

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

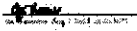
Application New
 (New, Renewal or Amended)

Amended Application _____
 (Amendment Number)

CERTIFICATION

I HEREBY CERTIFY that, to the best of my knowledge, the information contained in this application is accurate and that the distance education program will be operated as described in the application. As the authorized representative of the school district or charter school submitting the application, assurance is provided to the Nevada Department of Education (NDE) that all persons responsible for program operation will comply with all applicable Nevada Revised Statutes, Nevada Administrative Code, NDE policy and regulations, and all rules and policies of the school district or charter school.

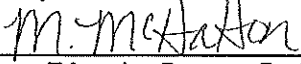
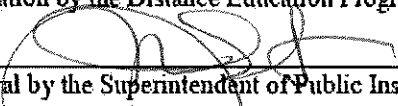
Name and Signature of the school district superintendent, charter school principal or appropriate designee of the applicant authorized to submit this application must be provided below:

<u>Gia Maraccini, Principal</u>		Aug 1, 2023
Name and Title (Please type)	Signature	Date

Indicate the date the applicant's board of trustees, governing body, or committee to form a charter school met to approve the submission of this application: June 14, 2023

APPLICANT INFORMATION

Applicant (Name of School District or Charter School) Mater Academy of Northern Nevada	Mailing Address 2680 E. 9th St., Reno, NV 89512
Name and Title of Authorized Contact Person Gia Maraccini, Principal	Telephone Number (775) 470-8950
	Fax Number (775) 470-8952
	Email Address Gia.Maraccini@matermnv.org

For Department use only:	
Date Received:	
Recommend for Approval by the Distance Education Program Review Committee: 	Date: <u>8/21/2023</u>
Verification by the Distance Education Program Professional 	Date: <u>8/24/23</u>
Approval by the Superintendent of Public Instruction	

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

APPLICATION GUIDELINES AND REQUIREMENTS

Program Requirements

Nevada school districts and charter schools that wish to provide a distance education (DE) program to students in Nevada must apply and receive approval before implementing the program. An approved Distance Education Program will be in effect for three (3) fiscal years beginning on July 1 of the year the application is approved.

The application must be amended if significant changes are made within the program. Significant changes may include the addition of new programs, a change in method of instruction, change in program providers, etc. Please utilize this application form to amend your program application.

Eligibility

Only public-school districts and charter schools in Nevada may operate a distance education program.

Application Timeline

The Nevada Department of Education must receive an application from the school district's board of trustees or the charter school's governing body for existing programs by **May 1st** or sixty (60) days prior to the intended start date of a program for new applicants.

The DE committee will review applications in the order they are received. If the committee recommends approval, the applicant will receive a written approval within forty-five (45) calendar days from the date the application is received. If the committee requests revisions, the applicant will have thirty (30) calendar days from the request to correct any deficiencies and resubmit the application.

Application Submittal and Technical Assistance

An electronic copy of the complete application (scanned with original signatures) must be provided to the NDE. If you have any questions regarding the information requested in the application, please contact us at the number listed on the [Distance Learning](#) page of the Nevada Department of Education website.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Application Requirements

Cover Page

All information requested on the cover page must be completed. An original or electronic signature of the school district superintendent, charter school principal, or appropriate designee is required. The designated contact will be contacted regarding any questions pertaining to the application.

Please Note: By signing the cover page, the school district or charter school representative assures the Nevada Department of Education that all persons responsible for distance education program operation will comply with all applicable Nevada Revised Statutes, Nevada Administrative Code, NDE policy and regulations, and all rules and policies of the school district or charter school.

Approved distance education program applications do not exempt a school district or charter school from adhering to NRS 388.090 requiring schools to provide a minimum of 180 days of school and does not allow districts to hold “digital days” in lieu of a traditional day of school as approved under a traditional district calendar. Refer to the “Distance Education Program Handbook” for additional program requirements not specifically addressed in this application.

On separate pages, address each of the following areas in sequence. Use additional pages if needed.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Section 1: Identify all distance education courses that will be offered as part of the distance education program.

If a course that is currently included on the list of approved distance education courses will be offered, please identify each course, including the title of the course and the name of the provider.

For new courses that will be developed and offered by the applicant, the Distance Education Course Approval Application must be submitted (NRS 388.838).

With the support of Academica Virtual Education (AVE), the applicant will offer distance learning courses sponsored by three (3) distance education providers currently approved by the Nevada Department of Education (NDE): Accelerate Education, eDynamic, and Flex Point Education Cloud. The applicant will not be developing any of its own courses. Any new courses to be offered by the applicant will be submitted by Accelerate Education, eDynamic, and Flex Point Education Cloud and will only be used if they are approved by the NDE. All courses to be used are currently included on the list of approved distance education courses prepared by the NDE. Course lists for each NDE-approved provider are included below:

Accelerate Education's Approved Course List

Course Title	Grade Level	Subject	Expiration Date
AP English Language and Composition A&B	11-12	ELA credit	1/25/2025
AP English Literature	11-12	ELA credit	1/25/2025
Honors Language Arts 10 A&B	10	ELA credit	1/25/2025
Honors Language Arts 11 A&B	11	ELA credit	1/25/2025
Honors Language Arts 12 A&B	12	ELA credit	1/25/2025
Honors Language Arts 9 A&B	9	ELA credit	1/25/2025
Language Arts K	K	ELA credit	1/25/2025
Language Arts 1	1	ELA credit	1/25/2025
Language Arts 2	2	ELA credit	1/25/2025
Language Arts 3	3	ELA credit	1/25/2025
Language Arts 4	4	ELA credit	1/25/2025
Language Arts 5	5	ELA credit	1/25/2025
Language Arts 6	6	ELA credit	1/25/2025
Language Arts 7	7	ELA credit	1/25/2025
Language Arts 8	8	ELA credit	1/25/2025
Language Arts 9	9	ELA credit	1/25/2025
Language Arts 10	10	ELA credit	1/25/2025
Language Arts 11	11	ELA credit	1/25/2025
Language Arts 12	12	ELA credit	1/25/2025
Accounting	9-12	Elective credit	1/25/2025
Adobe Illustrator	9-12	Elective credit	1/25/2025
Adobe In-Design	9-12	Elective credit	1/25/2025
Adobe Photoshop	9-12	Elective credit	1/25/2025
Adobe Premiere Pro	9-12	Elective credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Advanced Drawing	9-12	Elective credit	1/25/2025
Aeronautics and Space Travel	9-12	Elective credit	1/25/2025
Anatomy and Physiology	9-12	Elective credit	1/25/2025
AP Computer Science A&B	9-12	Elective credit	1/25/2025
Architectural Design I	9-12	Elective credit	1/25/2025
Architectural Design II	9-12	Elective credit	1/25/2025
Art Appreciation	9-12	Elective credit	1/25/2025
Arts Explorations	9-12	Elective credit	1/25/2025
Augmented & Virtual Applications	9-12	Elective credit	1/25/2025
Basic Drawing	9-12	Elective credit	1/25/2025
Basic Web Design	9-12	Elective credit	1/25/2025
Beginning Painting	9-12	Elective credit	1/25/2025
Building Maintenance Technologies I	9-12	Elective credit	1/25/2025
Building Maintenance Technologies II	9-12	Elective credit	1/25/2025
Business Law	9-12	Elective credit	1/25/2025
Career Exploration in Finance	9-12	Elective credit	1/25/2025
Career Exploration in Healthcare	9-12	Elective credit	1/25/2025
Career Planning	9-12	Elective credit	1/25/2025
Character Education	9-12	Elective credit	1/25/2025
Child Development	9-12	Elective credit	1/25/2025
Cloud Technologies and the Internet of Things	9-12	Elective credit	1/25/2025
Computer Basics	9-12	Elective credit	1/25/2025
Consumer Math	9-12	Elective credit	1/25/2025
Contemporary Novels	9-12	Elective credit	1/25/2025
Construction: Fundamentals and Careers	9-12	Elective credit	1/25/2025
Construction Technology I	9-12	Elective credit	1/25/2025
Creative Writing	9-12	Elective credit	1/25/2025
Cyber Security I	9-12	Elective credit	1/25/2025
Digital Media	9-12	Elective credit	1/25/2025
Digital Photography	9-12	Elective credit	1/25/2025
Digital Savvy A&B	9-12	Elective credit	1/25/2025
Drones: Remote Pilot Certification	9-12	Elective credit	1/25/2025
Early Childhood Education I	9-12	Elective credit	1/25/2025
Early Childhood Education II	9-12	Elective credit	1/25/2025
Entrepreneurship & Small Business Certification	9-12	Elective credit	1/25/2025
Graphic Design I	9-12	Elective credit	1/25/2025
Graphic Design II	9-12	Elective credit	1/25/2025
Graphic Design III	9-12	Elective credit	1/25/2025
Film & Television	6-12	Elective credit	1/25/2025
Financial Literacy	9-12	Elective credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Fundamentals of Bitcoin Currency	9-12	Elective credit	1/25/2025
Fundamentals of Blockchain & Cryptography	9-12	Elective credit	1/25/2025
Health Careers	9-12	Elective credit	1/25/2025
History of Gaming & E-Sports	9-12	Elective credit	1/25/2025
Integrated Math 1 A&B	9-12	Elective credit	1/25/2025
Integrated Math 2 A&B	9-12	Elective credit	1/25/2025
Integrated Math 3 A&B	9-12	Elective credit	1/25/2025
Intro to Artificial Intelligence	9-12	Elective credit	1/25/2025
Intro to Business	9-12	Elective credit	1/25/2025
Introduction to Education & Teaching	9-12	Elective credit	1/25/2025
Intro to Java Programming	9-12	Elective credit	1/25/2025
Intro to Nursing A&B	9-12	Elective credit	1/25/2025
Java	6-12	Elective credit	1/25/2025
Java Script Game Design	9-12	Elective credit	1/25/2025
Journalism	9-12	Elective credit	1/25/2025
Keyboarding	9-12	Elective credit	1/25/2025
LEED Green Associate Certification	9-12	Elective credit	1/25/2025
Marine Science	9-12	Elective credit	1/25/2025
Media and Communication	9-12	Elective credit	1/25/2025
Medicine	9-12	Elective credit	1/25/2025
Microsoft Excel	9-12	Elective credit	1/25/2025
Microsoft PowerPoint	9-12	Elective credit	1/25/2025
Microsoft Word	9-12	Elective credit	1/25/2025
Networking	9-12	Elective credit	1/25/2025
Music Appreciation	9-12	Elective credit	1/25/2025
Paleontology	9-12	Elective credit	1/25/2025
Personal Finance	9-12	Elective credit	1/25/2025
Personal Fitness	9-12	Elective credit	1/25/2025
Photojournalism	9-12	Elective credit	1/25/2025
Principles of Architecture	9-12	Elective credit	1/25/2025
Project Management	9-12	Elective credit	1/25/2025
Psychology A&B	9-12	Elective credit	1/25/2025
Python Multiplayer Adventure	6-12	Elective credit	1/25/2025
Recorders Level I	9-12	Elective credit	1/25/2025
Renewable Energy	9-12	Elective credit	1/25/2025
Robotics Applications & Careers	9-12	Elective credit	1/25/2025
Scratch Coding	K-8	Elective credit	1/25/2025
Smart Cities Technology & Applications	9-12	Elective credit	1/25/2025
Sociology	9-12	Elective credit	1/25/2025
Start-Ups & Innovation	9-12	Elective credit	1/25/2025
Study Skills	9-12	Elective credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Study Skills and Strategies	9-12	Elective credit	1/25/2025
Social Media Business Marketing	9-12	Elective credit	1/25/2025
Transportation Technologies	9-12	Elective credit	1/25/2025
Wearable Technology Innovations	9-12	Elective credit	1/25/2025
Networking 9-12	9-12	Elective credit	1/25/2025
Computer Basics	9-12	Elective credit	1/25/2025
Digital Savvy A&B	9-12	Elective credit	1/25/2025
Microsoft Excel	9-12	Elective credit	1/25/2025
Microsoft Power Point	9-12	Elective credit	1/25/2025
Microsoft Word	9-12	Elective credit	1/25/2025
AP French Language and Culture	9-12	World Language credit	1/25/2025
AP Spanish Language and Culture	9-12	World Language credit	1/25/2025
German I	6-12	World Language credit	1/25/2025
German II	6-12	World Language credit	1/25/2025
French 1 A&B	9-12	World Language credit	1/25/2025
French 2 A&B	9-12	World Language credit	1/25/2025
Spanish 1 A&B	9-12	World Language credit	1/25/2025
Spanish 2 A&B	9-12	World Language credit	1/25/2025
Spanish 3 A&B	9-12	World Language credit	1/25/2025
Art History	9-12	Fine Arts credit	1/25/2025
Theater Studies	9-12	Fine Arts credit	1/25/2025
AP Calculus AB A&B	10-12	Math credit	1/25/2025
AP Calculus BC A&B	10-12	Math credit	1/25/2025
Algebra 1	9-12	Math credit	1/25/2025
Algebra 2	9-12	Math credit	1/25/2025
Geometry	9-12	Math credit	1/25/2025
Mathematics 6	6	Math credit	1/25/2025
Mathematics 7	7	Math credit	1/25/2025
Math 8 A & B	8	Math credit	1/25/2025
Pre-Calculus A&B	9-12	Math credit	1/25/2025
Health K	K	Health credit	1/25/2025
Health 1	1	Health credit	1/25/2025
Health 2	2	Health credit	1/25/2025
Health 3	3	Health credit	1/25/2025
Health 4	4	Health credit	1/25/2025
Health 5	5	Health credit	1/25/2025
MS Health	6-8	Health credit	1/25/2025
Health 22-23	9-12	Health credit	1/25/2025
Physical Education K	K	PE credit	1/25/2025
Physical Education 1	1	PE credit	1/25/2025
Physical Education 2	2	PE credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Physical Education 3	3	PE credit	1/25/2025
Physical Education 4	4	PE credit	1/25/2025
Physical Education 5	5	PE credit	1/25/2025
MS Physical Education	6-8	PE credit	1/25/2025
Physical Education AE Master	9-12	PE credit	1/25/2025
AP Biology A&B	10-12	Science credit	1/25/2025
AP Chemistry A&B	10-12	Science credit	1/25/2025
Biology	9-12	Science credit	1/25/2025
Earth Science	9-12	Science credit	1/25/2025
Honors Biology A&B	9-12	Science credit	1/25/2025
Honors Physics	11	Science credit	1/25/2025
Physics	9-12	Science credit	1/25/2025
Physical Science A&B	9-12	Science credit	1/25/2025
AP Physics 1 A&B	9-12	Science credit	1/25/2025
Science 1	1	Science credit	1/25/2025
Science 2	2	Science credit	1/25/2025
Science 3	3	Science credit	1/25/2025
Science 4	4	Science credit	1/25/2025
Science 5	5	Science credit	1/25/2025
Science 6	6	Science credit	1/25/2025
Science 7	7	Science credit	1/25/2025
Science 8	8	Science credit	1/25/2025
Science K	K	Science credit	1/25/2025
Space Exploration	9	Science credit	1/25/2025
American Government	10-12	Social Studies credit	1/25/2025
American History	9-12	Social Studies credit	1/25/2025
American History A&B	9-12	Social Studies credit	1/25/2025
AP U.S. Government and Politics A&B	10-12	Social Studies credit	1/25/2025
AP United States History A&B	10-12	Social Studies credit	1/25/2025
AP European History A&B	10-12	Social Studies credit	1/25/2025
Civics	9-12	Social Studies credit	1/25/2025
Economics	10-12	Social Studies credit	1/25/2025
Honors American Government	9-12	Social Studies credit	1/25/2025
Honors American Government	10-12	Social Studies credit	1/25/2025
Honors American History A&B	9-12	Social Studies credit	1/25/2025
Honors Economics	9-12	Social Studies credit	1/25/2025
Honors World History A	9	Social Studies credit	1/25/2025
Honors World History B	9	Social Studies credit	1/25/2025
Social Studies 1	1	Social Studies credit	1/25/2025
Social Studies 2	2	Social Studies credit	1/25/2025
Social Studies 3	3	Social Studies credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Social Studies 4	4	Social Studies credit	1/25/2025
Social Studies 5	5	Social Studies credit	1/25/2025
Social Studies 6	6	Social Studies credit	1/25/2025
Social Studies 7	7	Social Studies credit	1/25/2025
Social Studies 8	8	Social Studies credit	1/25/2025
Social Studies K	K	Social Studies credit	1/25/2025
6th Grade Social Studies A	6	Social Studies credit	1/25/2025
6th Grade Social Studies B	6	Social Studies credit	1/25/2025
8th Grade Social Studies A	8	Social Studies credit	1/25/2025
8th Grade Social Studies B	8	Social Studies credit	1/25/2025
HS World History	9-12	Social Studies credit	1/25/2025
HS Economics	9-12	Social Studies credit	1/25/2025
HS Us Government and Civics	9-12	Social Studies credit	1/25/2025
Sociology A&B	9-12	Social Studies credit	1/25/2025
World Geography and Cultures A&B	9-12	Social Studies credit	1/25/2025
AP World History: Modern A&B	9-12	Social Studies credit	1/25/2025
World History	9-12	Social Studies credit	1/25/2025
World History A	9-12	Social Studies credit	1/25/2025
World History B	9-12	Social Studies credit	1/25/2025
Honors World History	9-12	Social Studies credit	1/25/2025
Psychology A&B	9-12	Social Studies credit	1/25/2025
Credit Recovery World History A	9-12	Social Studies credit	1/25/2025
Credit Recovery World History B	9-12	Social Studies credit	1/25/2025

eDynamic's Approved Course List

Course Title	Grade Level	Subject	Expiration Date
Allied Health Assistant 1a/1b	9-12	Elective credit	1/25/2025
American Sign Language 1a/1b	9-12	Elective credit	1/25/2025
American Sign Language 2a/2b	9-12	Elective credit	1/25/2025
American Sign Language 3a/3b	9-12	Elective credit	1/25/2025
Animation 1a/1b	9-12	Elective credit	1/25/2025
Applied Engineering 1a/1b	9-12	Elective credit	1/25/2025
Culinary Arts 1a/1b	9-12	Elective credit	1/25/2025
Digital Photography 1a/1b	9-12	Elective credit	1/25/2025
Early Childhood Education 1a/1b	9-12	Elective credit	1/25/2025
Fashion Design	9-12	Elective credit	1/25/2025
Forensic Science 1: Secrets of the Dead	9-12	Elective credit	1/25/2025
Forensic Science 2: More Secrets of the Dead	9-12	Elective credit	1/25/2025
Forensics: Science of Crime	9-12	Elective credit	1/25/2025
Foundations of Game Design 1a/1b	9-12	Elective credit	1/25/2025

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Health Science: Public Health	9-12	Elective credit	1/25/2025
Health Science 2: Patient Care and Medical Services	9-12	Elective credit	1/25/2025
Health Science Foundations 1a/1b	9-12	Elective credit	1/25/2025
Hospitality & Tourism I	9-12	Elective credit	1/25/2025
Hotel & Restaurant Management 2a/2b	9-12	Elective credit	1/25/2025
Interior Design	9-12	Elective credit	1/25/2025
Learning in a Digital World	6-12	Elective credit	1/25/2025
Manufacturing	9-12	Elective credit	1/25/2025
Marketing 1a/1b	9-12	Elective credit	1/25/2025
Marketing 2a/2b	9-12	Elective credit	1/25/2025
Medical Terminology 1a/1b	9-12	Elective credit	1/25/2025
Middle School Exploring Music	6-8	Elective credit	1/25/2025
MS 2D Studio Art	6-8	Elective credit	1/25/2025
MS Digital Art and Design	6-8	Elective credit	1/25/2025
MS Exploring Business	6-8	Elective credit	1/25/2025
MS Exploring Health Science	6-8	Elective credit	1/25/2025
MS Game Design 1a/1b	6-8	Elective credit	1/25/2025
Principles of Business, Marketing, Finance 1a/1b	9-12	Elective credit	1/25/2025
Web Development 1a/1b	9-12	Elective credit	1/25/2025

Flex Point Education Cloud's Approved Course List

Course Title	Grade Level	Subject	Expiration Date
AP Computer Science	9-12	Elective credit	12/15/2024
Elementary Technology Grade 1	1	Elective credit	12/15/2024
Elementary Technology Grade 2	2	Elective credit	12/15/2024
Elementary Technology Grade 3	3	Elective credit	12/15/2024
Elementary Technology Grade 4	4	Elective credit	12/15/2024
Elementary Technology Grade 5	5	Elective credit	12/15/2024
Elementary Technology Grade K	K	Elective credit	12/15/2024
Procedural Programming	9-12	Elective credit	12/15/2024
AP English Language & Composition	9-12	ELA credit	12/15/2024
AP English Literature & Composition	9-12	ELA credit	12/15/2024
Elementary Language Arts Grade 1	1	ELA credit	12/15/2024
Elementary Language Arts Grade 2	2	ELA credit	12/15/2024
Elementary Language Arts Grade 3	3	ELA credit	12/15/2024
Elementary Language Arts Grade 4	4	ELA credit	12/15/2024
Elementary Language Arts Grade 5	5	ELA credit	12/15/2024
Elementary Language Arts Grade K	K	ELA credit	12/15/2024

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
English 1 for Credit Recovery	9-12	ELA credit	12/15/2024
English 2 for Credit Recovery	9-12	ELA credit	12/15/2024
English 3 for Credit Recovery	9-12	ELA credit	12/15/2024
English 4 for Credit Recovery	9-12	ELA credit	12/15/2024
English I Honors	9-12	ELA credit	12/15/2024
English II Honors	9-12	ELA credit	12/15/2024
English III Honors	9-12	ELA credit	12/15/2024
English IV Honors	9-12	ELA credit	12/15/2024
English IV with College Prep	9-12	ELA credit	12/15/2024
Agriscience Foundations I	9-12	Elective credit	12/15/2024
Digital Information Technology	9-12	Elective credit	12/15/2024
Intensive Reading: A Universe of Reading	9-12	Elective credit	12/15/2024
Intensive Reading: Fields of Reading	9-12	Elective credit	12/15/2024
Journalism	9-12	Elective credit	12/15/2024
Life Management Skills	9-12	Elective credit	12/15/2024
MS Business Keyboarding	6-8	Elective credit	12/15/2024
MS Critical Thinking Problem Solving and Learning Strategies	6-8	Elective credit	12/15/2024
MS Reading	6-8	Elective credit	12/15/2024
Psychology I	9-12	Elective credit	12/15/2024
Reading for College Success	9-12	Elective credit	12/15/2024
Social Media	9-12	Elective credit	12/15/2024
Thinking and Learning Strategies	9-12	Elective credit	12/15/2024
AP Art History	9-12	Fine Arts credit	12/15/2024
Elementary Art Grade 1	1	Fine Arts credit	12/15/2024
Elementary Art Grade 2	2	Fine Arts credit	12/15/2024
Elementary Art Grade 3	3	Fine Arts credit	12/15/2024
Elementary Art Grade 4	4	Fine Arts credit	12/15/2024
Elementary Art Grade 5	5	Fine Arts credit	12/15/2024
Elementary Art Grade K	K	Fine Arts credit	12/15/2024
Algebra I Honors	9-12	Math credit	12/15/2024
Algebra I for Credit Recovery	9-12	Math credit	12/15/2024
Algebra II Honors	9-12	Math credit	12/15/2024
Algebra II for Credit Recovery	9-12	Math credit	12/15/2024
AP Calculus AB	9-12	Math credit	12/15/2024
AP Calculus BC	9-12	Math credit	12/15/2024
AP Statistics	9-12	Math credit	12/15/2024
Calculus	9-12	Math credit	12/15/2024
Elementary Math Grade 1	1	Math credit	12/15/2024
Elementary Math Grade 2	2	Math credit	12/15/2024
Elementary Math Grade 3	3	Math credit	12/15/2024

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Elementary Math Grade 4	4	Math credit	12/15/2024
Elementary Math Grade 5	5	Math credit	12/15/2024
Elementary Math Grade K	K	Math credit	12/15/2024
Geometry for Credit Recovery	9-12	Math credit	12/15/2024
Geometry Honors	9-12	Math credit	12/15/2024
Integrated Mathematics I Honors	9-12	Math credit	12/15/2024
Integrated Mathematics II Honors	9-12	Math credit	12/15/2024
Integrated Mathematics III Honors	9-12	Math credit	12/15/2024
Liberal Arts Math	9-12	Math credit	12/15/2024
Liberal Arts Math 2	9-12	Math credit	12/15/2024
Pre-Algebra	9-12	Math credit	12/15/2024
Pre-Calculus Honors	9-12	Math credit	12/15/2024
Probability and Statistics Honors	9-12	Math credit	12/15/2024
Elementary Physical Education Grade 1	1	PE credit	12/15/2024
Elementary Physical Education Grade 2	2	PE credit	12/15/2024
Elementary Physical Education Grade 3	3	PE credit	12/15/2024
Elementary Physical Education Grade 4	4	PE credit	12/15/2024
Elementary Physical Education Grade 5	5	PE credit	12/15/2024
Elementary Physical Education Grade K	K	PE credit	12/15/2024
Fitness Lifestyle Design	9-12	PE credit	12/15/2024
HOPE	9-12	PE credit	12/15/2024
MS Comprehensive PE 6/7	6-8	PE credit	12/15/2024
MS Comprehensive PE 7/8	6-8	PE credit	12/15/2024
Personal Fitness	9-12	PE credit	12/15/2024
Anatomy and Physiology	9-12	Science credit	12/15/2024
AP Biology	9-12	Science credit	12/15/2024
AP Environmental Science	9-12	Science credit	12/15/2024
Biology Honors	9-12	Science credit	12/15/2024
Biology I for Credit Recovery	9-12	Science credit	12/15/2024
Chemistry Honors	9-12	Science credit	12/15/2024
Chemistry for Credit Recovery	9-12	Science credit	12/15/2024
Earth Space Science Honors	9-12	Science credit	12/15/2024
Elementary Science Grade 1	1	Science credit	12/15/2024
Elementary Science Grade 2	2	Science credit	12/15/2024
Elementary Science Grade 3	3	Science credit	12/15/2024
Elementary Science Grade 4	4	Science credit	12/15/2024
Elementary Science Grade 5	5	Science credit	12/15/2024
Elementary Science Grade K	K	Science credit	12/15/2024
Marine Science	9-12	Science credit	12/15/2024
Physical Science Honors	9-12	Science credit	12/15/2024
Physics I	9-12	Science credit	12/15/2024

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
American History I	9-12	Social Studies credit	12/15/2024
American History II	9-12	Social Studies credit	12/15/2024
AP Human Geography	9-12	Social Studies credit	12/15/2024
AP Macroeconomics	9-12	Social Studies credit	12/15/2024
AP Microeconomics	9-12	Social Studies credit	12/15/2024
AP Psychology	9-12	Social Studies credit	12/15/2024
AP U.S. Government and Politics	9-12	Social Studies credit	12/15/2024
AP U.S. History	9-12	Social Studies credit	12/15/2024
Comprehensive American History	9-12	Social Studies credit	12/15/2024
Economics	9-12	Social Studies credit	12/15/2024
Economics with Financial Literacy Honors	9-12	Social Studies credit	12/15/2024
Economics with Financial Literacy for Credit Recovery	9-12	Social Studies credit	12/15/2024
Elementary Social Studies Grade 1	1	Social Studies credit	12/15/2024
Elementary Social Studies Grade 2	2	Social Studies credit	12/15/2024
Elementary Social Studies Grade 3	3	Social Studies credit	12/15/2024
Elementary Social Studies Grade 4	4	Social Studies credit	12/15/2024
Elementary Social Studies Grade 5	5	Social Studies credit	12/15/2024
Elementary Social Studies Grade K	K	Social Studies credit	12/15/2024
MS Civics	6-8	Social Studies credit	12/15/2024
MS US History Honors	6-8	Social Studies credit	12/15/2024
MS World History Honors	6-8	Social Studies credit	12/15/2024
Personal Financial Literacy	9-12	Social Studies credit	12/15/2024
United States History for Credit Recovery	9-12	Social Studies credit	12/15/2024
US Government Honors	9-12	Social Studies credit	12/15/2024
US Government for Credit Recovery	9-12	Social Studies credit	12/15/2024
US History Honors	9-12	Social Studies credit	12/15/2024
World History Honors	9-12	Social Studies credit	12/15/2024
World History for Credit Recovery	9-12	Social Studies credit	12/15/2024
American Sign Language I	9-12	World Language credit	12/15/2024
Chinese I	9-12	World Language credit	12/15/2024
Chinese II	9-12	World Language credit	12/15/2024
Chinese III Honors	9-12	World Language credit	12/15/2024
Elementary Spanish Introductory Level	K-5	World Language credit	12/15/2024
Elementary Spanish Level 1	K-5	World Language credit	12/15/2024
Elementary Spanish Level 2	K-5	World Language credit	12/15/2024
Elementary Spanish Level 3	K-5	World Language credit	12/15/2024
Elementary Spanish Level 4	K-5	World Language credit	12/15/2024
Elementary Spanish Level 5	K-5	World Language credit	12/15/2024
French I	9-12	World Language credit	12/15/2024
French II	9-12	World Language credit	12/15/2024

DISTANCE EDUCATION PROGRAM APPLICATION
July 1, 2023 through June 30, 2026

Course Title	Grade Level	Subject	Expiration Date
Latin I	9-12	World Language credit	12/15/2024
Latin II	9-12	World Language credit	12/15/2024
Latin III Honors	9-12	World Language credit	12/15/2024
MS Spanish Beginning	6-8	World Language credit	12/15/2024
MS Spanish Intermediate	6-8	World Language credit	12/15/2024
Spanish I	9-12	World Language credit	12/15/2024
Spanish II	9-12	World Language credit	12/15/2024
Spanish III	9-12	World Language credit	12/15/2024
Spanish IV	9-12	World Language credit	12/15/2024

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Section 2: Describe the process that will be used to enroll students in the distance education program.

The process for enrolling students in the applicant's distance education program (whether the students are taking courses for acceleration, credit recovery, or because the desired course is not offered at their school site) is as follows:

1. Students in need of an acceleration course, a credit recovery course, or a course not available at their home school will be advised of the availability of the course through the distance education program at the school.
2. Students will be directed to the counselor who will evaluate the student's academic record and make course recommendations to the student and parents and will verify that the course is appropriate before proceeding.
3. No home-schooled students will be accepted into the program.
4. Enter into a written agreement with the student and the student's parent or guardian outlining the objectives of the course, the timeline for completion of the course, and the method by which the progress of the student will be assessed.
5. The consent form needs to be signed and received at the home school. The student will create an account in the Student Information System (SIS) and request the desired course.
6. The school counselor will review the student's academic information, verify that the student selected the appropriate course, and then electronically approve (confirm) the student for enrollment.
7. The distance education program staff will then enroll the student in the virtual course.
8. Upon enrollment, the student will be directed to the Student Orientation course if it is the first time the student takes a virtual course with the program. The Orientation is available to all students upon logging into the software program.
9. Upon completion of the course, the school will generate a transcript reflecting the student name, course taken, and final grade.
10. The distance education course grade will be entered for each student on Infinite Campus and the school registrar will designate the courses as a distance education course on the transcript by adding a unique code (the course may be DE or 01 at the end of the course code or name).

Describe the process the school district or charter school will follow regarding the selection and enrollment of students in the distance education program. Describe who is involved in the process, what counseling is provided to the student, and who ultimately approves the enrollment. (NRS 388.850) If you have an enrollment form/packet, please attach to the application.

Students will be selected for applicant's distance education program based on their academic needs. Students in need of a credit recovery course, acceleration courses, or a course not regularly offered at their home school will be able to take the course through the distance learning program on a part-time basis. The students will remain full-time students at their home school.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

If the program will accept the enrollment of students from adjacent school districts or charter schools and/or part-time from outside of the district boundaries, describe how the required written agreement from the other school district or charter school will be obtained for each student. Please provide a copy of any agreements between the school districts or charter schools including any remuneration between each school district and charter school (NRS 388.854).

The applicant's distance education program will accept the enrollment of students from adjacent school districts on a part-time basis. As a result, in accordance with NRS 388.854(2), applicant's governing body as the provider of the distance education program will enter into a written agreement with the board of trustees of the school district in which the student resides. The parties' agreement will include the amount of the apportionment provided to the school district where the student resides that will be allocated pursuant to paragraph (a) of subsection 2 of NRS 387.124 to the applicant that provides the program of distance education.

The applicant's distance education program will also accept the enrollment of students from other charter schools on a part-time basis. Likewise, in accordance with NRS 388.858(3), applicant's governing body as the provider of the distance education program will enter into a written agreement with the governing body of the charter school in which the student is otherwise enrolled. The parties' agreement will include the amount of the apportionment provided to the charter school in which the student is otherwise enrolled that will be allocated pursuant to paragraph (a) of subsection 2 of NRS 387.124 to the applicant that provides the program of distance education.

However, in the event that applicant as the provider of the distance education program is unable to reach an agreement with either (a) the board of trustees of the school district in which the part-time student resides or (b) the governing body of the charter school in which the part-time student is otherwise enrolled, pursuant to NRS 388.854(4) or NRS 388.858(5), respectively, then the Superintendent of Public Instruction will determine the amount of the apportionment to be allocated pursuant to paragraph (b) of subsection 2 of NRS 387.124 to applicant as the provider of the distance education program.

Please note: Homeschooled students are not eligible to enroll in or otherwise attend a program of distance education offered by a Nevada school district or charter school (NRS 388.850).

As noted above, no home-schooled students will be accepted into the applicant's distance education program.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Section 3: Provide an explanation of how the school district or charter school will document each pupil's attendance and participation in courses offered through the distance education program.

In accordance with NRS 388.866(1)(a), applicant's governing body will ensure that, for each course offered through the applicant's distance education program, a teacher

- (1) provides the work assignments to each student enrolled in the course that are necessary for the student to complete the course;
- (2) meets or otherwise communicates with the student at least once each week during the course to discuss the student's progress; and
- (3) provides the student and the student's parent or legal guardian with the objectives of the course, the timeline for completion of the course, and the method by which the progress of the pupil will be assessed.

Similarly, in accordance with NAC 387.193, applicant will use an electronic learning management system or a master register of enrollment and attendance to track the enrollment, attendance, progression, and participation of a student enrolled in a course of distance education offered through a program of distance education provided by the applicant charter school.

Students enrolled in distance learning courses are required to interact with their teacher one time per week. All weekly communications between teachers and students are logged into the student information system (MAESTRO) or collected on a data sheet and stored for seven (7) years. The data will be available 24 hours a day and 365 days per year. The attendance reports reflect real-time data that complies with the weekly communication requirement for attendance and are generated by designated school staff every week. Students that participate in the distance education courses on a part-time basis will be regularly attending a brick-and-mortar school, therefore attendance will also be taken the students' homeroom class. Student attendance and participation in courses are also tracked in the learning management system (Agilix / Buzz) each time a student logs into their course. Time is tracked by minutes and seconds. See *Figure 1* below for a screenshot of a sample time tracking system.

Activity	Start time	Duration
0104 Outgoing call with student	15:24:00	15:27s
0104 Incoming call with student	16:28:00	15s
0104 Incoming call with student	8:15:00	25:15s
0104 What's Good Agency (what's good agency)	7:24:00	45m:57s
0104 What's Good Agency (what's good agency)	4:20:00	25:20s
0104 What's Good Agency (what's good agency)	5:05:00	12m:5s
0104 What's Good Agency (what's good agency)	1:16:00	2m:52s
0104 What's Good Agency (what's good agency)	2:42:00	34m:25s
0104 Incoming call with student	2:17:00	24m:35s
0104 What's Good Agency (what's good agency)	1:44:00	30m:54s

Figure 1. Sample Time Tracker

The details of each communication can be viewed by clicking on the subject on the communication. See *Figure 2* below for a screenshot of a sample teachers' communication log.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Date	Via	Staff Member	Topic (s)
4/12/2023 1:50:32 PM	Email	Fernandez, Johana	Mandatory Study Hall Attendance
4/11/2023 11:04:52 PM	Email	Chayeb, Belinda	Meet Mrs. Chayeb online for a Live Session, Thursday.
4/6/2023 11:02:40 AM	Email	Iglesias, Noelle	Mandatory Study Hall
4/4/2023 8:46:33 AM	Email	Goble, Florangel	Virtual Class Progress Report
3/29/2023 7:51:36 PM	Text	Cordoba, Jebel	Sent follow text to parent regarding risk of failure.

Figure 2. Sample Teachers' Communication Log

Both the attendance log and the communications log are available 24 hours per day and 365 days per year for all students along with progress reports, which include updated academic information on student progress. Reports can be accessed at any time by designated school personnel. The attendance record for the distance learning course is in addition to the record of attendance maintained by the school in which the student attends classes full-time (in instances where the student is enrolled in the distance learning program on a part-time basis).

Provide a brief description of the process the school district or charter school will follow to ensure an accurate accounting of the student's attendance and participation in the distance education program.

Please note that regulations require that the teacher assigned to each course must meet or otherwise communicate with each student at least once each week for the pupil to be considered enrolled in the program of distance education. The student shall be considered in full attendance for each week the teacher meets or communicates with the student. The attendance of the student must be recorded weekly as part of the master register of enrollment and attendance (NAC 387.193, NRS 388.866).

The teacher and the student will have a two-way conversation one time per week. All correspondence will be logged into the student information system in order to track the required interaction. In addition to documenting weekly two-way interactions between teachers and students, staff can also generate a time-logging report in order to ensure that the students are logging into their virtual courses and submitting coursework in accordance to deadlines in the course pacing guide. The attendance record will be printed out on a monthly basis and will be signed by the teacher of record.

See *Figure 1* above for a screenshot of a sample time tracking system, see *Figure 2* above for a screenshot of a sample teachers' communication log, and see *Figure 3* below for a screenshot of a sample teachers' communication log with student conversation details via telephone and web chat.

Sent: 4/14/2023 1:42:58 PM
From: Admin, Academia
To: ,(Demol, Student)
Cc:
Bcc:
Files:
Subject: Weekly Two Way Communication via Phone
 Pre-Algebra - Assisted Student in the process of solving linear functions.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Sent: 4/21/2023 1:41:52 PM
From: Admā, Acadēmicā
To: ,(Demol, Student)
Cc:
Bcc:
Files:
Subject: Weekly Two Way Communication via Web Chat
 Language Arts - Student needed assistance with writing introductory paragraph and conclusion on narrative essay.

Figure 3. Sample of Teacher Communications Log with Conversation Details

Both the attendance log and the communications log are available 24 hours per day, 365 days per year.

In addition to the attendance log and communication log, an attendance report will also be generated monthly and placed in each student's school file. See *Figure 4* below for a screenshot of a sample attendance report.

Attendance Report

Period: 01/01/23 To: 01/31/23

Last, First			
Teacher: Last, First		School: ##### - Name, Campus	
Student:	Attendance Date	Course	LMS Time
Last, First	1/3/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:03:25
Last, First	1/4/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	3:19:18
Last, First	1/9/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:08:31
Last, First	1/11/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:40:03
Last, First	1/12/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:14:33
Last, First	1/17/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:12:57
Last, First	1/18/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:22:43
Last, First	1/20/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:08:46
Last, First	1/23/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	0:25:25
Last, First	1/24/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	1:18:04
Last, First	1/25/2023	M/J Geography - Semester II - Pinecrest Virtual (Spring 2	3:20:10
Total Time for the Period (H:m:s)			10:13:53

Figure 4. Sample Attendance Report

For each student who is enrolled full-time in a program of distance education, the school district that provides the program must designate one public school within that school district with which the student will be affiliated. The student must be reported weekly as enrolled and in attendance in the school designated by the school district (NRS 388.862).

Applicant's proposed distance education program will be a part-time program. Therefore, the student will be affiliated to the school they attend on a full-time basis. Attendance at the full-time school is recorded on the SIS (Infinite Campus). The reporting of attendance for the part-time school will be done separately. (NRS 388.862)

Each student who is enrolled in a program of distance education for which a plan of study has been constructed between school district or charter school and the student must be reported weekly as enrolled and in attendance in the class (NAC 387.193).

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Section 4: Describe how the district or charter school will assess student mastery of course content.

Provide a description of the process the school district or charter school will follow regarding the assessment of students in the required state achievement examinations, End of Course Assessments (EOCs), and final summative assessments for a course.

- Provide a description of how required midterm/final course assessments will be administered to include proctoring.

Applicant's distance education program will use various formative assessments to provide to teachers and students, modify curriculum, and monitor student progress. Assessments will be varied and valid. Assessments will be in the form of self-checks, practice lessons, auto-graded (including multiple choice and short answer), writing assignments (from the paragraph to creative writing to the research paper), peer review, project, or problem-based, oral assessments with the instructor, and synchronous and asynchronous collaboration amongst students. Sixty percent (60%) of program assessments reach higher level blooms questioning. These include, but are not limited to, the following:

Affiliation and Collaboration: Courses are designed to engage students with one another, with their instructors, with their families, and with their community. These assessments may be completed in a variety of ways including the use of a discussion area, over the phone, or in live web conferencing sessions. The following are standard in the courses:

- One graded collaboration assessment per segment or semester.
- Discussion-based assessments with the instructor (oral assessments) that fall roughly every four (4) weeks.
- One student-to-student, student-to-parent, or student-to-community activity per segment or semester.
- One non-computer related activity per segment or semester. These are designed to get students away from their computers and engage their learning in a different fashion. They address real world learning and provide students opportunities for success within their individual strengths.

Discussion-Based Assessments: All courses include an oral assessment with the instructor, which fall about every four (4) weeks. We include these types of assessments for two main reasons: (1) as a measure of academic integrity; and (2) they provide yet another opportunity for teachers to speak verbally with students to ascertain understanding of the content as well as build rapport. Oral assessments are particularly valuable for students whose strengths lie in verbal, rather than written, communication.

Test Banks: Auto-graded assessments pull questions from test banks so that no two students receive identical questions on assessments. This is yet another academic integrity measure that has been proven successful. This feature also allows teachers to give students additional chances on assessments without worrying students will get exactly the same test.

Rubrics: Rubrics are provided for both teachers and students in the course – it is important that students know exactly what is expected of them.

The Learning Management System (LMS) collects student data and sends it to the SIS in protocol that is updated daily. The two systems work together to track the progress and pace of each student. If a student is falling behind,

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

the system will trigger auto-generated alerts to the teacher. Thus, teachers have the performance data needed to know when appropriate interventions and assistance are necessary. Administrators also receive auto-generated summary reports and parents may access daily progress reports.

Pre- and post-module tests, quizzes, essays, and diagnostic and discussion-based assessments are used to gauge understanding. Diagnostic assessments in mathematics and reading provide baseline data and feedback for students of particular skills and/or level. Additional assessments are also used as screening and progress tools to differentiate instruction. Real-time reports are provided on all assessments to help teachers modify pacing and delivery of instruction and interventions to ensure student mastery.

In addition, teachers will contact students one time per week as mandated by NDE program requirements to support students, gauge academic progress, and ensure successful course completion.

Required course assessments will be set to provide a specific testing window as well as an allotted amount of time within which the students can take the assessments. In addition, in order to ensure academic integrity, the students are to submit all short, long responses and essays through TurnItIn (plagiarism scan software).

Students will be required to schedule a date and time to take the final assessment in each course at their respective brick and mortar school (home school). The students will bring their own device and take the test in a space designated for proctored final exams. Students will be allowed paper, pen/pencil, and calculator, if required. The proctor will ensure that the only browser open is the one accessing the final exam.

Students will take any required course and state assessments at their home school site. Proctor qualifications will be as set forth by the Nevada Department of Education.

- Provide any requirements for a student to pass a final and at what level, to receive credit.

In all courses, the student's final grade will be determined as follows: 25% value for each of four nine-week grading periods. A teacher may administer an assessment at the end of each nine-week grading period. In order to pass an annual course in grades 6-12, a student must earn a minimum of ten (10) grade points, of which a minimum of five (5) must be earned in the second semester. Teacher override (either up or down) can be used. In addition, all students must pass the final exam in their course with at least a 70%.

For **senior high school students**, the forgiveness policy for required courses is limited to replacing a grade of D or F with a grade of C or higher earned subsequently in the same or comparable course. The forgiveness policy for elective courses is limited to replacing a grade of D or F, with a grade of C or higher earned subsequently in another course. In either situation, when a student attempts forgiveness for a grade, only the new grade will be used to compute the student's GPA. Any course not replaced according to this policy will be included in the calculation of the cumulative grade point average required for graduation.

For **middle school students** who take any high school course, the forgiveness policy can be applied to courses with a final grade of C, D, or F. In both authorized semester courses and authorized annual courses, the criteria for grading certain students with disabilities may be modified by the Individual Educational Plan (IEP) team.

The following are the academic grades used:

Grade	Numerical Value (%)	Verbal Interpretation	Grade Point Value
A	90 - 100	Outstanding progress	4

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

B	80 - 89	Good progress	3
C	70 - 79	Average progress	2
D	60 - 69	Lowest acceptable progress	1
F	0 - 59	Failure	0
I	0	Incomplete	0

Once the student is 100% complete with the digital course and has a passing grade, the distance learning program registrar will issue a transcript to the student's home school indicating the course and final grade. In addition, the designee at the student's school will be able to generate transcripts by logging into the SIS once the grade in the course is finalized. All student records in the LMS and SIS are stored in secure servers for a period of seven (7) years. School staff will enter the student grade into the student information system, keep an electronic copy of the transcript, and/or print the transcript with the final grade and place it in the student's school folder. The distance education course grade will be entered for each student on Infinite Campus. See *Figure 5* below for a screenshot of a sample transcript.

Last, First

Grade: 10

School: ##### - Name, Campus

Student State ID: #####

District Code: 6989

<u>Course Code</u>	<u>Course</u>	<u>Final Grade</u>	<u>Credit</u>	<u>Teacher</u>	<u>Term</u>
0800300	Health 1 - Life Management Skills	B	0.5	Last, First	Fall 2022

Figure 5. Sample transcript

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Section 5: Describe how the school district or charter school will monitor the progress of students enrolled in the program.

Provide a description of the process to be followed by the school district or charter school regarding the monitoring of progress being made by students enrolled in distance education courses (NAC 387.193).

Include any criteria that will be used to trigger additional supports for pupils who are having difficulty with course assignments or are otherwise having difficulty in being successful in the course. In addition, describe the technical assistance/support that will be provided to students who are not making adequate progress in their distance education courses.

Applicant's distance education environment allows students to track and monitor their own daily progress with real-time scoring reports that can be depicted in a variety of ways, including graphs and charts. Using the data-collection capabilities of the program, along with baseline data, teachers can receive reports and identify students not meeting expected levels of achievement to provide appropriate interventions. For example, ongoing assessments to inform pacing and differentiate instruction, remediation through supplementary technology, increasing teacher/student/parent communication, ongoing progress monitoring, and academic counseling. After each assessment (either weekly, monthly, interim, or quarterly) the system generates a report. Teachers can then disaggregate test data and identify benchmarks with unsatisfactory and satisfactory performance. Teachers will identify students' performance within those categories and address the different needs through remediation and enrichment activities.

In addition, reports will be generated weekly in order to identify any students having difficulties with the distance education course. Any students who are not progressing adequately or who fall behind pace will be identified and contacted by the academic coach in order to determine what can be done to assist and if the implementation of an academic improvement plan is needed.

Criteria used to trigger identification of pupils who are having difficulty with course assignments or otherwise having difficulty of being successful in the course including the following:

- Behind pace failing;
- Not logging into course; and
- Teacher unable to make contact.

Reporting is versatile with teacher and administrator reports available by single or multiple students. An item analysis is available for all work and assessments by student or by class. The program's platform is able to provide performance graphs, enrollment lists, and other custom reports as required. Further, administrator reports can provide a diverse array of important data including demographics, teaching and learning effectiveness, ability to roll-up or drill down from a school-wide report to individual students. Administrator reports can track and target groups for learning gains and progress on course recovery. Further, reports can be viewed on-line by students or their parents or guardians and automatically sent to their email to update them of their progress in real time. Each level of user has a secure logon to access available information and data. See *Figure 6* below for a sample report used to monitor student progress.

DISTANCE EDUCATION PROGRAM APPLICATION

July 1, 2023 through June 30, 2026

Abella		MDCPS ID: 0981134				
Section	Course Code	Teacher	Current Grade	% Complete	Time Logged In(H:m:s)	Last Time logged
AP Environmental Science - Semester II - VC-RLI	2001380 S223F	Florit-Valenzano, Patricia	65.56	55.26%	14:5:39	04/03/2023
AP Psychology - Semester II - VC-RLI (Spring 2023)	2107350 S223F	Bello, Nathalia	77.45	44.00%	1:13:57	04/04/2023
AP Spanish Language and Culture - Semester II - VC-RLI	0708400 S223AV	Mulot, Marla	77.25	51.45%	6:30:38	03/29/2023
English II Honors - Semester II - VC-RLI (Spring 2023)	1001350 S223F (F)	Gomez, Daniel	95.19	50.00%	2:3:8	04/05/2023
Fitness Lifestyle Design - VC (Spring 2023)	1501310 S123F	Valenzano, Bruco	69.38	42.30%	0:32:12	03/28/2023
Foundational Skills In Mathematics 9-12 (Grade 11)	1200400TD S223F	Lopez, Caridad	88.67	45.65%	2:28:46	03/28/2023
Geometry Honors - Semester II - VC-RLI (Spring 2023)	1208320 S223F	Lopez, Caridad	80.81	46.66%	0:58:8	03/27/2023
World History Honors - Semester II - VC-RLI (Spring 2023)	2109320 S223F	McCormick, William	76.39	50.87%	7:1:45	03/28/2023
Total time					34:54:13	

Figure 6. Sample Report to Monitor Student Progress

An academic coach is assigned to each student to track progress in their courses in addition to the virtual instructor. Progress is tracked on a weekly basis. Students who are struggling are assigned to one-on-one tutorial sessions with a tutor that specializes in the subject area. The tutor works closely with the student and teacher and provides feedback on progress during the tutorial sessions.

Struggling Student Reports are generated to ascertain which students may be in critical need of academic intervention. They are color coded and the students reflected in red are contacted first. See Figure 7 below for a sample of a Struggling Student Report.

0-59%			60-79%			80-100%		
Student	Grade	Course	Credit	CurrentGrade	TeacherName	StartDate	EndDate	Term
Last, First	7	Spanish I - Semester I (Rolling 22/23)	0.5		Sparks, Jaclyn	04/13/2023	08/11/2023	Rolling Enrollment
Last, First	10	Algebra 2 - Semester II - PVT (Rolling)	0.5	0.0	Coats, Stephanie	04/13/2023	08/11/2023	Rolling Enrollment
Last, First	10	Algebra 2 - Semester I - PVT (Rolling)	0.5	38.6	Coats, Stephanie	04/13/2023	08/11/2023	Rolling Enrollment
Last, First	12	AP Environmental Science - Semester II (Rolling)	0.5	88.4	Florit-Valenzano, Patricia	04/20/2023	08/11/2023	Rolling Enrollment
Last, First	6	Principles of Entrepreneurship - Semester I (Rolling)	0.5	94.8	Noda, Vladimir	04/12/2023	08/11/2023	Rolling Enrollment

Figure 7. Sample of Struggling Student Report

The program staff monitors student attendance, participation, and performance to ensure that students meet compulsory attendance requirements and are making progress toward successful completion of the course or program as specified in the program's attendance policies. Progress reports are generated and sent via email to students and parents/guardians by the 15th of every month. If the 15th of the month falls on a weekend, reports will be sent on the previous Friday.

Users can contact support staff by emailing support@aveteaching.com or they can login to the support portal. A ticket is opened and tracked to ensure resolution. AVE staff is available 24/7 to provide assistance to users with technical issues. AVE currently has two (2) help desk specialists available at all times, one manager, and ten (10) online tutors. Live sessions can be accessed by clicking the links located on [AVE's website](#).

Special Note

A school district or charter school may not operate a program of distance education until the school district, or the charter school has received official notification of approval to operate within the State of Nevada by the Department of Education.