

# Key SPCSA Charter School Dates

## 1. Charter Amendments (2 Cycles)

- a. Fall Cycle
  - i. Letter of Intent to submit a Charter Amendment
    1. Due on or before **September 1**
  - ii. Charter Amendment Application
    1. Due between **October 1 – 15**
- b. Spring Cycle
  - i. Letter of Intent to submit a Charter Amendment
    1. Due on or before **March 1**
  - ii. Charter Amendment Application
    1. Due between **April 1 – 15**

## 2. New Charter School Applications (2 Cycles)

- a. Winter Cycle
  - i. Letter of Intent to submit a new Charter Application
    1. Due between **September 1 – 15**
  - ii. Charter Application
    1. Due between **January 1 – 15**
- b. Summer Cycle
  - i. Letter of Intent to submit a new Charter Application
    1. Due between **March 1 – 15**
  - ii. Charter Application
    1. Due between **July 1 – 15**

## 3. Revolving Loan Application (1 Cycle)

- a. Application due between **January 1 – March 15**

## 4. Charter Renewal (1 Cycle)

- a. Authority-provided Renewal Report
  - i. Due on or before **June 30**
- b. Letter of Intent to submit for renewal
  - i. Due on or before **September 1**
- c. Charter Renewal Application
  - i. Due between **October 1 – 15**

## 5. Requests for Placement on an Authority Board Meeting

- a. For all SPCSA Board Meetings, complete materials must be submitted by 5 pm Pacific Time no less than 45 days prior to a regularly scheduled meeting. If the due date for materials falls on a Saturday, a Sunday, or a legal holiday, the submission shall be timely if submitted by 5 pm on the first business day following the Sunday or legal holiday. Board consideration of requests filed after that date and any board consideration of proposed items which are deemed incomplete or for which the school provides supplementary materials will be scheduled for a subsequent meeting. All materials must be submitted in the Epicenter submission portal maintained by the Agency for this purpose.