

## Start-Up Charter School Board Member Information

To be completed individually by each proposed charter school board member and member of the Committee to Form (including prospective employees or consultants).  
All forms must be signed by hand.

Serving on a public charter school board is a position of public trust and fiduciary responsibility. As a board member of a public school, you are responsible for ensuring the quality of the school program, competent stewardship of public funds, and the school's fulfillment of its public obligations and all terms of its charter.

As part of the application for a new charter school, the SPCSA requests that each prospective board member respond individually to this questionnaire. Where narrative responses are required, brief responses are sufficient.

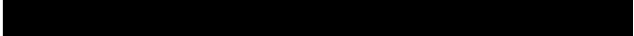
The purpose of this questionnaire is twofold: 1) to give application reviewers a clearer introduction to the applicant team behind each school proposal in advance of the applicant interview, in order to be better prepared for the interview; and 2) to encourage board members to reflect individually as well as collectively on their common mission, purposes, and obligations at the earliest stage of school development.

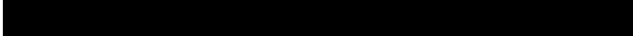
### Background

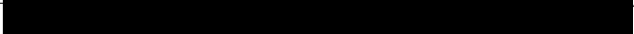
1. Name of charter school on whose Board of Directors you intend to serve Discovery Charter School – Reconstituted Board

2. Full name Heather Lynn Stinnett

Home Address 

Business Name and Address 

Phone Number 

E-mail address 

3. Brief educational and employment history and discussion of qualifications to serve on the board of this charter school.

4. Resume and professional bio are attached.

I am a third generation, native Las Vegas. I attended St. Christopher Catholic School in North Las Vegas for all 8 years of elementary. I attended and graduated from Bishop Gorman High School here in town as well. After high school, I attended and graduated UNLV with a Bachelors Degree in Psychology.

My career began with roughly 20 years of Retail Management. This is where I learned about Employee Relations and Leadership. I have done all facets of management from payroll and budgeting, customer service and problem solving, succession planning and workforce development, training and coaching. I took some time off from Retail Management in 1999-2000 and worked as an EMT-B for American Medical Response. During that time, I was very involved in CPR and First Aid Training with the American Red Cross training first responders and community members.

In 2015, I earned my SHRM-CP certification in Human Resources. I have been employed as an HR Department of One for Johnstone Supply (an HVAC Wholesale Distributor) since January of 2016. This role demands a great deal of confidentiality, integrity, problem solving, multi-tasking, and application of various employment laws and principles. I was the first HR person for a company established in the 1940's here in Las Vegas. This involved building the HR department up from simple processes for about 60 employees in 2 states, to our current headcount of 130 employees in 4 states and growing.

I do not shy away from a challenge and I go into each day with a mindset of working to improve the lives of others. The Society for Human Resource Management (SHRM) has a tagline of "Better Workplaces, Better World". This speaks to the idea of HR professionals creating a society of happier and healthier individuals to make society better overall. We spend a majority of our lives at work and that environment carries over to our home life. Teachers are employees. They need a workplace that supports them because what they do matters to

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the future of every child. Each child matters to the future of society. If I can play a small role in promoting a better world, then I have led a great life and had an amazing career.

5. Indicate whether you currently or have previously served on a board of a school district, another charter school, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).

Does not apply to me.

6. Why do you wish to serve on the board of the proposed charter school?

I believe in being part of solutions rather than sitting back and complaining. I care about my child's education and that of all kids in Discovery Charter School. Parents need choices for their children. I went to 12 years of Catholic School and received an incredible education. However, the Catholic faith-based teachings do not reflect the beliefs of my family currently. Other private schools and charters failed to make us feel like we belonged there. And even though my son attended Montessori School for two years as a pre-schooler, we did not feel it offered a large enough nor a diverse enough school community to see him staying in that school for the next decade. I strongly believe that some kids flourish in a smaller but still diverse environment versus public schools. As an example, our family referred 2 students to come to Discovery last year. The children, twins, had a rough background. They were both heavy set children and had confidence issues from bullying in a public school in Las Vegas. The young girl had tried and was unsuccessful in committing suicide, thankfully. Since starting at Discovery, the 2 kids are excited to go to school. They feel valued, supported, safe, and are thriving both emotionally and educationally. I want to see that continue for them, but also, I want this school to succeed to save other children that are struggling to find the right fit for them. Discovery Charter School can be a life raft for some kids. I feel a duty to help make sure the boat stays afloat to pick up those kids.

7. What is your understanding of the appropriate role of a public charter school board member?

To help guide the direction of the school and be a check on financial and strategic decisions. To serve to put the kids and their success first. And support the teachers and administration in their efforts.

8. Describe any previous experience you have that is relevant to serving on the charter school's board (e.g., other board service). If you have not had previous experience of this nature, explain why you have the capability to be an effective board member.

While I have not been a member of a board, I recognize (as a Human Resources professional) that school staff need to be supported and developed as professionals to help mold the future of society. As a parent, I want to be a voice of advocacy for families as well. We have the power to create the schools we want our kids to be in. Every parent needs to be involved. But if they can't due to other constraints, I want to be able to advocate for all of them too. In the past, I was involved with the Las Vegas Historical Society and the Downtown Arts scene. I feel that it is the responsibility of all citizens to be active in community events and groups to make Las Vegas a great place to live and raise a family.

9. Describe the specific knowledge and experience that you would bring to the board.

My expertise can help create a great workplace for teachers. Their success is key to our kids learning. I also see the need to help guide schools to teach kids how to be successful in their future. I feel I have a unique perspective on the need to develop learning in key career areas of grit, entrepreneurship, creativity, and STEAM focused programs. As the school grows a high school, I would like to drive programs for financial education and basic job skills. I see so many young people not prepared for the workforce and I know my perspective can help guide the school's educational priorities. An Attorney, a CPA, and a community member are important, but parents need to be at the table when it comes to building a school to serve the kids. I want to be an integral part of building the new Discovery community.

## School Mission and Program

1. What is your understanding of the school's mission and guiding beliefs?

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The mission used to be focused on nurturing children with art and technology. With progressive education and community involvement. The school has gotten away from this while having to re-build from prior administrative decisions. It is my understanding that this mission will be re-focused and perhaps re-designed with new leadership.

### 2. What is your understanding of the school's proposed educational program?

Using technology programs such as iReady and ST Math. There is a focus on "grit" being implemented. And a strong push to integrate technology in the classrooms to maximize each child's unique needs.

### 3. What do you believe to be the characteristics of a successful school?

A strong community is key!! Involved parents and activities to bring the community together. Educational achievement and teachers that feel empowered and supported.

### 4. How will you know that the school is succeeding (or not) in its mission?

The retention of teachers and families will be the first indicator, and educational achievement metrics. An increase in enrollment year to year and increasing the turnout for school meetings by parents.

## Governance

### 1. Describe the role that the board will play in the school's operation.

As I understand it, I believe we will work with administration to approve expenditures and set priorities for funding and curriculum. As well as helping to raise funds for educational priorities and a new campus for the middle school and high school to expand. Some facilities need to be updated and enhanced.

### 2. How will you know if the school is successful at the end of the first year of operation?

I would like to see increased involvement, enrollment, achievement in test scores, and the number of teachers and families returning the following year for the school to continue to grow.

### 3. How will you know at the end of three years of the school is successful?

I believe the same as mentioned before. We need a tenured staff that is committed. Established families to roll into the higher grades as the school expands. I would like to see our kids more involved and winning awards for science fairs, see an increase in the number of kids in the National Honor Societies, see teachers celebrating tenure milestones...growth in all areas will tell us we are successful!

### 4. What specific steps do you think the charter school board will need to take to ensure that the school is successful?

Support us by providing stability and support. My son had just completed Kindergarten when the school almost closed due to poor scores with the original administration. A lot of families did not want to risk investing in a school that might close. We, along with a handful of others, decided to stay and work on the solutions for our kids. Thankfully, the Carter School Board heard us and gave us a chance to correct course. I only hope the board continues to believe in us as a community as we believe in ourselves.

### 5. How would you handle a situation in which you believe one or more members of the school's board were acting unethically or not in the best interests of the school?

I would speak up! I have an investment in not only my child, but in his peers and all others coming up. I operate with a high degree of personal integrity. I expect my colleagues to do the same and I would accept no less from them. And as an HR Professional, I am used to having difficult conversations.

## Disclosures

### 1. Indicate whether you or your spouse or any relative within the third degree of consanguinity or affinity knows the other prospective board members for the proposed school. If so, please indicate the precise nature of your relationship.

I / we do not know any such trustees.

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2. Indicate whether you or your spouse or any relative within the third degree of consanguinity or affinity knows any person who is proposed to be or you anticipate will apply to be a school employee. If so, indicate the precise nature of your relationship.  
I / we do not know any such employees.
3. Indicate whether you or your spouse or any relative within the third degree of consanguinity or affinity knows anyone who is doing, or plans to do, business with the charter school (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the school.  
I / we do not know any such persons.
4. Indicate if you, your spouse or any relative within the third degree of consanguinity or affinity anticipate conducting, or are conducting, any business with the school. If so, indicate the precise nature of the business that is being or will be conducted.  
I / we do not anticipate conducting any such business.
5. If the school intends to contract with an education management organization or other education service provider, indicate whether you or your spouse or any relative within the third degree of consanguinity or affinity knows any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.  
Not applicable because the school does not intend to contact with an education service provider or school management organization.  
I / we do not know any such persons.
6. If the school contracts with an education management organization or education service provider, please indicate whether you, your spouse or any relative within the third degree of consanguinity or affinity have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, provide a detailed description.  
I / we have no such interest.
7. If the school plans to contract with an education management organization or education service provider, indicate if you, your spouse or any relative within the third degree of consanguinity or affinity anticipate conducting, or are conducting, any business with the provider. If so, indicate the precise nature of the business that is being or will be conducted.  
I / we or my family do not anticipate conducting any such business.
8. Indicate whether you, your spouse or any relative within the third degree of consanguinity or affinity are a director, officer, employee, partner or member of, or are otherwise associated with, any organization that is partnering with the charter school. To the extent you have provided this information in response to prior items, you may so indicate.  
Does not apply to me, my spouse or family.

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10. Indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you serve on the school's board.

None.

#### Certification

I, Heather Lynn Stinnett, certify to the best of my knowledge and ability that the information I am providing to the State Public Charter School Authority as a prospective board member for Discovery Charter School is true and correct in every respect.



Signature

June 27<sup>th</sup>, 2019

Date

## Start-Up Charter School Board Member Information Statement of Assurances

Revised June, 2015

1. The charter school herein named, **Discovery Charter School**, shall be organized and administered in accordance and compliance with all applicable provisions of Nevada Revised Statutes (NRS), Nevada Administrative Code (NAC), and all applicable federal statutes and regulations.
2. The charter school shall enter into a written agreement with the sponsor and comply with all provisions therein during the term of the agreement upon approval by the sponsor.
3. The charter school shall report any and all substantive changes in personnel, facilities, schedules, and other pertinent components of the operation of the charter school to the sponsor in a timely manner.
4. The charter school shall keep such records and provide such information in the time and manner prescribed in NRS and NAC that the sponsor, the school district in which the charter school is located, the Nevada Department of Education, the State Board of Education, and the State Public Charter School Authority require, as needed for the purpose of fiscal audit, and program evaluation and reporting, including, but not limited to, the following. The charter school shall:
  - Account for the total number of students, per NRS 387.123 and NRS 387.1233;
  - Submit accountability and progress reports throughout the academic year;
  - Conduct and report on required examinations of students;
  - Submit required reports on class size averages and types of teacher assignments, including students in programs of special education;
  - Submit separate accounting for funds received for pupils with disabilities and gifted and talented pupils, per NRS 387.047 and 388.520;
  - Submit required accounts of funds from federal sources, per federal reporting and audit requirements;
  - Submit reports regarding student truancy, transiency, attendance and dropout rates;
  - Submit reports of weapons and violence incidence;
  - Describe suspensions and expulsions; and
  - Comply with state, district, and federal statutes and regulations regarding instruction of disabled students including the development and implementation of Individual Education Plans (IEPs) for disabled students.
5. Permission is hereby granted to any member of the State Public Charter School Authority, Nevada Department of Education, the Nevada Department of Taxation, the Legislative Counsel Bureau, and the local school district to visit the school and inspect the premises and operating procedures of the school during business hours.
6. The charter school and its Governing Body shall comply with the provisions of NRS Chapter 281, Public Officers and Employees, General Provisions.

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## Notarized Statement

I, the undersigned, do consent and do solemnly swear (or affirm) that the information set forth in the forgoing application is true and complete to the best of my knowledge, and that failure to disclose pertinent information or the concealment of information or making false statements in the detailed application for operation of a charter school shall constitute valid grounds for refusal or revocation of permission to operate said school. The undersigned also affirms that the charter school herein named is obligated to enter into an agreement concerning the methods and procedures for the sponsor to monitor the progress of the charter school herein named. The undersigned affirms that the State Public Charter School Authority, Nevada Department of Education and the sponsor are entitled to access to financial and other records relating to the operation of the charter school.

*AM Stinnett*

Signature of Certifying Charter School Official

Heather Stinnett

Name Printed

Board Member

Title

6/28/19

Date

Subscribed and sworn to before me

This 28<sup>th</sup> day of June 2019  
date month year

(Notary Public Seal)

