular disinfecting and cleaning of all offices, classroom, public areas and equipment daily with EPA/CDC approved cleaners
- Encourage self-monitoring/self-care
- Reporting steps if potentially exposed to someone with the virus
- Installation of clear plastic guard at the Receptionist desk in lobby
- Quarterly professional sanitizing of building

NVVA will continue to follow the established Infectious Disease/Pandemic Plan as necessary.

Additional steps that relate to the COVID 19 virus are outlined below.



NVVA– 20/21 SY Reopening Plan

Nevada Virtual Academy 20-21 School Year

Nevada Virtual Academy Offices – July 20, 2020

Nevada Virtual Academy School – August 10, 2020

NVVA Reopening Plan – NVVA Offices

Per the Phase 2 Guidelines set forth by the Governor, the NVVA office is eligible to return. A date of July 20, 2020 has been set.

Communication will be shared with all returning staff outlining the expectations and informing them of all precautions that have been put in place.

Procedures to open include the following:

- Monitored, Thermal Imaging Scanner for temperature testing will be placed at the Main entrance for all staff to pass through daily
- Office employees will be provided with two reusable masks and are required to wear them in the building. Employees may wear their own masks as long as it is school appropriate. Disposable masks are also available in the building if needed.
- Office space is arranged to accommodate the social distancing guidelines
- Plexiglass shields have been installed at the receptionist desk
- Building will be thoroughly cleaned daily and staff will be provided disinfectant wipes for periodic cleaning throughout the day

Staff who feel uncomfortable returning to the office will speak with their administrative team to discuss possible options. Any staff who are identified as qualifying under the “vulnerable population”, will be worked with individually to ensure that their workspace is set to adequately protect them upon return.

This plan will be revised as needed to ensure a safe environment for employees.

Office personnel returning to the office as of July 20, 2020.

Office Staff - 34

- Head of School
- Director of Operations and Compliance
- Operations Manager
- Office Manager/HR
- HS Principal
- MS Principal
- Assistant Principal
- CTE
- SpEd Director
- FRC
- Advisor Team
- Counselors
- Operations Team
- Receptionist

- Special Education Department
- IT
- Title I Personnel

Any personnel that are at risk or considered vulnerable will work with their administrator.

Limited Interactions with the Public:

- NVVA offices will open on July 20th, 2020 for staff only. The Sandhill location will remain closed to the public until the start of the school year with the exception of limited face to face orientation.
- Families will be notified that the office will be closed until the start of school.

Sanitizing and Self Care:

- While in the office, staff will be required to wear face coverings except when working alone in their designated office space or when eating or drinking.
- Office staff will enter building through the main entrance to be scanned for temperature.
- Office areas will be sanitized before staff arrives. Staff should wipe down their areas as needed throughout the day and before leaving for the day.
- All employees will wash hands after using the restroom and upon leaving the breakroom following CDC hand washing guidelines.
- Office staff will sanitize hands before using common office equipment.

Employee Training and Education

- Administrative staff will meet with their designated staff before reopening of Sandhill site to review the guidelines put in place.
- Administrative staff will continue to ensure that staff are following guidelines.

In Case of Employee Symptoms, Exposure or Illness

Common Symptoms of COVID-19

- Cough
- Fever
- Shortness of breath
- Chills
- Muscle Pain
- Sore throat
- Loss of taste and smell
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Symptoms that are now being identified as COVID-19 but are not as common

- Rash on skin or discoloration of fingers and toes
- Gastrointestinal symptoms which can include nausea, vomiting, diarrhea

Employees who have been exposed to COVID-19 must:

- Stay home and not arrive to workplace
- Notify their supervisor immediately
- Work remotely for at least 14 calendar days from known exposure
- Employer will contact the Nevada Department of Health for guidance

Employees who become ill and or test positive for COVID-19 must:

- Stay home and not enter workplace
- Notify their supervisor immediately
- CDC Guidelines will be followed for the return of the employee after recovery.
 - A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - A minimum of 10 days since the employee's symptoms first appeared.
- Employer will contact the Nevada Department of Health for guidance

If an office employee is exposed or infected, administrators will alert staff and decision of office closure will be determined after consulting with the Nevada Department of Health.

NVVA Process: Employee Suspected COVID-19 Onsite

Employee Displaying Symptoms

1. If an employee begins to exhibit symptoms while at NVVA
2. Immediately isolate in an empty unoccupied room
3. Contact your administrator
4. List all people/areas that they have been in contact with

Employer Response

1. Provide employee with infectious kit containing face mask, Kleenex, gloves and sanitizer
2. Employees office will be closed off and disinfected
3. Arrangements will be made for employee to leave
4. All people in contact with person will be notified
5. Office will be closed until entire building has been sanitized.
6. CDC Guidelines will be followed for the return of the employee after recovery.
 - a. A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - b. An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - c. A minimum of 10 days since the employee's symptoms first appeared.

NVVA School Reopening Plan – Nevada Virtual 2020-2021 SY

NVVA will resume school on August 10, 2020. As we are an online virtual school, students will continue to school from home. Office staff will be in the office and available for parents to contact and for scheduled meetings such as IEP, Counselor and parent meetings. NVVA will not require an adjustment in the calendar. We will start the 20/21 SY using the calendar that has been approved.

The NVVA Administrative team has outlined the following procedures to allow the school to reopen on August 10, 2020. The school Phase 1 opening will be reviewed and revised before the second quarter of the school year and as necessary as we progress through the school year. If at any time it is deemed that the building will need to be closed, the Infectious Disease/Pandemic plan will be put in place. Face covering will be required for anyone entering the building according to Directive 024.

NVVA Head of School meets weekly with the school leadership and the NVVA Board President. The NVVA Board meets monthly. Discussion will continue to be held to discuss the reopening plan and revisions if necessary.

Communication

Parents will receive an email message from the Head of School announcing the official date of the school reopening. This email will also contain the guidelines and expectations for students and parents. These messages will be ongoing throughout the school year both as reminders and of any changes that may occur. As an online virtual school, the students will continue to school as normal. All students are in contact with counselors, advisers and teachers throughout the school week.

Building modifications in place for return of students:

- Drop off/pick up area modified to ensure social distancing when entering the building. Area will be supervised by staff.
- Walk through scanner for temperature check will be placed at the entrance for anyone entering the school. Staff will be assigned to monitor as students pass.
- Staff will be positioned through building to ensure students comply with social distancing and move quickly through the common area to the classroom.
- NVVA will mandate that anyone entering the building wear a mask. Disposable masks will be available to anyone that does not have one while supplies last.
- Hand sanitizer dispensers will be located throughout the building with signs to encourage use.
- All bathrooms, classrooms and hallways will have signs outlining proper hygiene.
- Classroom capacity reduced for social distancing.
- Classroom tables will be placed 6ft apart and one student allowed per table.
- Each classroom will have a Covid-19 Care basket that includes tissue, Clorox wipes, hand sanitizer and paper towels.
- Teachers will monitor students and encourage proper hygiene.
- Air purifiers will be placed in all classrooms and key office areas.
- Computers will be wiped down with disinfecting wipes after use.
- Rooms will be cleaned and sanitized using approved cleaners.
- Building will be sanitized by a professional company quarterly.

If any new directives are given, NVVA will make the expected changes to the building and communicate to staff, students and parents.

Staff and Public Interactions in the Building: All Phases

- Staff and visitors will maintain physical distancing, staying at least 6 feet apart.
- Portable plexiglass dividers are available when meeting with parents/students.
- Encourage parents to reach out via email or phone to requests documents or for questions. Parents should only come to the office when absolutely necessary.
- Wash hands frequently.
- Avoid touching mouth, nose and eyes.
- Disinfect your area regularly.

NVVA Administration will ensure and provide: All Phases

- Adequate sanitizing supplies and opportunities throughout the building.
- Temperature testing upon entering the building.
- Provide staff with masks for use while at work. Personal masks can also be worn as long as they are school appropriate.
- Provide disposable mask to students if they do not have one available
- Ensure daily cleaning with CDC/Health Dept. approved disinfectants and cleaners.
- Building will be sanitized by a professional company once a quarter.
- Educate employees, students and families about proper COVID-19 procedures.
- Post signs throughout the building to remind staff, students and visitors about proper procedures.
- Identify strategies for addressing employees and students who become ill. These strategies will follow CDC Guidelines for COVID-19.

NVVA Process: Student COVID-19 Suspected Onsite

Student Displaying Symptoms

If a student begins to exhibit symptoms while at NVVA

- Immediately isolate in an empty unoccupied room
- Teacher informs administrator
- List all people/areas that they have been in contact with

School Response

- Provide student with infectious kit containing face mask, Kleenex, gloves and sanitizer
- Parent contacted to arrange pick up of the student
- NVVA will be closed until entire building has been sanitized.
- If student tests positive, school will contact local/state health department for guidelines on reporting and the probability of school closure.
- CDC Guidelines will be followed for the return of the student after recovery.
 - a) A minimum of 3 days (72 hours) since recovery, which is defined as a resolution of fever without the use of fever-reducing medications and
 - b) An improvement in respiratory symptoms (e.g. cough, shortness of breath); and
 - c) A minimum of 10 days since the student's symptoms first appeared.

Technology for Students

NVVA students are prepared for the technology requirements upon enrollment. Computers are provided to student that do not have a computer using the existing school guidelines. NVVA ensures that all students identified as economically disadvantaged or who receive virtual services outlined in an IEP, are provided a school laptop. NVVA assists families in need with obtaining internet services.

Wellness and Recovery

If any teacher or staff is made aware of a student or family that is struggling with any effects of the COVID-19 crisis they will reach out to the designated staff members assigned to assist families.

All existing crisis guidelines will be utilized to ensure that the family or student receives appropriate assistance.

Academics

NVVA will continue to school students following their usual practice. All students have the opportunity to attend teacher taught classes daily from home. This will also apply to any student that is quarantined to their home as this is where their normal instruction occurs. If a student is quarantined in another location with internet services, they will be able to continue schooling. If internet is not available, NVVA will work with the family to ensure that the student can continue to school.

Blended Learning – Middle School

Most students will attend Virtual Blended, with small groups attending in person at the Sandhill location no sooner than Tuesday, September 8, 2020. This process will be reviewed and revised at the end of the 1st quarter.

MS Blended Virtual – Reviewed Quarterly

- Virtual Blended from 12:30 p.m. – 3:15 p.m. on the regularly assigned days (Tuesday – 6th; Wednesday – 7th; Thursday – 8th);
- Virtual Blended (VB) Classes will be created for every ELA and Math teacher, and students will be required to attend their respective VB sessions;
- Students who scored in Level 1 on the EOY MAP Assessment will be assigned to attend the created ELA and Math sessions;
- Students will attend either ELA, Math and/or OMS/Learning Strategy Sessions;
- The Virtual Blended Shared Doc will be shared with staff so they can see what students will be assigned to each VB Session.

MS On Campus Blended – Reviewed Quarterly

Tuesdays – 6th Grade Students (lowest RTI Tier III Students – no more than 30 students, spread between 4 classrooms)

Wednesdays – 7th Grade Students (lowest RTI Tier III Students – no more than 30 students, spread between 4 classrooms)

Thursdays – 8th Grade Students (lowest RTI Tier III Students – no more than 30 students, spread between 4 classrooms)

HS Virtual Blended - Reviewed Quarterly

HS will continue to use the Virtual Blended model put in place for the last quarter of the 19/20 SY for most students.

Tuesday - 9:00 a.m. to 12:00 p.m. 11th and 12th grade

Wednesday - 9:00 a.m. to 12:00 p.m. 10th grade

Thursday - 9:00 a.m. to 12:00 p.m. 9th grade

HS On Campus Blended – Reviewed Quarterly

HS Blended on campus will consist of no more than 50 credit deficient seniors, spread between 4 classrooms, receiving face to face instruction on Friday from 9am until noon.

Professional Development

NVVA teaching staff will attend professional development during the first week of school. Training and resources will be provided to staff including but not limited to:

- Classroom training provided by grade level administrators
- Healthy and Safety training pertaining to COVID-19
- All required training assigned to staff yearly as required

Teacher and Staff Communications

- Teachers are in contact with their students daily as all classes occur on-line. Advisers and counselors reach out to the students weekly.
- All NVVA staff are given an extension number and families are able to access this extension if needed. They are also able to email teachers at any time.

Students with Additional Needs

Students who receive additional services through a 504 or IEP will continue to receive services and accommodation as they normally do. Related Services and accommodations are delivered using an online format.

Attendance and Engagement

Attendance practices will not change. Attendance is entered in Infinite Campus according to the guidelines that have been provided to the school by NDE.

Expectations will proceed as normal. Any family that is experiencing difficulties will be handled on a case by case basis.

Building Map



Parking Lot

Area 1: Student Drop Off/Pick up

