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STATE OF NEVADA

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BRIEFING MEMORANDUM

TO: SPCSA Board
FROM: Patrick Gavin, Executive Director
Jennifer Bauer, Director of Finance and Operations
Ryan Herrick, General Counsel
SUBJECT: Agenda Item No. 12: SPCSA Board Meeting Research
DATE: May 14, 2018

In terms of facilities related to meetings of public bodies, the only Open Meeting Law requirements that apply state that facilities must be “reasonably large enough to accommodate anticipated attendance by members of the public.” *See* OML Manual, Section 7.02. Furthermore, an audio or video recording must be made of the meeting, or the meeting must be transcribed by a court reporter. *See* NRS 241.035(4). Of course, minutes must also be kept of the meeting. *See* NRS 241.035.

While not required by Nevada’s Open Meeting Law, due to the state-wide nature of the Authority, both the Governor’s office and the Attorney General’s office has urged the SPCSA to video stream its Board meetings in order to make Authority Board meetings accessible to students, parents, and schools.

In regard to facility costs, the agency was legislatively approved for approximately \$3,600 each year of the biennium. This year, we have projected \$1,900 for facilities through June 30.

Attached to this memorandum is list of potential meeting sites.

Finally, staff secured NDE facilities in Carson City and Las Vegas on a tentative basis.

1. June 22, 2018
 - a. Replaced with Thursday June 28 or June 15
2. July 27
 - a. Replaced with Monday August 6
3. August 24
 - a. Stayed the same
4. September 28

- a. Stayed the same
- 5. October 26
 - a. Replaced with Thursday October 25
- 6. November 30
 - a. Stayed the same