

# STATE PUBLIC CHARTER SCHOOL AUTHORITY



## 2020 CHARTER SCHOOL REQUEST FOR AMENDMENT TO CHARTER CONTRACT APPLICATION

*For Additional Instructions, please see the **Amendment Application Guidance Document***

For the: **Honors Academy of Literature**

Date Submitted: 06/26/2020

Current Charter Contract Start Date: 02/12/2012

Charter Contract Expiration Date: 2/12/2024

Key Contact: Andrea Morency

Key Contact title: Executive Director

Key Contact email and phone: [dr.andi@academyoflit.org](mailto:dr.andi@academyoflit.org) 775-313-5105

Date of School Board approval of this application: 06/18/2020

This Request For Amendment (RFA) is submitted to request a contract amendment regarding (place an "X" to the right of the specific RFA type(s) you are applying for):

1. [Add Distance Education](#) \_\_\_\_
2. [Add Dual-Credit Program](#) \_\_\_\_
3. [Change Mission and/or Vision](#) \_\_\_\_
4. [Eliminate a Grade Level or Other Educational Services](#) \_\_\_\_
5. [EMOs: Entering, Amending, Renewing, Terminating Charter Contract with an EMO](#) \_\_\_\_
6. [Enrollment: Expand Enrollment in \*\*Existing\*\* Grade Level\(s\) and Facilities](#) \_X\_
7. [Enrollment: Expand Enrollment in \*\*New\*\* Grade Levels](#) \_\_\_\_
8. [Facilities: Acquire or Construct a New or Additional Facility that will not affect approved enrollment](#) \_\_\_\_
9. [Facilities: Occupy New or Additional Facility](#) \_\_\_\_
10. [Facilities: Occupy a Temporary Facility](#) \_\_\_\_
11. [Facilities: Relocate or Consolidate Campuses](#) \_\_\_\_
12. [RFA: Transportation](#) \_\_\_\_
13. [Other changes](#) \_\_\_\_

# Contents

Section I: Standard RFA Requirements .....	4
A) EXECUTIVE SUMMARY .....	4
B) MEETING THE NEED.....	7
TARGETED PLAN .....	7
GROWTH RATE AND RATIONALE .....	7
PARENT AND COMMUNITY INVOLVEMENT.....	7
C) ACADEMIC PLAN .....	7
MISSION & VISION.....	7
CURRICULUM & INSTRUCTIONAL DESIGN .....	7
SCHOOL STRUCTURE: CALENDAR AND SCHEDULE.....	7
DISTANCE EDUCATION .....	7
PRE-KINDERGARTEN PROGRAMS .....	7
(All Operators Currently Operating or Proposing to Operate Pre-K) .....	7
HIGH SCHOOL GRADUATION REQUIREMENTS AND POSTSECONDARY READINESS.....	7
SPECIAL POPULATIONS .....	7
Special Education.....	7
Staffing.....	7
D) FINANCIAL PLAN .....	7
E) OPERATIONS PLAN .....	7
LEADERSHIP FOR EXPANSION.....	7
STAFFING .....	7
HUMAN CAPITAL STRATEGY .....	7
SCALE STRATEGY .....	7
STUDENT RECRUITMENT AND ENROLLMENT .....	7
BOARD GOVERNANCE .....	7
INCUBATION YEAR DEVELOPMENT .....	7
SCHOOL MANAGEMENT CONTRACTS .....	7

**SERVICES ..... 7**

**ONGOING OPERATIONS ..... 7**

**Section II: SPECIFIC RFA SECTIONS .....7**

**RFA: Academic Amendments.....7**

**1. RFA: Add Distance Education ..... 7**

**2. RFA: Add Dual-Credit Program..... 7**

**3. RFA: Change Mission and/or Vision ..... 7**

**4. RFA: Eliminate a grade level or other educational services ..... 7**

**5. RFA: EMOs/CMOs: Entering, amending, renewing, terminating charter contract with EMO/CMO ..... 7**

**a) School Management Contracts ..... 7**

**6. RFA: Enrollment: Expand Enrollment In Existing Grade Level(s) And Facilities ..... 7**

**7. RFA: Enrollment: Expand Enrollment in New Grade Level(s) ..... 7**

**Facility RFAs.....7**

**1. RFA: Acquire or construct a facility that will not affect approved enrollment (NAC 388A.320) ..... 7**

**2. RFA: Occupy New or Additional Sites (NAC 388A.315) ..... 7**

**3. RFA: Occupy a Temporary Facility..... 7**

**4. RFA: Relocate or Consolidate Campuses ..... 7**

**General Facility RFA requirements .....7**

**Facility RFA Attachments required .....7**

**5. RFA: Transportation..... 7**

**6. RFA: Other Changes ..... 7**

## Section I: Standard RFA Requirements

### A) EXECUTIVE SUMMARY

4 Pages or less per RFA

Provide a brief overview of your school, including:

1. Identification of the school, its location(s), enrollment(s)(most recent ADE quarter), brief history, brief description of its board members and key leadership team members

Honors Academy of Literature located at 195. N Arlington Ave. Reno, NV 89501, opened in August of 2012 and has since services students in grades K-8. The school currently services 220 students, and plans to service between 225 and 245 for the 2020-2021 school year. Andrea Morency is the Executive Director and Principal of the school. The Governing Body consists of 5 voting members and 2 non-voting members. The NSPF identified HAL as a 3 star elementary school and a 5 middle school in 2019 and a 5 star elementary and 5 star middle school in 2018.

2. Statement and overview of the mission and vision

Honors Academy of Literature’s mission is to offer a differentiated curriculum that supports education equity through consistent learning and growth; to enliven a love of learning and educational discovery through the exploration of Children's Literature; and to provide all students a foundation for excellence in education upon which to build success in future learning.

The vision of the school is to empower teachers and learners to actively engage in the education of each student. Students are given the tools to learn collaboratively and at their developmental level. HAL students use the foundation of excellence in education that they receive at HAL to pursue advanced diplomas in high school and continue to play an active role in their education.

3. Specific statement of the request

(Example:) “The Board of the above named charter school, operating under a current contract with a start date of 2-12-2012 and a six-year expiration date of 2-12-2024 requests that the SPCSA approve this request to amend its charter school contract with the SPCSA regarding the following (check all that apply):

- 1. Dual-Credit Programs
- 2. EMOs: Amend charter contract with an EMO
- 3. Enrollment: Expand enrollment in existing grades and facilities
- 4. Enrollment: Expand enrollment in new grade levels
- 5. Enrollment: Eliminate a grade level or other educational services
- 6. Facilities: Acquire or construct a new or additional facility that will not affect approved enrollment
- 7. Facilities: Occupy additional sites
- 8. Facilities: Relocate or consolidate campuses
- 9. Facilities: Occupy a temporary facility
- 10. Other (specify): \_\_\_\_\_

(See full list above of RFA amendment types)

Attach a copy of the document(s), including minutes, confirming approval of the RFA.

4. A summary explanation of the reasons that the charter school is seeking to the charter school is seeking to make this specific requested change.

HAL is seeking approval from the Nevada State Public Charter School Authority to amend its current charter contract to increase our approved enrollment cap of 211 students to 225 students during the 2020-2021 school year. We currently staff for 12 classrooms. The amendment would allow us to fill the 12 classes to the class-size

caps consistent with our Charter without exceeding our overall enrollment cap. We are seeking this increase to remain consistent with the current model and its implementation.

5. Description of proposed target model and target communities

HAL does not target a specific community or demographic. We are open to all students in the Northern Nevada area.

6. Statement of outcomes you expect to achieve across the network of campuses

- Resources will be effectively allocated after a careful analysis of data and consideration of the needs of both internal and external stakeholders. By June of each year the school will submit an operating budget to the Public Charter School Authority that will show a plan to spend funds in a way that promotes the mission of the school and fiscal responsibility.
- Provide a challenging and rigorous standards-based curriculum for all students that is current with the latest in curriculum, teaching, and learning.
- Each school year, teachers will use child development and research-based learning theories in creating developmentally appropriate curriculum and instruction for their own classrooms.
- Appropriate integrity, ethics and leadership will be modeled to promote a positive school culture where scholars and families feel welcome and all scholars believe they can learn. Each June, the school will distribute a survey to families and staff to assess school climate.

7. Key components of your educational model for the expanded school

Inclusive curriculum that values the diversity of learners, their families, and the larger community.

Development of leadership for students in learning community and wider community.

Data-driven, individualized, and differentiated instruction.

Teaching methods and curriculum are research-based and practice-proven.

Multi-grade classrooms that encourage social learning.

Other content classes and electives based on seat hours which allows students and parents to choose multiple courses throughout the year.

Progressive approach to teaching from room organization, to open-source curriculum, to instructional lessons and beyond.

Classrooms have collaborative work spaces, not individual desks.

Ongoing development of classroom libraries each year, not only a centralized library.

Classroom space student-focused.

8. The values, approach, and leadership accomplishments of your school or network leader and leadership team

Honor Academy of Literature's approach to leadership is collaborative. Each teacher of the school has a leadership role that supports the overall success of the school. A few of the leadership roles consist of Family Engagement Lead, Behavior Lead, Field Trips Lead, Gifted and Talented Lead, RB3 Lead, RTI Lead, Homelessness Liaison, Recruiting Lead, ELA Lead, Math Lead, Science Lead, Social Emotional Lead, and Social Studies Lead. Dr. Andi is the Executive Director and Principal of HAL and oversees all operations while mentoring the staff in their leadership roles to ensure the school remains within state laws and compliance.

9. Key supporters, partners, or resources that will contribute to your expanded school's success.



***NOTE***

1. **For all remaining General Requirements Sections:** Complete and submit all RFAs by answering remaining General Requirements Section questions.
2. **Indicate “No change” for any below requested response that has not changed from your charter school contract.**
3. **Indicate “N/A” for any below requested response in this General Requirements Section that is not applicable to your request. Applicants do not need to respond “N/A” to any Specific Requirements RFA section for which they are not applying.**
4. **To expand a section and complete, please click the triangle next to the header.**

**B) MEETING THE NEED-No Change**

**C) ACADEMIC PLAN- No Change**

**D) FINANCIAL PLAN- No Change until updated funding information is provided by NDE**

**E) OPERATIONS PLAN- No Change**

**Section II: SPECIFIC RFA SECTIONS**

**RFA: Academic Amendments**

**Facility RFAs**

**General Facility RFA requirements**

**Facility RFA Attachments required**