



Legacy Traditional School Nevada | Return to School Safety Plan

School Programming

- All students will have the option to choose online school for the year or return to the traditional school environment on a blended enrollment status and receive the balance of instruction online, as allowed by the state.
- Online School Model
 - 100% of learning will take place online
 - Core course content: math, reading, science, and social studies, will be taught through the Schoology learning management system (replacing Google Classroom) using a Legacy's curriculum
 - Electives (specials) will be limited
- Blended Learning Model
 - Classrooms will only be filled to 50% of capacity, so students will attend school in the brick and mortar setting in two tracks
 - K-6 classes and Junior High grade levels will be split by family into a Red Track and Blue Track.
 - Red Track students will attend school on Mondays and Tuesdays, and will receive online instruction the rest of the week.
 - Blue Track students will attend school on Wednesday and Thursdays, and will receive online instruction the other days of the week.
 - Fridays will be reserved for students to receive tutoring and other services on campus as needed.
 - Curriculum delivery will be adjusted to accommodate the blended schedule
 - All core classes will be available online on days that they are not in school
 - Special area teachers will teach in person only.
 - Spanish and Art electives will alternate per semester instead of per week.
 - On online days, students will use the Schoology learning management system to access curriculum and instruction



- Any periods of intermittent or extended closure will be supplemented with the instruction using the Schoology learning management system
- Safety guidelines will be enacted to protect staff and students and mitigate risk of exposure or spread of COVID-19 within the school community
- LTS will grant access to loaner technology and internet connectivity stipends for students and families in need. A survey was sent in June to sign up for a loaner laptop. An additional survey was sent last week to distribute additional chromebooks the school had on hand. In addition, teachers may use the technology in their classrooms if they do not have technology at home since the school is open to staff. If teachers need to borrow a laptop, they may work with administration. Families without internet access and unable to get internet access may work with the school to secure an internet stipend.
- *LTS will determine students' academic needs as a result of the COVID-19 pandemic and provide support as necessary by implementing the NWEA MAP benchmark within the first three weeks of school. As well, teachers will monitor student progress through the online platform and offer tutoring and interventions virtually for students struggling with the grade level standards.*
- *LTS will determine students' and staff members' social emotional needs as a result of the COVID-19 pandemic and provide support as necessary via SEL curriculum that has been integrated into the Social Studies pacing guides. Additionally, LTS has developed a list of community resources for families to access. Last, LTS school psychologists and social workers will offer free on-site or virtual counseling sessions to any students, faculty, and families in need.*
- *LTS will track daily attendance and engage parents/families by making weekly contact with all students and by monitoring logins to our LMS platform, Schoology.*
 - Each student will be required to log in to Schoology daily to track their attendance, except in the case of illness or an emergency (NRS 392.040). In the event that a student does not log in to Schoology, the parent or guardian must call and leave a message providing the reason for the absence (non log in) on the school attendance voicemail or email the school attendance email account by 3:00 p.m. in order for an absence to be "excused." Please note that an email to the classroom teacher will not suffice. Both the attendance voicemail and email accept messages 24 hours a day. Parents are welcome to call late in the evening



or very early in the morning. *Students who log in between 3 p.m. and 11:59 p.m. will be considered present and their unexcused absence will be adjusted at the end of the week.

- In order to help the school track attendance and report it properly to the State through Infinite Campus, students will be assigned weekly schoolwork each Friday for the following week. The work is designed to meet the required hours from the State. The work is to be completed independently. Teachers will post the weekly materials for their course by 4:00 p.m. the Friday prior to the start of that week. Teachers will be available during their regularly scheduled contracted time, 7:30 a.m. - 4:00 p.m., to answer questions from students or parents. Within one school day, teachers will respond to any student or parent correspondence that takes place outside of working hours. Students will not be marked absent for the day if the daily assignment is completed and returned to the teacher at the end of the week for each of the 5 days therein.
- All attendance will be completed in Infinite Campus daily as Schoology attendance does not transfer to Infinite Campus.
 - **DAILY CONTACT:** Teachers are required to attempt daily contact with each student and log how they made contact with each student in the notes section of attendance within Infinite campus.
- LTS will provide assistance and advice to parents/families so they can support students participating in distance education by first hosting a virtual “Schoology 411” where parents and students are able to learn how to navigate the system. Additionally, the first week of school our students will participate in a “Schoology” orientation teaching them how to navigate the online learning platform. Teachers will also host two live sessions a day to interact with their students, reteach main concepts, tutor, provide interventions, and be available for any student and family needs. Teachers will also communicate in written form within 24 hours of all family needs.

Healthy Practices

Personal Protective Equipment

- Face coverings are recommended for students and staff unless otherwise required by active municipal, county, and/or state proclamations and executive orders. LTS will follow all guidelines set forth by local and state officials.



- Two Legacy-branded cloth masks will be provided for each staff member prior to the first day of school.
- Face coverings will be made available for students on an as needed basis.
 - If a staff member with a disability needs consideration of reasonable workplace accommodations, Human Resources should be contacted to engage in the interactive process.
 - If a student with a disability needs consideration of accommodations, parents should contact the school's principal.
- The use of other personal protective equipment, like gloves, is optional for both students and staff.
- Medical-grade face coverings and gloves are required for Health Assistants (and Health Assistant Subs/Backup Staff) when interacting with adults or children experiencing injury or illness. The PPE Standard Operating Procedure will be followed at all times.
- Medical-grade PPE will be provided to staff who, in the course of their daily assignment, may come into contact with bodily fluids. Decisions will be made on a case-by-case basis in consultation with the staff member's supervisor.
- Face coverings and gloves are required for food services employees.

Daily Health Screenings

- All staff and students will be expected to conduct a self-screening of body temperature and COVID-19-related symptoms prior to reporting to the school building.
- In alignment with CDC guidance, Legacy has identified a body temperature of 100.4 or higher and/or any COVID-19/flu symptoms as criteria to substantiate staff and student absence from school.
- If fever or symptoms are present at the time of self-screening:
 - Staff: Report fever/symptoms to supervisor. In consultation with the supervisor, contact Human Resources to discuss the use of PTO and/or other leave of absence options. Staff should be prepared to present a doctor's note of clearance upon return. Teladoc may be used free of charge for staff.
 - Students: Report fever/symptoms to the Attendance Line.



- If staff or students do not have a thermometer at home, they may report to the Health Office and/or screening staging area (site dependent) when arriving to the campus to have their temperature taken.
- Students and staff with a fever or other COVID-19/flu like symptoms must be fever or symptom-free for 72 hours prior to return. Students or staff with a family member with COVID-19 symptoms are also asked to stay home until the family is symptom-free for 72 hours.

Hand Hygiene

- Staff and students are required to wash their hands every two hours with warm water for at least 20 seconds.
- Grades K-5 students should wash their hands when entering class each morning, at 9:30 a.m., 11:30 a.m., 1:30 p.m., before and after all Special area classes, when leaving the room, before and after lunch, before and after recess, before and after leaving class to use the restroom.
- Grades 6-8 students should wash their hands when entering class each morning, when entering each new class of the day, before and after lunch, and before and after leaving class to use the restroom.
- Students leaving class for any outside services should wash hands before and after leaving the classroom.
- Hand sanitizer will be available in the office and classrooms to be used throughout the day. Staff and students are encouraged to bring their own sanitizer as well.

Student Health Office Operations

- The Health Assistant and all Subs/Back-up personnel must be trained on the [PPE Standard Operating Procedure](#).
- The Health Assistant and/or a designee will report to the Health Office or the designated staging area daily to conduct temperature screenings for any staff and students who wish to have an onsite screening rather than conducting a self-screening at home.
- Teachers should be mindful of Health Office capacity limitations and use best judgment when determining the need to send a student to the Health Office.
- Only urgent needs that cannot be addressed within the classroom will be attended to in the Health Office to avoid overcrowding.
 - Medication



- Students with chronic illness / Health Action Plans
- Acute injuries
- COVID-19/flu symptoms
- The Health Assistant will sanitize the cot and any equipment used with a student and will change PPE before seeing the next student
- Each teacher will receive a first-aid kit containing basic supplies (gloves, gauze, bandaids, instant ice packs) to allow minor scrapes/injuries to be addressed within the classroom where possible
- If a student borrows clothing from the Health Office after an accident or injury, the clothing should be returned to the school freshly laundered. The school will rewash all clothing on-site, as a safety precaution, onsite prior to returning it to the Health Office's extra clothing closet.
- Campuses must designate an isolation area on campus for individuals exhibiting symptoms until they are picked up. Once used, the isolation area should not be occupied by any other individuals until it has been cleaned/sanitized. A back-up isolation area may be necessary based on the number of symptomatic students/staff present in the school and/or the frequency of symptomatic cases. Campus must determine staff supervision for the isolation area when needed.
- If there is a confirmed positive case of COVID-19, the school will issue a [notification](#) to the parents of students who have affiliation to the individual who tested positive in alignment with county and state health regulations.

Safely Returning to School

Physical Distancing & Mitigating Measures

- Physical distancing expectations must be adhered to by all staff and students to the extent practicable and feasible.
- Care will be taken to remain 6' apart when possible.

Capacity Limits on Campus

Capacity limits will be set for all rooms on campus, and the limits will be enforced at all times.

- Offices: 3 total staff, spread out 6' apart
- Health Office: 3 students/staff may visit the Health Office at a time, not including the Health Assistant. Others must wait in a campus designated area, 6' apart.
- Standard Classrooms: No more than 3 adults and 17 students should congregate in one classroom space, and must remain 6' apart from one another. Only



students enrolled in each class should be in the room. Students may not visit classrooms they are not assigned to throughout the day.

- Gymnasium: No more than 2 classes of students at a time. Students should stand/sit 6' apart when possible.
- Cafeteria: No more than 3 classes of students at a time, cafeteria tables should be set up single-sided, and students should sit with a maximum of 3 students per bench.
- Copy Room: 3 total staff, spread out 6' apart
- Break Room: 3 total staff, spread out 6' apart
- Conference Room: 3 total staff, spread out 6' apart
- Playground: Only one grade level should be at AM/PM recess at a time, admin should create a staggered schedule

Employee Workspaces

- Employees with individual offices should work inside the office with the door closed.
- Teachers will work in their assigned classrooms during independent work time with the door closed.
- Staff that does not have a classroom or office space on campus should be assigned a "home base" within a classroom to assist with contact tracing.
- Staff will work within their assigned work area unless otherwise directed by administration.
- Front office staff should have tape marked on the floor 6' back to prevent others from approaching the desk.

Front Office

- The reception desk in the front office should have tape on the floor to indicate 6' distance.
- When parents are completing an early pick-up or late drop-off, they will drop their ID in a bin and step back so that the secretary can examine it without handling it. Once checked in, the parent can retrieve the ID.
- At the principal's discretion, the campus will install plexiglass at the reception desk.

In the Classroom



- Desks will remain in rows in a gridlike pattern. Desks should never be grouped or pushed together. If a number of students within a class choose remote learning, when possible, teachers can spread students out so as to not be sitting in desks next to one another.
- Classroom doors should remain closed throughout the day.
- All hallways should be marked with arrows so students can only walk one direction on one side and another direction on the other side. JH passing periods may need to be extended to allow for additional time which may be needed so students can follow a path only walking in hallways in one direction, not crossing over one another.
- Students will not be asked to sit on the floor, in circles or in partners/groups at any time.
- Students should refrain from touching other students.
- Students should remain in their seat while in class.
- Students will not share desk supplies, all supplies sent in will be kept in the student's desk for individual use only.
- JH students using a shared textbook will be asked to use a sanitizing wipe to wipe it down prior to the new class coming in.

Around Campus

- Students should proceed directly to their classroom upon being dropped off to school. Parents will not be allowed on campus to escort their child to class. Teachers should be in their classrooms at the time drop-off begins.
- Teachers should consider only permitting one student to leave class to use the restroom at a time, however, professional decision making must be used in this area if a child does not feel well or if there is another urgent need.
- Teachers should eliminate the use of shared/reusable restroom or hallway passes. Students should receive a post-it or other disposable note to throw away upon return to class.
- Library books can still be checked out but must be sanitized by the librarian upon return. Library books should not be checked out to a new student upon return for at least 24 hours.
- Water fountains should not be used to drink directly from, but can be used to fill a water bottle. This will help to mitigate the spread of germs. Water bottles should be required to have the student's first and last name clearly visible to avoid students accidentally grabbing the wrong water bottle



- LKC admin should assign classrooms that will be utilized for grade level homework times and the gym/cafeteria/and outside time should be on a rotation with those assigned classrooms to ensure that large groups are not in one area at any time.
- LKC drop-off procedures will be sent to those enrolled in a separate communication.

Mozart and Momentum

- Physical Education classes will be held outdoors to the greatest extent possible. Staff and students may remove masks when outdoors and when observing 6' physical distancing.
- Band classes will be converted to General Music classes.
- Choir classes will be held as scheduled. Masks will be recommended while singing unless required by municipal, county, and state mandates.

Driveline

- Students will not be able to be picked up through the office or from the classroom.
- Parents will only be able to pick up students utilizing the Driveline.
 - If students are in need of accommodations (due to age or disability) for pick up and/or drop off, parents should contact the classroom teacher to initiate. Staff can be assigned to assist students getting in and out of vehicles so that parents can remain outside of the school.
- Visual markers/dots will be used on the cement at Driveline to identify where students should stand to wait for their parent's vehicle while maintaining safe distancing from others of 6'
- Students may also be walkers and leave school on foot.
- Campus principals may consider a more staggered schedule for pick-up to be communicated to families

Large Group Gatherings

- To the extent practicable, gatherings will be kept as small as possible.



- For students, large group gatherings are defined as more than one class of students and the accompanying staff necessary to supervise.
- For staff (when students are not present on campus), large group gatherings are defined as the sustained congregation of more than 10 individuals.

Student Gatherings

- *Flag Ceremony* will not convene in person. It will be done remotely over the intercom each morning. Students will participate from their classrooms.
- Lunch will be conducted through the implementation of a staggered schedule to limit group size. See the Food Service section for details.
- Classes will not be combined.
- No campus events will be scheduled until further notice.
- Emergency evacuation drills will be practiced in small groups so that students are prepared in the event there is a need to engage in an actual procedure. However, the drills will not be held on a campus-wide scale to avoid unnecessary large group gatherings. See the Emergency Drills section for more information.

Staff Gatherings

- Weekly staff meetings on campus will be held via Google Meet to avoid the gathering of large groups and to maintain social distancing
- If an in-person meeting of more than 10 people needs to be held, it must be held in an open area with chairs 6' apart.

Food Service

- Students in K-6 grades will alternate between eating in the cafeteria and eating in the classroom to decrease the size of the group gathering.
- Students in 7-8 grades will eat in the cafeteria daily but will alternate meal and recess times to decrease group gathering size.
- For students eating in the cafeteria, lunch will be served from the counter, cold lunch only.
- A salad bar will not be offered
- Students will not touch a device to type in their number to pay for lunch, only staff will.
- Markings will be placed on the floor to maintain 6' physical distancing while in line.
- Only cold lunches will be served.



Grades K-6 Lunch

- Principals will create a staggered lunch schedule for classrooms and will assign classes a rotating schedule to ensure that no more than 3 classes eat lunch in the cafeteria per lunch period.
- Classes that are not assigned to eat in the cafeteria on a given day will eat in the classroom.
- Teachers who have their class eating inside the classroom on a certain day should use a Specials class that day as their 30 minute lunch.
- Students purchasing lunch on the assigned days they are eating in class will go to the cafeteria to get the cold lunch, then return to class.
- All classes will attend lunch recess daily.

Junior High Lunch

- A staggered lunch schedule will be created without modifying the bell schedule
 - All students will keep the same lunch time, half of the students should play then eat and the other half should eat then play.
 - Campuses can decide how to determine splitting the groups of who eats and who plays when.
 - Campuses also have the option of assigning half of the JH to eat outside picnic style on the grass, the other half inside and alternate days.
 - JH students will not eat inside classrooms.

Breakfast

- Breakfast will be served each day from 7:30-8:00am
- Tables will be set up one-sided, so that all students are facing one direction (the same as during lunch) for physical distancing purposes
- Students will sit no more than 4 to a bench
- Students will stand in line and follow 6' physical distancing expectations with the assistance of visual cues on the floor
- Staff will monitor to ensure that no more than 4 students sit on a bench.
- Students will report directly to their classrooms after eating.

Extra-Curricular Activities

Tutoring

- Teachers will only tutor students in their class



- Students may not attend tutoring sessions of other teachers in other rooms
- Students arriving to tutoring must go directly to the class

After School Sports

- Only athletes and coach will be allowed at practices
- Sports equipment should be cleaned/sanitized after each practice/game
- Athletes should use hand sanitizer before and after games and practice
- Water and personal athletic equipment will not be shared
- Coaches should remind players not to “spit” when participating in outdoor activities
- Only immediate family (parents and siblings) may attend games as spectators
 - Campus should schedule staff to work entrances to monitor only allowing parents to enter.
 - Schools may consider giving game passes out to parents so they must show this to enter.
 - Spectators are asked to adhere to social distancing
 - Spectators must comply with face covering mandates in the state in which the game is held upon entry and for the duration of the game
- Additional COVID-19 waiver to be signed by all athletes
- Face coverings will be required for athletes and coaches in alignment with active municipal, county, and state proclamations and executive orders Masks will be required for coaches in alignment with active local or state mandates

After School Clubs

- Postponed until further notice in person
- Campuses may choose to offer virtual clubs

Field Trips

- Postponed until further notice
- Teacher may consider virtual field trips to enhance learning

Musical Performances

- Postponed until further notice

Emergency Drills



- Fire Drills will be scheduled by grade level, not schoolwide to avoid a large group gathering. Site administration will create a monthly schedule to ensure all classes practice once monthly.
 - The audible alarm will not be used due to the frequency of drills.
 - Evacuation via exit routes will be practiced by each class monthly.
- Campus Alert Drills and Lockdown Drills will also be scheduled by grade level to practice procedures.
 - These drills will be scheduled by grade level
 - One drill will take place in the Fall and one will take place in the Spring

Parents/Visitors/Guests

Parents of Enrolled Students

- Schools remain closed to all parents, visitors and guests, with the exception of parents picking up a child from school early or dropping off a child late.
 - Before entering the office, parents must read all signage and be prepared to comply with active municipal/county/state mandates related to face coverings. If a mandate is in place and a parent does not have a face covering, entry will be denied and an alternate accommodation will be offered to complete drop off or pick-up.
 - Parents should stand 6' back from the office desk
 - Secretaries should handle Raptor for parents needing to sign students in/out of school for early release or late arrival
 - Parents should read all signs for specific campus level instructions.
- Parents should check-in/out of LKC per LKC policy which will be emailed to families enrolled in that program in a separate memo

Central Office Employees

- Central office employees may visit campuses for essential business and will follow all campus protocols when visiting.

Staff Visitors

- Teachers may not have any personal visitors on campus, regardless of whether school is in session
- No staff other than the evening facilities crew should be on site before 6 a.m. or after 6 p.m. (with the exception of the opening or closing LKC staff)



- No staff should be onsite on the weekends

Prospective Parent Tours

- Pre-scheduled, limited attendance tours will be held on each campus from 4pm-5pm on Mondays and Wednesdays in 30 minute increments
- Tour should include visiting the front office, one designated classroom, the gymnasium, one music room and one outdoor playset only, no other locations and must follow the same path on each tour
 - Principals must share specific tour locations with Facilities Managers so as to not disrupt the evening cleaning schedule
- Tour Guidelines
 - Tours limited to parents only, no other family members and no children
 - The visitor's temperature must be taken at the door and be lower than 100.4 to enter. If any tour participants' temperature is at or above 100.4, the entire tour group will need to be rescheduled. Campus to provide thermometer.
 - Only the tour guide should touch doors when opening.
 - Use hand sanitizer before and after each tour.
 - Visitors and the tour guide must wear face coverings.
 - No hand shaking.
 - Remain 6' apart and respect physical distancing.

Back to School Night

- Back to School Night will be held as a minimal contact / remote event. The events will be held at published dates and times, but will take place using a combination of remote and in-person engagement strategies to maintain safe social distancing before Legacy is ready to welcome back parents and visitors (which will occur in Phase 4 of the reopening plan).

Remote Engagement

- Teachers will be available live via videoconferencing to "meet" their students.
- Date and time will be arranged and communicated by the school.
- Teachers will pre-record a video message for any students who are unable to attend the live, remote event.

Minimal Contact In-Person Engagement



- Tables will be set up out front of the school during all driveline time for parents needing more information on driveline, lunch, LKC and other general questions.
- Student Health Services personnel will be available for intake of student medication. Parents will need to drop off medication in original prescription bottles and adhere to the medication policies in the Student Handbook.
- Teachers will all be assigned a day/time where parents can drive through the driveline to say hello before the first day.
- Teachers will be able to give parents their welcome packets during this drive through event to include items such as driveline signs, welcome letters, syllabus, etc.
- Teachers will collect school supplies during this time. Supplies should be in a paper bag labeled with the students name and teacher name, and fastened closed. Teachers will be sure all items get to each student's desk for the first day.

Cleaning & Sanitizing

General Guidelines

- The campus Facilities team will oversee cleaning and sanitizing efforts throughout the campus for daily routine cleaning, sanitizing of high touch surfaces, and deep cleaning after large group gatherings.
 - They will wear gloves while cleaning/sanitizing and will wash their hands afterwards, using the handwashing and hand sanitizing procedures outlined above.
- At principal discretion (paid for with campus Facilities budget), static fog guns will be purchased to expedite the cleaning and sanitizing process for high-touch surfaces.
- Deep cleaning protocols will be implemented following any large gatherings on the campus. The Facilities Manager should be notified by the principal of large gatherings in advance to schedule deep cleaning.
- If there is a confirmed positive case of COVID-19 within the building, a deep cleaning protocol will be initiated via a contracted professional service.
 - If a classroom is implicated, efforts will be made to move students to another room. If another room is unavailable, students may be asked to



stay home for the day and participate in remote learning while the room is sanitized.

Facilities Team Cleaning/Sanitizing Responsibilities

- Sanitize high-touch surfaces`
 - Use a dual-purpose cleaning solution for high-touch surfaces, which include tables, chairs, countertops, and door handles.
 - Use hospital spray on items that cannot be wet
- Evening custodians will sanitize the entire facility (including all classrooms, floors, sinks, toilets, countertops, desks, chairs, and door handles) each evening
 - Use hospital spray and other custodial cleaning supplies
 - LKC rooms should be cleaned after 6pm.
- Shared playsets and swings will be cleaned using sanitizing spray between each lunch or recess.
- Recess balls should be sprayed with disinfectant between each lunch or recess period
- Sanitize the health office every two hours
- Clean phones/headsets every two hours

Food Service Staff Cleaning/Sanitizing Responsibilities

- Clean and disinfect frequently touched surfaces in the kitchen such as workstations, door handles, tables, and countertops on a routine basis.
- Disinfect shared use items in the kitchen as such computer keyboard, office phone, and calculators after each use
- Clean and sanitize prep tables after each use
- Face coverings will be required to be worn for all kitchen staff and washed daily.
- Will practice proper hand hygiene by washing hands with hot water for 20 seconds. Key times to clean hands include:
 - Before and after work shifts and when leaving and returning to kitchen
 - Before, during, and after preparing food
 - After putting on, touching, or removing cloth face coverings
 - Before putting on and taking off disposable gloves when performing food prep

Staff Cleaning/Sanitizing Responsibilities

- All Staff: Sanitize assigned computer keyboard and screen daily
- All Staff: Wipe down conference rooms with disinfecting wipes or a towel with a cleaning solution after each use throughout the day



- Lunch Aides: Sanitize tables and benches between each lunch group
- Playground Aides: Assist facilities with sanitizing equipment/balls between each group
- Teachers: Sanitize mobile computer carts and computer labs between each use

Contingency Planning

Safe Operations Criteria

- Principals will continually monitor the metrics that make operating the school a safe and healthy decision.
- If there is an outbreak of COVID-19 within the school or another situation that causes undue concern relative to the safety of students (inadequate staff coverage for student supervision or facility sanitation, for example), the principal will consult with the COVID-10 Task Force to determine if it is unsafe to continue to operate school.

Remote Learning School Option

- In the event that school operations are determined to be unsafe to continue for an interim period of time, notice will be provided to parents and all students will convert to a remote learning environment until it is safe to return to the school building.
- During interim remote learning, students will receive access to core academic instruction as well special education and related services, as appropriate. To the extent practicable, access to learning opportunities will be provided in special area classes.

Confidentiality

Training & Compliance

- Follow-up training regarding expectations and requirements surrounding protected health information and confidentiality will be provided during staff meetings on an ongoing basis.
- Staff will be expected to adhere to the protocols and relevant roles involved in reporting potential exposure to COVID-19 and positive cases of COVID-19.



- Staff will be expected to use the reporting system they were trained on to preserve confidentiality that will allow them to report potential exposure and positive cases directly to Human Resources.
- Administration will ensure that screenings that take place on campus do not result in a written record of employee or student data.