



August 22, 2023

State Charter Governing Board
State Public Charter School Authority
2080 E. Flamingo Rd., Suite 230
Las Vegas, NV 89119

Re: Good Cause Exemption for DANN's Request to Amend Charter School Contract

To State Public Charter School Authority,

Doral Academy of Northern Nevada (DANN) respectfully requests a good cause exemption from the current amendment schedule to submit a Request for Amendment (RFA) of its Charter School Contract with the State Public Charter School Authority (SPCSA).

The purpose of this out-of-cycle amendment is to seek the Authority's approval of DANN's updated enrollment lottery priority in accordance with an affiliation agreement with the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada Reno's ("UNR") Early Head Start Program ("UNR Head Start Program").

DANN's Governing Board has approved both a proposed modified Lottery and Enrollment Policy to include a new sixth priority (see **Attachment C**) in accordance with the parties' Affiliation Agreement (see **Attachment B**).¹ DANN's Governing Board has likewise approved the filling of this good cause exemption request and the attached charter amendment application itself.²

DANN sincerely appreciates the support of the SPCSA staff as it respectfully seeks the approval of this good cause exemption and the granting of its underlying application to amend the charter to implement a new Lottery and Enrollment Policy in accordance with the Affiliation Agreement. We look forward to working with the SPCSA staff to address any questions or concerns.

Sincerely,

Alicia Lerud

Alicia Lerud
Board Chair, Doral Academy of Northern Nevada
alicia.lerud@doralnnv.org

¹ Please see **Attachment A.1** with the pertinent Agenda and Minutes demonstrating that the modified Lottery and Enrollment Policy and Affiliation Agreement were submitted and approved by DANN's Governing Board following a public meeting held pursuant to NRS Chapter 241.

² Please see **Attachment A.2** with the pertinent Agenda and Minutes demonstrating that the request for good cause exemption and charter amendment application were submitted and approved by DANN's Governing Board following a public meeting held pursuant to NRS Chapter 241.



OF NORTHERN NEVADA

Request for Amendment
Proposed Affiliation Agreement and
Change in Enrollment Lottery Policy

Respectfully submitted by Chair Alicia Lerud
on behalf of the Governing Board
of the Doral Academy of Northern Nevada

Approved on August 22, 2023

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Executive Summary

About Doral Academy of Northern Nevada

Doral Academy of Northern Nevada (“DANN”) is an arts-integrated school affiliated with, and which replicates, the highly successful Doral Academy charter school network based in Florida and Las Vegas. Both systems have demonstrated success implementing an Arts Integration curriculum model for the benefit of all student populations. DANN's educational program is modeled after innovative learning methods and strategies that have proven successful in raising student learning and achievement consistently across the Doral system.

DANN opened in 2017 serving 161 students in Grades K-4. DANN currently serves over 900 students in Grades K-8. Today, DANN stands on a record of strong academic, financial, and organizational performance and success.

Request for Amendment

[Nevada Revised Statute 388A.456\(1\)\(b\)](#) provides that, before a charter school enrolls pupils who are eligible for enrollment pursuant to [NRS 388A.453](#), a charter school may enroll a child who was “enrolled, free of charge and on the basis of a lottery system, in a prekindergarten program at the charter school or any other early childhood educational program affiliated with the charter school.”

In accordance with [NRS 388A.456](#), DANN now respectfully requests to amend its existing charter contract with the State Public Charter School Authority (“SPCSA”) in order to adopt an updated enrollment lottery priority in accordance with an affiliation agreement with the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada Reno’s (“UNR”) Early Head Start Program (“UNR Head Start Program”). Pursuant to the terms of the parties’ affiliation agreement, the UNR Head Start Program qualifies as an appropriate early childhood educational program affiliated with DANN in accordance with [NRS 388A.456\(1\)\(b\)](#).

The pertinent Board Agenda and Meeting Minutes demonstrating that this request to approve the affiliation agreement, to approve the amended priority enrollment list, and submit this related charter amendment, were submitted and approved by DANN’s Governing Board following public meetings held pursuant to NRS Chapter 241 (*see attached as [Exhibit A](#)*).

The parties’ executed affiliation agreement, *attached as [Exhibit B](#)*, acknowledges that, in compliance with the Head Start Act, the UNR Head Start Program provides center-based early childhood education services for income-eligible pregnant women and families with children aged zero to three (3), including children with disabilities. The parties’ affiliation agreement

further provides that any child who is currently enrolled in the UNR Head Start Program, or has been enrolled in the program at any time in the past, shall receive priority enrollment at DANN. The purpose of the affiliation agreement is to effectuate the parties' desires for children who are, or have been, enrolled in the UNR Head Start Program to receive priority enrollment at DANN.

More specifically, DANN's requested lottery change included in the proposed "Doral Academy of Northern Nevada – Lottery and Enrollment Policy" *attached as Exhibit C*, seeks to create the following ranking of priority enrollments with the newly **proposed priority in bold**:

Available spaces will be filled in the following order:

1. Priority will be given to children of a member of the committee to form Doral Academy of Northern Nevada (DANN).
2. Priority will be given to the children of members of the governing body of DANN.
3. Priority will be given to the child of an employee of DANN.
4. Priority will be given to the siblings of currently enrolled students.
5. If at the time of the enrollment lottery DANN's % of students that are eligible for free or reduced price lunch is less than 16% of the total student body at DANN, pursuant to NRS 388A.456(1)(g), priority will be given to a child who, at the time his or her application is submitted, is enrolled in a public school that received an annual rating established as one of the two lowest ratings possible indicating underperformance of a public school, as determined by the State of Nevada Department of Education pursuant to the statewide system of accountability for public school for the most recent year for which the public school received an annual rating. Those children who qualify under this priority and reside within 2 miles of 3725 Butch Cassidy Drive, Reno, Nevada 89511, will be enrolled at that location prior to other children that qualify under this priority.
6. **Priority will be given to children who are enrolled in or have ever been enrolled in the UNR Early Head Start Program.**
7. All remaining students will be placed in a lottery to determine priority.

It is important to note that this RFA does not represent a change in academic model or target community of DANN.

The central goals of requesting these amendments are:

1. To provide a high-quality educational experience;
2. To promote greater collaboration in enhancing the family experience transitioning between elementary and middle school; and

3. To ultimately promote greater proficiency and mastery of academic content for students matriculating from the UNR Head Start Program in their enrollment at DANN.

Although DANN seeks the SPCSA's approval to enter into this affiliation agreement, there are no planned changes to governance, management, or fiscal structures currently in place for the DANN charter.

Proposed Change in Charter Lottery Policy

DANN intends to effectively leave in place the same enrollment priorities as prior years for the remainder of the charter contract with one material change – an addition to the priority policies in order to account for the affiliation agreement with the UNR Head Start Program as described in **Exhibit B**, resulting in the proposed amended lottery and enrollment policy attached as **Exhibit C**.

The potential change will tentatively be communicated with DANN families beginning in Fall 2023 after submission of the Request for Amendment, with subsequent confirmation once the SPCSA provides final approval.

Additionally, the lottery priorities will be updated and posted on the [Doral Academy of Northern Nevada](#) website once approved by the SPCSA, and then subsequently included in collateral materials produced in the course of the regular enrollment plan including, but not limited to, social media advertising, mailing campaigns, and in person events and orientations.

NOTICE OF PUBLIC MEETING
of the
Board of Directors of
Doral Academy of Northern Nevada

Notice is hereby given that the Board of Directors of Doral Academy of Northern Nevada, a public charter school, will conduct a public meeting on March 21, 2023 beginning at 6:00 p.m. at 3725 Butch Cassidy Dr. Reno, NV 89511. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered.

Please Note: The Board of Directors of Doral Academy of Northern Nevada may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend or participate at the meeting. Any persons requiring assistance may contact Colton Loretz at (775) 360-6904 or colton.loretz@academicnv.com at least two business days in advance so that arrangements may be made.

The meeting agenda, support materials, and minutes are available at 10785 Double R. Blvd. Ste. 102, Reno, NV 89521, via email at lorena.perez@academicnv.com, or by visiting the school's website at <https://www.doralnorthernnevada.org/> For copies of the meeting audio, please email lorena.perez@academicnv.com.

Public comment may be limited to three minutes per person at the discretion of the Chairperson. **Please email lorena.perez@academicnv.com to sign up for public comment.**

The vision of Doral Academy of Northern Nevada is as a beacon of educational practice, Doral Academy of Northern Nevada will foster efficacy in critical thinking, confident decision-making, creative problem-solving, purposeful collaboration, and leading with kindness and compassion.

Board of Directors

Alicia Lerud - Board Chair
Indra Winqest – Board Vice Chair
Aaron Grossman – Board Secretary
Robert Lucey – Board Treasurer
Vacant – Board Member
Leslie Hermann – Board Member
Adam Kramer – Board Member

Angela Orr – Principal

Meeting of the Board of Directors

March 21, 2023

AGENDA

1. OPENING EXERCISES

a. Call Meeting to Order and Roll Call

2. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

3. ACTION & DISCUSSION ITEMS

- a. Interview and Election of a New Board Member from the Following Candidates:
Matt Digesti, Rachel Tatro, and Trevor Macaluso (For Possible Action)
- b. Review and Approval of the Minutes from the February 28, 2023 Board Meeting
(For Possible Action)
- c. Review of the School Financial Performance (For Discussion)

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

- d. Discussion and Possible Action to Approve the Initial Budget for the 2023/2024 School Year (For Possible Action)
- e. Financial Audit Status Update (For Discussion)
- f. School Initiatives Report by Principal Orr (For Discussion)
 - Teacher Presentations on Grade-Level Happenings and Data
- g. UNR Early Head Start Program Affiliation Agreement; Discussion and Possible Action for Revision of the DANN Lottery and Enrollment Policy (For Possible Action)
- h. Facility Update (For Discussion)
- i. Discussion and Possible Action to Approve a Board Meeting Schedule for the 2023/2024 School Year (For Possible Action)
- j. Discussion and Possible Action for Scheduling a Board Strategic Planning Session/Board Retreat (For Possible Action)
- k. Legislative Update (For Discussion)
- l. Discussion Regarding Expansion Efforts (For Discussion)
- m. Update on Fundraising and Upcoming Events from DANN Foundation Board (For Discussion)

4. ANNOUNCEMENTS & NOTIFICATIONS

5. MEMBER COMMENT

6. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

7. ADJOURN MEETING

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- 1) Doral Academy of Northern Nevada: 3725 Butch Cassidy Dr. Reno, NV 89511
- 2) www.doralnorthernnevada.org
- 3) notices.nv.gov

**MINUTES
of the meeting of the
BOARD OF DIRECTORS of DORAL ACADEMY OF NORTHERN NEVADA
March 21, 2023**

The Board of Directors of Doral Academy of Northern Nevada held a public meeting on March 21, 2023 at 6:00 p.m. at 3725 Butch Cassidy Dr. Reno, NV 89511.

1. Call to Order and Roll Call

Board Chair Alicia Lerud called the meeting to order at 6:03 p.m. with a quorum present. In attendance were Board members Alicia Lerud, Aaron Grossman, Robert Lucey, Adam Kramer, and Indra Winquest (arrived at 6:19 p.m.).

Not present was Board Member Hermann.

Also present were Principal Angela Orr and Assistant Principal Nicolette Smith; as well as Academica representatives Colin Bringham, Colton Loretz, Lorena Perez, Carlos Segrera, Tracy Knapp, David Bowen, Nachum Golodner, Ryan Reeves, and Trevor Goodsell.

2. Public Comment and Discussion

There was no public comment.

3. Action and Discussion Items

b. Review and Approval of the Minutes from the February 28, 2023 Board Meeting

Member Lucey moved to approve the minutes from the February 28, 2023 board meeting. Member Kramer seconded the motion, and the Board voted unanimously to approve.

c. Review of the School's Financial Performance

Mr. Carlos Segrera reviewed the financials as presented in the support materials. He referred the Board to page 17 of the support materials. He explained the support materials included financials as of the end of February and thanked Ms. Tracy Knapp for her hard work in closing February. On page 19 they had an updated spreadsheet that showed the schools awarded grant total allocations along with the total amount submitted for reimbursements through February. He moved forward to page 20 of the consolidated income statement. He noted that on the revenue side, they had a negative variance on the federal grant category, which had to do with the Special Education Part B, he added they would be seeing the number updated in their March financials, and noted it was nothing of concern and was simply a timing issue regarding the entry. He added that their per pupil was over budget due to the 100% enrollment and all other subcategories within the per pupil were also coming in on budget. He noted they were under budget on their expense categories, noting they were under budget in total salaries and benefits. He continued and explained that on their other expense categories, there were items that were

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

over budget on supplies and textbooks. He explained that it had to do with a capital lease buyout that was done in December, which required them to expense the final payment.

Mr. Nachum Golodner thanked Ms. Tracy Knapp for helping with the catch-up of the financials and closing the books early to be able to present February financials.

The Board thanked the financial team for their hard work.

d. Discussion and Possible Action to Approve the Initial Budget for the 2023/2024 School Year

Mr. Trevor Goodsell gave the Board an overview of the initial budget as presented in the support materials. He referred the Board to page 32 of the support materials which showed last year's funding comparison, noting they had a 1.3% increase overall, with the year before being a 1.7%. He noted they used a 1.5% increase for the budget and explained it was a very conservative budget. He added that the budget was a worst-case scenario and more of a placeholder while they hear more from the legislative session. He continued to page 32 where he noted their biggest challenge which was the PERS increase from 29.75% to 33.5%. He noted on the following page, the SPED Discretionary unit, which was a key item that was being worked on in the legislative session. For budgeting purposes he decreased it by 4-5% from 2617 to 2500, because it was what they had seen over the last couple of years, adding that charter schools would grow and that unless they fixed the funding formula, the per pupil would drop again.

Mr. Goodsell continued and gave the Board some insight regarding funding. He added they received the first proposal from the Governor and he explained that there was talk about an increase per student of \$2,000, he clarified that the increase was going to be made up of what their student population looked like. He stated he was optimistic based on reports he was getting back that the increases would be significant and in the double digits.

He continued and gave the Board an overview of the budget, explaining they were waiting to hear the outcome of the funding formula before they made any major changes to the budget.

Member Winqest moved to approve the initial budget for the 2023/2024 school year. Member Grossman seconded the motion, and the Board voted unanimously to approve.

a. Interview and Election of a New Board Member from the Following Candidates: Matt Digesti, Rachel Tatro, and Trevor Macaluso

Mr. Colton Loretz introduced candidates Matt Digesti, Rachel Tatro, and Trevor Macaluso as potential new board members, and stated that the currently open seat did not have any specific requirements.

Mr. Matt Digesti addressed the Board by way of introduction and described the strengths he could bring to the Doral Board. The Board asked a series of questions to help them make an informed decision regarding the open Board position, including his reasoning for joining the Board, as well as his experience with serving on other boards.

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

Ms. Rachel Tatro addressed the Board by way of introduction and described the strengths she could bring to the Doral Board. The Board asked a series of questions to help them make an informed decision regarding the open Board position, including her reasoning for joining the Board, as well as her experience with serving on other boards.

Mr. Trevor Macaluso addressed the Board by way of introduction and described the strengths he could bring to the Doral Board. The Board asked a series of questions to help them make an informed decision regarding the open Board position, including his reasoning for joining the Board, as well as his experience with serving on other boards.

The Board held a discussion regarding the candidates and their answers to the Board's questions. The Board discussed and agreed that all three candidates brought different strengths. The Board agreed that all three candidates were valuable and the Board would be lucky to have any of the candidates.

Member Kramer nominated Rachel Tatro for the open position at the Doral Academy of Northern Nevada Board of Directors. There were no other nominations.

Member Winquest stated that the Board should consider expanding its Board. The Board agreed with the discussion.

Rachel Tatro was elected to the Board of Directors for Doral Academy of Northern Nevada.

h. Facility Update

Mr. David Bowen gave the Board an update regarding the music room on the west side of the building. He explained that they were working on potential solutions and were looking at different proposals which would be presented at the following board meeting. He continued and stated they would be holding water testing over spring break.

Principal Orr thanked David for all the time he has put forward in keeping the room as clear as possible.

Member Kramer thanked David and all staff members who were working to remedy the water intrusion. He added that he wished they had more support from their construction partner on the project.

Mr. Bowen stated that with the water testing, they would know all the areas that had water penetrating the building, and the goal over the summer was to place solutions that solved that.

k. Legislative Update

Mr. Eddie Ableser gave the Board a brief legislative update. He included that Governor Lombardo emphasized that his number one priority was to help education and options in education for families across Nevada. He added that the governor recommended over 200 million dollars be added to the per pupil funding formula for all schools including charter schools. He added that there were good conversations happening across all parties. This included a robust debate in education committees, explaining that Republicans and Democrats alike want

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a change and to give back more to schools across the State. He continued and added that they were seeing legislation on school safety, protecting students, staff, and parents and that he thought they would continue to see more legislation as Governor Lombardo has put that in his priorities. He added that the per pupil funding formula was a major topic of discussion and failure to fully fund special education. He explained that there were things in the work to fix that and commitments from NDE and possibly legislative fixes as well. Lastly, teacher recruitment was also a topic of discussion.

The Board asked a series of questions and clarifications which Mr. Ableser answered. Mr. Kramer thanked Mr. Ableser for attending the meeting and educating the Board on the issues affecting charter schools and identifying ways they can support.

e. Financial Audit Status Update

Mr. Colton Loretz gave the Board an update regarding the status of the financial audit. He explained that at the previous board meeting the Board requested updates regarding the PVC list, which the Board had been receiving. He explained there was a weekly status update that Mr. Golodner had been providing and that Academica had been responding to the number of inquiries.

Mr. Golodner stated the auditors had added additional resources with the expectation the audits would be finished by the end of April.

Member Lucey asked Mr. Golodner if they were going to make significant corrections on their balance sheet based on their fixed assets, in regard to the land, the building, and the improvements that are currently owned by the Foundation Board and not owned by the school itself. Mr. Golodner explained that as part of the adjusting entries they would be presented in one financial statement, and that based on the call with GASB, they would be presented separately so as to not have anything misleading about their financials that everything is included, as stated at the previous meeting. Mr. Kramer stated he appreciated the additional robust conversations with Mr. Reeves, Academica staff, and Mr. Golodner's participation prior to their meeting with GASB. He added he was extremely disappointed in the auditor's judgment to include the Foundation board in the school audit, and that he wanted to be careful about how they proceed to ensure that there was no precedent-setting. He noted for the record that at the previous board meeting, one of the primary examples the auditor used on how the Foundation Board was a component unit was inappropriate, in comparing it to the University of Nevada system, which is a completely different structure and in that case is a component unit. He added that for a factual case, the auditor's comments for how they came to their professional conclusion, for which there was not a specific direction one way or the other, was based on a true misunderstanding of how these disparate organizations work. He added that he appreciated the work from Academica to not only help get this close but also to ensure that this is not a precedent-setting going forward.

f. School Initiatives Report by Principal Orr

Principal Orr gave the Board an overview as presented in the support materials. She gave the Board an update regarding the new carpet and that it would be installed over the summer. Under Instruction & Professional Learning she shared the following: Teacher PD Day on March

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23rd, Kennedy Center Arts Integration Conference in June, Kinder Letterland, and Grades 1-5 set to complete math and ELA curriculum in May.

Under Data, Assessment, & Progress Monitoring she shared the following: Reflections on School Improvement Plan, Continued math tutoring, April/May testing calendar, and Saturday 8th grade science state test study day.

Under Campus Updates, she shared the following: 4th-grade legislature field trip, Master schedule, Hiring and grade-level movement, Science materials grant (Leonette Foundation), Rock for Socks Family Friday, and 5th-grade SNJ trip.

Under Community Engagement, she shared the following: UNR Early Head Start partnership, Mother Daughter Self-Defense course, Book Fair Family Night, Art Night, National Junior Honor Society, and Music Performances.

Under Athletics & Activities, she shared the following: Track & Field begins after Spring Break, 8th-grade sunset and field trip, Field days, and 8th-grade trip to DC/New York.

g. UNR Early Head Start Program Affiliation Agreement; Discussion and Possible Action for Revision of the DANN Lottery and Enrollment Policy

Principal Orr explained that one of their goals as a board and school was to further diversify their school, especially in regards to students from low-income households and students who qualify for free and reduced lunch. She added that the Board already put in place a weighted lottery and a priority for students who were coming from one and two-star schools. She continued and explained that as part of the schools' recruitment and enrollment plan the Board approved last September, there was an aspect of the plan she had been working on which was to build a relationship with the UNR Early Head Start program. She explained that Early Head Start is a federally funded Pre-K program that targets youth living in poverty, or that would qualify for free and reduced lunch. She added that they were able to build a partnership where students who were enrolled in that program from all around the county would have the ability, if they joined the lottery, to have priority enrollment. She added that with the help of Academica, they wrote a memorandum of understanding that had been reviewed and agreed upon by UNR, with minor technical edits, and now she would like the Board to agree to that piece of the recruitment and enrollment plan because it would change the priority in giving the Head Start students priority to get into the school.

Mr. Loretz referred the Board to pages 44 to 47 of the support materials to the affiliation agreement, which was contingent upon UNR's approval. He added that it would go through the Board's council and it was also subject to their Board of Regents approval. He also referred the Board to pages 48 and 49 which was the lottery and enrollment policy as a red line of the new priority being number 6 in red.

Member Winquest asked what the process with regard to the SPCSA was as it was an amendment. Principal Orr stated that she was assured by the SPCSA that it would be pushed through as quickly as possible. Mr. Colin Bringhurst added that it would most likely be included in the SPCSA's consent agenda at a future board meeting. Member Winquest asked when the priority would take effect to which Principal Orr stated would be immediate. She explained that

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

although they already filled their seats for the next school year if there were any new open seats the new priority would take effect.

Member Lerud stated Early Head Start was a great program and looked forward to a potential partnership both with the University and specifically with Early Head Start.

Member Lucey moved to approve the agreement as drafted. Member Grossman seconded the motion.

Mr. Bringhurst added that the motion should include the amendment to the enrollment policy and include any non-substantive language UNR might have.

Member Lucey amended his motion to include the amendment to the enrollment agreement and any substantive changes that may or may not be made by NSHE and the University of Nevada, Reno. Member Grossman accepted the amendment. The Board voted unanimously to approve.

i. Discussion and Possible Action to Approve a Board Meeting Schedule for the 2023/2024 School Year

Mr. Loretz explained the board meeting schedule was a yearly item the Board approves prior to submitting it to the state. He added that the schedule remained the same every fourth Tuesday of the month excluding December and July.

Member Lucey moved to approve the board meeting schedule. Member Grossman seconded the motion, and the Board voted unanimously to approve.

j. Discussion and Possible Action for Scheduling a Board Strategic Planning Session/Board Retreat

This item was tabled. The Board agreed to set a date after the end of the legislative session.

l. Discussion Regarding Expansion Efforts

Principal Orr asked the item be a continued item on the agenda for further discussion. The Board agreed to discuss expansion efforts during their board retreat and to hold future discussions as they were in support of expansion.

m. Update on Fundraising and Upcoming Events from DANN Foundation Board

Mr. Loretz reminded the Board the upcoming Gala was set for May 6th. Mr. Kramer added there would be Dueling pianos, and all tips raised from the dueling pianos goes directly to the Foundation. He added that they were still looking for corporate sponsorships.

4. Announcements & Notifications

Mr. Bringhurst stated that he reviewed the Board's bylaws which the Board had indicated a seven (7) person board. He further explained that after reviewing their charter contract it stated

Attachment A.1 - Board Agenda & Meeting Minutes (3/21/23)

that any changes to the bylaws were considered a non-material change and would only require a notification to the SPCSA.

5. Member Comment

Member Lucey announced that at the Governor's office, the Office of Science and Technology would be participating in Nevada STEM school designation, he added that he would like to see DANN participate in the future. Principal Orr explained that they were in the works of doing that but then COVID hit and did plan to move forward. Member Grossman stated that Principal Orr appeared in another Pat Hickey column.

6. Public Comment

There was no public comment.

7. Adjourn Meeting

Member Lerud adjourned the meeting at 9:09 p.m.

Approved on: 4-25-23

Aaron Grossman

Aaron Grossman (Apr 28, 2023 19:56 PDT)

Secretary of the Board of Directors

Doral Academy of Northern Nevada



NOTICE OF PUBLIC MEETING of the Board of Directors of Doral Academy of Northern Nevada

Notice is hereby given that the Board of Directors of Doral Academy of Northern Nevada, a public charter school, will conduct a public meeting on August 22, 2023 beginning at 6:00 p.m. at 3725 Butch Cassidy Dr. Reno, NV 89511. The public is invited to attend.

Attached hereto is an agenda of all items scheduled to be considered.

Please Note: The Board of Directors of Doral Academy of Northern Nevada may 1) take agenda items out of order; 2) combine two or more items for consideration; or 3) remove an item from the agenda or delay discussion related to an item at any time.

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Board of Directors

Alicia Lerud - Board Chair

Indra Winqest – Board Vice Chair

Adam Kramer – Board Secretary

Robert Lucey – Board Treasurer

Matt Digesti – Board Member

Aaron Grossman – Board Member

Vacant – Board Member

Peter Rusin – Board Member

Rachel Tatro – Board Member

Angela Orr – Principal

Meeting of the Board of Directors

August 22, 2023

AGENDA

1. **OPENING EXERCISES**

- a. Call Meeting to Order and Roll Call

2. **PUBLIC COMMENT**

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

3. **CONSENT AGENDA**

- a. Review and Approval of Minutes from the June 23, 2023 Special Board Meeting, June 30, 2023 Board Meeting, and the July 25, 2023 Special Board Meeting
- b. Review and Approval of the EL Policy
- c. Review and Approval of the McKinney Vento Policy
- d. Review and Approval of the Foster Care Policy
- e. Yearly Review and Approval of Doral Academy of Northern Nevada's Policy under Senate Bill 147, NRS 388A.489, NRS 389.320, NRS 389.330, Regarding Support for Students Who are Homeless, Unaccompanied, or Who Live in Foster Care

Attachment A.2 - Board Agenda & Meeting Minutes (8/22/23)



- f. Review and Approval of the Anti-Fraud and Response Policy and Procedures
- g. Review and Approval of the Federal Programs Policy and Procedures
- h. Yearly Review and Approval of the Diverse Gender Identities Policy
- i. Review and Approval of the Vended Meal Agreement with Boys and Girls Club of Truckee Meadows
- j. Renewal of Doral Academy of Northern Nevada's Distance Education Application

4. ACTION & DISCUSSION ITEMS

- a. Acknowledgement and Resignation of a Board Member (For Possible)
- b. Facilities Update (For Discussion)
- c. Review of the School Financial Performance (For Discussion)
- d. Discussion Regarding At-Risk Funding Changes (For Discussion)
- e. Updates Regarding Single Audit and FY 2022-2023 Audit (For Possible Action)
- f. School Initiatives Report by Principal Orr (For Discussion)
- g. Approval of out-of-cycle Amendment Submission for UNR Early Headstart Priority (For Possible Action)
- h. Discussion and Possible Action to Approve the Revisions to the Doral Academy of Northern Nevada Restorative Progressive Discipline Plan (For Possible Action)
- i. Discussion and Possible Action to Approve the Organizational Performance Framework Self-Certification for Doral Academy of Northern Nevada (For Possible Action)
- j. Discussion and Possible Action Regarding the Principal Evaluation Procedure (For Possible Action)
 - Professional Goals
- k. Update on Fundraising and Upcoming Events from DANN Foundation Board (For Discussion)

Attachment A.2 - Board Agenda & Meeting Minutes (8/22/23)



5. ANNOUNCEMENTS & NOTIFICATIONS

- Next Regularly Scheduled Board Meeting is September 26th
 - EMO Evaluation Reminder
 - Educator Seat Replacement
 - TMRPA

6. MEMBER COMMENT

7. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

8. ADJOURN MEETING

This notice and agenda has been posted on or before 9 a.m. on the third working day before the meeting at the following locations:

- 1) Doral Academy of Northern Nevada: 3725 Butch Cassidy Dr. Reno, NV 89511
- 2) www.doralnorthernnevada.org
- 3) notices.nv.gov

**MINUTES
of the meeting of the
BOARD OF DIRECTORS of DORAL ACADEMY OF NORTHERN NEVADA
August 22, 2023**

The Board of Directors of Doral Academy of Northern Nevada held a public meeting on August 22, 2023 at 6:00 p.m. at 3725 Butch Cassidy Dr. Reno, NV 89511.

1. Call to Order and Roll Call

Board Chair Alicia Lerud called the meeting to order at 6:03 p.m. with a quorum present. In attendance were Board members Alicia Lerud, Indra Winquest, Adam Kramer, Robert Lucey, Matt Digesti, Peter Rusin, and Rachel Tatro.

Not present was Board Member Aaron Grossman.

Also present was Principal Angela Orr; as well as Academica representatives Colin Bringhurst, Colton Loretz, Lorena Perez, Tracy Knapp, David Bowen, Trevor Goodsell, and Paul Ballou. JJ Christian with Intellatek was also present.

2. Public Comment and Discussion

There was no public comment.

3. Consent Agenda

- a. **Review and Approval of Minutes from the June 23, 2023 Special Board Meeting, June 30, 2023 Board Meeting, and the July 25, 2023 Special Board Meeting**
- b. **Review and Approval of the EL Policy**
- c. **Review and Approval of the McKinney Vento Policy**
- d. **Review and Approval of the Foster Care Policy**
- e. **Yearly Review and Approval of Doral Academy of Northern Nevada's Policy under Senate Bill 147, NRS 388A.489, NRS 389.320, NRS 389.330, Regarding Support for Students Who are Homeless, Unaccompanied, of Who Live in Foster Care**
- f. **Review and Approval of the Anti-Fraud and Response Policy and Procedures**
- g. **Review and Approval of the Federal Programs Policy and Procedures**
- h. **Yearly Review and Approval of the Diverse Gender Identities and Policy**
- i. **Review and Approval of the Vended Meal Agreement with Boys and Girls Club of Truckee Meadows**
- j. **Renewal of Doral Academy of Northern Nevada's Distance Education Application**

Member Kramer moved to approve 3a-3j of the consent agenda. Member Winquest seconded the motion, and the Board voted unanimously to approve.

4. Action and Discussion Items

a. Acknowledgement and Resignation of a Board Member

The Board acknowledged Ms. Leslie Hermann's resignation.

Member Kramer motioned to direct Academica to advertise and open the position and to appoint a subcommittee of Members Winquest, Grossman, and Tatro and for the subcommittee to extend the period to the extent needed to provide qualified candidates to the Board. Member Digesti seconded the motion, and the Board voted unanimously to approve.

b. Facilities Update

Mr. David Bowen gave the Board an update regarding all the work that has been completed during the summer.

c. Review of the School Financial Performance

Ms. Tracy Knapp gave the Board an overview of the financials as presented in the support materials.

d. Discussion Regarding At-Risk Funding

Mr. Trevor Goodsell gave the Board an update on the at-risk funding.

e. Updates Regarding Single Audit and FY 2022-2023 Audit

Member Winquest moved to approve the single audit. Member Tatro seconded the motion, and the Board voted unanimously to approve.

f. School Initiatives Report by Principal Orr

Principal Orr went through her principals report as presented in the support materials.

g. **Approval of out-of-cycle Amendment Submission for UNR Early Headstart Priority**

Principal Orr explained that Doral Academy of Northern Nevada was tasked with recruiting additional students who qualified for free and reduced lunch. She added they worked on a number of reporting and their number one hindrance was not their culture or welcoming nature, but their transportation issue and their facility location. They did much door-to-door marketing, and they were able to reach out and make a contract with UNR's early head start program. She explained the program was done through UNR and satellite facilities, and was only for low income families that would qualify for free and reduced lunch. They came up with a partnership agreement that any student in any of those programs would receive priority enrollment at their DANN. She continued and added that that was already approved by the Board, but now they needed to amend their charter before they go to their next lottery period.

Mr. Loretz noted the SPCSA would entertain the out of cycle request.

Member Kramer moved to approve a good cause exemption for an out of cycle request for amendment. Member Tatro seconded the motion, and the Board voted unanimously to approve.

h. Discussion and Possible Action to Approve the Revisions to the Doral Academy of Northern Nevada Restorative Progressive Discipline Plan

Mr. Colin Bringhurst went over the updates to DANN's restorative progressive discipline plan.

Member Kramer moved to approve the revisions to Doral Academy of Northern Nevada's restorative progressive discipline plan as presented. Member Tatro seconded the motion, and the Board voted unanimously to approve.

i. Discussion and Possible Action to Approve the Organizational Performance Framework Self-Certification for Doral Academy of Northern Nevada

Member Winquest moved to approve the organizational performance framework self-certification as presented. Member Digesti seconded the motion, and the Board voted unanimously to approve.

j. Discussion and Possible Action Regarding the Principal Evaluation Procedure

The Board held a discussion regarding the upcoming principal evaluation.

There was no action on the item.

k. Update on Fundraising and Upcoming Events from DANN Foundation Board

Member Tatro gave the Board an update regarding the upcoming Drinks and Dragons fundraiser which was scheduled for October 20th.

5. Announcements & Notifications

Mr. Loretz gave the following reminders:

- Next Board meeting – September 26th
- EMO Evaluation Reminder
- Educator Seat Replacement
- Update on TMRPA

5. Member Comment

There was no member comment.

6. Public Comment

There was no public comment.

7. Adjourn Meeting

Attachment A.2 - Board Agenda & Meeting Minutes (8/22/23)

Member Lerud adjourned the meeting at 7:58 p.m.

Approved on:

**Secretary of the Board of Directors
Doral Academy of Northern Nevada**

DRAFT

Attachment B - Affiliation Agreement

AFFILIATION AGREEMENT

This Affiliation Agreement ("Agreement") is made as of the last day any authorized signatory affixes his/her signature below ("Effective Date"), by and between Doral Academy of Northern Nevada, a Nevada Non-Profit Corporation and Public Charter School ("DANN") and the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada Reno ("UNR"). This Agreement shall continue in effect for a term of five (5) years from the Effective Date unless sooner terminated by DANN or UNR pursuant to the terms of this Agreement. DANN and UNR are hereafter referenced collectively as the "Parties" and individually as "Party."

WHEREAS, DANN holds a charter with the Nevada State Public Charter School Authority to provide free public education to students from Kindergarten to Eighth grade;

WHEREAS, in addition to other services and in compliance with the Head Start Act, the UNR Early Head Start Program provides center-based early childhood education services for income-eligible pregnant women and families with children ages zero to three, including children with disabilities;

WHEREAS, the Parties are desirous to enter into an Affiliation Agreement whereby children who are or have been enrolled in the UNR Early Head Start Program will receive priority enrollment at DANN;

THEREFORE, the Parties are desirous to enter into this Agreement to set forth the following mutual goals and agreements:

1. Any child who is currently enrolled in the UNR Early Head Start Program ("Program") or has been enrolled in the Program at any time shall receive priority enrollment at DANN. The priority enrollment will be given in the following order (a)-(f):
 - a. Children of members of the committee to form DANN;
 - b. Children of members of the governing body of DANN;
 - c. Children of an employee of DANN;
 - d. Children who are siblings of currently enrolled students at DANN;
 - e. If at the time of the enrollment lottery DANN's percentage of students who are eligible for free or reduced-price lunch is less than 16% of the total DANN student body, then pursuant to NRS 388A.456(1)(g), priority will be given to a child who meets the following criteria. Priority will be given to a child who, at the time his or her application is submitted to DANN, is enrolled in a public school that received one of the two lowest annual ratings possible, indicating underperformance of a public school, as determined by the State of Nevada Department of Education pursuant to the statewide system of accountability for public schools. The annual rating reviewed for purposes of this priority shall be the review for the most recent year for which the public school received an annual rating:
 - i. Children who qualify under criteria (e) and who also reside within 2 miles of 3725 Butch Cassidy Drive, Reno, Nevada 89511, shall receive priority enrollment at the DANN location on Butch Cassidy Drive over children who qualify under this criteria (e);
 - f. Children who are enrolled in or have ever been enrolled in the UNR Early Head Start Program.
2. If after all students with priority enrollment complete enrollment and DANN has remaining spaces available, then all remaining students seeking to enroll will be placed in a lottery to determine enrollment on a random selection basis according to DANN's Lottery and Enrollment Policy.

Attachment B - Affiliation Agreement

3. DANN will seek to amend their charter with the Nevada State Public Charter School Authority to modify the existing enrollment and lottery policies to include priority enrollment under Nevada Revised Statutes section 388A.456(1)(b) and this Affiliation Agreement. If there is a conflict in the language of priority or lottery procedure between this Agreement and the DANN Lottery and Enrollment Policy, the DANN Lottery and Enrollment Policy shall control.
4. This Agreement is enforceable only upon approval of the amendment application with the Nevada State Public Charter School Authority and approval by the Program.
5. Once the amendment application with the Nevada State Public Charter School Authority is approved, the Parties may advertise the affiliation between the Parties and the priority enrollment at DANN for those that have enrolled in the UNR Early Head Start Program. The Parties may advertise the affiliation without obtaining permission, verbal or written, from the other Party.
6. All enrollment applications to DANN from students from the UNR Early Head Start Program will be subject to the requirements of DANN's Lottery and Enrollment Policy.
7. The Parties shall not charge a fee for their students to participate in this Affiliation Agreement.
8. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno shall indemnify, defend and hold harmless DANN from and against any and all liabilities, claims, losses, lawsuits, judgments, and/or expenses, including attorney fees, arising either directly or indirectly from any act or failure to act by the Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno or any of its regents, officers or employees, which may occur during or which may arise out of the performance of this Agreement. The Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno shall assert the defense of sovereign immunity as appropriate in all cases, including malpractice and indemnity actions. The Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno indemnity obligation for actions sounding tort is limited in accordance with the provisions of NRS 41.035 and any award for damages under NRS 41.035 may not exceed the sum of \$200,000.
9. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, DANN shall indemnify, defend and hold harmless the Board of Regents of the Nevada System of Higher Education, its regents, officers, employees and agents from and against any and all liabilities, claims, losses, costs or expenses to the person or property of another, lawsuits, judgments and/or expenses, including attorney fees, arising either directly or indirectly from any act or failure to act by DANN or any of its officers or employees, which may occur during or which may arise out of the performance of this Agreement. DANN and its governing charter school board shall assert the defense of sovereign immunity as appropriate in all cases, including malpractice and indemnity actions. The indemnity obligation under this Section 9 for actions sounding tort is limited in accordance with the provisions of NRS 41.035 and any award for damages under NRS 41.035 may not exceed the sum of \$200,000.
10. This Agreement contains the complete understanding between the Parties, and no other promises or agreements shall be binding unless agreed to in writing and signed by the Parties thereto. In

Attachment B - Affiliation Agreement

signing this Agreement, the Parties are not relying on any fact, statement, or assumption not set forth in this Agreement.

11. By signing below, the Parties indicate that they have carefully read and understood the terms and conditions of this Agreement, enter into this Agreement knowingly, voluntarily, and of their own free will, understand its terms and significance and intend to abide by its provisions.
12. This Agreement shall be governed by and construed in accordance with the laws of the State of Nevada, without regard to conflict of law provisions. The exclusive venue for any action brought to enforce the terms of this Agreement, or any claim based upon or arising out of this Agreement, shall be in Washoe County, Nevada.
13. This Agreement shall not be amended or modified except in a written instrument executed by both Parties hereto. The Parties shall not assign their rights or obligations under this Agreement without the prior written consent of the other Party.
14. Either Party shall have the right to terminate this Agreement at any time, for any reason, upon sixty (60) days prior written notice to the other, which notice shall be delivered via postage pre-paid first-class U.S. mail and same day Email with receipt requested. All notices required to be given under this Agreement shall be sent as follows:

To DANN:

Attn: Principal Angela Orr
Doral Academy of Northern Nevada
3725 Butch Cassidy Dr.
Reno, NV 89511
Email: Angela.Orr@doralnrv.org

To UNR Early Head Start Program:

Attn: Dr. Melissa Burnham
UNR Early Head Start Program
786 W. 6th St.
Reno, NV 89503
Email: mburnham@unr.edu

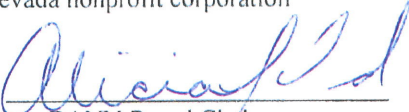
[Signatures follow]

Attachment B - Affiliation Agreement

IN WITNESS WHEREOF, the undersigned each represent that they have the authority to execute this Agreement and the individual has executed this Agreement as of the Effective Date written above.

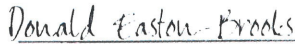
DANN:

DORAL ACADEMY OF NORTHERN
NEVADA,
a Nevada nonprofit corporation


By: 
Title: DANN Board Chair
Name: Alicia Lerud
Date: 4/25/23

UNR:

BOARD OF REGENTS OF THE NEVADA
SYSTEM OF HIGHER EDUCATION, ON
BEHALF OF THE UNIVERSITY OF NEVADA
RENO

DocuSigned by:
By: 
Name: Donald Easton-Brooks
Title: Dean, College of Education & Human
Development
Date: 22-Jun-2023 | 10:54 AM PDT

Recommended by:


Dr. Melissa Burnham
Professor & Dept. Chair, Human Development,
Family Science, & Counseling College of Education
& Human Development



Doral Academy of Northern Nevada

Lottery and Enrollment Policy

As long as the school's enrollment is less than it can accommodate (as determined by [NAC 388A.535](#)), the school "shall enroll pupils ... in the order in which applications are received." If more pupils apply for enrollment than the number of spaces which are available, the school shall use a lottery to determine who will be enrolled. If a lottery is utilized, the board approved weighted lottery policy will apply until the threshold is met under the same weighted lottery policy (see Doral Academy of Northern Nevada's [Weighted Lottery Policy](#)). As a public school, we will not close, cap, delay, postpone or otherwise limit enrollment except as allowed by [NAC 388A.535](#).

Available spaces will be filled in the following order:

1. Priority will be given to children of a member of the committee to form Doral Academy of Northern Nevada (DANN).
2. Priority will be given to the children of members of the governing body of DANN.
3. Priority will be given to the child of an employee of DANN.
4. Priority will be given to the siblings of currently enrolled students.
5. If at the time of the enrollment lottery DANN's % of students that are eligible for free or reduced price lunch is less than 16% of the total student body at DANN, pursuant to [NRS 388A.456\(1\)\(g\)](#), priority will be given to a child who, at the time his or her application is submitted, is enrolled in a public school that received an annual rating established as one of the two lowest ratings possible indicating underperformance of a public school, as determined by the State of Nevada Department of Education pursuant to the statewide system of accountability for public school for the most recent year for which the public school received an annual rating. Those children who qualify under this priority and reside within 2 miles of 3725 Butch Cassidy Drive, Reno, Nevada 89511, will be enrolled at that location prior to other children that qualify under this priority.
6. Priority will be given to children who are enrolled in or have ever been enrolled in the UNR Early Head Start Program.
7. All remaining students will be placed in a lottery to determine priority.

ENROLLMENT TIMELINE

1. Doral Academy will designate an open enrollment period of no less than 45 days each school year. Applications will be available on the website, or a hard copy will be provided by request. We will announce and advertise the opening and closing dates of the enrollment window to the Northern Nevada community.
2. Enrollment of students will then be completed as follows (the following steps are taken from the Nevada Charter School Operation Manual):
 - a. If the number of applications received during the open enrollment window do not exceed the number of spaces available, including by grade, all pupils who applied shall be enrolled.

Attachment C - (Proposed Lottery and Enrollment Policy)

- b. If the number of applications received during the window exceeds the number of spaces available (in any grade level), all enrollment applications (for that grade level) received during the window will be subject to a lottery. The lottery will be conducted immediately after the close of the enrollment window.
 - c. Pupils whose applications are not selected by the lottery, if they wish, will be placed on an enrollment waiting list in the order determined by the lottery.
 - d. Pupils who seek enrollment after the lottery in b and c, above, is conducted (after the window closes) will be added to the enrollment waiting list, but are not immediately assigned an enrollment order number; instead, another lottery will be conducted only when all the pupils assigned enrollment order numbers by the first lottery have been enrolled in the school.
 - e. If additional spaces become available, pupils from the waiting list will be enrolled in the school in the order determined by the lottery.
 - f. A pupil seeking enrollment in a grade that is not full shall be enrolled immediately; the pupil's enrollment will not be delayed until some future time, including until a semester break or the next school year.
 - g. Enrollment is always "open" in that our school will always accept enrollment applications. Applications received after an enrollment window closes are placed on an enrollment waiting list if the school or grade is "full" per [NAC 388A.535](#). (See part d above). Pupils will be chosen for enrollment from the waiting list as described above.
 - h. If/when we add new, higher grades, the pupils in the formerly highest grade will automatically be enrolled in the school's new next grade.
3. In order to ensure a current and accurate waitlist, applications do not carry over from school year to school year. Each year, Doral Academy announces and begins a new open enrollment process. As such, an applicant's waitlist number assignment will only be valid until the last day of school for the applying year.
 4. An enrolled pupil will not be required to re-enroll. That is, once a pupil has been enrolled, they will be able continue their schooling at the school. Doral Academy may ask for some sort of assurance from a pupil that the pupil intends to return to the school for the next grade, but pupils will not be denied the opportunity to return to our school for the next grade level, once enrolled in the school.