



## Nevada Connections Academy (NCA) Board Meeting Agenda

**DATE:** Tue September 27th, 2022

**TIME:** 6:30pm - 8:30pm PDT

**LOCATION:** Nevada Connections Academy, 555 Double Eagle Court, Suite 2000 Reno, NV 89521

**GROUPS:** Board, Board Meeting Invited Guests, PVS Support Team

Line: 800-504-8071, Access Code: 184-9889#

### I. Meeting Notice

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Below is an agenda of all items scheduled to be considered. The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

Reasonable accommodations will be made to assist and accommodate persons with a disability. Please contact Chris McBride at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty-four (24) hours prior to the meeting.

### II. Call to Order and Roll Call - S. Harrington

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### III. Public Comment #1

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The Board welcomes participation by the members of the public both in-person and telephonically. Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda. Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Governance" page at <https://www.connectionsacademy.com/nevada-virtual-school>.

#### **IV. Routine Business (For Possible Action)**

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- a. **Approval of Agenda - S. Harrington**

#### **V. Oral Reports (Information/Discussion)**

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- a. **School Leader's Report (MSR and Executive Director's Report attached) - C. McBride**

[NCA Monthly Board Update - September 2022.docx](#)

[NCA SL Oral report for 9.27.22.docx](#)

1. Enrollment and Staffing Update
2. Nevada State Public Charter School Authority (SPCSA) Update

- b. **School Leadership Team Reports - C. Dzarnoski**

- c. **Financial Report (attached) - S. Rogers**

[NCA August 2022 Close File.pdf](#)

1. Cash Deposits Update (attached)

[NCA Monthly Deposit Analysis.pdf](#)

#### **VI. Consent Items (For Possible Action)**

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- a. **Approval of Minutes from the August 23, 2022 Board Meeting (attached)**

[NCA-Minutes-220823\\_for Board review.pdf](#)

- b. **Approval of Staffing Report (attached)**

[NCA Staffing Report 09.2022.pdf](#)

[Hall,Kristina\\_Resume.pdf](#)

- c. **Approval of Pearson Invoice(s) for July and August (attached)**

[NCA July 2022 Invoice.pdf](#)

[NCA July 2022 Invoice Support.pdf](#)

[NCA August 2022 Invoice.pdf](#)

[NCA August 2022 Invoice Support.pdf](#)

- d. **Approval of 2022-2023 Base Salaries and Incentive Percentage and Career Ladder Positions (attached)**

[NCA Full Staff Sept 2022.pdf](#)

- e. **Approval of Federal Funding Documentation: Parent and Family Engagement Policy (attached)**

[NCA 2223 Board memo for Parent and Family Engagement Policy.docx](#)

[NCA 2223 Parent Policy and Compact 9.13.2022.pdf](#)

- f. **Approval of Revision(s) to the School Handbook: Graduation & Diploma Requirements (attached)**

[NCA Supplement Board Memo\\_0922.pdf](#)

## **VII. Action Items (For Possible Action)**

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- a. **Approval of Finance Committee Minutes from September 12, 2022 (to follow)**  
- S. Rogers
- b. **Approval of Finance Committee Minutes from September 20, 2022 (to follow)**  
- S. Rogers
- c. **Approval of Board President to Finalize, Execute and Submit All Necessary Documents in Support of the Charter Renewal — B. Rosta**

## **VIII. Information Items (Information/Discussion)**

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- a. **School Success Partner (SSP) Update - B. Rosta**
- b. **Academic Success Partner (ASP) Update - S. Budde**
  - 1. **Teacher Professional Development Products and Services for the 2022-2023 School Year (attached)**

[Professional Learning and Training 22-23 FINAL.pdf](#)

## **IX. Public Comment #2 (as detailed previously in agenda)**

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- x. **Adjournment and Confirmation of the Next Meeting - Tuesday, October 25, 2022 at 6:30 p.m. PT**
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## **XI. Posting Notices**

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Supporting materials for items listed on the above referenced agenda are available at the school location or by contacting Emily Woods at Holland & Hart, 5441 Kietzke Lane, Suite 200, Reno, NV 89511, or by phone at 775-327-3095 or [ETWoods@hollandhart.com](mailto:ETWoods@hollandhart.com).

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- Nevada Connections Academy, 555 Double Eagle Court, Suite 2000, Reno, NV 89251
- Starbucks, 6637 S. Virginia St., Reno, NV 89511
- Starbucks, 4809 Kietzke Ln., Reno, NV 89509
- Save Mart, 4995 Kietzke Ln., Reno, NV 89509
- Starbucks, 6890 S. McCarran Blvd., Suite 100, Reno, NV 89509

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, <https://www.connectionsacademy.com/nevada-virtual-school>



**DRAFT**

Nevada Connections Academy (NCA)  
Board Meeting Minutes

**DATE:** Tue September 27th, 2022  
**TIME:** 6:30 pm  
**LOCATION:** Nevada Connections Academy, 555 Double Eagle Court, Suite 2000 Reno, NV 89521

Conference Line: 800-504-8071, Access Code: 184-9889#

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### **I. Meeting Notice**

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Below is an agenda of all items scheduled to be considered. The Board reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration.

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### **II. Call to Order and Roll Call**

Dr. Harrington called the meeting to order at 6:36 p.m. when all participants were present and able to hear each other. The meeting was open to the public and posted in accordance with open meeting laws.

Board Members Present: Scott Harrington, Jamie Castle, and Christine Williams; (all via phone);

Board Members Absent: Tom Prutzman and Kimberly Stephens;

Guests Present: Amy Taylor, School staff (in person at the school); Chris McBride, Executive Director; Mark Weinberg, National Charter Schools Institute; Brian Rosta, Staci Budde, and Sonali Rogers, Pearson Virtual Schools staff (all via phone).

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### **III. Public Comment #1**

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There were no public comments at this time.

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#### **IV. Routine Business (For Possible Action)**

##### a. Approval of Agenda

Dr. Harrington asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted Ms. Castle made the following motion and it was seconded by Ms. Williams as follows:

RESOLVED, that the Agenda for the September 27, 2022 Meeting of the Board of Directors of the Nevada Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

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#### **V. Oral Reports (Information/Discussion)**

##### a. School Leader's Report

Dr. McBride reviewed with the Board the Monthly School Report data, as included in the Board meeting materials, specifically the graduation rate projections, which are currently 82%.

###### 1. Enrollment and Staffing Update

Dr. McBride updated the Board on the current enrollment of the school at 1,039 students and noted that the school is fully staffed.

###### 2. Nevada State Public Charter School Authority (SPCSA) Update

Dr. McBride provided the Board with an update on the recent meeting with the Nevada State Public Charter School Authority (SPCSA). He shared that the school is projected to have an 82% graduation rate and a projected four-star rating for the 2022-2023 school year. He further thanked Dr. Harrington for attending to update the SPCSA on Board activities and relayed the positive feedback for the continually improving graduation rate.

##### b. School Leadership Team Reports

Ms. Dzarnoski was not present for the Board meeting.

##### c. Financial Report

Ms. Rogers reviewed the financial materials included in the Board meeting materials in detail, highlighting the budget and forecasting areas of the financial statements. She further reviewed the balance sheet and school's revenue and expense statements.

###### 1. Cash Deposits Update

Ms. Rogers reviewed with the Board the cash deposits to date, as included in the Board meeting materials.

## **VI. Consent Items (For Possible Action)**

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Dr. Harrington asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no further discussion or changes, Ms. Castle made the following motion and it was seconded by Ms. Williams as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 23, 2022 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s) for July and August;
- d. Approval of 2022-2023 Base Salaries and Incentive Percentage and Career Ladder Positions;
- e. Approval of Federal Funding Documentation: Parent and Family Engagement Policy; and
- f. Approval of Revision(s) to the School Handbook: Graduation & Diploma Requirements; are hereby approved.

The motion passed unanimously.

## **VII. Action Items (For Possible Action)**

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- a. Approval of Finance Committee Minutes from September 12, 2022

Ms. Rogers presented the minutes from the September 12, 2022 Finance Committee were included in the Board meeting materials for the Board's review. There being no further discussion, a motion was made by Ms. Castle and seconded by Ms. Williams.

RESOLVED, that the Finance Committee Meeting Minutes from September 12, 2022, as presented, are hereby approved.

The motion passed unanimously.

- b. Approval of Finance Committee Minutes from September 20, 2022

Ms. Rogers presented the minutes from the September 20, 2022 Finance Committee were included in the Board meeting materials for the Board's review. There being no further discussion, a motion was made by Ms. Castle and seconded by Ms. Williams.

RESOLVED, that the Finance Committee Meeting Minutes from September 20, 2022, as presented, are hereby approved.

The motion passed unanimously.

- c. Approval of Board President to Finalize, Execute and Submit All Necessary

## Documents in Support of the Charter Renewal

Dr. Rosta reviewed this item with the Board. He reminded the Board of the upcoming charter renewal and detailed the process and timeline with members present. Dr. Rosta noted that due to the timing and charter renewal requirements, it would be advantageous for the Board to consider appointing a Board member or the Board President to work with the school to finalize, execute and submit all necessary documents for the Charter Renewal on behalf the Board. The Board discussed appointing Dr. Harrington as designee and he confirmed his ability to serve in this capacity. There being no further discussion, a motion was made by Ms. Castle and seconded by Ms. Williams.

RESOLVED, that the approval of Dr. Scott Harrington, as Board Designee to finalize, execute and submit all necessary documents for the Charter Renewal, as discussed, is hereby approved.

The motion passed unanimously.

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### **VIII. Information Items (Information/Discussion)**

#### a. School Success Partner (SSP) Update

Dr. Rosta presented on behalf of the School Success Partners (SSP) at this time. Dr. Rosta shared many of the innovations used by other CA schools that were created by NCA, such as the Rainbow List protocol and the Stage 5 team.

#### b. Academic Success Partner (ASP) Update

Ms. Budde provided a detailed update on behalf of the Academic Success Partners (ASP) at this time.

##### 1. Teacher Professional Development Products and Services for the 2022-2023 School Year

Ms. Budde reviewed the professional development products and services for school staff, as offered by Pearson for the 2022-2023 school year. She discussed the various levels of professional learning opportunities available to staff members, and advised of the curated catalog of content to allow for a more personalized professional development experience. She also highlighted the additional training and development opportunities offered by school leadership.

### **IX. Public Comment #2 (as detailed previously in agenda)**

There were no public comments.

### **X. Adjournment and Confirmation of the Next Meeting - Tuesday, October 25, 2022 at 6:30 p.m. PT**

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Dr. Harrington noted that the Board was at the end of its agenda and that the next meeting is scheduled for Tuesday, October 25, 2022, at 6:30 p.m. There being no further business, the meeting was adjourned at 7:16p.m.

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