



2020-2021 Reopening Plan

A Guide to a Safe & Sustainable School Year



Coral Academy of Science Las Vegas

Aligned to Guidelines & Recommendations from the Center for Disease Control,
Southern Nevada Health District, and Nevada Department of Education

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INTRODUCTION

In response to the COVID-19 pandemic, Coral Academy of Science Las Vegas (CASLV) has developed this reopening plan for its campuses for the 2020-2021 school year. CASLV worked in partnership with the State Public Charter School Authority (SPCSA) and Southern Nevada Health District (SNHD) to help form the foundation of this plan. Based on the recommendation of the SNHD, CASLV also researched public health guidelines from the Center for Disease Control (CDC) in formulating this. Also, the Nevada Governor's Office and Nevada Department of Education (DOE) provided directives for school reopenings that were taken into consideration.

Section 1 of Emergency Directive 022 outlines the requirements for school districts and charter schools to “develop plans for reopening school buildings, providing instruction, and related activities for the 2020-2021 school year based on Nevada’s Path Forward, a Framework for a Safe, Efficient, and Equitable Return to School Buildings and pursuant to any requirements prescribed...and any additional guidance issued by the Nevada Department of Education.”

In reviewing Nevada Path Forward, it became evident that CASLV needed to gather perspectives from important stakeholders. Without parents, teachers, counselors, administrators, and support staff, CASLV would not be in the position it is today, so in thinking forward, it was necessary to include these stakeholders’ voices from each campus. Input was also received from its central office staff and governing board.

CASLV recognizes that there are strengths and limitations to its plan. Facility space, technology access and an unknown 2021 fiscal budget are a few of the hurdles to overcome. Some strengths include flexibility, safety, and transparency. Flexibility to go to different learning models in different phases; every decision made was with safety at the forefront; and transparency allows families, students, staff, and anyone else to know the communications and operations moving ahead.

Ultimately, CASLV is focused on achieving what it always has done, just in new ways during an unprecedented time. At its core, CASLV grounds its work in its mission statement:

The mission of Coral Academy of Science Las Vegas is to provide a safe, rigorous, college preparatory environment that promotes social responsibility and a culturally diverse community dedicated to becoming lifelong learners bound for success.

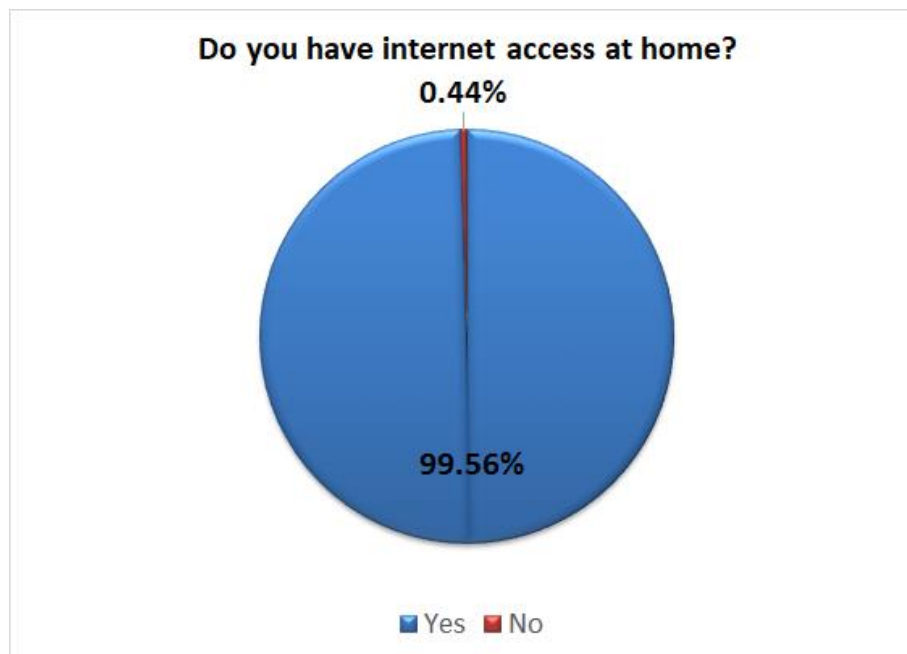
COMMUNICATION

Communication is a key component to operating an effective school. When it comes to internal communication, district officials, administrators, teachers and support staff have to be on the same page. For external communication, parents and families need clear and consistent messaging to help build trust in a school. CASLV has taken multiple steps in incorporating family feedback in developing the foundation for reopening. CASLV will be transparent with its families in presenting reopening-related information and in moving forward for implementing a safe plan for its students.

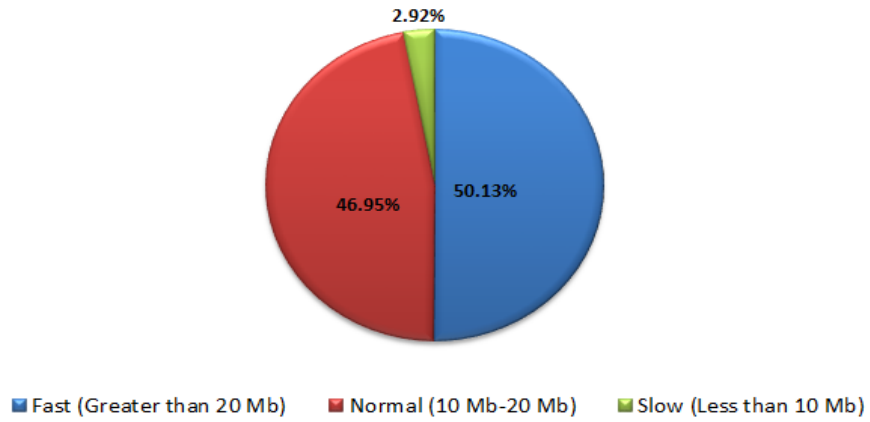
FAMILY SURVEYS

CASLV acknowledges the importance of its families. In this uncharted territory, CASLV needed feedback from its families at different points in time. Their responses to CASLV helped shape what this reopening would look like.

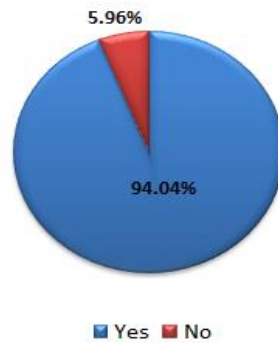
At the beginning of the school shutdown, when distance learning was commencing, CASLV sent a survey to families asking for what the technology needs at home were. There were 2,797 responses, and CASLV used these results to identify which families it had to reach out to. CASLV used its resources and public support to ensure every family had access to internet and technology hardware. Here are the details of the survey:



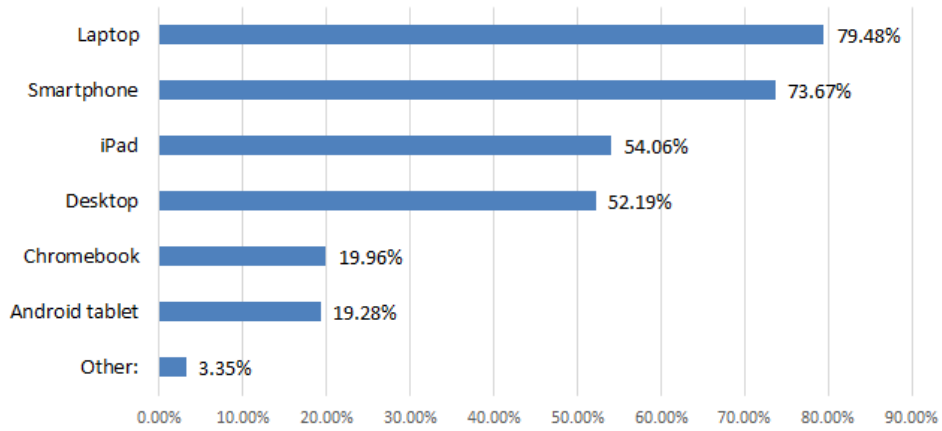
How would you describe the internet speed in your home?



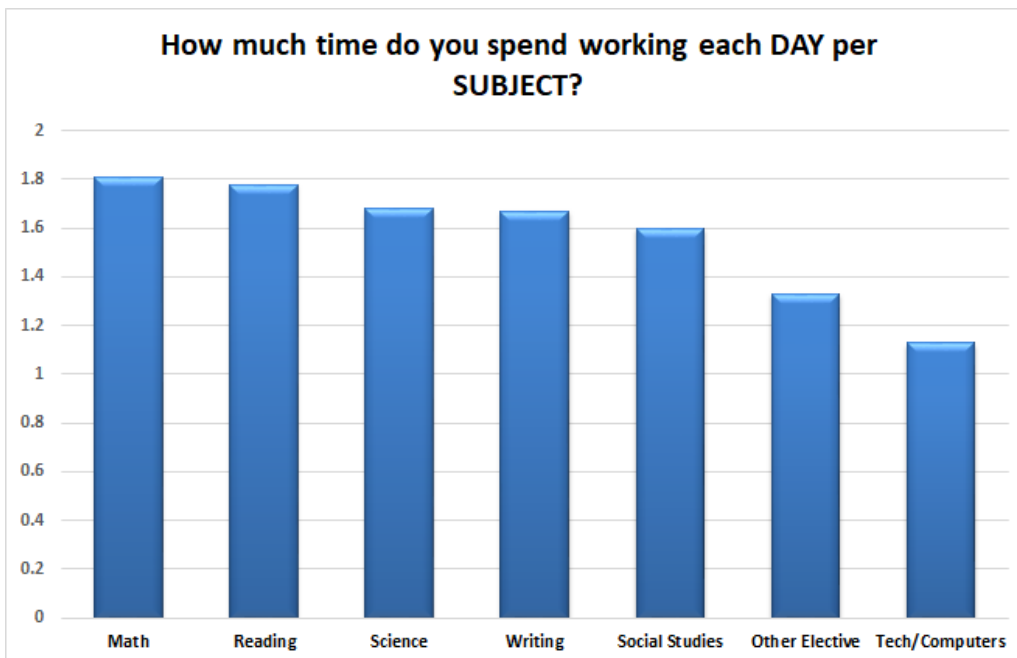
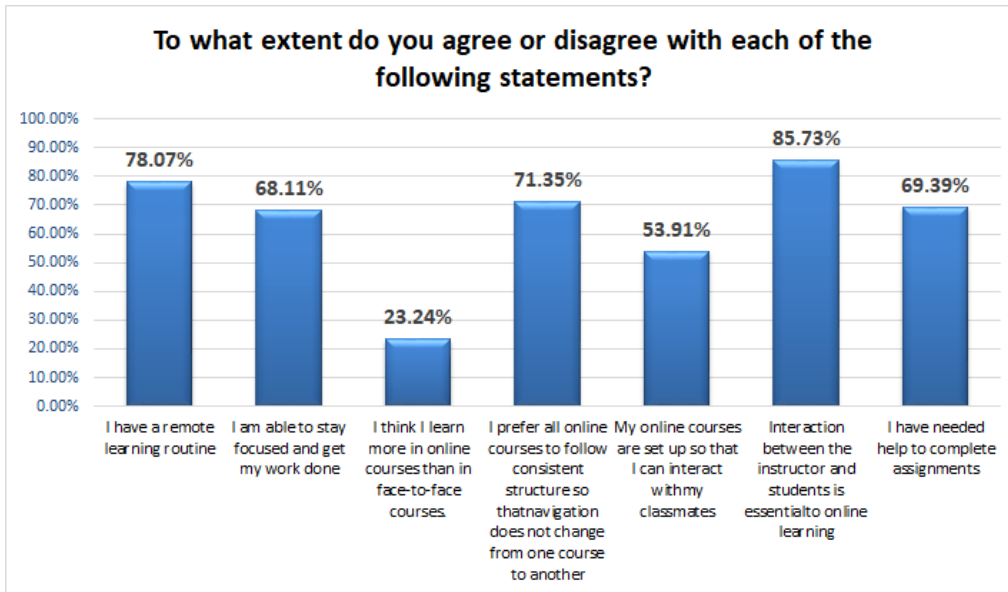
Do any of your devices have a microphone and video camera?

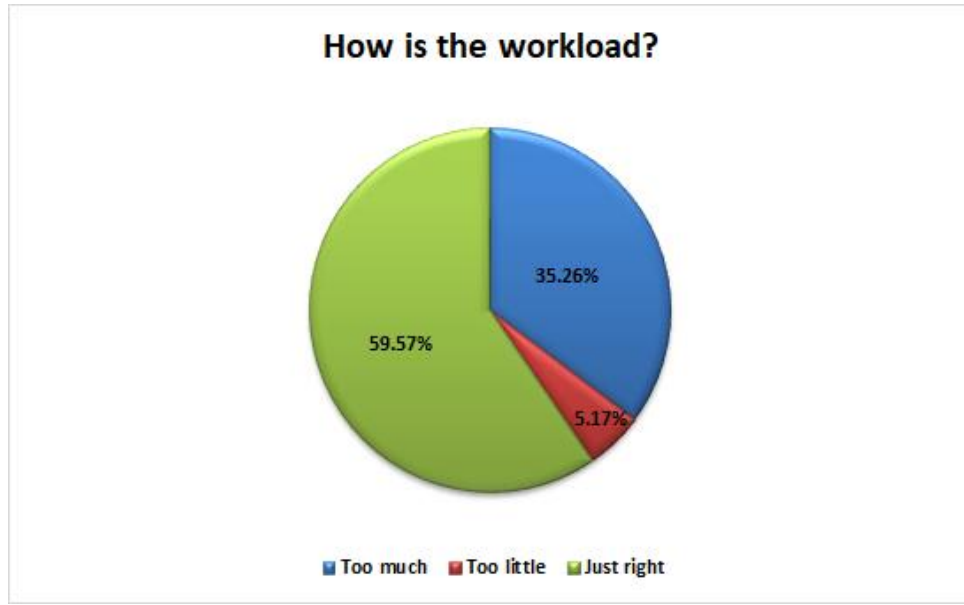


What devices are available to use in your home?

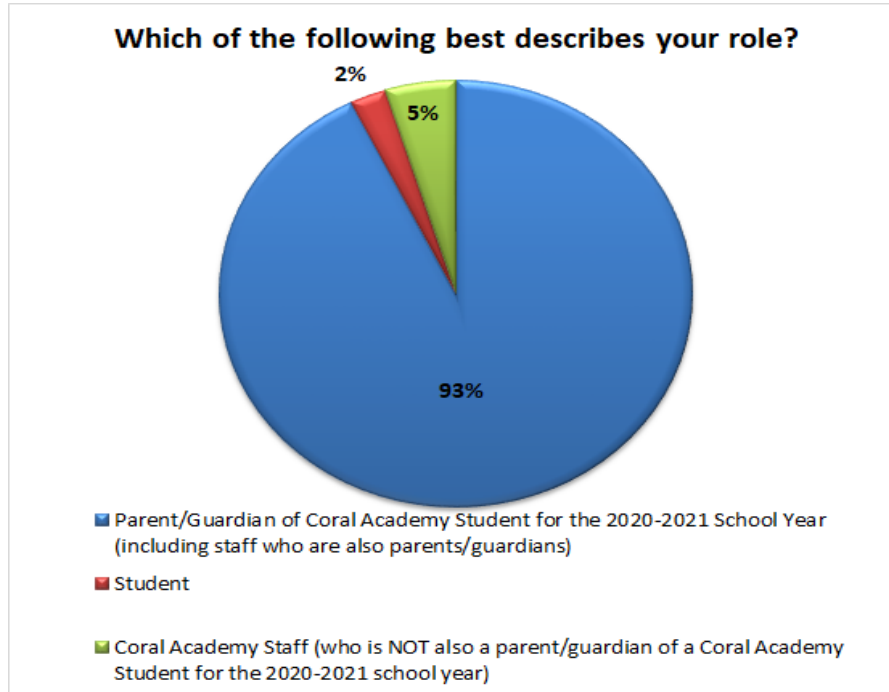


In mid-April, CASLV wanted to hear feedback from families about how their first month of distance learning was. CASLV wanted to know what it could do better in supporting its students and families. This data from over 2,300 survey responses helped the instructional staff tailor its lessons to close out the school year on a strong note. Here are the details of the survey:

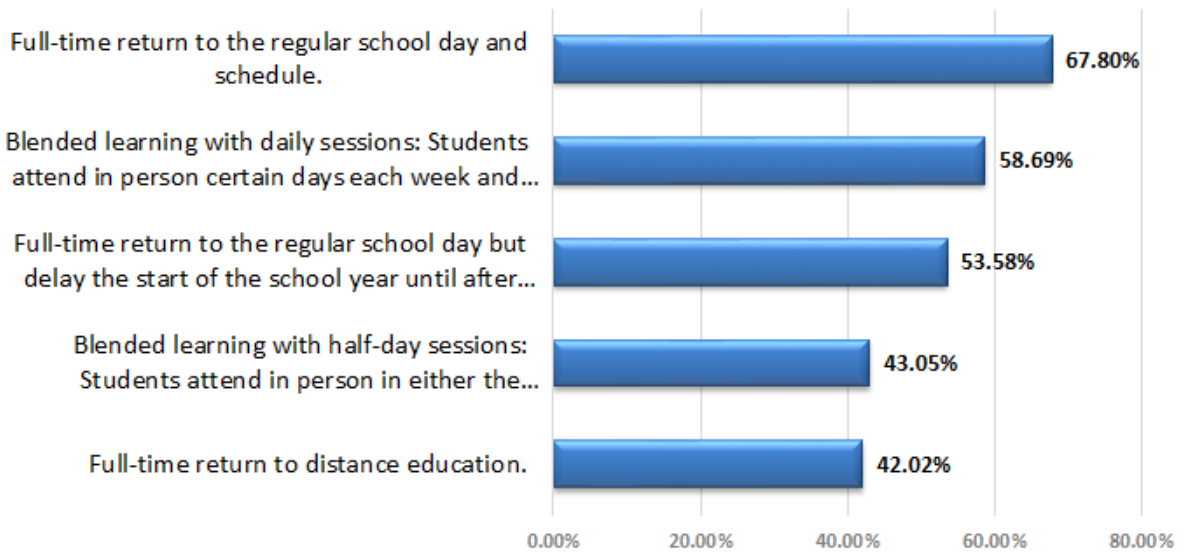




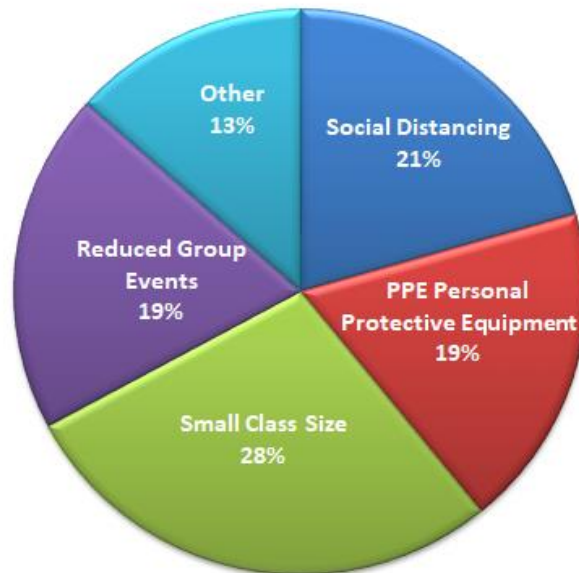
In late May, CASLV knew that there would be a new normal. Essentially, CASLV acknowledged that the start of the next school year, August 2020, would not resemble the start of the previous school year in August 2019. CASLV wanted to hear from all stakeholders to gather initial thoughts about the next school year. This would help in the planning process. There were 2,027 responses, and here are the results:

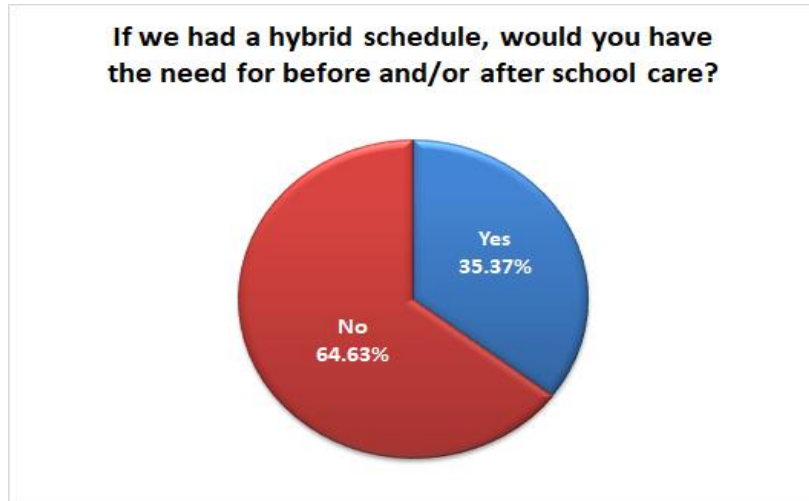


If schools are allowed to reopen in the Fall 2020, how strongly would you support each of the following options?

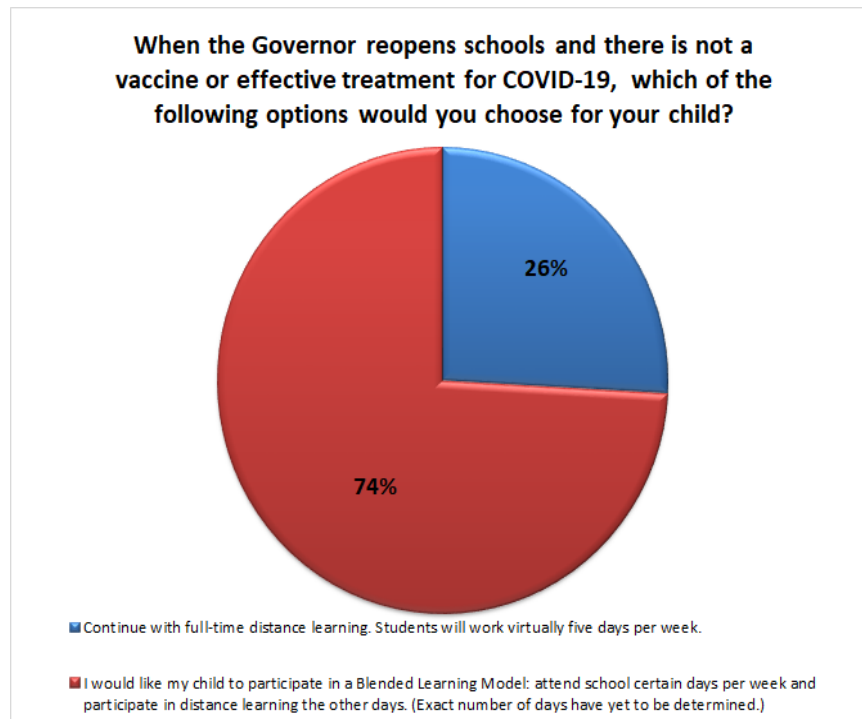


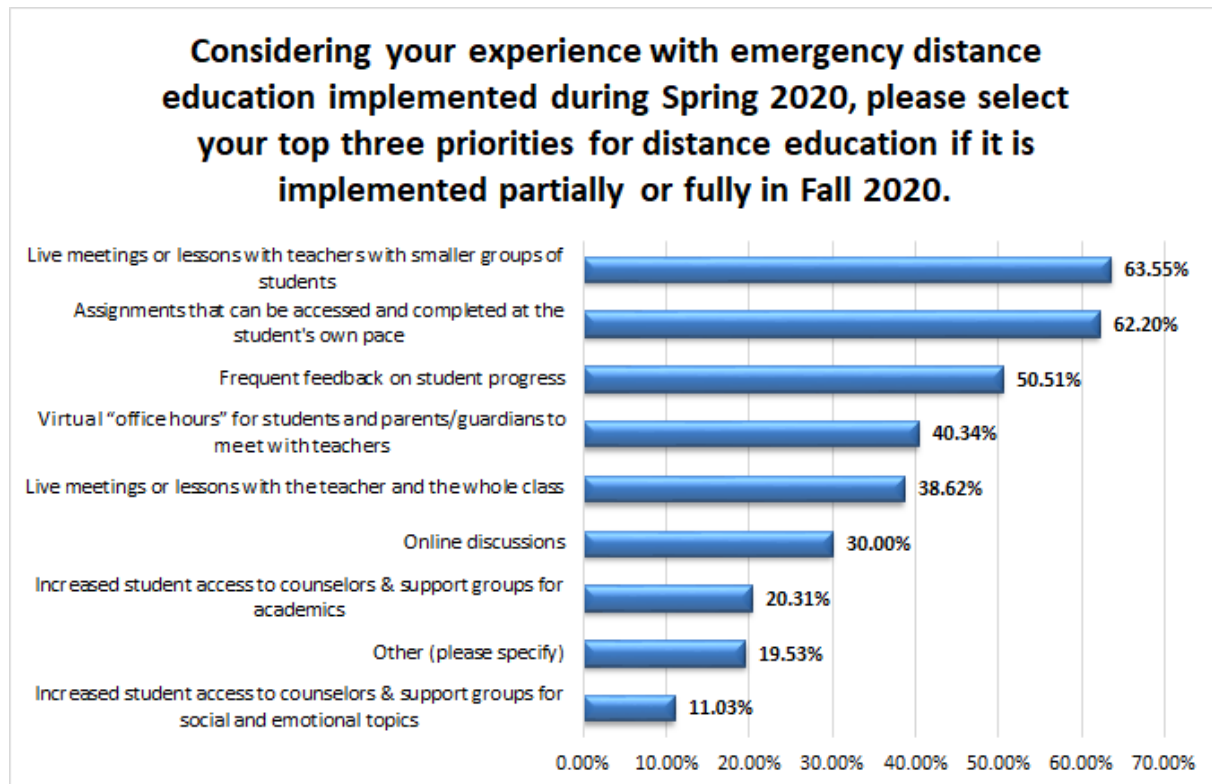
What measure would need to be in place for you to feel safe to have your child(ren) return to school? Check all that apply.





The final family survey was sent in mid-June. This was for parents to determine which learning model that they preferred - a full-time distance learning model or a blended learning model. Due to guidelines set for in the Nevada Path Forward Framework, full-time in-class instruction was determined to not be a safe and healthy option for staff and students. Also, CASLV wanted to know what it could do in its lessons to be more effective in helping its students. There were 2,433 responses, and here were the results:





REOPENING COMMITTEES

Each campus created a reopening committee, with each committee being led by the site principal. Other members in these committees included other administrators, counselors, social-emotional learning experts, school nurses, parents, and teachers. Each committee's goal was to determine what their campus' needs were, what challenges they faced, and what were the best possible solutions to reopening. Each campus reopening committee has met twice at their campus in June 2020.

The Central Reopening Committee was formed to build the final reopening plan. Having representatives from each campus in this committee would allow its members to share the best ideas and practices that stemmed from previous campus reopening committee meetings.

The members of CASLV's Central Reopening Committee are:

- **Ercan Aydogdu** - *Executive Director, CASLV*
- **Bekir Atas - Principal**, *CASLV Windmill Campus*
- **Michael Deniz** - *IT Director, CASLV*
- **Emrullah Eraslan** - *Principal, CASLV Eastgate Campus*
- **Dr. Megan Freeman** - *Parent, CASLV Tamarus Campus AND Clinical and Policy Advisor on Children's Behavioral Health, Nevada Department of Health and Human Services*
- **Yolanda Flores** - *Principal, CASLV Sandy Ridge Campus*
- **Mustafa Gunozu** - *Chief Academic Officer, CASLV*
- **Crissy Hanna** - *Special Education Director, CASLV*
- **Bridget Johnson-Peevy** - *Human Resources Director, CASLV*
- **Andrea Katotakis** - *Principal, CASLV Tamarus Campus*
- **Maria Regina Kwong** - *Health Assistant, CASLV Centennial Hills Campus*
- **Annette Martin** - *Assistant Principal, CASLV Eastgate Campus*
- **Katrina Nixon** - *Head Registrar, CASLV*
- **Janice Peake** - *Food Service Director, CASLV*
- **Brian Petty** - *Counselor, CASLV Tamarus & Windmill Campuses*
- **Nick Sarisahn** - *Chief Financial Officer, CASLV*
- **Andrea Shepard** - *Executive Assistant, CASLV*
- **Noah Stevens** - *Assistant Principal, CASLV Sandy Ridge Campus*
- **Anthony Vu** - *Director of Operations, CASLV*
- **Serdar Yuksekkaya** - *Principal, CASLV Centennial Hills Campus*
- **Jonathan Yutuc** - *Principal, CASLV Nellis Air Force Base Campus*

The Central Reopening Committee met on June 11, June 29, July 3, and July 7. The committee reviewed all resources available to them, including Nevada Path Forward Framework and Clark County School District's Proposed Reopening Schools Plan. The committee considered all guidelines, recommendations, constraints, possibilities, and alternatives in developing a strong plan for a safe reopening and 2020-2021 school year for all six CASLV campuses.

STAFF COMMUNICATION

The Central Office team communicates with staff members regularly. This was being done before the pandemic even took place. This was for items such as implementing new network policies, celebrating student achievements, giving praise to staff members, and asking for staff feedback. In these times, CASLV has always kept its staff members looped in with timely, informative emails.

When information is campus-specific, site administrators take the lead on communicating with their teams. This has helped CASLV create a culture of transparency.

Staff members will receive emails and phone calls with information pertaining to aspects of reopening school buildings. As information becomes available to the Central Office and site administrators, they will disseminate information to staff members as needed in a timely manner.

FAMILY COMMUNICATION

CASLV will produce a newsletter and slide deck presentation for its families about the reopening process. This information will be tailored to each campus and provide details about what each campus will be doing to keep all individuals safe and healthy. These items will be sent to families through email and made widely available to all through the CASLV website as well.

Since February, when the pandemic in America was rising, CASLV sent emails reminding staff, families and students to protect themselves and others by doing the following:

- Socially distance when possible
- Wash hands for 20 seconds

- Sneeze into arms and away from others
- Stay home if sick or not feeling well

These messages will continue until it is declared that the state of Nevada is in Phase 4. Parents will continue to receive emails, phone calls, and text messages about how to stay safe and healthy on campus and at home.

Lastly, there is a plan in place for parents and families to receive general updates on CASLV's implementation of distance education. To ensure consistent communication and transparency, multiple methods will be used. Each week, families will receive any of the following:

- Campus principals will send out regular email blasts/newsletters
- Teachers will contact families through phone/text message/email
- Surveys from the Central Office will be sent to parents if feedback is needed
- CASLV will post pertinent information on its website
- CASLV will send information through its social media platforms

SOCIAL MEDIA

CASLV has a social media presence and has always encouraged students, families, staff, and the community at large to follow its channels and platforms. Through Facebook, Twitter, and Instagram, stakeholders will be able to receive important information such as:

- The reopening process
- Actions being taken to ensure CASLV campuses are safe and healthy
- How individuals can protect themselves and others
- Weekly general updates regarding distance education implementation

REOPENING SCHOOL BUILDINGS

As society has entered a new normal, individuals, families, and organizations have had to adapt to the changing times. Risk mitigation and health factors have driven many critical decisions. There is an understanding that many things have to be done differently - from advanced items to the most miniscule details. For CASLV, each aspect has been put under a microscope and analyzed. By doing so, it developed strong practices and necessary strategies for an innovative reopening.

REOPENING APPROACH

CASLV will reopen its schools with a blended/hybrid learning model approach where students will receive instruction both in-person and online at home. Since each campus has unique needs, different demographics, and various grade levels, one campus' blended learning model would look different than the other. The Academics section contains more details on each campus' specific plan.

A full-time virtual cohort will be offered at all campuses. This means that the student will learn online. This cohort is for students whose families are not comfortable with them returning to school or who are identified as “vulnerable populations.”

A cohort survey will be given to families in July to determine which students will attend hybrid learning days or full-time distance learning. CASLV recognizes that there are parents who have one child that is enrolled at one CASLV campus and second child that is enrolled in a different CASLV campus or a school outside the CASLV network. Infinite Campus will automatically set all cohorts in its system. CASLV will work with families to ensure that students receive instructional day and times that best fit their needs. CASLV will also take into consideration families who may partner together to set up child care for their children.

For its reopening approach, CASLV will shift its calendar around. CASLV originally planned to have 5 professional development days in the middle of the school year. It has moved those days to August 10-14, 2020. The days where a PD day had been planned will now become regular instructional days. CASLV has requested for an additional 5 professional development days for the school year, which was approved. Those additional PD days have been assigned to take place on August 17-21, 2020. This means that the first instructional day for students will be August 24, 2020. All holidays, all breaks, and the

final day of instruction will remain the same. CASLV will ensure that all hybrid cohorts receive the same amount of in-person instructional days.

POTENTIAL CHANGES IN APPROACH

~~The circumstances and scenarios that will warrant a change in approach is if there is an outbreak (student/staff COVID-19 diagnosis) in one of our campuses. The State Public Charter School Authority and the Nevada Department of Education will determine the extent of testing, the number of people needed to be quarantined, and if an emergency closure is needed and for how long. In the event of a school closure, our hybrid learning model will shift to a distance learning model—similar to that in spring 2020.~~

~~If there is a change in the phases of reopening in Nevada’s Response to COVID-19: Roadmap to Recovery, then there will be a shift in approach too. Currently, the State of Nevada is in Phase 2. If there were a shift in phases, then CASLV would shift approaches appropriately.~~

<p>Phase 1: Battle Born Beginnings</p>	<p>If the State of Nevada were to regress to this Phase 1, CASLV would go to Full-Time Distance Learning. All students would learn virtually at home. This would be a smooth transition because this was implemented in the 4th quarter of the previous school year.</p>
<p>Phase 2: Silver State Stabilization</p>	<p>This is the approach presented in this reopening plan. It incorporates a Blended Learning Model, where students learn in-person and virtually throughout the week. This model also allows for a cohort to learn virtually full-time—accommodating for any students needing to stay at home due to health factors within the household.</p>
<p>Phase 3: On the Road to Home Means Nevada</p>	<p>The learning model used in Phase 3 is dependent on guidelines and recommendations from the Southern Nevada Health District, the Center for Disease Control, the Governor’s Office, and the Nevada Department of Education. The learning model would not be full-time distance learning, but either a hybrid learning model or full-time traditional learning model. Vulnerable populations will still have a distance learning option.</p>

<p>Phase 4: Home Means Nevada—Our New Normal</p>	<p>Being in this phase means that Nevada is working to return to normalcy in daily lives. There will be an ease away from social and physical distancing measures. To that point, CASLV will return to a Full-Time Traditional Learning Model with all students attending class in-person with limited to none social distancing measures in place.</p>
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There are circumstances and scenarios that will warrant a change in approach in any learning model. If there is a regression in the fight against Covid-19 in Southern Nevada, then there will be a change in learning models to accommodate for the rise in cases and ensuring a safer learning environment. More specifically, if CASLV is in a Blended/Hybrid model and this scenario occurs, then it will shift to Full-time Distance Learning model. Likewise, if CASLV is in a Full-time Traditional Learning model, then it will shift to a Blended/Hybrid model.

On the flipside, if there is a positive change in the fight against Covid-19 in Southern Nevada, then there will be a change in learning models to coincide with looser restrictions. In this case, if CASLV is in a Full-time Distance Learning model, it will shift to a Blended/Hybrid model. If CASLV is in a Hybrid/Blended model, it will shift to a Full-time Traditional Learning model.

CASLV will seek data, guidance, recommendations, and/or approval from the Southern Nevada Health District, the Center for Disease Control, the Nevada Department of Education, and the Nevada Governor’s Office. CASLV will continually work with its families, staff, leadership and Board to predict what model is the safest for its students and staff at any point in time. Ultimately, CASLV will use all available information to help make a determination on which learning model to utilize.

If other public health organizations and/or government entities provide data-backed information, then there can be a shift in learning model too. For example, the White House Coronavirus Task Force declared Clark County a “red zone,” so CASLV can shift to full-time distance learning if needed. Also, specific establishments may be required to have certain restrictions (such as bars needing to shut down) while the rest of the state has looser restrictions in place. This could lead to a change in approach also, because schools are heavily populated in a condensed area.

If there is an outbreak (student/staff COVID-19 diagnosis) in one of our campuses, the school will shift to a full-time distance learning model. The State Public Charter School Authority and Southern Nevada Health District will determine the extent of testing, the number of people needed to be quarantined, and if an emergency closure is needed and for how long. In the event of a school closure, the campus will shift from its current model to a full-time distance learning model.

In terms of shifting to a Full-time Distance Learning model, all families will be surveyed to see what technology access needs are there. If a family needs hardware, they will be provided a Chromebook. If a family needs internet access, they will be connected with an internet vendor or provided a hotspot. Canvas, Google Classroom, Zoom and other platforms will be used for connecting with students. There will be rigorous curriculum and instruction. Students will use programs such as iReady, Clever, and Khan Academy for their learning. Teachers will utilize synchronous and asynchronous methods to support students. Teachers will work in a hybrid telecommuting model, and they may either work from home or at school depending on their needs. Teachers have to connect with their students daily. Teachers will be provided virtual professional development through the Association of Supervision and Curriculum Development. For families, CASLV will be in constant communication with them regarding all logistical details. CASLV is comfortable with full-time distance learning, because of its experience in the 4th quarter of 2020. Yolanda Flores (principal of the Sandy Ridge campus) has extensive experience being a principal of an online high school, so her knowledge and expertise were beneficial to CASLV during that time. It will be a smooth transition.

In terms of shifting to a Hybrid/Blended Learning model, this reopening plan lays out the details of a hybrid model. There will be a cohort survey to see which cohort students will belong in - full-time distance learning or 1 of 2 hybrid cohorts. There will be a survey for technology access needs. Social distancing methods will be observed, and facilities will be accommodated to maintain a healthy and safe environment. Please review this plan for more details.

In terms of shifting to a Full-time Traditional Learning model, there will be an ease in restrictions. Teachers will be teaching in-person and onsite at each campus. There will be a normal capacity of students in each classroom. Common spaces will be able to hold more than 50 students. Instruction and learning will look like what took place before the COVID-19 pandemic took place. With this in mind, CASLV will still implement safe and sanitary practices to maintain a clean learning environment for its students.

PHYSICAL HEALTH SCREENING

Staff and students will self-screen their physical health. If any staff member or student is not feeling well and having any symptoms, that person will need to stay at home. They should only return to school when there are no remaining symptoms.

If a student or staff member chooses to go to school while ill (no matter the illness), they will not be allowed in the classroom. For students, the parent will be contacted to take the student home and will not be allowed to return until they are symptom-free. For staff, they cannot return until they are symptom-free.

In the event that a student or a staff member feels ill during the school day, they will be removed from the classroom. They will be asked relevant questions pertaining to their health and assessed by a staff member with a touchless thermometer. If it is determined that the student needs to be sent home, a parent will be contacted and their belongings will be gathered from the classroom for them. If it is determined that the staff member needs to be sent home, another staff member will cover their classroom/classes for the remainder of the day. They cannot return until they are symptom-free. A list of symptoms will be gathered from public health organizations.

Each campus will have touchless thermometers and will be used at the discretion of school staff. Spaces will be created in our campuses for temporary isolation.

If a student or staff member is diagnosed with a contagious or infectious disease, the person will be required to self-quarantine, and the Southern Nevada Health District will be contacted. CASLV will work in consultation with medical and public health experts, the State Public Charter School Authority, and the Nevada Department of Education to determine the extent of testing in the school and if a closure is necessary.

PHYSICAL HYGIENE

Campus leaders and the academic team will work together to create a physical hygiene mini-unit for all grade levels. This will be presented at the first days of school. The contents of the information will cover many things including:

- Avoid touching your eyes, nose, or mouth.

- Wash your hands with soap and water for at least 20 seconds
- Keep 6 feet of physical distance from others
- Avoid contact with others if within 6 feet
- Wear a cloth face mask covering in public
- Avoid traveling if you are sick
- Stay home if you are feeling ill
- Get medical care as needed

Each campus will have an abundance of signage promoting positive physical hygiene. For example, each restroom mirror will have a sticker reminding students to wash their hands for at least 20 seconds. These visual cues will be incredibly helpful, especially for visual learners.

In the event that a student may not be implementing safe and healthy hygiene practices, staff will re-educate the student and inform the student's parents.

FACE COVERINGS

Students from grades 4-12 will be required to wear a mask or face covering while in Phase 1, Phase 2, and Phase 3 of Nevada's Response to COVID-19: Roadmap to Recovery. If a student fails to bring a mask or face covering to school, a disposable mask may be provided to the student from the school, if available. If a student refuses to wear a mask or no mask is available to be provided, the student will not be allowed to enter school.

It is strongly recommended for students from grades pre-k-3 to wear face coverings in classrooms, but it is mandatory during transitions.

If a student from grades 4-12 fails to bring a mask or face covering to school, a disposable mask may be provided to the student from the school, if available. If a student refuses to wear a mask or no mask is available to be provided, the student will not be allowed to enter school and subject to restorative justice or progressive discipline if needed.

While in the classroom or on campus grounds, if a student takes off their mask and refuses to wear it again when prompted to do so, the student will be required to go home. Families will receive a phone call to pick up their student immediately.

Some of our students may not be able to wear a mask or face covering due to medical reasons. A doctor's note must be provided by a medical physician on their letterhead.

IEP/504 students may not be required to wear masks based on individual needs.

Staff members will be required to wear masks at all times during instruction. During non-instructional times, a teacher must wear either a mask while on campus too. An additional face shield may be worn with a face mask. A teacher can be excused from wearing a face mask with a doctor's note, but the teacher must then wear a face shield.

SOCIAL DISTANCING

Capacity will be reduced to follow directives and guidelines. In large common spaces such as a gym or the cafeteria, no more than 50 persons can be in that space at one time. In classrooms, each room has been measured to determine maximum capacity. With that number, it was determined that classrooms need to be no more than 50% capacity at one time. Students will be assigned desks to be socially distant from other students. There will be no group seating. There will be no assemblies. Playgrounds will be socially distanced if in use and monitored accordingly.

The flow of student traffic in and out of campus will be directed purposefully to avoid overcrowding. That may include hallways becoming one-directional and having staff monitors in transition areas. There will be staggered times for arrival, dismissal and transitions (for recess, lunch). Also, student meals will take place in classrooms. Teachers and campuses will have their own socially-distanced routines in place for when students need to use the restroom. Student meals will take place in classrooms, socially-distanced common spaces, or taken to-go as needed.

Elective courses will rotate into the main classroom instead of students going to the elective teachers' classrooms.

In the main reception area, there will be visual cues on the ground for those waiting to speak with the receptionist. There will be a shield barrier affixed to the front desk to help prevent germs while anyone is speaking to the receptionist.

If there needs to be a transition, CASLV will work with the State Public Charter School Authority and Southern Nevada Health District to increase or loosen restrictions. CASLV will work with recommendations from other public health and educational entities to ensure that any transition is effective for its purposes.

TRAVEL POLICY

While in Phase 1, Phase 2, and Phase 3 of Nevada's Response to COVID-19: Roadmap to Recovery, if a student or staff member returns to school from international travel, the person will be required to stay home for two weeks; participating in full-time distance learning/instruction until allowed back on campus.

A quarantine may be required if a student/staff member has returned from traveling to a domestic COVID-19 hotspot, as determined by school leadership.

There will be an exception for families that had work-related military job duty responsibilities.

HUMAN RESOURCES

In an organization, its people are the bedrock to success. Their personality, resiliency, and integrity shape an organization's character. Their efficiency, effectiveness, and productivity drive an organization's results. Character drives results, which determines success. For CASLV, its staff members are the heartbeat of the organization and play the most vital roles in having a successful reopening.

STAFF RETURN TO WORK

The approach is to provide constant and transparent communication. Teachers will be kept informed of all aspects of reopening. This is a priority due to the sensitivity of the environment.

There will be a priority placed on cross-training employees. There will be virtual in-service on August 3-7, 2020. During that time, CASLV will review reopening plans, campus guidelines, and prepare classrooms for the start of the year. From August 10-21, teachers will have professional development. This will be a period for teachers to expand on their virtual instruction strategies and plan their hybrid learning experiences for each learning cohort. This approach will ensure strong implementation due to the amount of preparation involved.

Vulnerable teacher populations will be offered accommodations such as providing teachers with physical barriers, PPE, separate isolation space, and take unpaid leave if needed. Temporary adjustment of work schedule or hours could be considered.

Substitute teachers will be ready to fill in for classrooms when staff are absent. CASLV will make sure the same substitute teachers are available for the same campuses. By reducing the number of new faces at each campus, this will reduce the transmission of COVID-19.

GOVERNING BODY & CENTRAL OFFICE

The Governing Board and Executive Director Ercan Aydogdu are in constant communication through phone calls and emails. When Mr. Aydogdu shares information with them, the Governing Board shares their thoughts and concerns in response. Mr. Aydogdu values the input from the Governing Board and uses that to help in the decision making process.

SCHOOL LEADERSHIP ROLE

School leadership is sent multiple communication messages throughout each week. As information comes into CASLV, it is disseminated by the Executive Director to school leaders immediately. Each school leader brings a unique perspective to the table, and their ideas weigh heavily in the decision making process. Ultimately, school leaders have the strongest pulse of their campuses, staff members, students, and families.

LOGISTICS

In a pre-COVID world, it takes a strong team to develop a smooth operation to manage a single school day. Phase 2 presents challenges that complicate logistics tenfold. In order to create better logistics, CASLV had to take into consideration many things, including:

- 6 feet of social distancing
- Classrooms at 50% capacity
- Mass gatherings limited to 50 people maximum
- Student enrollment
- Space constraints

FACILITIES ADJUSTMENTS

CASLV will make multiple adjustments to each campus' facilities to minimize the risk of COVID-19.

- Hand sanitizer pumps will be placed on walls in various locations throughout the campus.
- There will be an increase in signage enforcing social distancing and healthy personal hygiene in hallways and classrooms.
- There will be visual cues on the floor showing where to stand, wait, and move.
- There will be decals in restrooms reminding individuals to wash their hands.
- Occupancy capacity signs will be placed in each classroom.
- Desks will be arranged to be socially distanced. Desks will be marked to show which ones are assigned to which students. Students will remain in their seats at all times.
- Furniture that is difficult to clean will not be utilized or replaced.
- All air filters will be monitored and replaced as needed.
- All shared items, such as athletic balls, will be cleaned accordingly

- There will be limited use of the water fountain. Students and staff will be encouraged to bring their own water bottles
- Technology will be assigned to students as needed/requested
- All emergency plans will be adjusted to accommodate social distancing guidelines while maintaining the necessary safety, urgency and precaution

CLEANING

At each campus, staff will check the cleanliness of the campus to ensure a safe and health environment. All restrooms will be monitored regularly throughout the day to ensure cleanliness. High touch points, such as water fountains, sink heads, door knobs, and student desks, will be cleaned regularly by CASLV staff. Shared materials will be limited as much as possible, and they will be cleaned and sanitized after each use.

Each night, there will be daily detailed cleaning of facilities from Commercial Cleaning Services. The same vendor will perform a thorough deep sanitizing cleaning of each campus on Wednesday and Friday night. Commercial Cleaning Services uses these chemicals for sanitizing:

- Tribase Multipurpose Cleaner
- Biorenewables Glass Cleaner
- HDQC-2 Neutral Disinfectant Cleaner
- SparCreme Liquid Creme Cleanser

In the event of a pandemic scare or a positive COVID-19 diagnosis, each school has been equipped with an electrostatic sprayer that will disinfectant on contact when used. After this has been used in a space, that area will be disinfected and suitable for occupancy.

NUTRITION SERVICES - BREAKFAST & LUNCH

Families who pay full-priced and reduced lunches will still be required to pre-order their students' meals through an online portal. This eliminates the need for exchanging money.

Only the Nellis AFB campus serves breakfast, which is solely designed for its Pre-K students. All breakfast items will be individually pre-packaged. Breakfast will be eaten in their classroom. There are two ways in which those students will be served. Breakfast will be either delivered to their classroom or they will proceed to the cafeteria in a socially-distanced line to grab their meal.

To minimize the risk of COVID-19, all lunch items will also be individually pre-packaged and considered a grab-and-go meal. The students will only grab one lunch meal and immediately proceed to their classrooms, to their designated eating area(s), or to off-campus if lunch occurs after the final instructional period. Only students who pre-ordered or need an emergency lunch will be allowed in line and must follow the social distancing guidelines.

CASLV's meal vendor is working on developing non-perishable lunches for distance learning days. All distance learning meals, no matter the cohort, are available for pickup on Monday. Each day's lunch must be pre-ordered through the online portal, and students will only receive the amount of meals that were pre-ordered for them.

For students who do full-time distance learning, students can arrange to have a week's worth of meals picked up on Mondays at a designated time and location on campus. Each day's lunch must be pre-ordered, and students will only receive the amount of meals that were pre-ordered for them.

Due to the nature of how these lunches are with multiple cohorts, CASLV will carefully craft communication to parents and families about pre-ordering and pickup for virtual days.

All families are encouraged to submit a Free and Reduced Lunch Application form and income verification form for free/reduced lunch status determination.

Transportation

CASLV does not provide transportation to and from school.

For any athletics and extracurricular activities that may need to utilize transportation, CASLV will work with vendors with a proven record of safe and healthy COVID-19 guidelines that adhere to state regulations. All passengers will wear face coverings and be spaced to follow social distancing guidelines.

ARRIVAL & DISMISSAL

Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures. Campuses will stagger arrival and dismissal times to minimize crowding. Whenever possible, student pick-up and drop-off will occur outside. In the parking lot, each campus will utilize visual cues, signage, and barriers to direct traffic flow and demonstrate social distancing. Each campus will try to utilize multiple entry points to avoid funneling all students into the same entry space. Staff members will be monitors of students and conduct visual screenings.

For students who need to arrive after the start of instruction and for students who need to leave before dismissal, there will be procedures in place to stay safe. All campuses will develop sign-in/sign-out protocol to help facilitate contact tracing. There will be an elimination of shared pen and paper sign-in/sign-out sheets. There will be hand sanitizer available at the front reception for the handling of any technology, supplies and/or paperwork. There will be hand sanitizer dispensers near all entry doors and other high-traffic areas. All campuses will clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.

VISITORS AND VOLUNTEERS

During the school day, campuses will restrict non-essential visitors and volunteers into spaces on campus, with the exception of the main reception area. Only allow visitors if six feet of physical distance between all people can be maintained. Visitors must wash or sanitize their hands upon entry and exit. Visitors must wear face coverings in accordance with SNHD guidelines. Staff members will screen all visitors for symptoms upon every entry. CASLV will restrict from campus property any visitor known to have been exposed to COVID-19 within the preceding 14 calendar days. Staff will have video/telephone meetings for parent/caregiver/guardian-teacher conferences and other meetings whenever possible.

ATHLETICS & EXTRACURRICULAR ACTIVITIES

Physical education teachers will review all curriculum maps and make changes to lessons where risk minimization is needed. Units would be affected due to space use. Campuses will change how students change into athletic gear for classes. For virtual classes, all lessons will be pre-recorded and encourage parents to participate.

Athletics will not take place during the summer for all campuses with the exception of Sandy Ridge. Sandy Ridge will abide by the NIAA guidelines regarding summer workouts. All campuses will look to NIAA and CDC protocols for athletics during the school year. Outdoor sports will be limited to 50 participants, and indoor sports will be limited to 10 participants. Students feeling any symptoms will not be allowed to participate.

If there are any academic programs such as robotics or speech and debate, they may take place in-person with approval of school leadership and adherence to social distancing guidelines. Advisors are required to follow up with school leaders to provide an update after each academic program meeting.

INFORMATION TECHNOLOGY

CASLV will be using cloud resources to provide instruction online, to access any assignments or to submit their completed assignments. The students will be using their family-provided or the school-provided technology to access the cloud services.

CASLV has the infrastructure to support hybrid learning and full-time distance learning if the approach were to change. The school has already been implementing and utilizing some services to connect the school, the staff, and the students and will continue to improve those services to provide better service.

CASLV is currently looking for third party services to improve any aspect of our technology. CASLV will continue to survey families to provide better academic services.

When CASLV had distance learning in spring 2020, it reached out to parents to solve their needs for technology and internet access. CASLV will be doing the same thing in July before school starts.

WELLNESS AND RECOVERY

Being in the midst of a pandemic can bring a whirlwind of feelings within oneself. In any organization, it is critical for itself to make sure that the needs of its people are met. When it comes to students, those needs most likely also include socioemotional needs and the trauma that can be triggered by a pandemic. For CASLV, the wellbeing and mental health of staff and students are of the utmost importance.

SOCIAL-EMOTIONAL LEARNING - TIER 1

CASLV will utilize multiple tier 1 social emotional support for its students across all campuses. These supports include:

- School-wide expectations and procedures
- Systematic reinforcements
- Culturally responsive practices
- Data-based decision making
- Partner & Community partnerships
- Journal writing
- Art activities
- Classroom meetings
- Mindfulness practices
- Monthly School Challenges: Coping Skills, Self Esteem, Empathy, Kindness, Friendship, Conflict Resolution, etc.

TRAUMA-INFORMED PRACTICES - TIER 2-3

CASLV will provide ongoing support to staff, students and families for their social and emotional needs. CASLV will proactively encourage every person on campus to talk with people they trust about their feelings and concerns. CASLV leadership will work to build strong relationships with staff, students, and families. It will be important for CASLV to

consider educators who have experienced hardships during this time due to health concerns, personal losses and other factors. For students, it will be important for staff to recognize which students have more significant needs that require a more immediate response, as well as students who have emerging symptoms that require monitoring over time. CASLV has to work and make decisions with these social emotional needs in mind.

Universally, CASLV will use these tier 1 trauma-informed practices & interventions for its campuses:

- Learning positive self-talk
- Weekly reflection meetings
- Practice problem solving skills
- Creating a “calm down toolkit”
- Anxiety/grief support groups

For more targeted and intensive support, CASLV will use these tier 2 & tier 3 interventions:

- One-on-one weekly meetings between student and counselor
- Virtual home visit between student and counselor
- Behavior contract
- Restorative justice
- Use of empathy in multiple forms

ACADEMICS

The health of students, educators, and the community will require implementation of an instructional model that is flexible and supports the guidelines set forth by the SNHD and DOE. It will bring in a change to how educators deliver instruction. There will be students who are not able to return to school due to health concerns, and students and staff who may be quarantined due to exposure. CASLV brings an academic plan that fosters rigorous learning in its most challenging environment yet.

INSTRUCTIONAL SUPPORT

CASLV campuses (with the exception of Nellis AFB) will be utilizing a regular bell schedule, similar to the regular school day schedule used in the 2019-2020 school year before COVID-19. Electives will be taught in-class, and there will be a lunch period.

With that noted, each campus within CASLV has its own staff needs, family needs and students needs. Each campus has different grade levels and demographics. All these differences lead to each campus needing to have a specialized academic plan in place for the upcoming school year. These plans were determined by the academics department and campus leaders.

CENTENNIAL HILLS CAMPUS

Instruction will be provided in a hybrid model. There will be 3 cohorts.

Cohort A	In-Person Instruction: Monday, Tuesday Distance Learning: Wednesday, Thursday, Friday
Cohort B	In-Person Instruction: Thursday, Friday Distance Learning: Monday, Tuesday, Wednesday
Cohort C	Distance Learning Only: Monday-Friday

Each day, there will be lessons posted online. Distance learning students and the distance learning-only cohort can watch it from home. Teachers can help the students in class for practice and detail learning. There will be additional office hours specifically distance learning students and students who are home. Google Classroom will be the portal that will be used by everyone.

If a family requests for technology needs at home, school leadership will work with the family. If they do not have internet access at home, they can get a paper copy of the assignments and worksheet during the assigned days. Some grade levels have discussed making weekly packets (an extension of the traditional homework packet with more classwork). Parents can pick up the packets at the beginning of the week or we can email the pages for them to print once a week from work or another location. Consumables/workbooks will be also delivered to the students.

Since we will have distance learning for the students who prefer it, these quarantined students will also have access to distance learning. They can pick up a chromebook, if they request, someone from the family can come to school to pick up a paper copy of the assignment/worksheet. Just as last year we will use Zoom meetings, Zoom live lessons, and use other platforms (Wonders, Nearpod, Engage NY, etc.) to provide DL kids with lessons and work to complete.

In spring 2020, teachers kept a weekly record for family contact. Since it is required for every day, we can have a similar spreadsheet for each homeroom/grade level for the attendance. Teachers can fill the form for each day after they send email or call the parent/student. The spreadsheet can be prepared for each homeroom teacher for each day. So that they can fill it daily. In addition to emails, teachers will have a zoom meeting. Students can be checked if they attended or not.

Teachers will be busy with instruction during the school day. There will be specific office hours allocated for the students who are at home (second cohort) or fully DL. Teachers will be available during that time to help those students. In addition, teachers respond to the emails within 24 business hours. In order to minimize the risk of spreading COVID-19, instead of having students rotate classroom-to-classroom, we will have students stay in their homeroom and teachers rotate into each classroom. In addition, we will have the elective teachers go to homeroom classrooms instead of students transitioning to each elective classroom. There will be no after-school activities.

EASTGATE CAMPUS

Instruction will be offered in 3 cohort groups.

Cohort A	In-Person Instruction: Monday, Tuesday Distance Learning: Wednesday, Thursday, Friday
Cohort B	In-Person Instruction: Thursday, Friday Distance Learning: Monday, Tuesday, Wednesday
Cohort C	Distance Learning Only: Monday-Friday

During virtual instruction, teachers will deliver instruction via google classroom utilizing current curriculum. Asynchronous instruction will incorporate live lessons (streaming) and/or instructional videos similar to synchronous instruction in the classroom, which include the components of an effective lesson.

Teachers will provide work packets and/or alternative assignments as necessary with scheduled staggered pickup days and times. All students will also be provided with consumable materials coinciding with CASLV core curriculum.

Any students quarantined would follow the distance education model. A chromebook would be provided or a paper packet may be picked up by a family member not living in the home.

Teachers will record contact with students using the Attendance Log provided to them. Teachers will attempt to contact students utilizing one or more of the following: in person meeting, google classroom attendance log, phone, email, text, classroom messaging system. Teachers will log communication attempts through Infinite Campus.

Teachers will post weekly internet office hours in order to assist online students. Zoom meetings will be conducted on Wednesdays and virtual lessons will be uploaded weekly for students who have chosen the online program.

Students will remain in their cohort groups and maintain social distancing with teachers rotating between classrooms. Students will use their own supplies as opposed to sharing in elective classes. Computer lab equipment will be disinfected between each use. After-school clubs will not be offered.

NELLIS AIR FORCE BASE CAMPUS

All students/families selecting the blended learning model will attend school all days per week. Students/families selecting distance education will be doing education at home each day (in school office hours will be available. The schedule looks as follows:

- *Blended learning students will be split into two groups - **Early Birds & Late Birds***
- ***Early Bird** - Morning in-person session for 3 hours (live Google Meet sessions available)*
- *Lunch and prep for all teachers*
- ***Late Bird** - Afternoon in-person session for 3 hours (live Google Meet sessions available)*
- *Distance learning for all students during times not at school*

Instruction for each cohort would be planned as follows:

- Early Bird & Late Bird Cohort will receive instruction during their respective AM/PM tracks each day
 - K-2 - Reading/Writing/Math Daily Rotation, Science & Social Studies would be virtual
 - 3-5 - Dept. ELA & Math Swap (1.5 hrs), Science & Social Studies would be virtual
 - K-5 Specials - Completely Virtual (tentatively planned)
 - MS - Rotating Subject Schedule (tentatively planned)
 - MS Electives - Virtual (tentatively planned - except certain PLTW courses)
- Distance Learning Cohort
 - Completely via Google Classroom and online components of curriculum (i.e. ConnectED)

Lunch is proposed for students to eat at home.

- Early bird students ordering lunch from school will “grab and go” and eat lunch at home (waiver needed)
- Late bird students ordering lunch will eat lunch at school during a 0 period in the afternoon

There will be structured recess or indoor recess (i.e. Go Noodle). Electives and specials courses may be offered virtually. Middle school students may be cohorted to avoid multiple contact and physical interaction.

SANDY RIDGE CAMPUS

Instruction will be provided in hybrid and online models. Cohorts will be established:

Cohort A	In-Person Instruction: Monday, Tuesday Distance Learning: Wednesday, Thursday, Friday
Cohort B	In-Person Instruction: Thursday, Friday Distance Learning: Monday, Tuesday, Wednesday
Cohort C	Distance Learning Only: Monday-Friday

Cohorts A and B will adhere to a traditional bell schedule. Teachers will provide at least 1 recorded lesson for students on days when they are not on campus.

Chromebooks will be lent to students in need of technology.

Quarantined students will adhere to the established distance education model for the duration of their quarantine.

A process for contacting each student was established through Google Classroom in the spring of 2020. Students are required to check in with their teachers by noon daily.

Teachers will be easily accessible to students. Google Classroom will be used as the primary platform for communication between teacher and student.

As for electives, students will use their own instruments in band. Communal instruments will be disinfected after each class. In CTE Computer courses, students will use their own laptops. Those using school issued laptops will disinfect after each class period. In P.E., students will be socially distanced in all activities, and equipment will be cleaned after each period.

TAMARUS CAMPUS

Instruction will be provided to students in a variety of ways:

- Students will attend in three cohort groups.

Cohort A	In-Person Instruction: Monday, Tuesday Distance Learning: Wednesday, Thursday, Friday
Cohort B	In-Person Instruction: Thursday, Friday Distance Learning: Monday, Tuesday, Wednesday
Cohort C	Distance Learning Only: Monday-Friday

- Some teachers will record themselves live teaching for students to access on their own time.
- Some will use the flipped classroom approach or a staggered system
- In class lessons will be academically intense
 - Interactive, not all direct instruction
 - More small groups/one-on-one support
 - Targeted intervention groups within own class

- Wednesday very targeted small group time on Zoom or with live lessons
- Most assessments and progress monitoring for Cohorts A and B should be in person
- Lots of data must be taken and tracked
 - Phonics screeners
 - STAR testing
 - CFAs
- Google Classroom for all students
- Teachers will follow core curriculum
- Live online lessons for those students who are virtual 5 days a week

Technology will be provided for home use to any student that needs it. Paper packets will be provided for students who require them. Arrangements will be made for packets to be picked-up or mailed to families. All students will have consumables workbooks to work from, as well.

Students needing to stay at home full-time will be part of the established distance learning plan in place for Cohort C.

Teachers will document contact on a daily attendance log. Teachers can attempt contact in numerous ways: email, chat, google classroom, text, phone call, live lessons, scheduled office hours.

Teachers will be accessible to students through Google Classroom, email and through set office hours.

Students will not change classrooms and will stay with their cohort group during the school day. Some special classes may be completely virtual (Technology, Art and Music). PE on site may be provided daily so teachers have a prep time and students are able to move and be outside.

WINDMILL CAMPUS

Instruction will be provided to students through a synchronous approach to instruction, in which teachers on campus will be pre-recorded and students at home will be able to attend each lesson as if they were in the classroom. This will provide all students with very similar access to the timeframe and content of each school day. Three cohorts will be available:

Cohort A	In-Person Instruction: Monday, Tuesday Distance Learning: Wednesday, Thursday, Friday
Cohort B	In-Person Instruction: Thursday, Friday Distance Learning: Monday, Tuesday, Wednesday
Cohort C	Distance Learning Only: Monday-Friday

For students that require paper versions of materials, pick up and drop off days will be assigned and scheduled on Mondays and Fridays to allow the teacher and student to coordinate materials as needed. Students will be given access to school technology at home to address any needs.

As all lessons will be taught and simultaneously shared on a video chat platform, such as Zoom. All students will be able to participate given any home or school-based requirement.

A daily schedule will be provided for each teacher and attendance expectations made clear to staff and families. Each student will have access to interactive lessons and individual chat/video with their instructors during school hours. There will be a time set aside at the end of each day for teachers to review their attendance and follow up with a chat, call, and finally an email to unresponsive students.

Teachers will be accessible to students during all lessons interactively and in real-time through instruction and simultaneous online video sharing. Teachers will also have a chat active with their students in which they can chat as a class or individually. Teachers also respond to emails within 24 workday hours.

In order to minimize the risk of spreading any viruses, students will be given individual supplies in place of group materials when materials are required. Activities in which students touch the same equipment will become individualized to eliminate the spread and unsanitized sharing of equipment. Time will be scheduled for disinfecting equipment and surfaces between classes. Online platforms are going to be utilized to their fullest in an attempt to avoid using physical textbooks as much as possible. Students will stay in their homeroom class and teachers will be rotating between classes.

MEETING STUDENT NEEDS

Each campus will adapt to provide the best possible programming and ensure an education to ELL, 504, and IEP students. To do this, CASLV will make the program measurable and aligned with the IEP, 504, and ELL needs during a shortened/hybrid learning environment. CASLV will use the SST/RTI type triangle as a guide to create a specific structure for 504 and ELL students, an example is: kids who receive Title, EL, Tier 2 get core plus the intervention services. The special education students will get SDI, 1:1, and/or small group. CASLV will have the tiers identified and students named within each tier before school starts and students are placed in cohorts. Teachers will have ongoing training in the new guidelines, interventions, SDI hybrid approach, online technologies, and explicit SDI in reading, writing, math, and SEL. CASLV will take a systematic approach to each student's need, support, and IEP/504 implementation. It will use data driven information and 504/IEPs to ensure all accommodations are met. All implementation and decisions will be based on strategic data and IEP/504 driven. CASLV has a high success rate for online instruction with ELL students and will offer a hybrid approach to these students based on their need and data collection.

A new support system for paraprofessionals, teachers, and all staff will be implemented, including RTI/SST for behavior/SEL in special populations.

In aligning this with the different cohorts, we will implement an alternate cohort/scheduling for the special populations. This could include an extra day, a set time to be with only resource teachers, self-contained, therapists, etc. This alternate cohort will differ by campus, be based on student individual need, and scheduling.

Since the Sandy Ridge campus is a high school, it has a plan of actions it will take. It will offer additional opportunities to attend additional in-person days for EL students and

students with IEP/504 plans . Students will have the opportunity to attend both Cohort A and Cohort B days. Students with IEPs will also be able to get specific supports and accommodations. This will also help with analyzing the immediate needs of graduating seniors, transition plans, and tracking of all high school students.

ATTENDANCE & ENGAGEMENT

In-person attendance will be taken in Infinite Campus at the start of the instructional day for elementary grades and at the beginning of each period for secondary grades.

Blended learning attendance will be taken through any of the multiple forms of contact by a licensed teacher, such as a Google form for student check-in, student participated in virtual lessons, student posted in discussion boards, student submitted classwork/homework, and student responded to teacher communication. Teachers will then record attendance in Infinite Campus. This will be done at either a daily, weekly, or at any frequency as determined in the future by the guidelines of the Nevada Department of Education.

Full-time virtual attendance will be similar to spring 2020. One check-in per week will equal an attendance mark of present for the entire week and will be recorded so in Infinite Campus. Teachers will still be required to check-in with their students daily.

Schools will utilize phone calls, text messages, and emails to families to communicate and reinforce the importance of attendance. If a student is absent frequently in a short period of time, school officials will reach out to the student's family to inquire for more information and encourage school attendance.

PROFESSIONAL LEARNING

CASLV's goal is to provide timely, evidence-based resources and guidance, designed to help staff prepare students for the current academic year. Teachers will receive training on essential components of the curriculum in the beginning of the year. Additional professional development days will afford teachers to cooperate with teachers in the same grade level from other campuses. They will collaborate in planning and designing instruction. The ten-day professional development training will cover topics such as content, assessment, classroom management and communication strategies. Training will focus on distance learning and hybrid learning.

CASLV will provide continuous professional development programs through the Association for Supervision and Curriculum Development. Every teacher will have access to an online professional development portal and work on the courses of their preference in addition to the assigned courses.

SUPPORTING PARENTS & FAMILIES

Each campus will share resources, guidelines and tips with parents. An example list of recommendations is given here.

Please provide support for your children by adhering to the following guidelines:

- 1. Follow instructions from the school. Review A Parent's Guide To Google Classroom document shared with you.*
- 2. Establish routines and expectations*
- 3. Take an active role in helping your student process and own their learning*
- 4. Encourage physical activity and/or exercise*
- 5. Monitor how much time student is spending online*
- 6. Monitor student's social media use, especially during school closure.*
- 7. **Cyberbullying:** the use of electronic communication to bully a person including sending, posting, or sharing negative, harmful, false, or mean content about someone else.*

What should you do if you're being bullied?

Do not respond to harassment or threats--this may encourage the bully.

Keep a record of messages received (print or take screenshots).

Reach out to parents, teachers, counselors, and school administrators.

Block communication from the bully (if possible).

Do not participate in cyberbullying (even in response to a bully).

Ask for help if you are being cyberbullied.

Stand up if you see somebody being cyberbullied

Each family is encouraged to reach out to their student's teacher(s) and campus leadership if there are any concerns and needs. CASLV, its campuses, and staff members want to be of assistance for its parents. In partnership with students and parents, CASLV knows it can create a safe and healthy environment for everyone.